

WHITE PINE COUNTY
NEVADA AGRICULTURAL DISTRICT 13
MINUTES OF FEBRUARY 8TH, 2023

Present:

Tabatha Hamilton (Chairman)

Martin Troutt (Co. Chairman)

Ben Noyes (Board Member)

Stefanie Backhaus (Board Member)

Cory Lytle (Board Member)

Pete Mangum (Board Member)

Rope Ashworth (Board Member)

Janet Vancamp (Board Member)

Kayla Couch (Secretary)

Ginger Rick (Secretary)

Absent:

Bill Panagopoulos (Board Member)

Guests Present:

Ylva Ernstson

Breanna Randow

Cody Coombs

A. Call to order - Called to order at 6:00pm by Tabatha Hamilton.

B. Pledge of Allegiance - 6:00pm

C. Public Comment Period – Ylva Ernstson presented a letter to the Board. Ylva would like to create a Trail System with Obstacles at the East/North East area of

the racetrack that everyone could use. Ben Noyes had a few questions, he asked if she was looking to hold competitions? What area exactly was she wanting to create these trails? Who would be responsible for the maintenance and repair of anything placed on the trail? Will the obstacles be permanent or something that could be moved if need be. Ben was also concerned about the area where Elva wanted to put the trail system because of drain ditches. There was also a concern of if equipment could get back to that area so that Obstacles could be repaired if need be for the safety of the horse and rider. Ylva stated she would set up the trail and obstacles as well take responsibility for any repairs and maintenance. Ben would prefer that the trail system be on the inside of the racetrack where the 4H already has stuff set up that way they could get to it easily for any maintenance and repairs. Ben proposed that Ylva go look at what the 4H has set up already. Ben stated they have all the equipment Ylva had mentioned such as a rocking bridge, flat bridge, a mailbox, they have poles, you can arrange those poles anywhere you want, and you could add to it. Ben suggested to put something up that's ready for everybody to use all summer long, and as long as you want to leave there in the infield where you can trailer to it, but then when the high school rodeo comes in or a big event you can just combined it all in a pile for more parking. Tabatha Hamilton asked if it would be possible to put this as an agenda item for the future for longer discussion.

Discussion will be put on the agenda for next meeting, no other public comment.

D. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Martin Troutt to approve the agenda/flexible agenda, Cory Lytle seconded the motion and the motion carried with no opposition.

E. Review and Approve Minutes (for possible action) A motion was made by Stefanie Backhaus to approve the minutes from the November 9th, 2022 meeting, Ben Noyes seconded the motion and the motion carried with no opposition.

F. Nominations/Approval of Chair Officials for 2023 (for possible action)- Martin Troutt nominated Tabatha Hamilton as the Board's Chairman. Ben Noyes made the motion. Stefanie Backhaus seconded the motion and the motion was carried. Tabatha Hamilton nominated Martin Troutt as Co-Chairman. Tabatha Hamilton made the motion. Stefanie Backhaus seconded the motion and the motion was carried.

G. Correspondence (for possible action) – Tabatha Hamilton would like to table the development of the Gmail Account for Board Members to Access all files and Docs since she does not have all the info yet. A motion was made by Cory Lytle to table the item, Ben Noyes seconded the motion and the motion was carried with no opposition.

Tabatha Hamilton asked if there was any other Correspondence. Kaya Couch stated yes. The County Clerk sent her a letter. We need a member of the board to go before the county commission and basically an overview of what the board has done and what they've accomplished in the last year. So, it's just a review. Tabatha stated that she could do that if everyone was ok with that. A motion was made by Martin Troutt for Tabatha Hamilton to report the AG Boards progress to the County Commission, Stefanie Backhaus seconded the motion and the motion was carried with no opposition.

