

IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON SEPTEMBER 26, 2018 IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Richard Howe, Chairman  
Shane Bybee, Vice-Chairman  
Carol McKenzie, Commissioner  
Gary Perea, Commissioner  
Steve Stork, Commissioner  
Nichole Baldwin, Clerk of the Board  
Susan Lujan, Deputy Clerk

County Officials

Timothy Bunch, Human Resources Director  
Jennifer Farnworth, IT Specialist  
Scott Henriod, WPC Sheriff  
Bill Calderwood, Public Works Director  
Elanie Calderwood, Financial Analyst  
Mike Wheable, District Attorney  
Kristi Rozich, Aquatic Facilities Director  
Lance Gale, Airport Manager  
Brad Christiansen, Building Inspector

Also Present

Warren Krch  
Donna Bath, Senator Dean Heller  
Paul Holdaway, Excavating Business  
Mary Kerner  
Jen Southworth  
George Chachas, KGTV-10  
Laurie Carson, SLUPAC  
Christine Whetten  
Ian Bullis  
Buzz Rosevear, Basin Engineering

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Chairman Richard Howe called the meeting to order at 9:00 a.m. Commissioner Gary Perea led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Warren Krch advised his address is on a paved road near Madison Avenue, but past his house it's unpaved. He explained how the road turns up towards the Charter School; it's never been completed, and is a danger to both drivers and pedestrians. There's also a lot of dust on that road, an additional hazard, and many accidents have occurred there. He noted that the Road Dept. put up some 10 mph speed limit signs on that corner, where the road drops off, four big yellow/black marker signs; still, people manage to slide off over the top. He graphically illustrated some of the accidents and near-misses on that road. He is asking the Board and the Road Dept. to look at this and see if something could be done to help with this problem.

Mr. George Chachas had a concern with the agenda item today for the offer to purchase County property, and that it should be rejected. He also cited the agenda item regarding County Commission seats; the fact that anyone can run at any time, was done that way for a reason, and it should remain as such. As for the agenda item on the marijuana moratorium, the County should keep all the revenues and our money woes would be over. Next was the agenda item on COLA; he felt 2% would be sufficient, and that the Board should focus on real problems. One of those real problems are, the downtown businesses still want 4 lanes on Aultman Street; when it's reduced, there'll be no more business, "you're choking us off." Mr. Chachas is still looking for either the money or for Commissioner Shane Bybee to resign, pertinent to the railroad revenues that were never collected. He started to speak regarding Commissioner McKenzie's cement work in Lund, but Chairman Richard Howe halted that. Mr. Chachas added that Mill Street's problems need to be handed through a GID, not by the RTC fund; people on that street have been waiting for road improvements since 1974. Time was called.

At this time, Chairman Richard Howe recessed the regular Commission meeting and opened the Road Commission meeting. Following the meeting, Chairman Howe reconvened the regular Commission meeting.

**9:30 A.M. – FIRST READING OF PROPOSED ORDINANCE**

**DISCUSSION/FIRST READING OF PROPOSED ORDINANCE #494 ALLOWING NATURAL PERSONS TO DESIGNATE A FAMILY CEMETERY UPON LAND OWNED BY SUCH PERSONS PURSUANT TO NRS 451.067**

Chairman Richard Howe advised this had been brought to his attention; there are several cemeteries throughout the County but no Ordinance in place covering this matter. Prior to interring a body, the property upon which it will be buried must be inspected by the State Dept. of Health, as he explained. Such things as water tables, zoning, etc., all factor into this; the State does have a procedure in place to establish how these are to be done. It was noted this is a first reading; District Attorney Mike Wheable read the summary into the record. During the discussion, Commissioner Shane Bybee would like to see a size requirement, i.e., a minimum number of acres that the family would have to own in order to do this; the Board agreed. D.A. Wheable noted that he could revise the Ordinance indicating specific acreage to be required, or else leave the Ordinance as written and handle the issues that may arise on a case-by-case basis.

