

WHITE PINE COUNTY
NEVADA AGRICULTURAL DISTRICT 13
MINUTES OF FEBRUARY 3, 2021

Members Present
Kathryn Brunson (Chairman)
Bill Panagopoulos (Co.
Chairman)
Karen Wines
Danielle Foley
Pete Mangum
Travis Godon
Tabatha Hamilton

**Members
Absent**
Jimmy Jordan
Martin Troutt

Guests Present
Kayla Couch (Secretary)
Cody Coombs
Michael Couch
Shane Parman

A. Call to order-- Called to order at 6:02 pm by Chairman Kathryn Brunson

B. Pledge of Allegiance-- 6:02 pm

C. Public Comment Period - None

D. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Karen Wines to approve the agenda/flexible agenda, Bill Panagopoulos seconded the motion and the motion was carried.

E. Vote in new chair officials for 2021 (for possible action)-Travis Godon nominated Kathy Brunson as the Board's chairman Bill Panagopoulos seconded the nomination. Karen Wines nominated Bill Panagopoulos as co-chairman. Bill Panagopoulos announced that he would accept the nomination as long as the Board members were aware that during fire season his attendance may be limited. Kathy Brunson mentioned that she does not anticipate being absent during Bill

Panagopoulos' fire season and sees no issues. Kathy Brunson put the nominations to vote and it unanimously passed. Kathy Brunson also welcomed the Ag. Board's newest member Tabatha Hamilton.

F. Review and Approve Minutes (for possible action) - A motion was made by Bill Panagopoulos to approve the minutes for November 4, 2020 and January 6, 2021 meetings. Pete Mangum seconded the motion and the motion was carried.

G. Payment of Bills (for possible action) - (Kayla Couch did not collect enough signatures to be paid in January) \$150.00 for secretary services (Kayla Couch) for the month of January. \$150.00 for secretary services (Kayla Couch) for the month of February. Bill Calderwood informed the Board that he could have Courtney Thornal pay Tri County Weed for their services, if the board approves payment. A motion was made by Bill Panagopoulos to pay the bills, Pete Mangum seconded the motion and the motion was carried.

H. BLM Butler Building (for possible action) – Cody Coombs passed around a draft 20 year term lease agreement for the BLM butler building. Cody Coombs walked through the agreement, noting the previous lease agreements rate of \$912.00 per month. The BLM's proposed rate for the next 20 years is \$975.00 per month. Cody Coombs said the rate could be negotiated through Barbara at the BLM. Bill Panagopoulos asked a question on the blue building's granted use in the contract. Cody Coombs explained that the blue building was only used for over flow storage. Bill Panagopoulos asked if the Ag. Board would have to remove items inside building if the BLM needed or would it be used on available conditions? Cody Coombs responded that he could change the language in the contract to "as available" to suit the Ag. Board.

Bill Calderwood received an email regarding year round use of the restrooms and a concrete pad poured in front of the ownings of the butler building. Bill Calderwood informed the Board that this would be an expense to Board. Bill Panagopoulos recalled a discussion in a previous meeting where the BLM offered to reimburse for the cost of the concrete and material. Cody Coombs explained the design of the concrete pad that would allow easy access for forklifts and other equipment. Cody Coombs confirmed that the BLM did say they would reimburse for the project but

recalled the county's response was that they would pay for it. Bill Calderwood said that the conversation between he and Barbara included the 20x20 concrete pad but there was no mentioning of the reimbursement or funding. Cody Coombs said that any changes to the design or funding would have to be discussed with Barbara. The agreement currently reads that Type 2 material would be placed under the ownings and a concrete pad in front of the entrance.

Kathy Brunson asked how soon the contract needed to be signed? Cody Coombs responded that the front page of the contract says the offer is valid until March 1, 2021. Cody Coombs said that he would report back to Barbara with the changes the Board has requested. Pete Mangum asked about the upgrades to the lighting. Bill Calderwood explained that there would be no additional lighting or the use of power and that the upgrades would include LED and energy efficiency. Bill Calderwood also explained that repairs need to have a work order such as the lighting upgrade and a point of contact for maintenance in the contract agreement. Cody Coombs made it clear that the restrooms were not needed year round and only during the months the Ag. Board has them available.

