

**Library Board of Trustee
Meeting Minutes**

DATE: September 14, 2021
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:31 P.M. Tuesday, September 14, 2021 at the County Library.

ROLL CALL

Those present were Shadrach Robertson, Diane Hansen, Bruce Eldridge, and Director Lori Romero. Sandra Robertson and Kathy Brumley were absent.

PUBLIC COMMENT

Trustee Bruce Eldridge inquired about moving the October meeting to Wednesday, October 13th since he wouldn't be available on Tuesday. It was the consensus to move the October meeting to Wednesday, October 13th.

Staff member Lori Williams stated to the Trustees she answered a phone call from Sherry at the Lund School inquiring about the free books the library had to give away. Lori stated she told Sherry the library didn't have books to give away and she remembered when Shadrach brought books to the library he said he had books to give to the schools as well. Lori stated she suggested to Sherry maybe it was Shadrach she needed to contact. Lori said she then called Shadrach to see if he was giving free books to the schools. She stated Shadrach told her he was giving books to the schools and didn't know why they were contacting the library. Lori stated a second school had also called regarding the free books. Lori stated she felt if a project is going on that involves the library the staff should be informed.

Minutes of August 10, 2021 were approved. Diane Hansen made the motion to approve the minutes. Shadrach Robertson seconded the motion. All approved. Shadrach Robertson requested the public comment at the end of the meeting be included.

DIRECTOR AND STAFF REPORTS

A. Monthly Statistics

August statistics were presented. Lori Romero informed the Trustees the third study room was in use. In the last two days all three rooms were being used.

B. Budget FY 2021-2022

Lori Romero presented the monthly revenue and budget spreadsheets. The bookmobile will start coming twice a month starting on September 15, 2021.

DISCUSSION/FOR POSSIBLE ACTION: Approve Installing a Window on the North Wall of Room 3 to be utilized as a third Study Room

Director Lori Romero stated a quote has been received in the amount of \$812.50 for the window with frame and installation. Shadrach Robertson inquired where the funds would come from to cover the cost. Director Lori Romero responded funds could come from the maintenance and gift fund. She added there could be infrastructure funds coming available in the near future by means of Federal funds. It was inquired if the County Maintenance Department could install the window. Lori Romero stated once winter hits that is a possibility. Diane Hansen made the motion to order the window and have the County Maintenance install it. Shadrach Robertson seconded the motion. All approved.

DISCUSSION ONLY: Roles of Library Trustees and Decision Making Through Board Agendas

Director Lori Romero presented handouts regarding the duties and responsibilities of the board members along with NRS 241.015 explaining board action. She explained there has been concern expressed about the article that came out in the newspaper representing the library and the library board that wasn't discussed by the whole board and the library staff felt uninformed by the phone calls received from the schools to the county library inquiring about the free books. Shadrach Robertson handed out a copy of NRS 379.025 and stated the article didn't represent the library board or the library. He stated he didn't know why the schools called the library regarding the books.

Shadrach Robertson requested an agenda item to direct the Library Director to seek out funding for library books for youth, adults and reference.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$7,087.51 for August 10 - September 14, 2021. Diane Hansen made the motion.

Shadrach Robertson seconded the motion. All approved.

PUBLIC COMMENT:

Shadrach informed the board he had just come from the ICU at the hospital and cases are rising. He stated it is critical people wear masks and signage should be on the doors of the library recommending masks. Hospital staff is overwhelmed and asking everyone to wear a mask. Shadrach recommended trustees to attend a special commission meeting on Wednesday regarding COVID.

ADJOURNMENT: Meeting was adjourned at 6:04 PM. Shadrach Robertson made the motion. Diane Hansen seconded the motion. All approved.