

WHITE PINE COUNTY (WPC)
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MEETING MINUTES

Meeting date: Tuesday, April 6th, 2021

Time: 10:00 am

Place: White Pine County Emergency Operations Center (EOC), 1150 North McGill Highway, Ely, Nevada, 89301

Present: Brett North, Ed Spear, Scott Henriod, Pete Mangum, Pat Stork, Ross Rivera, Bob Winder, Jason Cooley, Brandi Salisbury, Christina Wilson, Clair Ketchum, and Tabatha Hamilton

- I. Roll Call/Call to Order- **The meeting was called to order at 10:09 AM. Brett went down the list of board members and then requested that the guests announce themselves. Above are those that were in attendance.**
- II. Public comment- **Brett called for public comment. No public comment was made. There was a question of whether or not Ross could engage in conversation as the alternate. It was decided that he could because the environmental representative was not here so he was the alternate and would fill in for the representative's duties.**
- III. Discussion for Possible Action: Approval of Agenda- **A motion was made by Pat to approve the agenda. Scott seconded the motion and the motion was carried.**
- IV. Discussion for Possible Action: Review & Approval of Minutes From 1/19/2021- **Ed noted that the first sentence on item VI-C had a typo. He also noted that many items throughout the agenda noted that he had either motioned or seconded the items. He felt that that was not allowed. Tabatha noted that at the previous meetings when this had happened, that she has asked if this was legal as he was an alternate and that multiple members noted that it was okay. Ed felt that it was not. Scott made a motion to approve the minutes with the corrections stated by Ed. The motion was seconded by Pete and the motion was carried.**
- V. Discussion For Possible Action: Development Of LEPC 5 Year Plan
 - a. Discussion for Possible Action: Development of Calendar/Schedule- **It was requested that Tabatha mention all upcoming items on the calendar. She explained that OPTE grant Applications were due 4/12/21 and that other grant deadlines would probably also be occurring soon. Christina Wilson from SERC commented that the UWS application would be due on 4/26/21 and that HMEP mid-cycle was open year round until no funds were left.**
 - i. Discussion for Possible Action: Informal Action Needed for Upcoming Due Dates- **Tabatha Noted that application decisions would need to be made at this meeting or another would be needed before the grant due dates.**
 - b. Discussion for Possible Action: Development of Community Key Entities Contact List- **Tabatha noted that many of her contact lists were out of date and that she was working on finding updated lists to compile.**

- c. Discussion for Possible Action: Development of LEPC Needs List- **No Updates were made.**
- VI.** Discussion for Possible Action: Approval of OPTE Grant Application Including Items to Be Determined. - **Christina Wilson from SERC verified that there was \$25,000 to apply for plus \$4,000 of operational funding to apply for. Discussion occurred concerning how to choose which items were the most important. It was decided that entities that were requesting items would put them on the white board and the group would evaluate these items. Scott requested 10 AED replacement batteries for the Sherriff's Office at a total cost of \$4000. Pat requested 4 tactical gear sets (\$4,564), 2 radios (\$5,200) and 2 gas detectors (\$2100) for the City Fire Department at a total of \$13,972. Brett requested turnouts for a total of \$7,384 for the County Fire Protection District. Pete suggested that one of these grants be used to get a few of the emergency preparedness buckets for the School District that hold food and such in the case of an emergency. They would be about \$250 a piece. Christina clarified that OPTE would be the only grant from SERC that would be able to purchase these items. It was suggested that all items requested be applied for and that money left over be used to purchase 7 buckets for the School district at a total of \$1750. There was a concern that none of these price estimates included freight. Scott made a motion to approve applying for the items and amounts requested and that if freight for any items causes these items to go over \$25,000, that the emergency supply buckets for the school would be the first to be reduced. This motion was seconded by Pat and the motion was carried.**
- VII.** Discussion for Possible Action: Items to be considered for UWS and HMEP applications- **Scott requested 4 laptop computers for the Sherriff's office at a total of \$4,500. Pat requested 2 sets of tactical gear (\$2,282) and 4 radios (\$10,400) for the City Fire Department at a total of \$12,682. Brett requested 5 sets of turnouts for the County Fire Protection District at total of \$13,000. It was questioned whether the UWS grant would purchase turnouts. Christina from SERC verified that the grant could purchase such supplies but would require and explanation on how it met one of the DHS priorities. A motion was mate by Scott to apply for all items and quantities requested under the UWS grant.**

Tabatha mentioned that she had been working with the IT department to get cost estimates for a Zoom set-up in the conference room of the EOC so that the group would no longer have to deal with technical difficulties that were currently being faced. Christina from SERC explained that the equipment could be eligible through the HMEP grant if it were going to be used to put on trainings. Scott made a motion to apply for equipment to provide for zoom meeting and training set-up. The motion was seconded by Pete and the motion was carried.

- VIII.** Discussion For Possible Action: Evaluation Of Necessary LEPC positions and the possible addition of a City of Ely position- **Ed explained that he felt that because a majority of the County lives in Ely and that it is likely the highest risk of all areas of the County that it was only fair that the City have its own elected official for LEPC. Scott asked if the bylaws needed to be adjusted to do this. Tabatha mentioned that the bylaws simply state the minimum required positions so no change would be needed, just a change in the membership positions list. A motion was made by Pat stork to make Ed Spear the representative for the City of Ely as its own member of LEPC. The motion was seconded by Pete and the motion was carried.**
- IX.** Reports/ Updates- **Pete reported that the School District would be holding a wildfire mock drill in Lund on April 28th, 2021. He explained that the School safety operations was working on the details of the event but invited members of LEPC to participate.**
- X.** Discussion For Possible Action: Future Agenda Items- **Ross mentioned that he would like to see an item on the next agenda about changing the Bylaws to reflect that alternates would need to be elected and sworn in just like a regular member because he did not feel that it was right to have someone randomly put in a position to make decisions for each position without these requirements.**
- XI.** Discussion for Possible Action: Next Meeting Date- **Ed suggested that the next meeting date be tentative for July 6, 2021 at the same place and time. No objections were made.**
- XII.** Public Comments – **Brett called for public comment. No public comment was made.**
- XIII.** For Possible Action: Adjournment/ Commencement of Training for Highway Sign Purchased Through OPTE Grant. **Scott made a motion to adjourn the meeting and begin training on the highway sign for those that wanted or needed it. Pete seconded the motion and the meeting was adjourned.**