

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, March 2, 2021

Time: 1:00 p.m.

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Commission Liaison Travis Godon

Also Present: Lori Romero, Secretary, Tim Keough (USDA), Joe Bennett (USDA) **Absent:** Richard Barber

CALL TO ORDER

Tim Parish called the meeting to order at 1:10 p.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL: February 2, 2021 – Mike Coster made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

2. *DISCUSSION/FOR POSSIBLE ACTION: Approval of Chairman and Vice Chairman for Airport Advisory Board

Tim Parish was voted Chairman of the board at the February 2, 2021 meeting and the Vice Chairman left vacant.

3. INFORMATION ONLY: Airport Usage Report

Tim Parish reported the Airport Usage spreadsheet was not available due to computer problems.

4. INFORMATION ONLY: Report from the Airport Manager

Interim Airport Manager Tim Parish reported the following:

- A. Armstrong Consultants will compile the crack sealing project specs to be provided to Bill Calderwood at the Road Department. He will handle the project from there.
- B. The Heckethorn plane in Hangar 1 has been sold and will be gone March 13th.
- C. Tim Parish disclosed he is in negotiations with Guardian regarding the local business.

5. *DISCUSSION/FOR POSSIBLE ACTION: Discussion Only: Monthly review of lease and rental agreements including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fee

None

6. *DISCUSSION/FOR POSSIBLE ACTION: Review of Airport Manager Vacancy, the Advertised Position Job Description, and Possible Recommendations regarding it to the County Commission

Commission Liaison Travis Godon reported the applicant from New Mexico withdrew their application. This position would be up for discussion during the budget hearings.

7. INFORMATION ONLY: Updates/Reports from Commission Liaison Travis Godon
Airport Manager position reported in earlier agenda item.

8. RECOMMENDATIONS: For County Commission Agenda Item
None

9. RECOMMENDATIONS: For Airport Advisory Board Agenda Items
Agenda items were: Usage report; Discussion/Review of leases and rental agreements including Hangar 1; Review of Airport Manager Vacancy, the Advertised Position Job Description, and Possible Recommendations regarding it to the County Commission;

PUBLIC COMMENT

Joe Bennett with USDA entertained a helipad be located on the east side of the hangar they use. They will be installing a larger door on the backside of the hangar for moving a helicopter in and out of the building. He inquired what the process was to get approval to get this done. He also reported Tim Keough will be retiring in June. The program is moving to the use of helicopters. Mike Coster stated he thought earlier plans included a parking lot in that area, which the helipad may help meet. Tim Parish stated the masterplan would need to be reviewed to see how the helipad fits into that plan, the land and lease reviewed, approval of the County Commission and FAA. Travis Godon requested a schematic for review by Armstrong Consultants, Airport Advisory Board, County Commission, D.A.'s Office and FAA. It was the consensus this is a great project to support. Joe Bennett responded this is a great airport and has provided good service to their employees.

10. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:35 p.m.

Next Meeting Date: April 6, 2021