

## WHITE PINE COUNTY AIRPORT ADVISORY BOARD

**Date:** Wednesday, October 12, 2022

**Time:** 1:00 p.m.,

**Location:** Ely Jet Center

**Present:** Tim Parish, Mike Coster, Dan Netcher

**Also Present:** Lori Romero, Secretary

### CALL TO ORDER

Dan Netcher called the meeting to order at 1:02 p.m.

### COMMENTS FROM THE PUBLIC

Mike Coster stated Mason Bostic completed his solo flight yesterday. Tim Parish responded it would be great to have a picture on social media or in the local news to create interest. Mike replied until we know we have a regular instructor available it is hard to promote it.

Dan Netcher stated he had received an email requesting him to call the SLC airport. They had concerns about the ASOS acting up and not working at times. Mike Coster stated we have had discussions regarding this at previous meetings. It was indicated a NOTAM may be in order letting pilots know the ASOS is not reliable, it is up and down.

### **1. \*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:**

**October 4, 2022** – Tim Parish made the motion to approve the minutes. Mike Coster seconded the motion. All approved.

### **2. \*DISCUSSION/FOR POSSIBLE ACTION: Review and revise Airport Manager’s job description to include all aspects of the job**

It was the consensus of the Airport Advisory Board members the routine maintenance needed expanded on that involves snow removal and weed control, work hours need to be 15 to 20 hours weekly due to snow removal, special events or attending meetings outside of Ely take extra hours, the job description itself: condense section 1 and 5, leave section 2, 3, and 4, combine section 6 and 9 and leave section 10. Mike Coster made the motion to make the revisions to the Airport Manager’s job description for adoption at the November 1, 2022 meeting. Dan Netcher seconded the motion. All approved.

### **3. \*DISCUSSION/FOR POSSIBLE ACTION: Review and consider any application materials received to date for County Airport Manager Position, to include possible action on making “short-list” recommendations of candidates for interviews before the County Commission, or in the alternative to renew efforts and/or consider alternative means to recruit applicants for County Airport Manager**

**4. \*DISCUSSION/FOR POSSIBLE ACTION: Consider alternate ideas to run the airport**  
Chairman Dan Netcher opened agenda items 3 and 4 for discussion. He stated to move forward we need to recommend the County Commission conduct interviews. Dan Netcher stated he would recommend interviewing Chad Stewart from Idaho and Mike Coster for the position.

Mike Coster stated he would like to see Mr. Wheable contact the individual from Idaho for an interview. He stated he applied in hopes of helping the situation to provide a resource to address FAA, situations needing a contact and daily checks. Dan Netcher made the motion to recommend the County proceed

with the process to interview the two individuals, Chad Stewart and Mike Coster. Tim Parish seconded the motion. All approved.

Dan Netcher stated an Airport Manager needs to be hired. No alternate ideas to run the airport were presented at this meeting.

**5. RECOMMENDATIONS: For County Commission Agenda Item**

None at this time.

**6. RECOMMENDATIONS: For Airport Advisory Board Agenda Items**

Agenda items were: Usage report; Airport Manager's Report; Review and Adoption of the Airport Manager's Job Description; Review cost of renovating bathrooms at Hangar 1; Alternate ideas to run the airport(only if an Airport Manager isn't hired)

**PUBLIC COMMENT**

None

**10. \*FOR POSSIBLE ACTION: ADJOURNMENT:**

As there was no further business to be addressed by the Airport Advisory Board, Dan Netcher called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 2:05 p.m.

**Next Meeting Date: November 1, 2022**