

**Library Board of Trustee
Meeting Minutes**

DATE: June 6, 2023
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:34 P.M. Tuesday, June 6, 2023 at the County Library.

ROLL CALL

Those present were Bruce Eldridge, Kathy Brumley Cyndi Sanborn, Shadrach Robertson (5:44) and Library Director Lori Romero. Also present was Library Assistant Manager Lori Williams. Absent was Diane Hansen.

PUBLIC COMMENT

Library Assistant Manager Lori Williams echoed her previous statement "the public side of technology in the library needs to stay with the library staff and if the staff technology side needs to come back under the staff that is okay. Mike Wheable kept saying they are not worried about the public side and the county already has control over the staff side, so I don't know why we are having this discussion".

Minutes of May 2, 2023 were approved. Kathy Brumley made the motion to approve the minutes. Cyndi Sanborn seconded the motion. All approved.

DIRECTOR AND STAFF REPORTS

A. Monthly Statistics

Monthly statistics for May were presented.

B. Budget FY 2022-2023

Lori Romero presented the budget and revenue spreadsheets. It was noted there are three weeks left in the budget year.

C. Update on Summer Reading Program - June 19 - August 6

Robinson Mining will be sponsoring the summer reading program with a donation of \$2155. The theme is "All Together Now".

***DISCUSSION/FOR POSSIBLE ACTION: Accept LSTA Integrated Library System Travel to Training Grant in the amount of \$955**

Director Lori Romero explained this is grant funds that sent Lori Williams and Cindy Bell to Carson City for training on the new library system on May 23 thru May 25. The new library system goes live June 26, 2023. Shadrach Robertson made the motion to accept the LSTA Integrated Library System travel to training grant in the amount of \$955. Kathy Brumley second the motion. All approved.

***DISCUSSION ONLY: County IT Services**

Chairman Bruce Eldridge stated he did meet with Lori and Lori to discuss the County IT services. He referred to Lori Williams's recommendation under public comment and stated he agreed the library staff needs to keep control over the public side. If the library staff found they needed assistance a ticket could be submitted. Shadrach Robertson made the motion to draft a letter for approval at the July meeting. Kathy Brumley seconded the motion.

***DISCUSSION/FOR POSSIBLE ACTION: Approve Fine Forgiveness Event through April 2024**

Director Lori Romero held a meeting with library staff to determine the fine forgiveness events to hold. The recommendation is Read Away Fines for youth 5 - 18 the second week every month. For each hour they read in the library they can get \$5 taken off their fines. It was felt this was a great way to get youth reading in the library and clear their accounts.

Quarterly events include in July collect school supplies to clear fines. The school supplies will be donated to the Sheriff's Association for their school supply drive. October collect pet food to donate to the local animal shelter. January 2024 collect food supplies for the Cache program and April 2024 collection hygiene/laundry products for senior healthy living to clear fines. The events will help patrons' clear fines, encourage long-overdue materials to be returned and help community organizations at the same time. Shadrach Robertson made the motion to approve the fine forgiveness events presented through April 2024. Cyndi Sanborn seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Approve Upcycled Book Art Contest to be held July 1st through July 31st**

A couple of upcycled book art examples were available for the trustees to view. Handouts about the contest were sent out with the agenda. Shadrach Robertson suggested on the first page of information the age 5 - 100 be changed to 5 & up. Shadrach Robertson made the motion to approve the Upcycled Book Art contest to be held July 1st through July 31st. Cyndi Sanborn seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Change Meeting Date for July 2023**

Library Director Lori Romero stated the July meeting falls on the 4th of July. Kathy Brumley made the motion to change the July meeting to July 11, 2023. Cyndi Sanborn seconded the motion. All approved.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$4702.65 for May 2 - June 6, 2023. Kathy Brumley made the motion. Cyndi Sanborn seconded the motion. All approved.

PUBLIC COMMENT:

Shadrach Robertson clarified the letter to be drafted regarding the County IT doesn't change the current status of public computers.

ADJOURNMENT: Meeting was adjourned at 6:12 PM. Cyndi Sanborn made the motion. Kathy Brumley seconded the motion. All approved.

The next meeting is July 11, 2023.