

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, June 7 2022

Time: 1:00 p.m.

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Dan Netcher, Airport Manager Mark Holloway

Also Present: Lori Romero, Secretary, David Meyer with J-U-B Engineers

CALL TO ORDER

Dan Netcher called the meeting to order at 1:00 p.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL: May 3, 2022 – Mike Coster made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report
Tim Parish presented the Airport Usage spreadsheet.

3. INFORMATION ONLY: Report from the Airport Manager
A. Replaced 8 green/red panels on signage on runway
B. Replaced the windsock
C. All commercial operator fees are current.

4. *DISCUSSION/FOR POSSIBLE ACTION: Regarding Airport AARF Truck and Certification – Brett North & Pat Stork
WPC Fire District Chief Brett North stated Pat Stork and himself agree staff doesn't need to be certified and to keep the AARF Truck. They recommend the truck be started monthly and maintained. If commercial flights were to return in the future the AARF truck would be needed. Tim Parish recommend setting up training with the fire fighters on how to use the AARF truck so they are familiar with the equipment. This would also keep the truck lubricated and working. Dan Netcher added just don't want to see the truck set and deteriorate. Would be great to have guys trained to use the truck if there is an emergency. Brett North stated he will work with Pat Stork to setup training.

5. *DISCUSSION/FOR POSSIBLE ACTION: Discussion Only: Monthly review of lease and rental agreements including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees
Airport Manager Mark Holloway reported the commercial operator fees are current. He is having to invoice for flowage fees and it is time consuming. There was further discussion regarding the County Treasurer and tracking of airport payments for hangar rent. Mark will continue to track fees.

6. *DISCUSSION/FOR POSSIBLE ACTION: Regarding Crosswind Runway
Airport Manager Mark Holloway reported he had no updates.

7. *DISCUSSION/FOR POSSIBLE ACTION: Possible Airport Open House in summer of 2022
Mike Coster stated a date for the event needs to be set to get people to commit. Tim Parish stated the Car Club is interested in participating and they will discuss it at their meeting tonight. He spoke with Dr. Sena regarding the High School Rodeo Club doing a concession as a fundraiser for the organization. They could participate if it was on August 6th. Mark Holloway stated he needed a 90 day window to make request to military organizations. Mark suggested holding off on the event until after the construction is completed. It was the consensus of the members to postpone the event until next spring and plan a bigger event on a weekend without conflict.

8. INFORMATION ONLY: Updates/Reports from County Representative
None

9 RECOMMENDATIONS: For County Commission Agenda Item
None

10. RECOMMENDATIONS: For Airport Advisory Board Agenda Items
Agenda items were: Usage report; Airport Manager's Report; Discussion/Review of leases and rental agreements including Hangar 1; Discussion Regarding Crosswind Runway; Airport Open House in spring 2023;

PUBLIC COMMENT

Mike Coster inquired if the board members will be involved in the process of the RFQ for Engineering Consultant services. Mark Holloway responded the message he received was the County Manager and County Commission would handle the RFQs with no mention of recommendations from the Advisory Board members. Mike reported the tool box project was postponed until Friday, June 17th at the south end of the airport. There are 7 kids signed up for the project. Mike also reminded members to remember to register your plane with the FAA when it come due...don't let it expire. A flight instructor to provide lessons is still being persued.

11. *FOR POSSIBLE ACTION: ADJOURNMENT:
As there was no further business to be addressed by the Airport Advisory Board, Dan Netcher called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:47 p.m.
Next Meeting Date: July 5, 2022

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-20	47	52	57	33	447
Feb-20	41	42	29	24	296
Mar-20	60	48	32	23	371
Apr-20	49	46	24	16	260
May-20	90	75	38	33	532
Jun-20	144	68	34	50	701
Jul-20	250	126	30	28	898
Aug-20	103	100	46	24	794
Sep-20	89	83	27	13	559
Oct-20	67	46	23	15	288
Nov-20	51	44	40	12	339
Dec-20	33	43	41	11	275
Yrly Total	1024	773	421	282	5760

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22					
Jul-22					
Aug-22					
Sep-22					
Oct-22					
Nov-22					
Dec-22					
Yrly Total	651	561	348	179	1856