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Nichole Baldwin, Ex-Officio Clerk of the Board

White Pine County Board of County Commissioners

COUNTY COMMISSION MEETING AND ****SPECIAL**** FIRE COMMISSION MEETING AGENDAS

DATE: Wednesday, July 22, 2015
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and the Special Fire Commission Meetings on July 22, 2015, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

Persons who are disruptive during the White Pine County Commission meeting may be asked to leave and or trespassed from all future meetings.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

I. NOTICE OF TIMED AGENDA ITEMS:

A. 9:10 A.M. LIQUOR BOARD

- *1) **Discussion/Action/Possible Approval** of Request from Wayne A'Bell for a Liquor License for the Ahola Express Gas Mart, 4th Street, McGill, Sheriff Dan Watts

- *2) **Discussion/Action/Possible Approval** of the Following:
Minutes of the Liquor Board Meeting Held: May 27, 2015
Minutes of the Liquor Board Meeting Held: June 10, 2015

B. 9:15 A.M. ROAD DEPARTMENT

- *1. a) **Discussion/Update:** On Primary and Secondary Roads Within White Pine County and County Facilities, Completed and Future Projects, Communications with Corporations and Government Agencies

- *2. a) **Discussion/Update:** On Standard Charges for Mechanics Labor to Other County Departments

- *3. a) **Discussion/Action/Possible Approval:** Minutes, May 27, 2015
Minutes June 24, 2015

C. 9:30 A.M.

- 1. a) **Discussion Only:** Update on the status of BLM projects in White Pine County, Jill Moore

THE CHAIRMAN WILL RECESS THE REGULAR COUNTY COMMISSION MEETING FOR A SPECIAL MEETING OF THE COMMISSION FOR THE WHITE PINE COUNTY FIRE PROTECTION DISTRICT.

D. 9:45 A.M. FIRE COMMISSION

Public Comment

- *1) **Discussion/Action/Possible Approval** of the FY 2015 Indebtedness, Five Year Capital Improvement Plan and Debt Management Policy Reports for White

Pine County Fire District, Elizabeth Frances, Finance Director

***2) Discussion/Action/Possible Approval of the Following Meeting Minutes:**

- o **Special Fire Commission Meeting held June 10, 2015**
- o **Special Fire Commission Meeting held July 8, 2015**

Public Comment

THE CHAIRMAN WILL ADJOURN THE MEETING OF THE WHITE PINE COUNTY FIRE COMMISSION TO RECONVENE THE REGULAR COUNTY COMMISSION MEETING.

E. 10:00 A.M.

***a) Discussion/Action/Possible Approval of Quarterly Grant Reports by Grant Managers on the Following:**

Bunny Hill – Social Services

- CSBG-Community Services Block Grant
- WSAP-Welfare Set-Aside Program
- Ely Bus

Lynette Gust-District Court #1

- CCPGB Grant
- JABG Grant

Jim Garza-EDC

- Governor’s Office on Economic Development R.F.P.-E.D.C. Program Grant
- CDBG-Community Development Block Grants
- RWJF’s Shared Services Learning Community Grant (through Washoe County)
- S.N.P.L.M.A. Projects
 - o WP-02 White Pine County Parks Renovation
 - o WP-03 Regional Park Upgrades-**Closed**
 - o WP-04 Preston Community Park-**Closed**
 - o WP-05 White Pine County Courthouse Park-**Closed**
 - o WP-06 North Ely Park-**Closed**
 - o WP-07 Camp Success Preservation & Enhancement, Phase I
 - o WP-08 Camp Success Preservation & Enhancement, Phase II
 - o WP-09 Fairgrounds Renovation Project
- Department of Energy-Renewable Energy Grant

Chris Ricci-Senior Center

- Division for Aging Services Grant (x3)
- EJC Foundation Grant (Senior Medical Travel)

Lori Romero-Library

- Library Science & Technology Act Postage Grant
- Library Science & Technology Act Summer Reading Grant

- EL Cord-Library Expansion
- Collection Development Grant

Brett Waters

- Quarterly Mitigation Planning Grant (RHMP)
- State Emergency Response Commission United We Stand Grant
- HMEP Training Grant (Hazard Mitigation Emergency Preparedness)
- State Emergency Response Commission Planning, Training and Equipment Grant
- Emergency Management Performance Grant – EMPG
- Emergency Preparedness Working Group –EPWG (x5-FFY12, FFY12Sup, FFY13, FFY13Sup, FFY14)