**10:00 A.M. – DISCUSSION/ACTION/APPROVAL TO ACCEPT OR REJECT AN OFFER TO PURCHASE THE COUNTY-OWNED REAL PROPERTY LOCATED AT 1266 NORTH 53<sup>RD</sup> WEST IN WHITE PINE COUNTY, NEVADA, APN #010-270-17, FOR \$4,000**

Chairman Richard Howe noted that Realtor Angela Simpson had informed him of this; it was appraised at \$40,000, and Mr. Paul Holdaway made an offer to purchase the property for \$4,000. Mr. Holdaway approached the Board and noted this property is north of the regional landfill and DirtWorx; Ely Auto Dismantlers has had their yard up there for years. There's no well or septic system and there's a 10% grade on the property. It's been through two County auctions, with no buyers, and has served as both a landfill and a junkyard in the past. He added that although it reads "40 acres," not all of those are usable. Chairman Richard Howe noted that the County has properties for sale, and we have to get what we feel would be a reasonable offer. He's listening to Mr. Holdaway's concerns, and while there's always room for negotiation, the difference between the appraised value and his offer was 10%; he didn't feel we would be doing the County justice by accepting that. Mr. Holdaway maintained that it could take \$100,000 to make it a usable piece of property; he cited it would cost \$8,000 to have septic, \$50,000 for power, etc. D.A. Wheable commented that the County should get rid of it, or make a counteroffer; Commissioner Shane Bybee would like Mr. Holdaway to "take us off the hook." Mr. Holdaway continued to note negative points about the property, such as that for half of the 40 acres the dirt work alone would be very expensive, and "you'd need a horse or have to hike it." Those comments prompted Commissioner Carol McKenzie to ask why he would want to purchase it; his reply was that he does a lot of scrap metal, and this property would be an ideal location for him to keep it. There followed some discussion of the appraisal; Commissioner Steve Stork felt the figures were out of line, noting the historical use of that property. He would like to see us put it on our tax rolls and sell it. To answer a query from the Board, D.A. Wheable advised that the community knows what the appraisal is now, and the Commission can either accept or reject Mr. Holdaway's offer; he added there's really no recourse to take in this instance. D.A. Wheable also wanted it to be on record that no other offers have been received for this property. As to the zoning issue, it was noted Mr. Holdaway would pay to have the property rezoned for industrial; that was part of his offer. Building Inspector Brad Christiansen felt there shouldn't be any issues with that. It was also noted that even if the property is unusable, Mr. Holdaway will still be taxed on the 40 acres. Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to accept Mr. Holdaway's offer to purchase the County-owned real property at 1266 North 53<sup>rd</sup> West in White Pine County, Nevada, APN #010-270-17, for \$4,000. Commissioner Steve Stork advised he would second this, if it's clarified that Mr. Holdaway will pay for the zone change. Commissioner Bybee amended his motion to include that statement; Commissioner Stork seconded the amended motion. Amended motion carried.

ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS

COUNTY COMMISSION:

RICHARD HOWE, COMMISSION CHAIRMAN

DISCUSSION/ACTION/APPROVAL TO SET THE REGULAR COMMISSION MEETING SCHEDULE FOR THE MONTHS OF NOVEMBER & DECEMBER OF 2018 AND JANUARY OF 2019

Following some discussion, the Board settled upon the dates as noted in the motions. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to keep the regular November meeting dates, on the 14<sup>th</sup> and 28<sup>th</sup>; one for December, the 12<sup>th</sup>; and the first one in January, the 2<sup>nd</sup>, when the new officials will be sworn into office. Commissioner Gary Perea seconded. Motion carried.

CAROL MCKENZIE, COMMISSIONER

DISCUSSION ONLY ABOUT CHANGING THE FIVE (5) COUNTY COMMISSIONER SEATS FROM AT LARGE TO BY DISTRICT/PRECINCT AND MANDATING A MINIMUM NUMBER OF COMMISSIONERS COMING FROM UNINCORPORATED PARTS OF THE COUNTY ALLOWING FOR EQUAL REPRESENTATION ON THE BOARD

Commissioner Carol McKenzie felt we should have at least two Commissioners to represent the areas outside the Ely City limits. She continued that would be more conducive for Commission decisions, as more representation would be on the Board. District Attorney Mike Wheable felt there could be 3 precincts in the City and 2 larger precincts in the County if this is done, per NRS. To answer a query from Commissioner Perea, D.A. Wheable advised that if by precincts, the majority vote would win, regardless of the number of people in that precinct. Commissioner McKenzie noted there are many residents living outside the City limits, and by splitting those areas into two large precincts the representation would be more evenly distributed. Commissioner Steve Stork disagreed, however; he noted the people put this process in place and it's working well. He also researched this and found that normally 2 or 3 of the 5 Commissioners lived in the County, in most instances. Currently there are 2 of our Commissioners who do live out in the County; he didn't feel a need has been demonstrated for the change. Commissioner Shane Bybee would like to see the voters decide on this; he also pointed out that there aren't that many people stepping up to fill Commission seats. Commissioner McKenzie thanked everyone for their input.

