

IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON JULY 25, 2018 IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Richard Howe, Chairman  
Shane Bybee, Vice-Chairman  
Carol McKenzie, Commissioner  
Gary Perea, Commissioner  
Steve Stork, Commissioner  
Susan Lujan, Deputy Clerk

The Following Was Absent:

Nichole Baldwin, Clerk of the Board

County Officials

Desiree Barnson, Social Services Director  
Jennifer Farnworth, IT Specialist  
Timothy Bunch, Human Resources Director  
Juan Carlos Cervantes, UNR Ext. Educator  
Bryan Pyle, Deputy District Attorney  
Elizabeth Frances, Finance Director  
Scott Henriod, WPC Sheriff  
Bill Calderwood, Public Works Director  
Catherine Bakaric, WPC Treasurer  
Megan Brown, Aquatic Center Director  
William Ward, WPC Interim Fire District Chief  
Lori Romero, Library/Sr. Center Administrator  
Burton Hilton, WPC Assessor  
Jennifer Drew, Building & Planning Dept.

Also Present

Geri Wopschall  
Frederick Partey, KGHM-RNMC  
Travis Godon  
George Chachas, KGV-10  
Kyle Horvath, Tourism & Recreation Board  
Richard Barber  
Lester Keizer, BCT  
Earle Keizer, BCT  
Bob Rozanski, BCT  
Rick Hukkanen, BCT  
Rory Jackson, BCT  
Tim Keogh, USDA-WS  
Melanie Evans, Nv. Rural Housing  
Kristi Rozich, WPC Aquatic Center  
Lisa Ashby, WPC Aquatic Center  
Michael Xavier, CEM/Fleet Manager, NDF

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Chairman Richard Howe called the meeting to order at 9:00 a.m. Deputy District Attorney Bryan Pyle led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Richard Barber wished to comment on the agenda item for the hangar rental; he's one of the four pilots currently in that hangar. The Airport Advisory Board discussed the matter and were asked to recommend the County Commission address the issue. They met with Commissioner Steve Stork and Deputy D.A. Bryan Pyle, resulting in a brief statement being prepared in rough draft form. He wished to make the Board aware of his concerns, and he will get a copy of them to the Board in anticipation of addressing this at their next meeting.

Mr. Kyle Horvath, the new Director of Tourism for the WPC Tourism & Recreation Board is here from Carson City; he provided a brief history of his work there. There will be a meeting at 3:00 PM this Friday at the Convention Center addressing the recreation economy; the Commissioners are invited. He noted many agencies and user groups have been invited; it's intended to be a brainstorm session covering the period of the next 5 years in White Pine County. He provided postcards to the Board and the public concerning the event.

Mr. George Chachas presented a list of ongoing concerns: First, the County needs a newspaper and a cable company. He stated many things are taking place and there's no reporting here. Also, the T.V. District needs to set a flat fee for their business. He noted the hotel/motel industry brings in much revenue and there needs to be a reasonable rate for T.V. usage in those areas. He had a complaint for the RTC concerning standardized curbs and gutters, including ADA access. He also cited his bill for broken glass for the vandalism that occurred at his property on High Street; it's \$205.29 and to date he's received no reimbursement.

At 9:05 a.m. Chairman Richard Howe recessed the regular County Commission meeting for a Special Meeting of the White Pine County Fire Commission. At 10:05 a.m., Fire Commission Chairman Richard Howe adjourned the Special Fire Commission meeting and opened the Road Commission meeting. At 10:37 a.m., Road Commission Chairman Richard Howe adjourned the Road Commission meeting and reconvened the regular County Commission meeting.

**10:15 A.M. – ROBINSON NEVADA MINING COMPANY**

**PUBLIC HEARING/DISCUSSION/ACTION/APPROVAL OF A REQUEST BY ROBINSON NEVADA MINING COMPANY TO ALTER THE ALIGNMENT OF WHITE PINE COUNTY ROAD #1146 (44A), TONOPAH CANYON ROAD**

