



Recorder's Public Record Request

Pursuant to NRS 247

Screen printouts \$.50 per page. Recorded copy \$1.00 per page.
Certified copy additional \$4.00 per document.
Certified Marriage Certificate \$15.00.
Map copy \$3.00, each additional map page \$2.00.

Section A - Requester Information

Your Name ^{NEVADA}

Phone*	Fax	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

Business Name

Mailing Address*

City*	State*	Zip Code*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section B - Record(s) Requested

Describe the record(s) you are requesting. Please be as specific as possible and include enough detail to assist staff in locating the record(s). Include names, approximate dates or date range, Assessor's parcel number and legal description.. For multiple records, you may attach additional pages.

Section C - Receiving Record(s)

Please specify the preferred method of receiving the requested record(s).

By postal mail at the mailing address above

In person

By email at the email address above.

Please note: even if you choose to receive the records via email there will be a per page cost if the document is not available electronically.

By signing below I certify that the information above is true and correct to the best of my knowledge. I understand that copying and other associated fees may apply and that records will not be released until payment is received.

X

Requester Signature - Required _____ Date _____

STAFF USE ONLY

Method of Delivery

Email _____
Email address

Fax _____
Fax number

Hand Delivered to: _____
Person, agency box, placed on desk, ect

By _____ Date _____
Name or Initial

Cash _____
 Check _____
 Credit Card _____
 Money Order _____

Information not provided -