ELECTED OFFICIALS:

NICHOLE BALDWIN, COUNTY CLERK

DISCUSSION/ACTION/APPROVAL FOR THE CLERK'S OFFICE TO CLOSE AT THE REGULAR TIME OF 5 PM ON OCTOBER 15-16, 2018 DURING THE END OF THE PERIOD TO REGISTER TO VOTE FOR THE GENERAL ELECTION PURSUANT TO NRS 293.560(3)(a)

WPC Clerk Nichole Baldwin advised that before every election, the NRS requires the County Clerk's office to remain open until 7:00 p.m. for the last 2 days to register to vote, unless the population is under a certain amount, which does apply to us here in White Pine County. She is requesting to close the office at the regular time, 5:00 p.m., and explained that when we've remained open there has never been much of a turnout. She also added that online Voter Registration also makes it very convenient, and she didn't feel it would be necessary to stay open until 7:00 p.m. Commissioner Shane Bybee made a motion to approve the Clerk's Office to close at 5PM on October 15-16, 2018 during the end of the period to register to vote for the General Election, as requested. Commissioner Carol McKenzie seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF THE REQUEST FROM THE CHAIRMAN OF THE WHITE PINE COUNTY BOARD OF PUBLIC HEALTH TO APPOINT YUN NAMKUNG, M.D. AS A DEPUTY HEALTH OFFICER PURSUANT TO WPC ORDINANCE 465 (2.85.030(a)) AND TO SET HIS COMPENSATION (2.85.030(b))

Clerk Baldwin advised that at the last Board of Public Health meeting, Board Chairman Dr. Byun introduced Dr. Yun Namkung, M.D. to the members of that board. It is Dr. Byun's wish to have the County Commission appoint Dr. Namkung as a Deputy Health Officer, and between them they will be able to cover the

communities' public health needs. District Attorney Mike Wheable asked about compensation; Finance Analyst Elanie Calderwood advised it would be \$100.00/month. It was clarified that Dr. Namkung would act in this capacity only in Dr. Byun's absence. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve the request of the Board of Public Health Chairman Dr. David Byun, to appoint Dr. Yun Namkung, M.D., as Deputy Health Officer pursuant to Ordinance 465 and to set his compensation at \$100.00/month. Commissioner Steve Stork seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE REQUEST FOR THE RESIGNATION OF GENE OCKERT FROM THE RUTH TOWN COUNCIL**

Clerk Baldwin advised that Mr. Gene Ockert has been a faithful member of the Ruth Town Council for years, but now he is experiencing some health problems and is requesting to resign in order to focus on his treatments. Commissioner Shane Bybee thanked Mr. Ockert for his service, and commended him as being a really good board member; further, he's sorry to see him resign from the town council. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the request of Mr. Gene Ockert to resign from the Ruth Town Council. Commissioner Gary Perea seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL FOR ONE OR MORE COMMISSIONER(S) TO ATTEND THE NEVADA MINERAL EXPLORATION COALITION ANNUAL MEETING ON OCTOBER 9, 2018 IN RENO TO DISCUSS THE COUNTY LANDS BILL AND UPCOMING LANDS BILLS FOR OUR COUNTY AND TO SPEAK ON OUR BEHALF FROM 10:30AM TO 11:15AM; ROOM AND MEALS ARE PROVIDED**

Chairman Richard Howe advised that Clerk Baldwin had forwarded this to him, but he will not be able to make this meeting. He noted it's the day before the regular Commission meeting, and he asked if another Board member would like to attend. He added that the Commissioner will have to manage their own travel. District Attorney Mike Wheable didn't feel it would be prudent for us to speak on this at this point in time, due to some shifting ground on the public lands bill. While he added our presence would be good, he recommended not speaking to this issue if someone does decide to attend. Commissioner Gary Perea felt that if we aren't going to participate in the discussion, we should send them a letter thanking them for the invitation. The letter would be ratified at the next Commission meeting. Chairman Richard Howe entertained a motion to approve; died for lack of a motion. There was no action.