Mr. Frederick Partey, Environmental Specialist for Robinson Nevada Mine, discussed Road 44A that was closed in 2016 by agreement between White Pine County and the Mine. They put in a new route which is also part of the expansion being done in 2018, for which this Board agreed to write a letter of support. Specialist Partey explained Road 44A will be overdumped; that is to be done in order to put the new route in place. He illustrated on the Power Point presentation Road 44A and the new route that people will be taking to circumvent the old Road 44A area. He advised that Commissioner Shane Bybee, District Attorney Mike Wheable, and Public Works Director Bill Calderwood took a field trip to see the access roads and where the new road will be. He reported that since 2016, only one emergency situation occurred, which was when one lone sheep went through. He added that per an agreement, if there is an emergency the County calls the Mine and the emergency vehicle would have the road priority. The new road to be put in place is an active haul road, which is maintained daily; the Mine feels this would be a better access route back to Highway 6 in an emergency. He also made the Board aware that there's an 8% grade on that route. Once the mining is complete, he continued, part of their reclamation plan will be putting in a permanent Road 44A once more. Their Emergency Plan has been updated, and a trial run will be done; a "mock" situation to see how it goes so that during an actual event, they will be prepared for it. Commissioner Shane Bybee added that he had enjoyed the tour, and noted the Mine Superintendent was also easy to work with. He noted that the more we can help the Mine, the better off we all are. Deputy D.A. Bryan Pyle added that they've been great neighbors; the deed gives them most of the road rights, we would have very limited liability in there. From all the planning and emergency details he felt that it appears reasonable. Due to our very limited right, he continued, that's the purpose of the Public Hearing today. Chairman Richard Howe asked for comments on this; there were none. Chairman Howe therefore entertained a motion for approval. Commissioner Shane Bybee made a motion to approve the request by Robinson Nevada Mining Company to alter the alignment as requested. Commissioner Steve Stork seconded. Motion carried.

**11:00 A.M. - NEVADA RURAL HOUSING AUTHORITY**

**DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-48 PROVIDING FOR THE TRANSFER OF THE COUNTY'S 2018 PRIVATE ACTIVITY BOND VOLUME CAP TO THE NEVADA RURAL HOUSING AUTHORITY**

Ms. Melanie Evans, of Nevada Rural Housing and Program Manager for "Home At Last," advised their program provides mortgage assistance. They are requesting this of the County in order to utilize the monies to develop their mortgage certification programs. She noted that in 1988 a Tax Act provided Federal Funds based on population; this wouldn't be monetary, but rather provide the ability to create a bond for public purposes, as she explained. If there is no use for allocations around the State, they request that this be done. Finance Director Elizabeth Frances noted that it is unknown how this could be done with respect to our bonds for the Justice Center project. She emphasized that we don't want to adversely impact that project; it's different from issuing government bonds, but she would still like to have that verified prior to this Commission taking any action. Commissioner Shane Bybee felt we should table this agenda item pending more research. Director Frances asked Manager Evans if the money isn't used, would it revert back to the State; the reply was that it would, and there is a September 1<sup>st</sup> deadline. Chairman Richard Howe entertained a motion to table. Commissioner Shane Bybee made a motion to table this agenda item; Commissioner Steve Stork seconded. Motion carried.

11:15 A.M. – BCT UPDATE

DISCUSSION/UPDATE ON INFORMATION TECHNOLOGY FROM BUSINESS CONTINUITY TECHNOLOGY (BCT), LESTER KEIZER & RORY JACKSON

Mr. Earle Keizer is here in lieu of Mr. Lester Keizer today; he introduced their team members, who monitor and watch over the infrastructure back in Las Vegas. Mr. Robert Rozanski has 20 years of IT experience, and is a new member of the team; he's doing much of the networking. Mr. Rick Hukkanen has been with BCT for 18 years, and he's their "resident genius" and the go-to guy for figuring things out. He's also a minority owner of the company and does triage for problems; he's a real IT backbone for the County. Mr. Rory Jackson is also here, who will be providing a quick update. Mr. Keizer thanked his team. Mr. Jackson advised that VOTEC has gone live, and WPC Clerk Nichole Baldwin noted it was a smooth process. He continued that in Clark County and everywhere VOTEC had gone very smoothly. He added that the Primary Election went very well throughout. The Pioneer system, also in the Clerk's Office, is ready to go with the servers, they're just waiting on the vendor. The Recorder's Office is now on the Helion system, and so far it's doing pretty well. They're working with the Tyler system in the Finance Office, and getting that ready to go; it will be next year for a final rollout, but testing on it will commence there shortly. He continued to report that BCT has been working with DevNet in order to get their access going. Mr. Mike Meiers in Eureka worked with Churchill County's data with respect to timeframes, and that will dovetail with Treasurer Bakaric's Office as well. It was noted that all the services are "world class servers" and are working amazingly well. Also, Mr. Jackson advised that he is the only advanced technician in Nevada for the new technology coming in for these. Mr. Earle Keizer thanked Mr. Jackson and advised they're working towards him also becoming a part owner in BCT. Mr. Jackson asked if there were any questions on the ADS transition or anything else BCT should know; the Board was advised that if there are, to please let Finance Director Elizabeth Frances know. He added that part of POOL/PACT went through the infrastructure, plus network and IT security. Everything passed their marks, there are just a few tweaks remaining to be done. At this point, Mr. Keizer briefed the Board on the new Justice facility, noting that communication, documentation and planning are the keys to success. Those discussions regarding BCT's role in that facility have already begun, and they are identifying issues as they go forward. The Board thanked BCT for their update.

