

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, February 7, 2023

Time: 1:00 p.m.,

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Dan Netcher

Also Present: Commissioner Janet VanCamp, Bill Calderwood, Will Lystrup, Ken Moen with Armstrong Consultants, and Secretary Lori Romero

CALL TO ORDER

Dan Netcher called the meeting to order at 1:00 p.m.

COMMENTS FROM THE PUBLIC

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL: January 3, 2023 – Mike Coster made the motion to approve the minutes. Dan Netcher seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report – Tim Parish

The usage report for January was presented. There was an increase in activity with the agriculture planes conducting seeding in the area.

3. INFORMATION ONLY: Report on Airport Operations

A. Crosswind Runway

Nothing to report.

B. Monthly review of lease and rental agreements, including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees

Nothing to report with leases.

Mike Coster commended the road department on the snow removal on the runway. He stated there is times it need removed sooner for med-flights. A pilot claimed there was no access to the airport to get a patient out on the med-flight. Bill Calderwood stated the hospital has a list in order of County road staff to call out for if necessary for runway access for med-flights. Tim Parish stated one particular incident a pilot made it sound like the airport was closed when it wasn't. It was most likely the pilots call not to fly due to weather and pulled the status of the airport into it. He added there are standards of operations such as 3 to 4 inches of snow and 1 inch of slush they aren't to fly. Mr. Calderwood stated they usually wait until the snow stops before plowing. Tim Parish stated there are drifts at the end of the runway that need pushed back to prevent the creating of slush on the runway.

Commissioner VanCamp inquired about surplus equipment kept at the airport to clear the runway. Mike Coster stated this has happened in the past but without an airport manager to run the plow it doesn't help. He added 15 hours per week isn't enough hour for certain times of the year and there needs to be something more offered to get an airport manager.

4. *DISCUSSION/FOR POSSIBLE ACTION: Update and approve NOTAM Notification Form
The NOTAM notification form has been update with Tim Parish on the list.

5. *DISCUSSION/FOR POSSIBLE ACTION: Discuss options for the bathroom by Hangar 1 with Public Works Director Bill Calderwood and get cost for the budget process

Public Works Director Bill Calderwood stated this would go on the County Capital Improvement list completed by the County Maintenance. Dan explained the need for a bathroom at the south end of the airport. Due to sewer lines it was suggested it might be placed between Hangar 1 and Hangar 2. Mike Coster added project 2 was the picnic area and table outside of the operating area for pilots. The bathroom options and picnic area with costs for these projects will be included in the FY 2023-2024 Capital Improvement budget.

6.*DISCUSSION/FOR POSSIBLE ACTION: Review, discuss and how to resolve issues (gates, security, equipment & maintenance needs) at the Airport with County Manager Mike Wheable and Public Works Director Bill Calderwood

Bill Calderwood explained the work order process. Tim Parish stated the reil (runway end identifier lights) and more lights were not working. Ken Moen with Armstrong and Consultants, stated he thought Mesquite Electric was to be checking on those. He will follow up with Chris Nocks. Mr. Calderwood offered the County has an electrician on staff that might be able to fix the lights. Mike Coster suggested a list be put together of what need fixed and address it from there. Dan Netcher stated the maintenance of the runway lights circles back to having an airport manager conducting daily checks of the runways. The consensus was a list will be put together of reil and lights that need fixed provide it to County maintenance in form of a work order. A follow up will be provided at the March 7th meeting. Dan Netcher expressed concern regarding the airport operations without an airport manager to oversee including maintenance such as the gate key. The situation with the gate key was explained and Mr. Calderwood stated he would get a new lock on the gate. Ken Moen stated the County has an obligation to provide a safe and secure airport for their pilots including limited access and ensure safe operating area.

7.*DISCUSSION/FOR POSSIBLE ACTION: Approve Airport Advisory Board Annual Evaluation to be submitted to the Board of County Commissioners

Lori Romero provided a draft of the activities for year 2022 for the members to review. Commissioner VanCamp inquired about the crosswind runway. Mike Coster explained its purpose and pointed it out on the wall map. Dan Netcher added the FAA doesn't support crosswind runways stating there isn't enough use of the runway. Ken Moen stated this has caused issues across the country and has gathered a lot of attention. Mike Coster made the motion to approve the Airport Advisory Board annual evaluation with the amended membership to include the secretary to be submitted to the Board of County Commissioners. Dan Netcher seconded the motion. All approved.

8. INFORMATION ONLY: Updates/Reports from County Representative

Commissioner Janet VanCamp stated she had some questions if the board had time. *The airport house:* Mike Coster was the old airport manager living quarters that needs tore down. *Rural airport:* Ken Moen stated it is defined by size of the community. *Alpha North Runway:* Dan Netcher stated is 2/27 runway used by the ultralights and tail draggers that is no longer mowed. He added it would be nice to have it available again. *Solar Panel Farm:* Tim Parish stated it didn't happen. *Flood dam around the Airport:* Dan Netcher explained there is a flood dam berm built in the 1940s to manage Steptoe Creek and

showed it on the wall map. *Is the airport fenced in:* Yes, there is a perimeter fence to keep wildlife off the property. There is a future FAA project for new perimeter fencing. *Plans to encourage more use of the airport:* Members responded with open houses, fly-ins, etc.

9. RECOMMENDATIONS: For County Commission Agenda Item

None at this time.

10. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Airport Operations Report; Interim Board Protocol and Operations of the Airport with County Manager Mike Wheable; Review, discuss and how to resolve issues (gates, security, equipment & maintenance needs) at the Airport with County Manager Mike Wheable and Public Works Director Bill Calderwood

PUBLIC COMMENT

Ken Moen stated Mesquite Electric is to swing by when they have time to check on the reil and lights. Mike Coster stated a list will be completed, have County maintenance look at them and send it to Ken.

11. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Dan Netcher called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Dan Netcher seconded the motion and the motion passed unanimously. The meeting was adjourned at 3:00 p.m.

Next Meeting Date: March 7, 2023

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22	212	101	63	15	455
Nov-22	118	50	84	8	307
Dec-22	87	64	105	23	359
Yrly Total	2430	1192	921	331	5182

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-23	59	211	102	14	401
Feb-23					
Mar-23					
Apr-23					
May-23					
Jun-23					
Jul-23					
Aug-23					
Sep-23					
Oct-23					
Nov-23					
Dec-23					
Yrly Total	59	211	102	14	401