**MIKE WHEABLE, DISTRICT ATTORNEY**

**DISCUSSION/ACTION/APPROVAL TO EXTEND THE MORATORIUM ON MARIJUANA ESTABLISHMENTS IN WHITE PINE COUNTY FOR AN ADDITIONAL SIXTY (60) DAYS TO DISCUSS A COMPACT WITH THE ELY SHOSHONE TRIBE ON CANNABIS**

District Attorney Mike Wheable felt that the original 60-day moratorium will expire in a couple of weeks, and he hasn't heard anything back to date on this. Chairman Richard Howe commented that this tells him a lot; with no attempt being made during the past 45 days or so, we need to lift the moratorium. This Board has the opportunity to say fine, you had your chance, but after the time limit expires we're not going to allow 60 more days for discussion. D.A. Wheable noted it will sunset if it dies after the 60 day period. Commissioner Gary Perea felt it isn't good practice to keep extending the time limits, as that would set a precedent for the future. Commissioner Shane Bybee agreed, and felt we should just let it go. Chairman Richard Howe entertained a motion to approve. Died for lack of motion.

**DEPARTMENT HEADS:**

**LANCE GALE, AIRPORT MANAGER**

**DISCUSSION/ACTION/APPROVAL OF THE AIRPORT IMPROVEMENT PROJECT SUPPLEMENTAL FUNDING GRANT OFFER IN THE AMOUNT OF \$4,969,969**

Airport Manager Lance Gale apologized to the Board for putting a wrong amount in the backup material; District Attorney Mike Wheable noted the Board could approve this without a dollar amount now, and ratify the amount next time. For now, he added, we would just need to let them know if we accept this. Commissioner Steve Stork made a motion to approve the AIP Supplemental Funding Grant offer.

Commissioner Shane Bybee seconded. Motion carried. Manager Gale confirmed there's no County match required for this; "we get \$5 million free from the Feds to improve our Airport." He will travel to Washington, D.C. tomorrow to officially receive this grant on the County's behalf. The Board gave Manager Gale an excellent commendation for all his hard work.

DISCUSSION/ACTION/APPROVAL TO AWARD THE BID TO ROAD AND HIGHWAY BUILDERS TO CONSTRUCT TAXIWAY A FOR AIP #3-32-0006-022-2018

Manager Gale advised the backup for this wasn't available until just yesterday; he provided a handout Notice of Award for this as well as the concurrence letter. Per a query from District Attorney Mike Wheable, Manager Gale gave a brief history of this process: When we found out about this we bid it out, and had the bid in place. We received the funding because we DID have everything in place, as he explained. There was only 1 bidder for this project, and it was awarded; he cited the Notice of Award and the FAA letter of recommendation to award the bid to that bidder as well. This was also a grant with no County match. Now that the County Commission has officially accepted the grant, we can now award this out. Finance Analyst Elanie Calderwood requested documentation for her files; Manager Gale assured her that as soon as they are signed, he will provide copies to her office. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to award the bid to Road and Highway Builders to construct Taxiway A for AIP #3-32-0006-022-2018. Commissioner Steve Stork seconded. D.A. Wheable advised the award amount of \$4,969,969 should be added to the motion. Commissioners McKenzie and Stork amended their motion and second. Amended motion carried.

DISCUSSION/ACTION/APPROVAL TO AMEND THE TASK ORDER FOR ENGINEERING SERVICES AGREEMENT BETWEEN ARMSTRONG CONSULTANTS AND WHITE PINE COUNTY FOR THE PROJECT TO RECONSTRUCT RUNWAYS 18/36 AND TAXIWAY A IN THE AMOUNT OF \$20,000

Manager Gale cited the 3 pages on this in the backup material. He explained that due to the late discretionary funding from the Feds, we expedited things; the last page details why we're asking for the additional \$20,000. That amount will cover the cost of Armstrong Consultants' additional services, as he noted. Commissioner Steve Stork felt that we owe Armstrong Consultants a tremendous thanks; they had the foresight which got things rolling and let up to us obtaining this grant award. Commissioner Steve Stork made a motion to amend the task order for the Engineering Services Agreement between Armstrong Consultants and White Pine County for the project to reconstruct Runways 18/36 and Taxiway A for \$20,000. Commissioner Carol McKenzie seconded. Motion carried. Manager Gale added that we've been guaranteed that if there are weather issues, we will be able to get aircraft in and out of our Airport regardless.

