

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, September 1, 2020

Time: 1:00 p.m.

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Richard Barber,

Also Present: Lori Romero, Secretary

CALL TO ORDER

Tim Parish called the meeting to order at 1:05 p.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL: August 4, 2020 – Richard Barber made the motion to approve the minutes. Mike Coster seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Airport Usage spreadsheet.

3. INFORMATION ONLY: Report from the Airport Manager

Interim Airport Manager Tim Parish reported the following:

- A. Mowing has been completed and FAA notified
- B. Project on South apron is finished and has been signed off. Armstrong Consultants were presented.
- C. Smoke jumpers will be leaving by September 14th
- D. Armstrong Consultants are reviewing 30/12 runway and checking with County Finance to see if county funding maybe available to complete the project. The next Federal project is one to two years out for perimeter fence.
- E. Mike Coster awarded the bid for hangar 2.
- F. Reck Brothers were on the grounds trenching to bury phone lines.
- G. No applications have been received for the Airport Manager position.
- H. Performing regular checks on the runways and airport grounds

4. *DISCUSSION/FOR POSSIBLE ACTION: Discussion Only: Monthly review of lease and rental agreements and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fee

Nothing to report. It is unknown the future of Lance Gale's hangars or the family's intent.

5. *DISCUSSION/FOR POSSIBLE ACTION: Review of Airport Manager Vacancy, the Advertised Position Job Description, and Possible Recommendations regarding it to the County Commission

Mike Coster opened the discussion to see if there might be some ways the job could be refined to disperse some of the duties to others in the county or Tim's company lease to do the duties and hire him to perform the duties. Richard Barber inquired of Tim would he consider the job if changes were made. Tim Parish explained he already had two jobs and really doesn't want to spread himself too thin. He

stated he has been spending 3 or 4 hours per week as the Interim Airport Manager but he knows some days may require more hours like when projects are in place or attending meetings. He added he doesn't know the County process or budget. It was discussed the snow plowing could be moved back to the County Road Dept. instead of the Airport Manager's responsibility. It was consensus for the members to review the job description for further discussion at the October meeting.

6. INFORMATION ONLY: Update on MedX Air One Paying for Hangar Space for Pilots

Mike Coster explained MedX Air One had offered to pay a one year lease for pilots in the hangar. He presented a list that he received from the Treasurer's Office of the pilots with the date coverage. It was inquired if the rent being paid for Tim Keogh was for personal or USDA. Tim Parish stated Tim Keogh wanted to start paying for space before purchasing an airplane to ensure he had a spot.

7. INFORMATION ONLY: Updates/Reports from Commission Liaison Travis Godon

None

8. RECOMMENDATIONS: For County Commission Agenda Item

None

9. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Discussion/Review of leases and rental agreements; Review of Airport Manager Vacancy, the Advertised Position Job Description, and Possible Recommendations regarding it to the County Commission

PUBLIC COMMENT

10. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Richard Barber made a motion to adjourn the meeting. Mike Coster seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:58 p.m.

Next Meeting Date: October 6, 2020

Ely Yelland Field Airport Usage

	Private	Com.	Medical	Gov't	Total Enplanements
Jan-18	27	51	30	21	326
Feb-18	38	45	32	27	386
Mar-18	39	38	19	31	334
Apr-18	56	49	23	24	337
May-18	72	58	31	36	458
Jun-18	125	44	41	14	480
Jul-18	158	108	54	17	992
Aug-18	52	86	45	17	655
Sep-18	69	77	50	30	621
Oct-18	54	47	47	18	405
Nov-18	39	42	41	15	337
Dec-18	31	41	43	16	331
Total	760	686	456	266	5662

	Private	Com.	Medical	Gov't	Total Enplanements
Jan-19	49	49	32	20	321
Feb-19	17	40	49	19	320
Mar-19	32	40	41	23	318
Apr-19	53	53	43	18	359
May-19	76	46	26	27	384
Jun-19	69	42	38	24	369
Jul-19	289	88	35	18	713
Aug-19	85	82	42	23	630
Sep-19	110	74	35	16	598
Oct-19	74	79	35	11	453
Nov-19	78	34	34	15	381
Dec-19	36	60	40	20	346
Total	968	687	450	234	5192

	Private	Com.	Medical	Gov't	Total Enplanements
Jan-20	47	52	57	33	447
Feb-20	41	42	29	24	296
Mar-20	60	48	32	23	371
Apr-20	49	46	24	16	260
May-20	90	75	38	33	532
Jun-20	144	68	34	50	701
Jul-20	250	126	30	28	898
Aug-20	103	100	46	24	794
Sep-20					
Oct-20					
Nov-20					
Dec-20					
Total	784	557	290	231	4299