Travis Godon suggested adding an annual escalator since the lease is for a period of 20 years. Bill Panagopoulos voiced his opinion on having the discussion with Barbara of a 2% annual escalator and asked for Cody Coombs recommendations. Cody Coombs recommended that the Ag. Board designate someone from the county to negotiate the rate and escalator. Travis moved that the Ag. Board appoints Bill Calderwood to negotiate the contract with the changes made and to be discussed at the next meeting. Pete Mangum seconded the motion and the motion was carried. Kathy also asked about having item 12 in the lease agreement removed. (Constructing and erecting structures) Bill Calderwood asked if the Board could approve the contract with changes noted. The Board agreed that Kathy could sign the contract once the changes have been made and then ratify the lease agreement in the next meeting.

I. Correspondence (for possible action) - Financial statements from Courtney Thornal via email, Christmas card from the Jordan family and work orders.

J. Garden State Fireworks entertainment for Fair and Horse race weekend. (for possible action)- Michael Couch introduced himself and passed around a packet that included 3 different options for firework entertainment with locations

and pricing. Concerns about some of the locations and how it would affect the animals that weekend were discussed. Michael Couch walked the Board through the packet with the pros and cons of each location. Michael Couch also mentioned he would be happy to collect donations to help with funding if needed. Bill Panagopoulos was concerned with collecting more donations for that weekend and didn't want to overwhelm the community. Bill Panagopoulos really liked the fireworks idea and also the idea of hosting the event as a finale on Sunday, when the animals from 4H have already been sold and the race horses are on their way back home. Pete Mangum and other members felt Saturday night would be the best night. More people would be in town. Bill Panagopoulos and Kathy Brunson want to contact the White Pine County Horse Race committee first to avoid any conflicts. Kathy Brunson mentioned that the Board is always trying to find new ideas to bring in more people for fair weekend and thinks the idea of fireworks is great. Kathy Brunson thought the Board should move forward as if it's going to happen. The Board put together a committee with that of Kathy Brunson and Tabatha Hamilton to get in touch with the other entities to address their thoughts and answer any questions. Bill Panagopoulos said he would help where he could. The Ag. Board agreed to set aside \$12,000.00 in the budget for the firework show.

K. Social Media Plan (for possible action) – Nothing new to report. Shane Parman reported that he still needs to get in touch with Michael Johnson. Bill Calderwood said that he could help Shane get in touch with Michael Johnson.

L. Reports -

a. Financial Statements – Financial Statements from the county. Bill Calderwood verified the standing balance.

b. Budget – Bill Calderwood passed around last year's budget to project 2021's fiscal budget. Bill Calderwood went through each line item starting with the maintenance hours and reported that during 2020 they had no one interested in the seasonal/ temporary position and suggested to the board possibly increasing the hour for Shane Parman the fairgrounds host. Pete Mangum agreed on the increase in hours. The Ag. Board discussed many option for the increase of hours and the affordability. Bill Calderwood offered to bring in information for 1700 and 1800 hours with the cost of

benefits and said he would leave the budget as it stands now, until the Board could review the information. Most all items were agreed to stay the same as the previous year's budget. Bill Calderwood suggested that the Board consult with Elizabeth Francis for a dollar amount on the internet services line item as there may be a slight increase this year. The Ag. Board deducted \$10,000 from the contract services as they no longer need the engineering service for snplma this year. The total amount for contract services, fair weekend and sponsored events, which also included the \$12,000.00 for the firework entertainment came to \$68,000.00. The board determined that \$20,000.00 would be budgeted for the highway signage. Martin Troutt asked Bill Calderwood to bring before the Board and additional \$32,000.00 under capital improvements for type 2 material and sand for the area. Bill Panagopoulos proposed that the Board budget for the replacement of the pig barns, regardless of the snplma funding. Kathy Brunson said she didn't mind budgeting for it. Pete Mangum included his thoughts about the ownings. Bill Panagopoulos said he'd like to leave the ownings and possibly update the pig wash. With the construction of the multi-use livestock barn, the \$32,000.00 for Type 2 materials and \$20,000.00 for the highway sign the amount budgeted for capital improvements was a total of \$175,000.00.

c. Updates from Tour and Rec. - No new reports.

d. Updates from Commission Liaison - No new reports.