DISCUSSION/UPDATE ON THE ELY JET CENTER AND THE INSTALLATION OF A 24/7 FUEL PUMP FACILITY AT THE FBO LOCATION

Manager Gale cited a map in the backup material showing 3 possible locations for this pump facility. He advised that the Ely Jet Center has underground tank storage that empties into a top-loading facility, whereby planes can taxi over and fill up; Ely Jet Center will do the fill ups, he clarified. Of the three options available, Option #1 had been selected; this is a turn lane for planes to fill themselves up at night. There is also a bottom loading system, and they can also fuel themselves utilizing that system. Therefore, he concluded, we are 1-1/2 times over the flowage of Airport fuel than we were a year ago. Also, enplanements are 75% above what they've been in the past. He clarified that Ely Jet Center owns the system, and this would be all at their own expense; any improvements they do we will get if they pull out of the contract. Commissioner Steve Stork felt a booster pump and more piping would be beneficial as well; he felt Option #3 would be better. Manager Gale will bring that up to Ely Jet Center for their input. Commissioner Stork did feel that Option #1 would work if there were less tie-downs in there; Manager Gale agreed, and they discussed the options. It was noted that both Armstrong Consultants and the Ely Jet Center wish to remain with Option #1, but they will consider Option #3 as discussed today.

#### DISCUSSION/UPDATE ON THE AIRPORT RUNWAY CONSTRUCTION AND CLOSURE

Airport Manager Lance Gale noted that with the overall timeframe, we are 3-4 weeks ahead of schedule on this; further, we are at 98-99% compaction at this point. Going into the second phase of the taxiway project, he noted a section of the safety zone would have meant closing that section off for 10 days. During the day, the contractors would have a manned radio so there would be NO closures, and airmed flights could continue without interruption. The electrical contractors will also be working at night, so all their lights will be operational. The FAA and all the operators are excited about this; the manned radio would move their personnel out of the safety zone if landings/takeoffs need to happen, as he explained. Chairman Richard Howe advised that Senator Catherine Cortez Masto did much to help us secure this, and we should send a letter to her for being on top of it all.

#### BRAD CHRISTIANSEN, BUILDING OFFICIAL

DISCUSSION/ACTION/APPROVAL OF A PARCEL MEP – APPLICANT, FRANK A. COLLINS, WISHES TO DIVIDE THE PARCEL. THE SUBJECT PROPERTY IS SECTION SE, SECTION 3, TOWNSHIP 16N RANGE 62E, LOCATED AT APPROXIMATELY KEYSTONE STREET AND MAIN STREET, RUTH, NEVADA (APN #003-121-07)

Mr. Buzz Rosevear, Basin Engineering, brought the large parcel map forward on behalf of Mr. Frank A. Collins, and explained the intent is to create a strip along the Keystone dump for possible future expansion. Mr. Frank Collins and Mr. Xavier carry the contract on this property; the strip is 150' wide. As both Messrs. Collins and Xavier both signed the map they're both in agreement to buy the property, per District Attorney Mike Wheable, it is now cleared for their purchase. Following brief discussion, Commissioner Shane Bybee made a motion to approve the parcel map for Applicant Mr. Frank A. Collins, the property being located at Section SE, Section 3, T16N, Range 62E, located at approximately Keystone and Main Streets, Ruth, Nevada, APN #003-121-07. Commissioner Steve Stork seconded. Motion carried.

