

## **White Pine County Request for Qualifications For Engineering Services**

White Pine County, Nevada (the County) is accepting Statement of Qualifications for general Engineering Services from qualified firms to establish a list of 1 to 3 pre-qualified firms for engineering services as needed by the county. Professionals submitting Statements of Qualifications shall be licensed in the State of Nevada.

### **BACKGROUND & OBJECTIVE:**

The County is seeking statements of qualifications for design and engineering services for Grants, Capital Improvements, Road Department and Fire District projects. The purpose of this request for qualifications is to find and contract with a firm(s) that can provide the needed services below.

**CONTRACT PERIOD:** Qualifications shall be on file for the period of two (2) years from the date a list of qualified parties is accepted and approved by the White Pine County Commission.

### **SCOPE OF SERVICES:**

Engineering services required by the county may include the following services on a full or as needed basis, depending on the county staff resources and project budget:

- Construction cost estimates and timelines
- Survey / Conceptual design
- Design, engineering & construction documents and plans
- Project specifications
- Bid phase assistance
- Permitting & construction approvals
- Contractor procurement process
- Construction administration (assistance only)
- Funding administration
- Design and topographical survey services
- Public scoping with public involvement
- Cultural & environmental analysis & compliance
- Periodic site reviews (assistance only)
- Construction oversight (assistance only)
- Final acceptance
- Project closeout
- Provide other miscellaneous services as requested

### **SUBMITTAL REQUIREMENTS:**

Firms submitting Statements of Qualifications shall reply with four (4) paper copies of your response. Please address the following:

- **Contact Information:** List the name of the firm, address, contact person, telephone number and e-mail address
- **Approach:** Please describe various strategies you would employ to accomplish county projects
- **Local Knowledge:** Identify your firm's familiarity with White Pine County
- **References:** List four (4) references complete with a contact name, telephone number address and email address
- **Personnel:** Brief resumes of the pertinent in-house staff members, technical experts, and their project experience
- **Active Contracts:** List your projects currently under contract within White Pine County where your firm is the prime consultant

### **EVALUATION CRITERIA:**

Evaluation of statements of qualifications will be based on the following criteria:

1. Firm's rural Nevada capabilities and experience
2. Experience with projects similar to county's possible needs
3. Firm's SNPLMA project experience
4. Firm's experience and local knowledge
5. Project approach
6. Familiarity with section 106 review process
7. References

### **SUBMITTAL TIME AND PLACE:**

Responses to this request must be received at the White Pine County's Clerk's Office no later than 5:00 p.m. on Friday 09/27/19. The county reserves the right to cancel or modify this Request for Qualifications at any time. Responses sent by facsimile machines will not be accepted.

Address response to: Request for Statements of Qualifications  
c/o Nichole Baldwin, White Pine County Clerk  
801 Clark Street, Suite 4

Ely, Nevada 89301

SOQ's shall be submitted in a sealed envelope clearly bearing the name of firm, address, and title of the Statements of Qualifications. Submittals received after 5:00 p.m. will not be accepted. All statements of qualifications, including all attachments, supplementary materials, renderings, sketches, addenda, etc. shall become the property of the county upon submittal by the applicant and shall not be returned to the applicant.

**SELECTION SCHEDULE:**

- Release of request for Statement of Qualifications 09/13/19
- Proposals due 09/27/19
- Committee evaluation/review/recommendation 10/11/19
- Possible Commission approval of 1 – 3 firms 10/23/19

**DISCLAIMERS:**

The county reserves the right to reject all submittals. White Pine County reserves the right to review and select or reject parties based on their past work experience with the county. Additionally, White Pine County at our preference reserves the authority to request Statements of Qualifications for any specific White Pine County project, regardless of an existing contract with an Engineering firm.