

WHITE PINE COUNTY (WPC)
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MEETING MINUTES

Meeting date: Tuesday, January 26th, 2023

Time: 10:00 Am

Place: White Pine County Emergency Operations Center (EOC), 1150 North McGill Highway, Ely, Nevada, 89301

Present: Pat Stork, Bodie Golla, Scott Henriod, Ross Rivera, Bob Winder, Matt Walker, Samantha Elliot, Jasen Hutchens, Bernadette Sena, Shannin Peirce and Tabatha Hamilton

- I. Roll Call/Call to Order- **The meeting was called to order at 10:03 AM by Pat. Roll call was done by Tabatha Hamilton. Above is a list of attendees**
- I. Public comment - **No public comment was made.**
- II. Discussion For Possible Action: Approval Of Agenda- **Ross made a motion to approve the agenda. The motion was seconded by Bob and the motion was carried.**
- III. Discussion For Possible Action: Review & Approval Of Minutes From 12/20/22- **Scott made a motion to approve the minutes. The motion was seconded by Ross and the motion was carried.**
- IV. Discussion For Possible Action: Selection of Committee Officers (Chairman, Co-Chair, Secretary)- **After some discussion on whether or not the County's Emergency Manager position was filled, it was suggested to revisit this item when the position was filled. Scott made a motion to nominate Pat as the Chairman in the meantime, Ross as the Co-chairman in the meantime, and Tabatha as the secretary. The motion was seconded by Ross and the motion Carried.**
- V. Discussion For Possible Action: Updates to send to SERC to Maintain Compliance- **Tabatha explained that she had the revised membership list that included all new and expired memberships. She also explained that she would be including a Tier II facility list in the HAZMAT response plan update that Ross was able to provide her.**
 - a. Updated Committee Membership List- **Ross made a motion to approve the membership list. He noted with his motion, that any current and future members approved by the LEPC should maintain proper attendance. The motion was seconded by Bob and the motion was carried.**
 - b. HAZMAT Response Plan Update- **A motion was made by Ross to approve including the Tier II facility list in the update to send to SERC. The motion was seconded by Bob and the motion carried.**
- II. Discussion for Possible Action: Update on current grants- **Tabatha explained that she sent an updated budget summary and explained that most items were received. She voiced that there were some additional items found to be needed for the radio antenna. She also voiced that there may be some leftover funding.**
- III. Discussion for Possible Action: Review and Update of White Pine County's Emergency Response Plan (EOP). **Tabatha explained that she felt that it was important for the LEPC to take part in the annual review of the document since the County did not currently have an Emergency Manager to head the operation. No concerns with the plan were voiced. Ross made a motion to approve the plan but to also consider having the County Emergency Manager do a deep dive into the plan once the position was filled by the County. The motion was seconded by Bob and the motion was carried.**
- IV. Discussion for Possible Action: Annual Evaluations to County Commission- **Tabatha voiced that the Chairman usually does the update but that she felt that she had enough information as secretary, to complete the document and submit it to the County Clerk. Ross made a motion to approve that Tabatha complete the annual evaluation. The motion was seconded by Bob and the motion was carried.**

- V. Reports/ Updates
- a. Public Health Office- **None.**
 - b. State Department of Emergency Management- **None.**
 - c. Discussion For Possible Action: Development Of Calendar/Schedule
 1. Discussion for Possible Action: Informal Action Needed for Upcoming Due Dates- **Tabatha would submit the Annual Evaluation.**
 - d. Discussion for Possible Action: Development of Community Key Entities Contact List- **Tabatha voiced that she would be updating the list with new members of LEPC once she was able to obtain correct contact info. A few minor edits were also suggested. Tabatha would update the document.**
 - e. Discussion For Possible Action: Development Of LEPC Needs List- **Scott voiced that all of the Sheriff's Office AED Pads were expiring and that he urgently needed some. A motion was made by Ross to spend any leftover funding that LEPC had on current grants, on as many AED pads as possible. The motion was seconded by Bob and the motion carried. Matt brought up radiological detectors to which Pat voiced that upcoming trainings for radiological detectors had come to his attention and that he would loop Matt in on the matter when he knew more detail.**
- VI. Discussion For Possible Action: Future Agenda Items- **Matt questioned when drills /exercises were planned and discussed and who was responsible. Pat explained that they usually start at the LEPC meetings and then once details are available such as dates and plans, that the information is distributed to key partners. It was suggested to put an item on the next agenda to start the planning for this.**
- VII. Discussion For Possible Action: Next Meeting Date- **A motion was made by Scott to have the next LEPC meeting scheduled for April 11th, 2023 at the same time and place. The motion was seconded by Bob and the motion was carried.**
- VIII. Public Comments – **No public comment was made.**
- IX. For Possible Action: Adjournment- **A motion was made by Ross to adjourn the meeting. The motion was seconded by Bob and the motion was carried.**