11:30 A.M. – USDA HANGAR AT YELLAND FIELD

DISCUSSION/ACTION/APPROVAL TO REDUCE THE MONTHLY RATE TO RENT THE USDA HANGAR AT YELLAND FIELD

Mr. Tim Keogh provided a handout to the Board and explained he'd researched neighboring towns to compare costs on land leases; he was wondering if there was any way to reduce the amount of the monthly rent. Deputy D.A. Bryan Pyle noted that unless the BLM wants to come to us, it's a sparse contract; any contract we make wouldn't be valid. Whatever was done 13 years ago with this, it's up to the BLM to approach us with a new document; there's a pre-existing rule, that we're obligated to do what we signed up for, and he felt the contract will be in place for at least another 10 years. In order to modify it, it would need to be agreed to mutually between the parties; a new exchange of promises would be needed. Commissioner Steve Stork cited the long-term contract with USDA and noted that any structure built on the property at the end of that term would belong to the owner of the structure; he's familiar with this process. Following some discussion, Mr. Keogh thanked the Board and commented he hoped that things would be resolved in this matter.

White Pine County  
Board of County Commissioners

RESOLUTION No. 2018-48

RESOLUTION OF THE BOARD OF COMMISSIONERS OF WHITE PINE COUNTY, NEVADA PROVIDING FOR THE TRANSFER OF THE COUNTY'S 2018 PRIVATE ACTIVITY BOND VOLUME CAP TO THE NEVADA RURAL HOUSING AUTHORITY; AND OTHER MATTERS RELATED THEREFO

WHEREAS, pursuant to the provisions of Chapter 348A of the Nevada Revised Statutes ("NRS") and Chapter 348A of the Nevada Administrative Code ("NAC"), there has been allocated to White Pine County, Nevada (the "County"), the amount of \$339,283.20 in tax-exempt private activity bond volume cap for year 2018 (the "2018 Bond Cap"); and

WHEREAS, the Nevada Rural Housing Authority (the "NRHA"), has requested that the County transfer its 2018 Bond Cap to the NRHA for the purpose of providing a means of financing the costs of single family residential housing that will provide decent, safe and sanitary dwellings at affordable prices for persons of low and moderate income ("Single Family Programs"); and

WHEREAS, the County is a local government as defined by NAC 348A.070; and

WHEREAS, Section 348A.180 of the NAC provides a procedure whereby the County may, by resolution, transfer to any other local government located within the same county, all or any portion of its 2018 Bond Cap; and

WHEREAS, pursuant to NRS 315.983(1)(a), the NRHA is an instrumentality, local government and political subdivision of the State of Nevada (the "State"); and

WHEREAS, the NRHA is located within the County, pursuant to NRS 315.963, which defines the NRHA's area of operation as "any area of the State which is not included within the corporate limits of a city or town having a population of 150,000 or more";

NOW, THEREFORE, the Board of Commissioners of the County does hereby find, resolve, determine and order as follows:

*Section 1. Recitals.* The recitals set forth herein above are true and correct in all respects.

*Section 2. Transfer of Private Activity Bond Volume Cap.* Pursuant to NAC 348A.180, the County hereby transfers 2018 Bond Cap in the amount of \$339,283.20 to the NRHA for its Single Family Programs.

*Section 3. Use of 2018 Bond Cap.* The NRHA will use the 2018 Bond Cap for single family purposes in calendar year 2018, or carry forward any remaining amount according to the Internal Revenue Code of 1986, as amended, for such purposes.

*Section 4. Representative of County.* Pursuant to NAC 348A.180(1), the Director may contact Nichole Baldwin, regarding this Resolution at (775) 293-6509 or in writing at 801 Clark Street, Suite 4, Ely, NV 89301.

*Section 5. Additional Action.* The Chairman of the Board of Commissioners and the Clerk of the County are hereby authorized and directed to take all actions as necessary to effectuate the transfer of the 2018 Bond Cap, and carry out the duties of the County hereunder, including the execution of all certificates pertaining to the transfer as required by NAC 348A.

*Section 6. Direction to the NRHA.* The NRHA shall notify the Director in writing as soon as practicable of the occurrence or nonoccurrence of any term or condition that would affect the disposition of the 2018 Bond Cap.