#### TIMOTHY BUNCH, HUMAN RESOURCES DIRECTOR

DISCUSSION/ACTION/APPROVAL TO SET THE APPROPRIATE COLA INCREASE FOR EXEMPT EMPLOYEES NOT TO EXCEED 10%

Human Resources Director Timothy Bunch advised this COLA hadn't been adjusted or amended for over 6 years, which is what prompted this agenda item today. Finance Director Elizabeth Frances had presented this, and the Board wanted some additional information, which the handout indicates. It shows going from 1% to 7% for each percentage across the Board, for all exempt employees, as he explained. Finance Analyst Elanie Calderwood noted these figures include the cost of PERS and Medicare, and she added that the insurance/POOL/PACT won't be affected. District Attorney Mike Wheable clarified that for the last 6 years the exempt employees hadn't received their cost-of-living allowance increase and this takes care of that. Commissioner Steve Stork felt there's some disparity in our wages, and would like to address all of this in the budget. He continued that some are being more than adequately paid, and others need to be increased; he added this should have been addressed 5 months ago. He added that he disagrees with the process, and he won't support it. Chairman Richard Howe didn't feel the employees should be penalized; with the economy being what it is, every year the union employees receive their increases but our exempt employees have received nothing. He felt if we have the opportunity to do this and we have the funds to bring their salaries up to a decent level we should, and he did note that even at a 10% increase we'd still be lower than the other counties in the State. Chairman Howe added that our caseloads through the District Courts and the D.A.'s office have nearly doubled, and he feels strongly we should give these employees their just dues now and they readdress their qualifications, etc., during the budget cycle. Commissioner Shane Bybee didn't disagree that we do need to look at the raises, but he needed to see the figures. He cautioned that even if we have the funds now, when we go through the budget process next year and we grant these, we can't take them back. Commissioner Gary Perea agreed, but he also noted that it's been 6 years without any raises at all for our exempt employees. While it needs to go through the budget process, he would agree to do 3% now, and then at budget time we could do more if possible. Director Bunch advised that he researched other counties and found that others comparable in size to White Pine are awarded raises every year. He cited his own example, he's still under probation and this wouldn't apply

to him; and the new position that was just created would be considered during the next budget cycle, per discussion about that with Director Frances. Commissioner Stork still felt this wasn't the way to do it. Chairman Howe felt that we owe it to our exempt employees to show good faith as to what they've been doing for us during the past 6 years, noting they are key employees in higher level positions. If we wait until the next budget cycle, he added, this would be a 9 month delay. He also recalled how difficult it was for us to recruit at the low levels we started out with. Following further discussion, Commissioner Stork was willing to compromise at the 3% suggested by Commissioner Perea. Commissioner Gary Perea made a motion to approve setting the appropriate COLA increase for current exempt employees at 3%, effective September 29<sup>th</sup>. Commissioner Steve Stork seconded. However, after the word "current" was added to the motion, Commissioner Stork subsequently withdrew his second, and Commissioner Perea withdrew his motion. Following further discussion, Commissioner Gary Perea made a motion to approve setting the appropriate COLA increase for current exempt employees at 3% effective September 29<sup>th</sup>, but not for those employees who are on probation; at the end of the probationary period they would receive the increase. Commissioner Steve Stork seconded. Motion carried 4:1, with Commissioner Shane Bybee casting the opposing vote.

DISCUSSION/ACTION/RATIFICATION OF THE INTERNAL RECRUITMENT FOR THE UPCOMING VACANCY IN THE CLERK'S OFFICE FOR A DEPUTY COURT/ELECTIONS CLERK DUE TO THE RETIREMENT OF AN EMPLOYEE

HR Director Timothy Bunch advised one employee will be retiring in the Clerk's office next month; the recruitment process has begun and this needs to be ratified in order to do internal posting on this. Following brief discussion, Chairman Richard Howe entertained a motion to ratify. Commissioner Carol McKenzie made a motion to ratify the internal recruitment for the upcoming vacancy in the Clerk's Office for a Deputy Court/- Elections Clerk due to the retirement of an employee. Commissioner Shane Bybee seconded. Motion carried.

ELIZABETH FRANCES, FINANCE DIRECTOR

DISCUSSION/ACTION/APPROVAL OF THE MONTHLY FINANCIAL REPORTS FOR AUGUST 2018

Finance Analyst Elanie Calderwood asked if the Board had questions on these reports, which she noted are included in the backup materials. Commissioner Gary Perea had a question on the budget for Natural Resources; Analyst Calderwood answered his question by advising the work is encumbered and the work isn't finished yet. She explained that the Purchase Order is paid off as the invoices are sent in. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to approve the monthly financial reports for August 2018. Commissioner Gary Perea seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF UPDATED GRANT MANAGEMENT POLICY PURSUANT TO FEDERAL UNIFORM GRANT GUIDANCE

Finance Analyst Elanie Calderwood advised this is a new policy that had to be put in place for the Federal grant process. She cited the printout regarding the match and in-kind funds, showing blank amounts on the original document, so this is just the insert, which she explained. Commissioner Shane Bybee made a motion to approve the updated Grant Management Policy pursuant to the Federal Uniform Grant Guidance as requested. Commissioner Steve Stork seconded. Motion carried.

