

**Library Board of Trustee
Meeting Minutes**

DATE: February 12, 2019
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:30 P.M. Tuesday, February 12, 2019 at the County Library.

ROLL CALL

Those present were Sandra Robertson, Bruce Eldridge, Diane Hansen, and Director Lori Romero. Andy Britton and Kathy Brumley were absent.

PUBLIC COMMENT

Diane Hansen stated a gentleman told her how lucky the community was to have the library and Mrs. Romero as the librarian. He stated Mrs. Romero cares about her staff and the people who use the library.

Minutes of January 8, 2019 were approved. Sandra Robertson made the motion to approve. Diane Hansen seconded the motion. All approved.

DIRECTOR AND STAFF REPORTS

1. Monthly Statistics

January statistics were presented. Circulation statistics weren't available. Diane Hansen inquired about the weeding process of materials. Mrs. Romero explained the process with a couple of examples. It was noted the library does laminate 2 x 3 ½ cards and 8 x 10 sheets for the public using the small laminate machine.

2. FY 2018-2019 Budget

Mrs. Romero presented the monthly budget spreadsheet noting the budget year is 60% over.

Discussion/For Possible Action: Approval of FY Budget 2019 - 2020 to be submitted to the Board of County Commissioners

Mrs. Romero went page by page through the proposed budget with the Trustees and explained changes. It was the consensus to request the other Page position back and an increase for the Page positions. The need for security cameras was discussed. Diane Hansen made the motion to

approve the FY 2019-2020 Budget to be submitted to the Board of County Commissioners. Sandra Robertson seconded the motion. All approved.

Discussion/For Possible Action: Approval of Ratification of LSTA NASA StarNet Grant Application in the Amount of \$474 for Travel to Training in Sparks on April 30 to May 1, 2019. The match of \$48 will come from the Friends of the Library

Mrs. Romero explained this grant is for Lori Williams and Hilary Peck to attend a workshop for the summer reading theme "A universe of stories" and using STEM with the theme. Sandra Robertson made the motion to approve the ratification of the LSTA NASA StarNet grant application in the amount of \$474 for travel to training in Sparks on April 30 to May 1, 2019 and the match of \$48 coming from the Friends of the Library. Diane Hansen seconded the motion. All approved.

Discussion/For Possible Action: Approval to Accept LSTA NASA StarNet Grant in the Amount of \$474 for Travel to Training in Sparks on April 30 to May 1, 2019. The match of \$48 will come from the Friends of the Library

Diane Hansen made the motion to accept the LSTA NASA StarNet grant in the amount of \$474 for travel to training in Sparks on April 30 to May 1, 2019 and the match of \$48 coming from the Friends of the Library. Sandra Robertson seconded the motion. All approved.

INFORMATION ONLY: Annual Poetry Writing Workshop & Poetry Contest

The writing workshop will be held on Friday, March 8, 2019 at 3:00 pm to 4:30 pm for all ages.
The poetry contest for the students will be held on April 6, 2019 at 10:00 am.

INFORMATION ONLY: Update Regarding Internet Options & E-Rate

Diane Hansen gave a summary of contact she and Andy Britton had with AT & T. Contact will continue with another update in March.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$5,460.66 for January 8, 2019 - February 12, 2019. Sandra Robertson made the motion. Diane Hansen seconded the motion. All approved.

PUBLIC COMMENT:

None

ADJOURNMENT: Meeting was adjourned at 6:05 PM. Diane Hansen made the motion. Sandra Robertson seconded the motion. All approved.

Approved:

Respectfully Submitted:

Board of Trustee Chairperson

Lori Romero