*Section 7. Representative of the NRHA.* Pursuant to NAC 348A.180(3), the Director may contact Diane Arviso, Director of Homeownership Programs of the NRHA regarding this Resolution at (775) 886-7900 or in writing at Nevada Rural Housing Authority, 3695 Desatoya Drive, Suite 105, Carson City, Nevada 89701.

*Section 8. Obligation of the County.* This Resolution is not to be construed as a pledge of the faith and credit of or by the County, or of any agency, instrumentality, or subdivision of the County. Nothing in this Resolution obligates or authorizes the County to issue bonds for any project or to grant approvals for a project or constitutes a representation that such bonds will be issued.

*Section 9. Enforceability.* If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution. This Resolution shall go into effect immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this 8th day of August, 2018

COUNTY OF WHITE PINE, NEVADA

By Richard Howe  
Richard Howe, Chairman

ATTEST:

By Susan Lujan  
Susan Lujan, Deputy Clerk

Chairman Richard Howe recessed the Commission meeting for a lunch break. The meeting was reconvened at 1:00 p.m.

**1:00 P.M. – AQUATIC CENTER DIRECTOR INTERVIEWS**

**DISCUSSION/INTERVIEWS FOR THE AQUATIC CENTER DIRECTOR POSITION:**

- KRISTI ROZICH
- LISA ASHBY

Human Resources Director Timothy Bunch introduced the two candidates for this position to the Board and Chairman Richard Howe explained the interview process. Commissioner Steve Stork advised he would not join the discussion and would abstain from the vote as there is a prior employment history with one of the candidates; he will remain present for the process.

Ms. Kristi Rozich was the first candidate to be interviewed:

*Tell us about yourself and your qualifications for this posted position.* She moved here 2 years ago from West Virginia, and has had much management and supervisory experience. She's been a Pool Director, Swim Coach, and has run camps and clinics. She was placed in charge of her first pool at age 16; she learned to create programs, build pools, and turn them into community centers for families. She would train people and get them to the point of being self-sustaining, and then move on to the next pool. She then got into the retail industry and learned a different kind of management.

*What is your greatest strength?* She is a good leader. She's always been able to communicate and coexist with others and help them to pursue what they wanted to pursue.

*How would you promote the pool?* She's always working on communicating with everyone, and this wouldn't preclude activity geared toward the pool's growth and development. She likes to attend seminars, read books, and pursue online growth. She added that she evolves in different areas of her life as well.

*What does integrity mean and what impact would that have on your role as Director?* Integrity means being true to yourself and holding your ground as to what you believe. Seeing to it that your values and ethics are in check, and putting it out into your workforce so you can learn and grow together.

*Why do you think you're the best candidate?* She has the most passion for it, the dream everyone else wants. She wants to make a center for the community, where families can go, where they can feel safe, to add to the community, to work with growing the team. She'd put in picnic tables and other recreational stuff to make this a place people would want to go to and belong to.

*What would be your first act as Director and why?* She would hold a staff meeting; she worked there and knows how things operate. She knows what the lower and upper staff and the public all have to say; she would like to sit down with the staff to vent and make it a better work environment, and make it a better place that the public would want to go to and where the employees would want to work.

*Why is consistency important in leadership; what are you consistent with in leadership? How does that impact your subordinates?* Consistency is huge, it gives the lower staff a greyer area of what they don't know what to do or think if you are one way with one person and different with another. Everyone stays on the same set of rules, the same set of goals. It would be much easier to find out the problems and to fix them. What she is consistent with in leadership, would be communication. People express their issues to her and the biggest thing is listening and communicating with the staff.

*Give an example of using logic to solve a problem.* Things happen up there all the time, whether we've run out of chemicals, someone has injured themselves; you have to think on your feet.

*Describe a stressful situation at work and how you handled it.* There was some miscommunication of name-calling, people pitting people against each other. The best way to handle that—and the way it was handled—would be to first go and talk to that person. If it continues, bring in everyone involved, including the Human Resources Dept. In this example, she went to those people along with advising Megan Brown, Lisa Ashby, and Tim Bunch of what was going on. The person didn't want to talk to anyone else but her, so she guided them in the right direction to fix the problem. The problem persisted, so we pulled everyone in and explored the statements that were made; she acted as a mediator and let them talk it out, listening to both sides of the problem.

*Give an example of a goal you achieved, a challenge you faced, and how did you overcome it.* She created her first swim camp; there were 16 participants. There were some problems with kids who didn't really want to participate, they were there just because their parents wanted them to be there. You have to roll with the punches and always have a backup plan, which we did for every day. The problem was easily solved.

