

## **WHITE PINE COUNTY AIRPORT ADVISORY BOARD**

**Date: Tuesday, October 3, 2023**

**Time: 1:00 p.m.,**

**Location: Ely Jet Center**

**Present:** Tim Parish, Dan Netcher, Mike Coster, Greg Rivero, Airport Manager Bill Calderwood

**Also Present:** Tim Keogh, Commissioner Janet VanCamp, Commissioner Laurie Carson, Ken Moen with Armstrong Consultants (phone) and Secretary Lori Romero

### **CALL TO ORDER**

Dan Netcher called the meeting to order at 1:01 p.m.

### **COMMENTS FROM THE PUBLIC**

#### **1.\*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:**

**September 5, 2023** – Dan Netcher made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

#### **2. INFORMATION ONLY: Airport Usage Report – Tim Parish**

The usage report for September was presented. It was noted September 2023 was much busier than past Septembers. Commissioner Janet VanCamp inquired who was coming in. Tim Parish stated a little of everything. Contractors had been in for the construction on the bank, med flights and government planes.

#### **3. INFORMATION ONLY: Report on Airport Operations**

Airport Manager Bill Calderwood gave his contact information to the board members.

##### **A. Crosswind Runway**

##### **B. Monthly review of lease and rental agreements, including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees**

A. Airport Manager Bill Calderwood stated he had spent a majority of his time on runway 12/30 crack sealing. All cracks have been filled once and over half have been filled twice.

B. Cabling has been installed by County IT for the cameras for the courtesy car. Cameras and signage still need to be installed.

C. Bill has been working on leases with Lisa Scoble in the Treasurer's Office. Spreadsheets are being used to track payments for leases and gathering copies of leases with Lisa's help.

D. The airport has been listed as a viewing location for the eclipse so Bill has been creating signage for people to know where they can park. All parking will be outside the chain link fence of the area. There will be porta toilets with hand washing basins and garbage dumpsters available. Commissioner Laurie Carson reported signage was being created for the golf course and the airport if needed. Signs will be available to state when parking is full in case there is the need to turn people away. The eclipse is expected to draw 3 to 4 times as many people that attend the horse races. Greg Rivero stated we are not allowing camping, correct. Bill Calderwood responded no, just parking outside the fenced area of the airport where it has been mowed.

E. Bill Calderwood has been requested to cut back on spending of weed control until winter is over to ensure there is funding for snow removal.  
F. \$10,000 will be included in the next budget cycle to address additional crack sealing on the rest of the airport areas. Mike Coster inquired if the picnic area requested was funded in the capital improvement projects. Bill will find out. Commissioner Janet VanCamp inquired what was included in the contract services of the budget. Bill will find out.

**4. INFORMATION ONLY: Update on the Great American Eclipse- October 14, 2023**

This was covered under Airport Manager Bill Calderwood's report.

**5. \*DISCUSSION/POSSIBLE ACTION: Airport Fees**

Dan Netcher stated what he pays doesn't match his lease. His lease says \$25 monthly, the County Treasurer charges him \$35 monthly and the Fee Schedule says \$44 monthly. Airport Manager Bill Calderwood stated he would like to make the Fee Schedule a winter project for the board and himself to work on. Then present it to the County Commission for approval at a later date. Mike Coster added it could be updated with the three tiers and associated cost. Dan Netcher stated the board has been involved in the fee structure in the past nor have they seen the fee structure before it was approved by the County Commission. It was the consensus to make this a winter project.

**6. INFORMATION ONLY: Updates/Reports from County Representative**

None

**7. RECOMMENDATIONS: For County Commission Agenda Item**

None

**8. RECOMMENDATIONS: For Airport Advisory Board Agenda Items**

Agenda items were: Usage report; Airport Operations & Maintenance Report; Fee Schedule

**PUBLIC COMMENT**

Mike Coster reported he will be flying to Overton to participate with the Young Eagles. 117 kids are signed up with 13 planes participating. He is hoping to get a commitment from the Young Eagles to participate in our local event.

Mike Coster will be holding a Tool Box event at Hangar 2 on Monday, October 9<sup>th</sup> with the Steptoe Valley High School students. There will be 8 kids participating.

Airport Manager Bill Calderwood inquired if the board was considering next fall for the airport event so he could include some funding for the event in the next budget cycle. Mike Coster stated he thought the event was going to be in the spring but fall is better.

**9. \*FOR POSSIBLE ACTION: ADJOURNMENT:**

As there was no further business to be addressed by the Airport Advisory Board Dan Netcher called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:35 p.m.

**Next Meeting Date: November 7, 2023**

### Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22	212	101	63	15	455
Nov-22	118	50	84	8	307
Dec-22	87	64	105	23	359
Yrly Total	2430	1192	921	331	5182

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-23	59	211	102	14	401
Feb-23	88	85	92	16	365
Mar-23	55	101	78	36	399
Apr-23	157	97	56	18	370
May-23	212	82	92	24	514
Jun-23	391	52	82	12	529
Jul-23	639	79	94	8	809
Aug-23	230	90	90	30	633
Sep-23	260	76	74	36	645
Oct-23					
Nov-23					
Dec-23					
Yrly Total	2091	873	760	194	4665