

**Library Board of Trustee
Meeting Minutes**

DATE: October 3, 2023
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:32 P.M. Tuesday, October 3, 2023 at the County Library.

ROLL CALL

Those present were Bruce Eldridge, Diane Hansen, Cyndi Sanborn, Commissioner Janet VanCamp and Library Director Lori Romero. Absent were Kathy Brumley and Shadrach Robertson.

PUBLIC COMMENT

Janet VanCamp reported the museum will be holding their Halloween/UFO event on Saturday, October 7th from 5pm to 8pm.

Minutes of September 3, 2023 were approved. Cyndi Sanborn made the motion to approve the minutes. Diane Hansen seconded the motion. All approved.

DIRECTOR AND STAFF REPORTS

A. Monthly Statistics

Monthly statistics for September were presented.

B. Budget FY 2023-2024

Lori Romero presented the budget for FY 2023-2024 and September revenue sheets. The Adopt-A-Periodical Campaign has started to raise revenue for magazines. Commissioner Janet VanCamp inquired about the list of magazines attached to her letter. Director Lori Romero explained many magazines have gone electronic and some of the existing magazines don't seem to be popular anymore, so a list of new magazines to consider was added.

C. Update on Fall Reading Program

A handout with the schedule of the different children programs was presented. The changes were noted. A grant activity and other library events schedule were presented.

October activities include the library participating in the Pumpkin Chunkin and the Trick or Treat the Streets events. The November Family Event will be painting a family keepsake with hands.

***DISCUSSION/FOR POSSIBLE ACTION: Review/Approve Revised Patron Card and Patron Card Loan Policy**

Library Director Lori Romero explained she had done a couple of changes: #2 change from 5 years to 3 years, #3 change length of employment to length of residency and on the Patron Loan Policy eliminated "Other" conference room equipment to loan to local organizations. Cyndi Sanborn suggested changing #2 to read Cards are issued for three years and can be renewed every three years. Lori Romero explained the renewal process for cards. Bruce Eldridge suggested using secondary contact instead of reference.

Diane Hansen made the motion to approve the revised Patron Card and Patron Card Loan Policies with the suggested changes. Cyndi Sanborn seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Approve the 2024 State Collection Development Application in the Amount of \$3600**

Lori Romero explained White Pine County Library is eligible for \$3600 in collection development funds based on past collection expenditures. \$1800 will be spent on the adult collection towards audio books, e-books, education and language collection. \$1800 will be spent on the children's collection with focus on e-books, read along stories with CD, classis graphic novels and biographies. Staff input and requests from the patrons determined how to spend the funds. Cyndi Sanborn made the motion to approve the 2024 State Collection Development Application as presented. Diane Hansen seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Accept the 2024 State Collection Development Funds in the Amount of \$3600**

Diane Hansen made the motion to accept the 2024 State Collection Development funds in the amount of \$3600. Cyndi Sanborn seconded the motion. All approved.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$5,553.07 for September 5 - October 3, 2023. Diane Hansen made the motion. Cyndi Sanborn seconded the motion. All approved.

PUBLIC COMMENT:

ADJOURNMENT: Meeting was adjourned at 6:03 PM. Diane Hansen made the motion. Cyndi Sanborn seconded the motion. All approved.
The next meeting is November 7, 2023.