

**Library Board of Trustee
Meeting Minutes**

DATE: August 11, 2020
TIME: 5:30 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Bruce Eldridge called the meeting to order at 5:32 P.M. Tuesday, August 11, 2020 at the County Library.

ROLL CALL

Those present were Kathy Brumley, Saundra Robertson, Shadrach Michaels, Bruce Eldridge, and Director Lori Romero. Diane Hansen was absent.

PUBLIC COMMENT

Minutes of July 14, 2020 were approved. Kathy Brumley made the motion to approve. Saundra Robertson seconded the motion. All approved.

DIRECTOR AND STAFF REPORTS

A. Monthly Statistics

July statistics were presented.

B. Budget FY 2020-2021

Lori Romero presented the monthly revenue and budget spreadsheets.

C. Summer Reading Family Kits

Lori Romero stated a total of 305 STEAM activity kits were checked out from June 15th through July 24th. Approximately 60 coupons for donuts were handed out to the children whose parents completed the program survey for the State Library. Reading logs are now being promoted with ice cream cone incentives. The top reader from each age group will win a fishing pole with a tackle box. The fishing poles and tackle boxes were donated by the Dept. of Wildlife.

Lori Romero reported on September 25th the Ely Elks Lodge will be hosting their annual winter coat give away with the library donating books for the event.

DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval to Participate with Dolly Pardon's Imagination Library

Lori Romero requested to table this item. Sandra Robertson made the motion to table this item. Kathy Brumley seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval to Accept 2020 CARES Act Funding in the Amount of \$6504 for IT Equipment & Filtering Software for Fiber Connection and WIFI Repeaters with no match**

Lori Romero stated this is Federal funds funneled down from IMLS to the State Libraries and then to the local level for technology equipment in relation to COVID 19. The CARES ACT funds will be used to cover equipment and filtering software to connect to the fiber. Kathy Brumley made the motion to accept 2020 CARES Act Funds in the amount of \$6504 for IT equipment, filtering software for fiber connection and WIFI repeaters. Shadrach Michaels seconded the motion. All approved.

DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval LSTA Cycle 2 Information Access application in the amount of \$7060 with a \$706 match

Lori Romero explained this application is for the SMART TV, wireless microphones, mixer for the conference room and a book sanitizer. The new equipment would improve the conference room ADA compliance. The book sanitizer would replace the Clorox wash process that is currently being used on the library materials. Shadrach Michaels made the motion to approve the LSTA Cycle 2 Information Access application in the amount of \$7060 with a \$706 match coming from in kind services. Sandra Robertson seconded the motion. All approved.

***DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval to Revise Fee Schedules for Services**

Lori Romero presented a revised Fine & Fee Policy. She explained what was changed from the previous policy. Sandra Robertson made the motion to approve the Revised Fine & Fee Policy. Kathy Brumley seconded the motion. All approved.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$5,079.84 for July 14 - August 11, 2020. Kathy Brumley made the motion. Shadrach Michaels seconded the motion. All approved.

PUBLIC COMMENT:

ADJOURNMENT: Meeting was adjourned at 5:54 PM. Shadrach Michaels made the motion. Sandra Robertson seconded the motion. All approved.