CONSENT AGENDA: DISCUSSION/ACTION/RATIFICATION OF CORRESPONDENCE SENT ON BEHALF OF THE WHITE PINE COUNTY COMMISSION; APPROVAL OF PAYROLL FOR COUNTY ELECTED OFFICIALS; APPROVAL OF HR TRANSMITTAL FOR PAYROLL CHANGES; APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND

Commissioner Steve Stork made a motion to approve the Consent Agenda as presented. Commissioner Shane Bybee seconded. Motion carried.

NOTICE OF UNTIMED ITEMS

DISCUSSION/ACTION/APPROVAL OF THE PROCLAMATION DECLARING THE WEEK OF October 23-31, 2018 AS RED RIBBON WEEK

Ms. Mary Kerner thanked the Board for taking their item early in the meeting. She introduced Ms. Jen Southworth, and advised they are wearing red ribbons today to preview Red Ribbon Week. She showed the pamphlets that had just been done, proclaiming the purpose of Red Ribbon Week; to demonstrate a commitment to pursuing healthy, drug-free lifestyles. Citizens can participate by wearing the red ribbons that will be available throughout the community during the week of October 23-31; the ribbons will be distributed downtown prior to that week, it was noted. Ms. Kerner advised they've had a really good response from all our businesses, and this Board is being requested to approve the Proclamation declaring the week of October 23-31 as Red Ribbon Week. Eureka, White Pine, and Lincoln counties will participate as well, it was noted. Chairman Richard Howe entertained a motion for approval. Commissioner Gary Perea made a motion to approve the Proclamation declaring the week of October 23-31 as Red Ribbon Week. Commissioner Carol McKenzie seconded. Motion carried. The Board received their red ribbons, and then stepped forward to have their pictures taken; everyone was encouraged to wear their red ribbons for that week. Ms. Southworth added that October 27<sup>th</sup> is National Take Back Drugs Day; there will be a receptacle for the public to return their outdated/unused prescription drugs at the Sheriff's Office on that day.

Richard Howe, Chairman  
Shane Bybee, Vice Chairman  
Commissioner Gary Perea  
Commissioner Carol McKenzie  
Commissioner Steven M. Stork  
Nichole Baldwin, Esq. Office Clerk of the Board

White Pine County  
Board of County Commissioners

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**Proclamation**

Honoring Veterans on the 100<sup>th</sup> Anniversary of Armistice Day

**Whereas**, Armistice Day marks the armistice signed between the Allies of World War I and Germany at Compiegne, France, for the cessation of hostilities on the Western Front of World War I, which occurred at eleven o'clock in the morning "on the eleventh day of the eleventh month" of 1918; and

**Whereas**, Congress passed a resolution in 1926 to honor the anniversary of the great armistice declaring November 11<sup>th</sup> a national holiday; and

**Whereas**, in 1954, Armistice Day was renamed Veteran's Day and the scope was expanded to include veterans of all U.S. wars; and

**Whereas**, America is the land of opportunity and a beacon of hope and freedom to the rest of the world because our Soldiers, Sailors, Marines, Airmen, and Coast Guardsmen have fought valiantly to defeat tyranny and terror, and to protect the liberties we hold most dear; without the service of Veterans, we would not have the freedoms we have today; and

**Whereas**, United States Veterans have protected our Country and its values by putting their lives on the line every day, in foreign countries, against enemies with little or no moral code or regard for human life, and they willfully did this whether or not their efforts were appreciated by us; and

**Whereas**, the United States honors Veterans, both living and dead, who have sacrificed their lives and who serve or have served their County honorably during war or peacetime; and

**Now Therefore, We It Resolved** the County of White Pine does hereby proclaim November 11, 2018 (observed on November 12, 2018) as the 100<sup>th</sup> Anniversary of Armistice Day, also known as Veteran's Day, and recognizes and honors all United States Veterans, living and dead, who have exhibited selflessness, sacrifice, and bravery, and for the part they played in advancing the cause of freedom and peace as we are a better nation because of their service.

