

## White Pine County Board of County Commissioners

### COUNTY COMMISSION MEETING & SPECIAL JOINT FIRE COMMISSION MEETING AGENDA

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**DATE:** Wednesday, May 12, 2021  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

In light of Governor Sisolak's emergency directive to ban gatherings of 50 or more, this County Commission Meeting is going to be available via Zoom meeting. Please enter the following link in your web browser, or access it from this agenda at [whitepinecounty.net](http://whitepinecounty.net). If you plan on attending in person, the meeting will still be held at 9:00 am in the Library, we will be adhering to the 6 foot social distancing rule, the ban of 50 or more, and the mask/face-covering mandate. Thank you for your patience as we adapt to the circumstances.

Nichole Baldwin, County Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/84794532900?pwd=aFlGRDNlTnY3SHpDZTE3TWdSZk9Jdz09>

Dial: 1 408 638 0968

Meeting ID: 847 9453 2900

Passcode: 786911

**\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM**

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission & Fire Commission Meeting on May 12, 2021, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

**9:00 A.M. PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE/SILENT INVOCATION**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

### **1. NOTICE OF TIMED AGENDA ITEMS:**

The Chairman will temporarily recess the regular County Commission Meeting for a joint meeting of the White Pine County Fire Commission.

#### **A. 9:05 A.M. JOINT FIRE COMMISSION MEETING**

##### **PUBLIC COMMENT**

- 1) **Discussion/Update on Fire District Progress. Brett North, Fire Chief & Pat Stork, Ely FD Fire Chief**
- \*2) **Discussion/For Possible Action: Approval to retroactively adjust increase step increase for District Fire Chief Brett North from Step 1 to Step 2, effective 4/1/21**
- \*3) **Discussion/For Possible Action: Direction or Approval related to Revenues and Departments in the FY2022 budget including: Commission, County Manager, Clerk, Recorder including special revenue budgets, Assessor including special revenue budget, Treasurer, Elections, Information Technology, Finance, Human Resources, Countywide, District Attorney, Justice of the Peace-Ely including special revenue budgets, District Court I including special revenue budgets, District Court II including special revenue budgets, Judicial related costs, Juvenile Probation, Juvenile Detention, Bailiffs, Judicial Court Support, Sheriff including Administration, Detective, Patrol, Jail, Coroner, Dispatch and Task Force, Fire, Emergency Management, Economic Development, Buildings and Maintenance, Parks Maintenance, Public Health, Cooperative Agreements-Animal Control, Library, Airport Operating, Natural Resources, Transfers, Contingency, Agricultural District, Emergency Medical Services, Agricultural Extension, Social Services including donations fund, Road Department, Airport Capital Improvement, Capital Improvements, SB74 tax fund, Towns of Lund, McGill & Ruth, Senior Center, Industrial Park, Tri-County Weed, Building & Planning, Golf Course, Aquatic Center, China Springs, Camp Success & Various Grant Budgets. Elizabeth Frances, Finance Director**
- \*4) **Discussion/For Possible Action: Approval of monthly financial reports for April 2021. Elizabeth Frances, Finance Director**

- \*5) **Discussion/For Possible Action:** Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds. Elizabeth Frances, Finance Director
- \*6) **Discussion/For Possible Action:** Approval of volunteer Fire Stations capital improvement projects. Fire Chief Brett North
- \*7) **Discussion/For Possible Action:** Approval to award the bid for four (4) cardiac monitors/defibrillators. Fire Chief Brett North
- \*8) **Discussion/For Possible Action:** Approval of minutes from the following Fire Commission Meeting:
  - Special Joint April 7, 2021
  - April 14, 2021

**PUBLIC COMMENT**

The Chairman will adjourn the joint meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

**B. 9:45 A.M. ROAD COMMISSION**

- \*1) **Discussion/For Possible Action:** Approval of the Road Assistance Agreement for Repair of WP-1171 in Newark Valley White Pine County, Nevada. James Franklin, Western Oil & Bill Calderwood, Public Works Director

**C. 10:00 A.M. CDBG PUBLIC HEARING**

- 1) **PUBLIC HEARING #2- Discussion Only:** Discussion and public input on possible activities included in applications for funding under State Community Development Block Grant- Corona Virus (CDBG-CV) Program rounds #2 & #3. (July 1, 2021 to December 31, 2022). Elizabeth Frances, Finance Director

**D. 10:15 A.M. LIQUOR BOARD**

- \*1) **Discussion/For Possible Action:** Approval of a liquor license for All Class Reunion 4<sup>th</sup> of July events. Sheriff Scott Henriod
- \*2) **Discussion/For Possible Action:** Approval of minutes from the April 14, 2021 Liquor Board Meeting

**2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

## **A. COUNTY COMMISSION**

### **1. Commission Chairman, Richard Howe**

- \*a) **Discussion/For Possible Action**: Approve providing notice to the City of Ely that White Pine County intends to renew Lease of Real Property (Golf Course) for an additional Thirty (30) year period, as provided in the Lease

### **2. Commissioner Shane Bybee**

- \*a) **Discussion/For Possible Action**: Approval of the resignation of Shane Bybee as liaison to the White Pine County Golf Course Advisory Board as well as subsequent liaison trades as a result of this action