e. Updates from White Pine Horse Races – Cody Coombs reported the Horse Race Committee is waiting on the submittal request from the Ag. Board. Kathy Brunson responded that she was working on it and just need information regarding who the seats on the Horse Race committee board were. Such as chairman and co-chairman. Cody Coombs and Kathy Brunson confirmed that everything would be the same as last year and the event would be held on August 20th through August 22nd. Kathy Brunson said she would have the submittal faxed within the week. Bill Panagopoulos asked when the Horse Race Committee's next meeting would be so that the Ag. Board could have a liaison attend to communicate any additional information. Kathy Brunson relayed that the Horse Race Committee will receive \$56,000.00 due to the COVID interference last year. Bill Panagopoulos voice his concerns with the Horse Race Committee expecting

\$56,000.00 every year. Bill Panagopoulos also voiced his enthusiasm for the races and how it's a big part of our community but that one day the Ag. Board won't have the funds to help support them and they will have to stand on their own. Cody Coombs spoke on the behalf of the Horse Race Committee and said they understand that, but after being shut down prior, it's very hard to put on one of the biggest events in the county without borrowing and scrapping for funds. Kathy Brunson reported that Marietta Henry asked for the Ag. Board's cooperation and help with ideas for the State's and the Gaming Commission's compliance to COVID safety. Such as dispersion of the crowd and social distancing. Discussion on ideas and betting options continued.

f. Updates from Beta Sigma Phi - No new reports. Waiting on an itemized invoice from Beta Sigma Phi.

g. Updates from White Pine Ranch Rodeo – Cody Coombs reported that they will hold it the same as last year on fair weekend. Rodeo Friday night and a barrel race on Sunday.

h. Fireman's Dinner – Pete Mangum reported that if there is going to be horse races the will be a BBQ.

i. Updates From 4H – Pete Mangum reported that he would like to be the Jr. Livestock liaison. He announced that he has had very little response or cooperation from Alex Santaella. Kathy volunteered to contact Sarah (who is above Alex) on the behalf of the Board to receive the premium that has not been paid.

M. Cares act reimbursement (for possible action)-Kathy Brunson is waiting for an invoice from Jimmy Jordan to reimburse him.

N. SNPLMA (for possible action) – Tabatha Hamilton reported not much is new and that there will be a closed meeting held next week. She said she would report back with any new information.

O. Capital Improvements (for possible action) -

a. South arena improvements- Refer to budget agenda item.

b. Highway signage – Refer to budget agenda item.

c. Multi-use livestock barn- Refer to budget agenda item.

d. Type 2 material for south arena and parking area- Refer to budget agenda item.

P. Future Agenda items (for possible action) - None

Q. Next meeting date (for Possible Action) –

a. Anticipating the next meeting to be scheduled on the date of March 3, 2021.

R. Public Comment Period - None

S. Adjournment - (for possible Action) Kathryn Brunson adjourned the meeting at 8:01PM.

WHITE PINE COUNTY
FAIR AND RODEO GROUNDS ADVISORY BOARD
MINUTES OF FEBRUARY 3, 2020

Members Present	Members Absent	Guests Present
Kathryn Brunson (Chairman)	Jimmy Jordan	Kayla Couch (Secretary)
Bill Panagopoulos (Co. Chairman)	Martin Troutt	Cody Coombs
Karen Wines		Michael Couch
Danielle Foley		Shane Parman
Pete Mangum		
Travis Godon		
Tabatha Hamilton		

A. Call to order - Called to order at 8:01pm by Chairman Kathryn Brunson.

B. Public Comment Period - None.

C. Approval of Agenda/Flexible Agenda - (for possible action) - A motion was made by Pete Mangum to approve the agenda/flexible agenda, Bill Panagopoulos seconded and the motion was carried.

D. Review and Approve Minutes (for Possible Action) - A motion was made to approve the minutes for the November 4, 2020 and January 6, 2021 meetings by Pete Mangum, seconded by Danielle Foley, and the motion was carried.

E. Reports (for possible action)

- a. Update on High / Jr. High School Rodeo-** Karen Wines reported that they anticipate the high school rodeo in April.
- b. Update from the Maintenance Department** – No new reports.

c. Safety Issues- No new reports.

d. Special Events - No new reports.

F. Future Agenda Items - None

G. Public Comment Period – None

H. Next Meeting Date - (for possible action) anticipating the next meeting to be scheduled on the date of March 3, 2021.

I. Adjournment - (for possible Action) Kathryn Brunson adjourned the meeting at 8:04pm.