

**Library Board of Trustee
Meeting Minutes**

DATE: January 19, 2022
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:30 P.M. Wednesday, January 19, 2022 at the County Library.

ROLL CALL

Those present were Shadrach Robertson, Sandra Robertson, Bruce Eldridge, and Director Lori Romero. Kathy Brumley and Cyndi Sanborn were absent.

PUBLIC COMMENT

Minutes of December 8, 2021 were approved. Shadrach Robertson made the motion to approve the minutes. Sandra Robertson seconded the motion. All approved.

DIRECTOR AND STAFF REPORTS

A. Monthly Statistics

December statistics were presented. No circulation statistics were available.

B. Budget FY 2021-2022

Lori Romero presented the monthly revenue and budget spreadsheets.

DISCUSSION/FOR POSSIBLE ACTION: Approval of LSTA 2021-12 Project Amendment Request for up to \$5,000 for Additional All-in-One computers and Laptop Charging Station

Director Lori Romero explained there was the opportunity to get up an additional \$5,000 added to this grant for additional equipment. There is the need for 3 more All-in-One Computers and a laptop charging station. Sandra Robertson made the motion to approval the LSTA 2021-12 Project Amendment request for up to \$5,000 for additional All-in-One computers and laptop charging station. Shadrach Robertson seconded the motion. All approved.

DISCUSSION/FOR POSSIBLE ACTION: FY Budget 2022-2023

A copy of the tentative FY 2022-2023 budget preparation schedule was handed out to Trustees. It was explained this year the budgets would be completed with the County Manager and Finance Director instead of presenting it to the Board of County Commissioners. The budget is submitted electronically and the Trustees would approve it after the fact but it could still be changed. Director Lori Romero inquired of the Trustees things they wanted to be included in the budget when submitted. An increase in staff (a page position); overtime funding for outreach programs that require evening hours; increase in operating supplies; new carpet were among suggestions. Mrs. Romero stated she will bring the budget back for approval and when the meeting time is set for the budget she will let Trustees know in case one or two of them would like to attend.

DISCUSSION/FOR POSSIBLE ACTION: Approval of Lori Romero's Recertification Letter to be submitted to the Nevada State Library, Archives and Public Records

Director Lori Romero stated the Trustees approve the classes for her CEUs (3 or 45 hours of contact) for her recertification. Her recertification is good for 3 years. Shadrach Robertson made the motion to approve Lori Romero's recertification letter to be submitted to the Nevada State Library, Archives and Public Records. Saundra Robertson seconded the motion. All approved.

DISCUSSION/FOR POSSIBLE ACTION: Approval to Change Meeting Date for February

Saundra Robertson made the motion to change to the third Wednesday of the month for the next six months. Shadrach Robertson seconded the motion. All approved

INFORMATION ONLY: Grow Your Library Literacy Program for KNTR to Visit White Pine County Library on February 9, 2022 at 6 pm

Lori Romero reported the books arrived and it has been excitement since. Processing has started with the books and list of attendees has been sent to Gary with Kids Need to Read.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$20,578.22 for December 8, 2021 - January 19, 2022. Shadrach Robertson made the motion. Saundra Robertson seconded the motion. All approved.

PUBLIC COMMENT:

Shadrach Robertson inquired about getting a monthly calendar of events. Mrs. Romero explained the events don't change unless there is something special like the KNTR program on February 9th or a used book sale.

ADJOURNMENT: Meeting was adjourned at 6:02 PM. Sandra Robertson made the motion. Shadrach Robertson seconded the motion. All approved.