H. Awarded Capital Improvement Grant from Tour and Rec.

(for possible action) –

a. Status of Labor and Repairs –

I. Reports – Tabatha Hamilton stated that she talked to the DA about whether or not we could pay a local group to do those repairs if we ever needed to. He said that as long as they're a nonprofit, a registered nonprofit we can pay them otherwise they would have to have a business license. Tabatha stated that our number one option would be the honor camp if they were available. Tabatha asked for any other suggestions. Ben Noyes stated, I think we should start approaching other people since the honor camp had an opportunity and it doesn't look like they are staffed any more now than they were before. If we want to try other groups, I think now's the time to get them on board. Martin Troutt stated I still have a problem with paying someone, I just do not see the point in spending this money. I recall in the last meeting that we said would have it done by May something or we would turn the money back. To me, I'm not sure why we're not just turning the money back to them. I don't think it's going to make it any harder to get money back in or get more money from them in the future. The whole grandstand is part of the SNPLMA project, for doing all weather materials on it and whatnot, why are we going to spend \$5,000 and replace boards and paint it? Ben Noyes stated

because the money is a grant, we got it for free. That's the only reason why we were approached with it. Tabatha stated the part that we would be paying for would not be, because it's a 25% match. So, we would have to pay 25% of whatever which we said would go towards the labor, which would have been fine which is why we we're going to have the honor camp do it for free, which would have been the plan. But now if the honor camps not doing it, we got to pay it out of our profit. Martin then stated, that was to get it ready, more presentable, whatnot and any safety issues taken care of before last year fair. It didn't get done. We're done with last year's fair. Now we have our SNPLMA project coming up and the grandstands part of that. I just don't see spending more money on that. That's just my feelings on it, I'm fine with leaving it alone, too, and see what happens between now and May. But as we voted to do in the last meeting was if it wasn't done, and I think it was May I have to go back to the minutes but we put a time limit on it and then if it wasn't done, then we were going to return the money back. Tabatha states she feels like we should revisit it next meeting. Ben Noys states, in the meantime, it'd be good to approach a couple of other groups and see if they would be interested. That way we come to the table with some groups, or we're dead in the water. Tabatha asked for suggestions on other groups, they would have to be a nonprofit or have a business license. Tabatha also asked if everyone was ok with discussing it at the next meeting. A motion was made by Martin Troutt to table it for next meeting, Ben Noyes seconded the motion and the motion was carried with no opposition.

J. Reports

1. Financial Statements – Courtney Thornal sent out the financial summary via email on February 8th, 2023.

2. Development of Next Fiscal Year's Budget. – Martin Troutt passed around last year's budget to project 2023/2024's fiscal budget. Martin Troutt went through each line item. Martin states everything from *Real Property-Current* all the way down to *Operating Sup & Expense* will remain the same but that the finance department is suggesting that we increase everything from *Real Property-Current* all the way down to *Operating Sup & Expense* by five 5% just because of the cost of everything has gone up. Martin suggests that we follow their advice and add the 5%. *Equipment under \$5000*, Martin asked if anybody have anything, they want to bring to the table as far as equipment purchases under \$5,000. Tabatha

mentioned dumpsters but was unsure on cost. Martin states *Telephone electricity, internet access*; it is all going to stay the same plus 5%. *Auto gas and oil*, we still have 72.69% remaining with about five months to go so I think adding 5% to that, and leaving that number, the same will be fine. *Auto repairs and maintenance* we are still at 97%. So, we haven't had a lot of that. So, adding 5% to that and leaving that at \$13,500 plus 5%. I think we're good. *Facility Repair & Maintenance* we are kind of right on line on that 55% with about five months. Therefore, I am comfortable leaving it at \$38,500 plus 5%. *Master Policy Insurance* we do not have any control over that so it stays the same. *Contract Services*, Martin suggests they budget \$4,000. *Sponsored Events*, there was a lot of discussion on if they should do fireworks this year and cost of different packages. Tabatha stated I say we budget, if that is what we want, and then we budget for it. Board agreed to budget \$10,000. *Nevada Fair of Industry* will stay the same but Martin will look into why the budget was so high at \$37,500 but they only paid \$17,000. Martin recalls that they pay them twice a year but he could be wrong so he is going to ask them and find out for sure. Until then budget will stay the same at \$37,500. *Equipment over \$5,000*. Martin mentioned a hotwalker, there was discussion on price, Board agreed to budget \$6,000. *Capital Improvement projects*. Martin states most capital projects such as replacement of the wooden horse barns or something like that has been covered in the upcoming SNPLMA project. But because those number are almost two years old and everything is gone up as much as they have, I feel that we're going to run into shortfalls on this project, or we're going to run into things when it's all said and done that we didn't anticipate. I think we should be very conservative with our capital improvement money and let that fund build. I think we are going to need some money when the dust settles. Martin also states the thing about capital improvement projects is we can leave that money in there. However, if there is any projects that anybody wants to do, and then the projects have to be listed out. You cannot just say we want to put \$200,000 in capital improvements, and not say what the money is for. Pete Mangum Mentioned Pig Barns and needing fence panels. Martin Troutt mentioned concrete, water, and electrical also need to be added. Martin Suggested the Budget for *Capital Improvements* be \$50,000. Tabatha asked if there were any other final requests for next year's budget, hearing none. A motion was made by Pete Mangum to approve next years budget, Ben Noyes seconded the motion and the motion was carried with no opposition.

