

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, January 4, 2022

Time: 1:00 p.m.

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Airport Manager Mark Holloway, Commission Liaison Travis Godon

Also Present: Lori Romero, Secretary, Melyssa Trnavskis, T-O Engineers, and Tim Keough

CALL TO ORDER

Tim Parish called the meeting to order at 1:00 p.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

December 7, 2021 – Mike Coster made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Airport Usage spreadsheet. December numbers are down. There was the potential of helicopters arriving for 3 days which didn't develop.

3. INFORMATION ONLY: Report from the Airport Manager

Airport Manager Mark Holloway reported the following:

- A. County Road shop grader showed to clear taxiway but broke down
- B. The ACIP has been submitted
- C. 2 helicopters will be renting space in Hangar 1 for 2 weeks
- D. All Hangar rents are current except Alexa Gale who usually pays in two increments and hasn't paid the second increment.

Mike Coster stated it needs to be clarified who is responsible for the taxiway cleaning. Is the Road Dept. failing the airport and what is the scope of what Mark is expected to perform with the truck with the plow in maintaining the taxiway. This all ties back to budget and some changes may need to be made for next budget year.

4. *DISCUSSION/FOR POSSIBLE ACTION: Discussion Only: Monthly review of lease and rental agreements including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fee

Tim Parish stated he would like some clarification of the helicopters renting space in Hangar 1.....is it daily, month so he knows how to handle. Airport Manager Mark Holloway responded he contacted Tonopah to see what they charged there. The Helicopter pilot said they paid \$20 per day. It was suggested \$100 per month per helicopter would cover cost plus commercial operator fee.

Mike Coster stated the fee schedule is a crazy mess. Commercial fees are 2 years old and commercial vs private. In 2010 as airport manager customer satisfaction was primary concern. Mike stated he has given out Mark Holloway and Tim Parish's contact information to pilots who have contacted him.

Pilots help pilots. Mike Coster stated he would move his plane temporarily for the second helicopter. He added the helicopter rate will be determined when they choose month or daily.

Commission Liaison Travis Godon stated all you can do is make this round work and have the airport manager bring back some new rates for discussion.

Mike Coster requested that be done for the private fee schedule.

Tim Keough stated a 25 or 50 year lease doesn't change and that should be discussed also.

All were in agreement that 4 aircraft was the max for Hangar 1.

Mike Coster stated he felt it necessary to try to shelter in short notice or an emergency to maximize service.

Tim Keough clarified the commercial fee is paid by the company not be helicopter. But each helicopter can pay a hangar fee of \$600 for the month each plus the commercial fee of \$150.

5. *DISCUSSION/FOR POSSIBLE ACTION: Regarding Crosswind Runway

No updates.

6. *DISCUSSION/FOR POSSIBLE ACTION: Forecast of Airport Grounds and Facilities Maintenance through 2022

It was the consensus snow removal support from the Road Dept. is essential. Mike Coster added the signage at the South end needs replaced.

7. *DISCUSSION/FOR POSSIBLE ACTION: Develop Picnic Area with Cover by Terminal Area for use by Pilots

Tim Parish stated he thinks the picnic area is a great idea but feels priorities such as 12/30 runway funding needs to come first. Mike Coster stated he was neutral on the runway at this time. Tim Parish shared he has seen for some that was the best option for landing due to winds. Tim Keough stated he would like to have the runway as an option to use and he doesn't want to see it given up.

There is a picnic table in front of the terminal area that can be used for the time being.

8. *DISCUSSION/FOR POSSIBLE ACTION: Advertising/Solicit for Airport Consultants

Melyssa Trnaskis with T-O engineers introduced herself and gave some background to the company. The company currently is not active in Nevada but is looking to expand.

9. INFORMATION ONLY: Advertising/Solicit for Airport Advisory Board Members

No updates.

10. INFORMATION ONLY: Updates/Reports from Commission Liaison Travis Godon

None

11. RECOMMENDATIONS: For County Commission Agenda Item

12. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Airport Manager's Report; Discussion/Review of leases and rental agreements including Hangar 1; Discussion Regarding Crosswind Runway; Forecast of airport grounds and facilities maintenance through 2021; Develop Picnic Area with Cover by Terminal Area for use by

Pilots; Advertising/solicit for Airport Advisory Board Members; Commercial and Private Rates/Fee Schedules;

PUBLIC COMMENT

Tim Keough inquired if the Road Dept. could please sent the same operator to plow snow at the airport. He explained with each new operator there is a learning curve and the runway gets the damage.

13. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 2:20 p.m.

Next Meeting Date: February 1, 2022