Sheriff Dan Watts

- Eastern Nevada Narcotics Enforcement Task Force Grant
- Highway Safety Grant
- POOL/PACT Bullet Proof Vest Grant

Mike Wheable

- Victim Witness Services
- GTEAP Grant

Steve Stork

- Airport Wildlife Assessment
- Airport Layout Plan

II. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

- *1) **Discussion/Action/Possible Approval: NONE**

B. ELECTED OFFICIALS:

1) Mike Wheable, White Pine County District Attorney:

- *1) **Discussion/Action/Possible Approval: County Health Officer Duties, Compensation, and Appointment Process with Action to Advertise and Recruit a County Health Official Pursuant to NRS 439.280-NRS 439.350**

- *2) **Discussion Action Possible Approval:**

- a) **Regarding the Standard Market Building and the Necessity to Obtain a Report for the County Commission Identifying the Dangerous Conditions Which Need to be Abated, the Scope of Work, and Estimated Possible Cost to the County to Address Said Issues, All of Which is Needed to Re-initiate the Abatement**

Process.

- b) **Discussion/Action/Possible Approval: To Direct W.P. Co. Building Official or Other Appointed Individual to Obtain Needed Information and Prepare a Report with Estimates.**

2) **Steve Dobrescu, District Judge, 7th Judicial District Court:**

- *1) **Discussion/Action/Possible Approval of Cooperative Agreement, FY 2015-2016**

C. DEPARTMENT HEADS:

1) **Kathy Ricci, W.P. Co Human Resource, Director:**

- *a) **Discussion/Action/Possible Approval: To Recruit and Hire a Part Time Deputy Treasurer to Fill Vacant Full Time Position in the White Pine County Treasurer's Office; Catherine Bakaric, W.P. Co. Treasurer**
- *b) **Discussion/Action/Possible Approval: To Recruit and Hire a Temporary Worker for Ag District #13 at the Fairgrounds to Assist the Current Employee Through the Busy Season. The Requested Position Will be for 10 Weeks at 12 Hours per Week at \$13.00 per Hour; Bill Calderwood and Elizabeth Frances**
- *c) **Discussion/Action/Possible Approval: To Recruit and Hire a Part Time Administrative Assistant (Grade 117) for the Ag. Extension Department to Fill the Vacancy of the Management Assistant (Grade 123) as of July 29, 2015; Seth Urbanowitz/Elizabeth Frances**

2) **Brett Waters, White Pine County Emergency Planning:**

- *a) **Discussion/Action/Possible Approval: Ratification of State Emergency Response Commission Hazardous Materials Emergency Preparedness Mid-Cycle Fire Shows West Grant for \$20,914.00 with No County Match**
- *b) **Discussion/Action/Possible Approval: Acceptance of Contract with R O Anderson to Update the White Pine County Emergency Operations Plan Including the HazMat Annex for a Total Not to Exceed \$19,800.00 Paid by State Emergency Response Commission Grant 15-HMEP-17-01**
- *c) **Discussion/Action/Possible Approval: Acceptance of FFY 2015 Emergency Preparedness Working Group Award for \$115,861.61 with No County Match**

- 3) **Bunny Hill, White Pine County Social Services, Director:**
- *a) **Discussion/Action/Possible Approval:** of CSBG (Community Services Block Grant) in the Amount of \$69,873 with \$9,000 for Eureka County and \$60,873 for White Pine County. There is no Match Required. This Grant is to Assist Low Income Individuals and Families Meet Their Basic Needs.
- 4) **Jim Garza, W. P. Co. Community & Economic Development, Director**
- *a) **Discussion/Action/Possible Approval:** of Recommendation to Forward a Letter of Recommendation Regarding the Priority of Public BLM Lands Sales Allowed by the White Pine County Conservation, Recreation, and Development Act to the Ely District BLM Office for Review
 - *b) **Discussion/Action/Possible Approval:** of Recommendation to Forward a Letter of Support to the Snake Valley Trails Partnership in Response to an Application to the National Park Service Community Assistance in Conservation and Outdoor Recreation Program for the Development of the Future Baker Trails System
 - *c) **Discussion/Action/Possible Recommendation** to Forward a Letter of Protest to the BLM Caliente Field Office in Regards to the Counties Position with the Oil & Gas Lease Auction Scheduled for December, 2015
- 5) **Chris Ricci, White Pine County Senior/Nutrition Center, Director**
- *a) **Discussion/Action/Possible Approval:** To Accept Grant From William N. Pennington Foundation in the Amount of \$12,600.00 Funds Shall Be Restricted for the Use of Purchasing and Installing a Water Heater and Ice Maker/Water Dispenser for the White Pine Nutrition Program Located at Ely Senior Center, No Match Required.
- 6) **Jennifer Drew, White Pine County Building and Planning**
- *a) **Discussion/Action/Possible Approval:** Proposed Parcel Map Submitted by Kerry Sprouse and Presented by Solarus, LLC for Assessor's Parcel Number 012-751-22. Street Location and/or General Location of Property(s) is Parcel 25 of Blue Diamond Estates, Section 1, Township 15 North, Range 63 East, Mount Diablo Base Meridian, Ely, Nevada, Possible Zoning Issue; Brad Christiansen, Building Official
- 7) **Elizabeth Frances, White Pine County Finance, Director:**