3. Budget –Tabatha Hamilton stated that she sent out the monthly budget via email on February 1st, 2023.

4. Updates from Tour and Rec. – Tabatha Hamilton states that the Aid to organizations grant through Tour and Rec is open now, but closes March 3rd. I don't know if the livestock committee might want to look into it but it would be good for livestock committee to know about it, or any of our little organizations. No other updates.

5. Updates from Commission Liaison – Janet Vancamp is the new Commission Liaison. No new Updates.

6. Updates from White Pine Horse Races- Tabatha Hamilton Stated that Marietta asked if we used the box seats this last year. Marietta said they can get between \$1,700 to \$5,000 for these box seats, so even though the committee provides this as a thank you to us, if we're not going to use it then they can make money on those box seats. They are just requesting that if we aren't using them to let them know so they can sell them. A motion was made by Pete Mangum that they can have the seats to sell, Ben Noyes seconded the motion and the motion was carried. Tabatha states Marietta also asked if the board would consider a small donation each year to the horse races, they would appreciate that. Martin Troutt states he does not think they should make a donation because the board sponsors fair weekend. No one has to pay for the use of the facility during the fair weekend. Martin states he feels if the horse races need help or they need sponsorship money to go towards the horse races then they need to approach the County Commission and ask them for the money. Ben Noyes Suggested to table it for now and then they can revisit at that time if the horse races are needing money.

7. Beta Sigma Phi- No new updates.

8. Updates from White Pine Production – No new updates.

9. Fireman's Dinner – No new updates.

10. Updates for 4H – Community Base instructor position is empty and needs to be filled. The university just hasn't posted it yet. But if anyone's interested, let them know.

11. Updates for Jr. Livestock – Pete Mangum states that animal prices are up this year.

12. Miscellaneous Updates- No new updates.

K. SNPLMA (for possible action) – Tabatha states she needs approval for a delegated committee of members and potentially at least one person to be the point of contact regarding SNPLMA projects during implementation. Tabatha states she had forgot that if we delegate a committee and named people to be on that committee, during this meeting, they then have to follow Public Meeting Law and post their meetings when they're going to be discussing and deal with quorum issues. Tabatha made the suggestion to delegate one person from this board to gather a committee outside of this meeting. Then come back to the board next time with updates. Tabatha states we finally got the money from SNPLMA and approval to spend the money. I am just trying to think ahead and get a group of people that the county can ask questions to and go to if they have concerns and need help without waiting for a board meeting. There was some discussion on who should be on this committee. Tabatha asked if the board would like to make a motion for her to create a committee with a limited number of people. . . A motion was made by Martin Troutt for Tabatha to put together a committee. Ben Noyes seconded the motion and the motion was carried with no opposition.