## **B. ELECTED OFFICIALS**

### **1. Nichole Baldwin, County Clerk**

- \*a) **Discussion/For Possible Action**: Approval of a contract for a service extension with ServiceElite from IBM in the amount of \$1,138.80 for the time period of 5/1/2021 to 1/17/2022
- \*b) **Discussion/For Possible Action**: Approval to select either Susan Jensen or Jill Perez for the vacant seat on the White Pine County Golf Advisory Board representing Women's golf

## **C. DEPARTMENT HEADS**

### **1. Bill Calderwood, Public Works Director**

- \*a) **Discussion/For Possible Action**: Update with possible direction on the White Pine County Historical Courthouse Building Renovation report

### **2. Brett North, Emergency Management Director**

- \*a) **Discussion For Possible Action**: Ratification of Grant Application Amendment Made by Brett North/ Tabatha Hamilton To The Emergency Management Performance Grant (EMPG) - FY2021 Program From The Department Of Public Safety's Division Of Emergency Management For Emergency Management Supplies And Equipment that will increase the application amount to \$33,228.00. The Required County Match Amount Is \$ 33,228.00 And Will Be Provide Through In-Kind Emergency Management General Fund Wages

### **3. Tim Bunch, Human Resources Director**

- \*a) **Discussion/For Possible Action**: Approval of a seasonal golf course maintenance job description in order to satisfy basic requirements at the Golf Course

#### 4. Elizabeth Frances, Finance Director

- \*a) Discussion/for Possible Action: Ratification of Grant Application to the Community Development Block Grant Program - Corona Virus (CBDG CV) for funding of Public Health Officer Wages in an amount not to exceed \$58,800.00 for the period of July 1, 2021 through December 31st, 2022. The required County match amount is \$0
- \*b) Discussion/for Possible Action: Ratification of Grant Application to the Community Development Block Grant Program - Corona Virus (CBDG CV) for funding to lease a vehicle from State Leasing for the Public Health Office for 18 months, in an amount not to exceed \$10,609.00 for the period of July 1, 2021 through December 31<sup>st</sup>, 2022. The required County match amount is \$0
- \*c) Discussion/for Possible Action: Ratification of Grant Application to the Community Development Block Grant Program - Corona Virus (CBDG CV) for funding of Items to assist tourism events in an amount not to exceed \$25,000.00 for the period of July 1, 2021 through December 31st, 2022. The required County match amount is \$0
- \*d) Discussion/for Possible Action: Ratification of Grant Application to the Community Development Block Grant Program - Corona Virus (CBDG CV) for funding of PPE to be stockpiled in an amount not to exceed \$15,331.00 for the period of July 1, 2021 through December 31<sup>st</sup>, 2022. The required County match amount is \$0
- \*e) Discussion/for Possible Action: Ratification of Grant Application to the Community Development Block Grant Program - Corona Virus (CBDG CV) for funding of a POD tent set up for Public Health in an amount not to exceed \$7,470.00 for the period of July 1, 2021 through December 31<sup>st</sup>, 2022. The required County match amount is \$0
- \*f) Discussion/For Possible Action: Approval of monthly financial reports for April 2021
- \*g) Discussion/For Possible Action: Approval three or five year agreement for internet services with Geoverse (formerly WestNet) including nonrecurring and monthly recurring amounts as contained in the backup documentation or as may be presented in the Commission meeting

- \*h) **Discussion/For Possible Action:** Ratification of two month temporary agreement with Geoverse (formerly WestNet) at \$399 per month for internet connectivity from Administration Building to Courthouse to overcome existing line-of-sight issue
- \*i) **Discussion/For Possible Action:** Approval of BLM lease amendments number 7 providing for the installation of telephone services in the amount of \$2,350 and additional infrastructure work on the BLM modular office in the amount of \$99,755.15 as defined in the scope of work and number 8 authorizing the payment by BLM to White Pine County the amount of \$2,350 for the completed installation of the telecommunication infrastructure
- \*j) **Discussion/For Possible Action:** Approval of Resolution 2021-33 to utilize \$1,107 from contingency to cover the cost of a power meter replacement for the airport
- \*k) **Discussion/For Possible Action:** Approval of public defender contracts as submitted for Jane Eberhardy, Kirsty Pickering and Richard Sears at a base cost of \$164,430 each plus additional for costs for their individual company subscriptions to Lexus-Nexus and/or Westlaw, \$125 per hour for complex litigation, and \$100 per hour for domestic violence cases originating in the City of Ely or as may be discussed and amended during the Commission meeting
- \*l) **Discussion/For Possible Action:** Approval of a one to three year agreement with Geoverse (formerly WestNet) at \$399 to \$499 per month plus \$0 to \$5,250 nonrecurring costs for internet connectivity from Administration Building to Courthouse

### **3. CONSENT AGENDA**

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.
- \*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.
- \*d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

#### **4. NOTICE OF UNTIMED ITEMS**

\*a) **Discussion/For Possible Action:** Approval of minutes from the following County Commission Meetings:

- Special Meeting April 7, 2021
- April 14, 2021

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission                      \* Adjournment

#### **NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

#### **Affidavit:**

I, Nichole Baldwin, did on the 6th day of May, 2021 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission & Joint Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the Public Safety Building, the White Pine County Library, the White Pine County Administration Building, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available outside the office of the White Pine County Clerk at 801 Clark Street, Suite 4, Ely, NV 89301

*Nichole Baldwin*