- *a) **Discussion/Action/Possible Action on Budget Related to Annex Abatement and Demolition**
- *b) **Discussion/Action/Possible Approval: of the FY 2015 Indebtedness, Five Year Capital Improvement Plan and Debt Management Policy Reports for White Pine County, Lund, McGill, and Ruth**
- *c) **Discussion/Action/Possible Approval of Inter-local Agreement Between White Pine County and the City of Ely for Shared Building Official Services Through 06-30-2023 at an Annual Amount of \$34,000**
- *d) **Discussion/Action/Possible Approval of Contract to Provide Police Services to the City of Ely Pursuant to the Terms of the Contract Attached Hereto**
- *e) **Discussion/Action/Possible Direction on Payout of Elected Official Sick Leave**
- *f) **Discussion/Action/Possible Approval of Resolution 2015-26 to Appropriate \$23,811 From Contingency in the White Pine County General Fund to Cover the Cost of SB 482 Pay Raises for Elected Officials.**
- *g) **Discussion/Action/Possible Acceptance of Heritage Grant Agreement for North Schells Project from Nevada Department of Wildlife, #16-09, in the Amount of \$75,000 With No County Match Required**
- *h) **Discussion/Action/Possible Direction on Progress Regarding Golf Course Options, Elizabeth Frances; Randy Long, Golf Pro; Bill Calderwood, Maintenance; Kevin Robison, Committee Member**
- *i) **Discussion/Action/Possible Approval of Schedule and Other Information for Strategic Planning Session Involving County Commission and All Departments of July 28, 2015**
- *j) **Discussion/Action/Possible Approval of Monthly Financial Reports for June, 2015, Elizabeth Frances, Finance Director; Catherin Bakaric, Treasurer**

III. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request

to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a. Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.**
- *b. Discussion/Action/Possible Approval of Payroll for County Elected Officials.**
- *c. Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.**
- *d. Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.**

IV. NOTICE OF UNTIMED ITEMS

- *1) Discussion/Action/Possible Approval of Appointments and Resignations, Nichole Baldwin.**

Resignations:
NONE

Appointments:
Name: NONE **Board:**

- *2) Discussion/Action/Possible Approval: Approval of Closure of 8th Street and Clark Street from Friday, July 31, 2015 Through Sunday, August 2, 2015 for the Annual Arts in the Park Festival, Ray Rivera/Annette Marshall**
- *3) July Discussion/Action/Possible Approval of the Following:**
 - o Regular Commission Meeting Minutes held June, 10, 2015
 - o Regular Commission Meeting Minutes held June 24, 2015
 - o Regular Commission Meeting Minutes held July 8, 2015
 - o Special Workshop Meeting Minutes held June 22, 2015
- *4) County Commission Recommendations for Items for Future Agendas**

PUBLIC COMMENTARY:

A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

The meeting may be closed by an appropriate motion for the purposes of discussing any matter allowed under NRS 241.030 (1) to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee.

County Commission *Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Elaine Blackham, did on the 16th day of July, 2015 cause to be posted (5) five notices of the White Pine County Commission and Special Fire Commission Meeting Agendas in the County of White Pine, to-wit: At the County Library, at the Courthouse, at the County Administration Building, at the Public Safety Building, and at the Ely U.S. Post Office. Also an additional copy of the Agendas along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.