L. Fair Weekend (for possible action) – No new updates.

M. Payment of Bills (for possible action) Secretary Service's bill for the month of February 2023 in the amount of \$150.00 was also presented. A motion was made by Ben Noyes to pay the bills. Pete Mangum seconded the motion and the motion was carried with no opposition.

N. Social Media (for possible action) – Tabatha has been posting/updating via Facebook.

O. Capital Improvements (for possible action) Most where discussed under the budget.

1. Highway Signage – No new updates

2. Multi-use Livestock Barn/Pig Barn – Its set to start putting up the building early spring,

3. Roof repair on the blue building/Awning repair of the Butler Building

Martin stated Bill had told him the shingles on the Butler building have already been taken care of that they have already been repaired. Martin also stated he talked with Bill and Timmy about the blue building's roof and they feel that it is condensation.

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P. Review of Contracts and Forms for the use of the Facility (for possible action) - Nothing New

Q. Approval of Special Rental Agreement Requests (for possible action)

1. Permission to use the Blue Building for Archery Practice –Tabatha would like to table this item since no one showed up to the meeting to talk about it. A motion was made by Cory Lytle to table this item. Rope Ashworth seconded the motion and the motion was carried with no opposition.

R. Future Agenda Items (for possible action) - Trail

S. Next Meeting Date (for possible action) - Anticipated next meeting will be held at the White Pine County Library on March 8th, 2023.

T. Public Comment- Ylva Ernstson would like to clean up around the racetrack where trail is. Was told yes by Ben as long as she filled out a volunteer form.

U. Adjournment (for possible action) - A motion to adjourn the Ag. District 13 meeting at 7:33pm was made by Ben Noyes, seconded by Rope Ashworth and the motion carried with no opposition. Meeting was adjourned at 7:33pm.

WHITE PINE COUNTY
NEVADA FAIR AND RODEO GROUNDS BOARD
MINUTES OF February 8th, 2023

Present:

Tabatha Hamilton (Chairman)

Martin Troutt (Co. Chairman)

Ben Noyes (Board Member)

Stefanie Backhaus (Board Member)

Cory Lytle (Board Member)

Pete Mangum (Board Member)

Rope Ashworth (Board Member)

Janet Vancamp (Board Member)

Kayla Couch (Secretary)

Ginger Rick (Secretary)

Absent:

Bill Panagopoulos (Board Member)

Guests Present:

Ylva Ernstson

Breanna Randow

Cody Coombs

A. Call to order - Called to order at 7:34PM by Tabatha Hamilton.

B. Public Comment Period – No Public Comment.

C. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Ben Noyes to approve the agenda/flexible agenda. Martin Troutt seconded, and the motion was carried.

E. Review and Approve Minutes (for Possible Action) - A motion was made to approve the minutes for the November 9th, 2022 meeting by Martin Troutt, seconded by Stefanie Backhause, and the motion carried with no opposition.

F. Reports (for possible action) -

1. Update on High / Jr. High School Rodeo- No new updates.

2. Update from the Maintenance Department- Tabatha Hamilton has a question from the Maintenance Department. They would like to know who is responsible for cleaning the snow out of the horse stalls. The question came up because of some incident that happen with a renter and snow removal. Martin Troutt states it's the maintenance job to remove snow until the stall is rented and then at that point it's the renters responsibility.

3. Special Events- no dates yet

G. Future Agenda Items – None.

H. Next Meeting Date (for possible action) – Anticipated next meeting will be held at the White Pine County Library on March 8th, 2023.

I. Public Comment – Ylva Ernstson. Would like to know “who enforces the cleaning of the stalls and making sure animals are fed and watered regularly” because it is part of the rental agreement that the renter cleans them weekly but Ylva does not feel like this is being followed and that some animals are neglected. The board advised her that if she feels that any issue is effecting health or safety, the board cannot do anything and that she would have to call the Sheriff's Office for them to take action. No other public comment.

J. Adjournment (for possible Action) A motion to adjourn the fair and rodeo grounds meeting at 7:44pm was made by Pete Mangum, seconded by Martin Troutt, and the motion carried with no opposition.

Meeting was adjourned at 7:44 pm.