

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, October 4, 2022

Time: 1:00 p.m.,

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Dan Netcher

Also Present: Tim Keough, Lori Romero, Secretary

CALL TO ORDER

Dan Netcher called the meeting to order at 1:00 p.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL: September 6, 2022 – Mike Coster made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Usage Report. September 2022 numbers are slightly down over September 2021. Tim Parish stated the two med flights, Guardian and MedX are experiencing a shortage of pilots.

3. INFORMATION ONLY: Report from Tim Parish

A. Nothing new to report on the crosswind runway. Tim Parish reported the completion of painting on the maintenance project will start on Thursday, October 6th and run through Saturday, October 8th. The crack seal on 12/30 is still to be completed. There was discussion regarding the NOTAMS that are currently posted.

B. Report on leases and rental agreements. Mike Coster reported Dr. Allred has been parking on the ramp as he is waiting for a towing service. Roy has secured two spaces in the Gale hangar.

6. *DISCUSSION/FOR POSSIBLE ACTION: Consider renovating old bathrooms at the Hangar 1 at the South End of the Airport

There was a short discussion of the area being proposed. Mike Coster made the motion to request the County Manager to get bids to renovate the old bathrooms at Hangar 1 to be functional and accessible. Tim Parish seconded the motion. All approved.

5. *DISCUSSION/FOR POSSIBLE ACTION: Review and consider any application materials received to date for County Airport Manager Position, to include possible action on making “short-list” recommendations of candidates for interviews before the County Commission, or in the alternative to renew efforts and/or consider alternative means to recruit applicants for County Airport Manager

Mike Coster stated he felt the job description was out-of-date, didn't address any of the maintenance of the airport and made it sound more like an office job. He added the job description needs to be updated to include snow removal, weed control and have Mike Wheable listed as the contact. He stated he applied to help fill the position to address the situation and take pressure off from FAA regarding to get the position filled. Mike Coster stated it is important the boards are being called on for more input.

Dan Netcher stated he agreed the job description needs updated and he felt the candidate from Idaho has a lot of potential if he is serious about coming to Ely.

Mike Coster made a motion to authorize the chairman to accept job description changes from board members and to submit them to the County Manager before the next meeting. There was no second. Further discussion led to holding a special meeting to review and revise the Airport Manager job description to be submitted to the County Manager to take to the County Commission for approval. Mike Coster made the motion to hold a special meeting on Wednesday, October 12, 2022 to review and revise the current Airport Manager job description with comments to be submitted to the County Manager and alternate ideas to run the airport. Tim Parish seconded the motion. All approved.

7. INFORMATION ONLY: Updates/Reports from County Representative

None present.

8. RECOMMENDATIONS: For County Commission Agenda Item

None at this time.

9. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Airport Manager's Report; Review and consider any application materials received to date for County Airport Manager Position, to include possible action on making "short-list" recommendations of candidates for interviews before the County Commission, or in the alternative to renew efforts and/or consider alternative means to recruit applicants for County Airport Manager; Review cost of renovating bathrooms at Hangar 1

A special meeting will be held on Wednesday, October 12, 2022 at 1pm.

PUBLIC COMMENT

None

10. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Dan Netcher called for a motion to adjourn the meeting. Tim Parish made a motion to adjourn the meeting. Mike Coster seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:47 p.m.

Next Meeting Date: November 1, 2022

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-20	47	52	57	33	447
Feb-20	41	42	29	24	296
Mar-20	60	48	32	23	371
Apr-20	49	46	24	16	260
May-20	90	75	38	33	532
Jun-20	144	68	34	50	701
Jul-20	250	126	30	28	898
Aug-20	103	100	46	24	794
Sep-20	89	83	27	13	559
Oct-20	67	46	23	15	288
Nov-20	51	44	40	12	339
Dec-20	33	43	41	11	275
Yrly Total	1024	773	421	282	5760

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22					
Nov-22					
Dec-22					
Yrly Total	2013	977	669	285	4061