

## White Pine County Board of County Commissioners

### WHITE PINE COUNTY COMMISSION MEETING AGENDA



**DATE:** Wednesday, September 25, 2019  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission on September 25, 2019, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

### **9:00 A.M. PLEDGE OF ALLEGIANCE**

### **MOMENT OF SILENCE/SILENT INVOCATION**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

### **1. NOTICE OF TIMED AGENDA ITEMS:**

## **A. 9:00 A.M. SILVER LION FARMS**

- 1) [Discussion/Update](#) from Silver Lion Farms on their operations

## **B. 9:20 A.M. NATIONAL RED RIBBON WEEK**

- \*1) [Discussion/For Possible Action](#): Approval to declare the week of October 20-24, 2019 as Red Ribbon Week. Mary Kerner

## **C. 9:30 A.M. PROPOSED ORDINANCES**

- \*1) [Public Hearing/Discussion/Second Reading/For Possible Action](#): The White Pine County Board of Commissioners will take public comment and consider approval of Bill No, 08.28.2019, Ordinance 501: An ordinance amending Chapter 2.55 of the White Pine County Code to regulate Rotary Wing Air Ambulance Service within the County; to amend which ambulance service providers are exempt from regulation of this Chapter; to prohibit delegation or assignment of the ability to provide ambulance services without Commission approval; to limit raising ambulance fees by exempt ambulance providers without Commission approval; adding procedure for special events; adding a severability clause
- 2) [Discussion/Second Reading](#): On proposed Ordinance 502, Bill No. 09.11.2019a, an ordinance amending Chapter 2.32 of the White Pine County Code to create, in collaboration with the Ely City Council, a Regional Planning Commission pursuant to Chapter 278 of the Nevada Revised Statutes
- 3) [Discussion/Second Reading](#): On proposed Ordinance 503, Bill No. 09.11.2019b, an ordinance amending Chapter 3.08 of the White Pine County Code, imposing a special fuel tax of five (5) cents per gallon on diesel fuel sold within White Pine County; exempting certain diesel fuel from taxation; administering, allocating, and disbursing the tax in the same manner as the existing County tax on motor vehicle fuel; adding a severability clause

## **D. 10:30 A.M. ROAD COMMISSION MEETING**

- 1) [Discussion/Update](#): On primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- \*2) [Discussion/For Possible Action](#): Approval to provide the County Fire District with Fire/EMS vehicle maintenance assistance in emergency situations based on Road Department's Mechanic availability and standard billing rates will apply. Bill Calderwood, Public Works Director
- \*3) [Discussion/For Possible Action](#): Approval of Road Commission Meeting minutes from:
  - August 14, 2019
  - August 28, 2019

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. ELECTED OFFICIALS**

#### **1. Burton Hilton, Assessor**

- \*a) **Discussion/For Possible Action:** Approval of presentation to Board of County Commission of the Assessor's Log Roll of Changes made to the Secure Tax Roll per NRS 361.310(4)

### **B. DEPARTMENT HEADS**

#### **1. Kristi Rozich, Aquatic Center Director**

- \*a) **Discussion/For Possible Action:** ratification of the hiring of a full - time position and posting of the job internally and externally on 9/10/2019

#### **2. Lance Gale, Airport Manager**

- \*a) **Discussion/For Possible Action:** Approval to request the District Attorney's Office to draft a lease or use agreement for the Terminal Bid Office space at the Airport with RSVP

#### **3. Tim Bunch, Human Resources Director**

- \*a) **Discussion/For Possible Action:** Approval of revised job description for Deputy County Recorder due to the outdated combined status of Treasurer/Recorder office of 2009
- \*b) **Discussion/For Possible Action:** Approval of White Pine County Personnel Policies Manual revision to utilize POOL/PACT template and to update the outdated Polices of General Provisions (1.6), (1.8.1),(1.8.2.1), (1.9.1.2), (1.9.2.3),(1.9.1.4), (1.9.2), Employee Relations (2.1.1), (2.1.2), (2.2.2.), (2.2.3), (2.3), (2.4) (2.5)
- \*c) **Discussion/For Possible Action:** Approval of Tri-County Weed Control Compensation Table as established by the Tri-County Weed Control Board to incorporate into White Pine County compensation structure
- \*d) **Discussion/For Possible Action:** Approval of converting the Assistant Cook position from PT up to FT (pursuant to budget) in order to meet the increased need for meal preparation for the Senior Center and Meals on Wheels programs.
- e) **Discussion Only:** Conduct interview of Emergency Management Director applicant, Cameron Kirkham
- \*f) **Discussion/For Possible Action:** Approval of Emergency Management Director applicant, Cameron Kirkham, upon hearing interview process

- \*g) **Discussion/For Possible Action**: Approval of Emergency Management Director compensation based on job description and job posting

#### **4. Elizabeth Frances, Finance Director**

- \*a) **Discussion/For Possible Action**: Approval of monthly financial reports for August 2019
- \*b) **Discussion/For Possible Action**: Approval to authorize Finance Director to combine all Verizon accounts of the County under government contracting option to save money and reduce account maintenance
- \*c) **Discussion/For Possible Action**: Approval to proceed with establishing a White Pine County Complete Count Committee for the 2020 US Census pursuant to recommendation of the Nevada Association of Counties
- \*d) **Discussion/For Possible Action**: Approval to authorize the Finance Director with concurrence of Public Works Director to sign change orders for contracts on capital improvement projects as long as the change is within contingency and consistent with granting agency regulations when applicable
- \*e) **Discussion/For Possible Action**: Approval to ratify change order #4 for the Southern Nevada Public Lands Management Act on the Nevada Northern Railway project in the amount of \$1,290 to add handicap accessible payment to the south entrance of the dorm building as grading made it possible
- \*f) **Discussion/For Possible Action**: Approval to award construction on Southern Nevada Public Lands Management Act (SNPLMA) WP10-McGill Ball Field Modernization and ADA Access Project to Pearson Brothers Construction in the amount of \$642,500 based on the bid opening and tabulation including Alternate A and value engineering done by Basin Engineering and dated September 18, 2019
- g) **Discussion/Update** Regarding the Commission's Directive for the County to Take Back Accounting Management of the Tri-County Weed Control from Lincoln County Effective 10/1/19
- \*h) **Discussion/For Possible Action**: Approval of Grant Award from the Office of Violence Against Women at the U.S. Department of Justice for improving criminal justice response to domestic violence in the amount of \$499,371 with a County required match of \$0 for the period of October 1, 2019 through September 30, 2022

### **3. CONSENT AGENDA**

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.**
- \*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.**
- \*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.**
- \*d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.**

### **4. UNTIMED ITEMS**

- \*a) Discussion/For Possible Action: Approval of a request for a variance on APN 006-03-110, 70 West 2<sup>nd</sup> South Street, Lund, NV. Deborah Jane Petruck**
- \*b) Discussion/For Possible Action: Approval of minutes from the regular County Commission meeting held on:**
  - August 14, 2019**
  - August 28, 2019**

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**County Commission                      \* Adjournment**

#### **NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

#### **AFFIDAVIT:**

**I, Nichole Baldwin, did on the 19th day of September, 2019 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission & Special Fire Commission Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk’s Office at 801 Clark Street, Suite 4, Ely, NV 89301.**

*Nichole Baldwin*