

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, July 2 2019

Time: 10:00 a.m.

Location: Ely Jet Center

Present: Tim Parish, Richard Barber, Lloyd Phillips and Airport Manager Lance Gale

Also Present: Geri Wopschall, Mike Coster and Lori Romero, Secretary

CALL TO ORDER

Tim Parish called the meeting to order at 10:00 a.m.

COMMENTS FROM THE PUBLIC

Mike Coster stated he had concerns regarding rather the advisory board is doing their job by referring the resolution adopted by the Board of County Commissioners. He stated the agenda has more information items than items to vote on to make recommendations to the Commissioners. The advisory board should be more involved in the management and finances of leases to make sure they are updated and there is tenant fairness. Mr. Coster stated he contacted the County Treasurer's Office and according to them there has been no commercial user fees collected & deposited since December 2016. He encouraged the advisory board members to get informed. Tim Parish and Lance Gale stated commercial user fees have been collected & deposited. It was concluded there may be a different terminology being used.

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

June 4, 2019 – Lloyd Phillips made the motion to approve the minutes. Richard Barber seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Airport Usage spreadsheet.

3. INFORMATION ONLY: Update on Airport EMS & Fire Management, Aircraft Rescue & Fire Fighting (ARFF) and Basic Response with the New WP County & City of Ely Inter-local Agreement

Lance Gale is in the process updating the response plan per FAA requirements and certificates for ARFF will need to be in place. He stated there has not been a need for basic response and the city has provided services for three ARFF situations. The FAA now required a mock training every two years and the Ely/Yelland Field is current. The next mock training will need to be completed by May 2020 and it was suggested to consider conducting it at night. This will be considered at the next August meeting.

4. INFORMATION ONLY: Update on Airport Capital Improvement Projects

Lance reported the 2018 projects are completed. The FAA inspection will take place July 10th and it was requested an advisory board member considering attending. The upcoming 2019 project is the South ramp, which will take place in August or September taking 7 to 10 days to complete. The final project will be the fencing of the airport. A mesh fencing will be requested to help keep the animals off the airport.

5. INFORMATION ONLY: Discussion “Day at the Airport” Events

“Day at the Airport” is scheduled for Sept 7, 2019. Lance Gale reported the T6 from Las Vegas, air balloons from Re-Max, drones from the Cooperative Extension, and Larry Cheek a booth are confirmed. Richard Barber inquired about the breakfast concessions being provided by an organization as a fundraiser. Lance will pursue this and suggested Shorty’s Food Truck for the rest of the day. Lance stated the Board of Commissioners approved the event and a \$2500 budget.

Richard Barber inquired about a Young Eagles organization participating to provide rides for the kids. He suggested checking with Reno, Las Vegas or Utah and offering an incentive to participate like free breakfast or a discount on fuel. It was the consensus to provide fuel for a Young Eagles organization to participate with rides and Richard will pursue this item.

A question was asked about having short field drag racing or STOL (short take off landing). Lance responded it is all possible and no special waiver would be required. This will be explored more. Lance will take care of advertising.

6. INFORMATION ONLY: Report on the Western Region FAA Conference

An article will be forthcoming pertaining to the Ely Airport, part of the Western Pacific Region, being awarded the FAA Stakeholders award as a top airport due to the completeness of grants and projects. The award is hanging on the wall at the Ely Jet Center. At the conference a video of the airport before and after was shown. Safety issues were covered at the conference.

7. INFORMATION ONLY: Report on the FAA NDOT Airport Inspection on May 28, 2019

The inspection was put on video for documentation and there were three items to address. There are two heliports to register.

8. INFORMATION ONLY: Report on the Airport Weed Project Completed on June 11, 2019

The Steptoe Weed Board and volunteers showed up ready to spray but due to winds it had to be rescheduled to June 13th. Tri-County Weed and the Forest Service, along with volunteers sprayed weeds with the intent of preventing vegetation growth to discourage animals from coming onto the airport. The hope is to complete this annually.

9. INFORMATION ONLY: Update on Cessena 310 at South End of the Airport

Lance Gale reported one more piece of paperwork has been sent in to complete the process. Once all is approved the County Commission will put it out to bid. It has been at the airport for 12 years. Appropriate fees will be taken out once the sale is completed.

10. INFORMATION ONLY: Updates/Reports from Commission Liaison

9. INFORMATION ONLY: Report from the Airport Manager

Lance Gale reported:

1. He will continue to work on the “Day at the Airport”. Two years ago approximately 480 attended. It will be free admission to the event.

10. RECOMMENDATIONS: For County Commission Agenda Items

11. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: usage report; Update on Airport Capital Improvement Projects; Day at the Airport Events; Action item regarding Commercial User fees; Action item to schedule the mock exercise

PUBLIC COMMENT

Geri Wopschall suggested having a copy of the video showing the before and after improvements at the airport available at the “Day at the Airport”.

10. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Lloyd Phillips made a motion to adjourn the meeting. Richard Barber seconded the motion and the motion passed unanimously. The meeting was adjourned at 11:06 a.m.

Next Meeting Date: August 6, 2019