Dated this 24<sup>th</sup> day of October, 2018.

By: Richard Howe  
Richard Howe, Commission Chairman

Attest: Nichole Baldwin  
Nichole Baldwin, County Clerk



DISCUSSION/ACTION/APPROVAL OF THE MINUTES FROM THE SPECIAL JOINT MEETING WITH ELY CITY COUNCIL HELD AUGUST 22, 2018

Deputy Clerk Susan Lujan advised that there are a few blanks needing names of officials who made a couple of motions at the end of the meeting that she was unable to discern from the recording; she will get with Ms. Jennifer Lee to fill in those blanks. This set of minutes will be tabled and put on for the next meeting for approval. Commissioner Steve Stork made a motion to table the minutes from the August 22<sup>nd</sup> Special Joint Meeting with the Ely City Council. Commissioner Carol McKenzie seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL TO ALLOW THE ELY LIONS CLUB TO RESERVE VETERAN'S MEMORIAL PARK ON OCTOBER 20, 2018 FROM 8AM TO 5PM FOR THEIR ANNUAL PUNKIN CHUNKIN AND TO WAIVE THEIR RESERVATION FEES

Following brief discussion, Commissioner Gary Perea made a motion to allow the Ely Lions Club to reserve the Veteran's Memorial Park on October 20, 2018 from 8AM to 5PM for their Annual Punkin Chunkin and to waive their reservation fees. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL FOR WPC MAINTENANCE TO KEEP THE RESTROOMS OPEN AND THE ELECTRICITY ON IN VETERAN'S MEMORIAL PARK UNTIL AT LEAST OCTOBER 21, 2018

Public Works Director Bill Calderwood noted that Maintenance traditionally locks the restrooms due to freezing weather. He suggested they could lock the buildings as usual and put electric heaters in there and leave it heated, as there's no way to heat that building. Commissioner Shane Bybee made a motion to keep the restrooms open and the electricity on in Veteran's Memorial Park until at least October 21, 2018 as requested. Following some discussion, Commissioner Gary Perea wanted to leave it up to Maintenance to make that call. Commissioner Bybee amended his motion to add language to allow Maintenance to have the discretion to leave the restrooms open or closed as needed. Commissioner Gary Perea seconded the amended motion. Amended motion carried.

DISCUSSION/ACTION/APPROVAL TO CLOSE CLARK, 8<sup>TH</sup> AND 10<sup>TH</sup> STREETS ON OCTOBER 20, 2018 FROM 8AM TO 5PM FOR THE ANNUAL PUNKIN CHUNKIN

Commissioner Carol McKenzie made a motion to close Clark, 8<sup>th</sup> & 10<sup>th</sup> Streets on October 20, 2018 from 8AM to 5PM for the Annual Punkin Chunkin event. Commissioner Steve Stork seconded. Motion carried.

PUBLIC COMMENT

HR Director Timothy Bunch advised that the prescreening interviews for the EMS Director and Fire Chief will commence next week, for the Boards information.

Commissioner Steve Stork asked about the water appeal in District Court; Commissioner Gary Perea explained that Water Attorney Simeon Herskovits wrote the appeal and District Attorney Mike Wheable filed it. He also explained the concerns regarding a portion of the State Water Engineer's ruling for the assemblage.

WPC Clerk Nichole Baldwin reminded the assemblage of the Elk's Lodge hosting the Firefighters/EMT's Appreciation Dinner this Friday night, and encouraged everyone to attend.

Chairman Richard Howe advised for everyone's information that while the annual flu shots have traditionally been given at the High School, this year they will be administered at Station 1 out on the Highway, as a drive-through vaccination.

**ADJOURNMENT**

At 11:30 a.m., Chairman Richard Howe entertained a motion to adjourn. Commissioner Steve Stork made the motion; Commissioner Shane Bybee seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF WHITE PINE  
STATE OF NEVADA

BY: Richard Howe  
CHAIRMAN

ATTEST:

Susan Lupin  
WPC CLERK OF THE BOARD