

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, September 3, 2019

Time: 10:00 a.m.

Location: Ely Jet Center

Present: Tim Parish, Richard Barber, Lloyd Phillips Airport Manager Lance Gale,

Also Present: Dan Netcher, Mike Coster and Lori Romero, Secretary

CALL TO ORDER

Tim Parish called the meeting to order at 10:02 a.m.

COMMENTS FROM THE PUBLIC

Mike Coster stated he wanted to make clarification on the role of the Advisory Board. He stated he didn't mean the Advisory Board oversees the airport manager but the board makes recommendations to the County Commission.

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

August 6, 2019 – Lloyd Phillips made the motion to approve the minutes. Richard Barber seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Airport Usage spreadsheet.

3. INFORMATION ONLY: Update on Airport Capital Improvement Projects

Lance Gale stated the 2019 project is the South ramp, which will take place in September after the "Day at the Airport" taking 7 to 10 days to complete. The Navy Hangar door rails will be fixed at that same time. Once the exact start date is known the tenants will be notified. MedX One will move near the FOB during that time.

4. INFORMATION ONLY: Discussion "Day at the Airport" Events

"Day at the Airport" is scheduled for Sept 7, 2019. Lance Gale reported a War Bird T6 will be attending for display and offering rides, Re-Max air balloon for tethered rides, drones from the Cooperative Extension, Steve Campbell with RC planes, Reach & MedX One will have displays . Lance Gale suggested a \$5 fee be charged for the air balloon rides. The air balloon will be on the ramp near the terminal building. Lloyd Phillips offered to man the fire extinguisher for the T6. Restrooms will consist of the porta potty that MedX One has, ARFF bathroom and the bathrooms at the FOB. Tim Parish stated Ely Jet Center will donate fuel for the T6 to get Ely and back home. He will also follow-up the different food trucks in the community about participating. The ARFF truck will be on display also. The board scheduled times for all the events to get out to the public and so Lance would know when a NOTAM was necessary. Dan Netcher will have a display for the Recreational Aviation Foundation.

5. *DISCUSSION/FOR POSSIBLE ACTION: Approval for Sponsorship of an Experimental Aircraft Association Young Eagles Flight Experience for Youth at the Ely Airport in September or October

Richard Barber stated he has been in contact with Young Eagles organizations in Hurricane, Provo and Monticello about participating to provide rides for the kids. He stated none of them can come to Ely on September due to various reasons. The St. George chapter can bring 3 planes on September 28th starting at 8 am to provide approximately 50 rides. Richard suggested setting up an email account for people to register, there be limited rides and ride times could be assigned. It was suggested to have a sign-up table at the “Day at the Airport”. Lloyd Phillips made the motion for the St. George chapter to bring 3 planes on September 28th to provide approximately 50 rides and to have a sign-up table at “Day at the Airport”. Richard Barber seconded the motion. All approved. Lance Gale will go before the Commission for their approval of the event.

6. *DISCUSSION/FOR POSSIBLE ACTION: Approval to Schedule the Mock Exercise at the Ely Airport

Lance Gale reported the City of Ely recommend the last week of September. They would like to have a passenger plane being fueled that burst into flames to help them meet their hazmat training as well. Due to individuals being gone it was suggested for Lance to take the date of October 1st back as the suggested training date.

7. INFORMATION ONLY: Updates/Reports from Commission Liaison Laurie Carson

None

8. INFORMATION ONLY: Report from the Airport Manager

Lance Gale reported:

1. Update on the fuel system at the Ely Jet Center. Above ground tanks on skids with pumps on the ends is being looked at. Lance stated once a final system is decided upon it will need approval from the FAA, County Commission, USDA and the Fire Dept.
2. He feels there needs to be some kind of clarification regarding the use of the terminal building for aviation events. After the last “Day at the Airport” someone was supposed to clean the restrooms and they didn’t show. Lance said he offered to clean the restrooms but instead RSVP did the cleaning. His concerns are the services, and utilities come from the airport budget, no contract, non-aviation organization using the facility (terminal building) and FAA funding for the airport.

Mike Coster stated a non-profit or government agency is acceptable but there should be a contract. Lance responded there needs to be documentation for the use of the facility and available to aviation events. Lloyd Phillips made a motion to recommend getting clarification on the relationship between RSVP and the County, Verify if there is a contract that complies with FAA regulations and County Policy. Richard Barber seconded the motion.

9. RECOMMENDATIONS: For County Commission Agenda Items

Approval of the September 28, 2019 event & Clarification on the relationship between RSVP and the County, Verify if there is a contract that complies with FAA regulations and County Policy.

10. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: usage report; Update on Airport Capital Improvement Projects; Action item to schedule the mock exercise

PUBLIC COMMENT

Mike Coster referenced the rate sheet of 2015 and agreement for Ely Jet Center to collect fees for the County. He feel the County might should be collecting those fees themselves rather than giving a percentage to Ely Jet Center. Lance Gale stated only the daily fees are collected by Ely Jet Center. Annual, monthly, and quarterly fees are collected by the County. Lance offered to provide copies to Mike after the meeting.

11. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Lloyd Phillips made a motion to adjourn the meeting. Richard Barber seconded the motion and the motion passed unanimously. The meeting was adjourned at 11:18 a.m.

Next Meeting Date: October 1, 2019