*What is the key to success when communicating with the public?* Being personal, listening to them, repeating what they say, have the communication and create the relationship with them so that they know they were heard. No matter what the outcome would be, they would know they were heard.

*How would you monitor the recreational areas?* Get to know the areas, the blind spots, just be open and communicative. Be constantly moving and being aware of everything, being active.

*What would be the long-term impact on aquatics/recreation?* Have the back fenced in with a splash pad, a play swing set, pavilion, picnic tables; the land would have been bought somehow and it would feature Frisbee golf, a basketball court, something to make it a massive recreational place where community teams could come together as a whole. She would work with the new recreation/tour guide with different programs, triathlon programs, etc. to help build a place where families would want to join. She gave the example of Sand Hollow in St. George, which is immersed in family fun activities and places to go.

*Supervising of different employees; who would you involve, if anyone, and how does feedback fit into your approach?* You need to keep on top of them, communicating, checking on them without letting them know it, involving any other parties as needed so long as it's supervised by HR. Feedback makes her learn about herself, because most likely it's not anyone else's mistake but her own; feedback teaches that.

*Explain for this Board, how would you define your role in the Aquatic Center?* She's already been a massive part of the Center and feels emotionally attached to that place. She sees the potential and works with the kids who are going to be the High School Swim Team in the near future; she works with their parents, and there's already a huge swimming community here. She added that we can truly bring the youth programs into this area; she's passionate about it, and hopes the Board takes that into consideration.

*Do you have any questions about the position/responsibilities?* She has none at this time. She's been working so closely with some of you—Tim Bunch, Kathy Ricci, Megan Brown—we've teamed up on so much already, she pretty much understands the position. She's done it, she knows she can do it, and she can bring a lot to this community.

Commissioner Steve Stork advised that he had to leave today's meeting at 1:27 p.m.

Ms. Lisa Ashby is the next candidate. She advised she has letters of recommendation and certifications that she didn't provide in her packet, and she was allowed to hand these out to the Board.

*Tell us about yourself and your qualifications for this posted position.* She's an Ely native, graduated from White Pine High School, and her greatest thing was to "get out of here" after graduation. She attended UNLV for 4 years but didn't get a degree; she got married, had two kids and wanted to come back to Ely. She learned how to swim at the old Ely facility; when it closed, her kids didn't have that opportunity, so they learned to swim at the McGill Pool every summer. She has a real love for the McGill Pool, as does her children. The JOIN Summer Youth Program took their kids there; she pursued the job of being a Lifeguard, as did her children. Just 3 years ago she became a Lifeguard again; she truly loves the pool! She noted our community has been lacking in swimming, as many people don't know how to swim. She really wants everyone to learn how, especially since she's been a Lifeguard and is now certified in various areas. She deals with chemicals in the pool, gives private and group swim lessons, teaches Aquacize and has tried to do new things to promote the pool in the community. She feels it's essential for everyone to swim and to do it well enough to take on any situation in the water. She was also the Education Director for the Ely Shoshone Tribe for 4 years and did budgets, wrote grants, did tutoring, took part in continuing higher education, and she's been working towards a teaching degree. She was a substitute teacher for 15 years off and on, seen kids grow and families develop; she loves working with the youth and children. She's dependable and has worked at the Aquatic Center for 3 years, never has called off. She was Assistant Manager for a full year and the McGill Pool Manager for 2 years. She has done schedules, timesheets, purchase orders, and she loves her job, including dealing with the patrons and working with the people she works with.

*What is your greatest strength?* She's a good communicator with all levels of ages. She tries to find a common interest, works together with people, takes pride in her work and likes to do a good job. She wants to ensure everything is complete; she doesn't like to leave things undone.

*How would you promote the pool?* She would focus on getting everyone out there to be a part of it. She can still go up to people and ask if they've been to the Aquatic Center; some have said "No," even if they live here. Some hadn't taken any swim lessons or even done swim laps. She noted that either visitors or elderly people used to swim at the old pool facility.

*What does integrity mean and what impact would that have on your role as Director?* Integrity is honesty, reliability, and accountability; you're the end person. You might not get the credit for something you've done, but you would need to take on responsibilities and make everyone comfortable and welcome; that would be the Director's role.

*Why do you think you're the best candidate?* She's from Ely and has no intention of leaving; she totally wants to promote swimming. She's been around so many people who don't know how to swim! She would like to make Ely a community of swimmers; she's seen the attendance increase for swimming lessons and swimming in general. Our High School kids aren't swimmers, though; it's been difficult to fill Lifeguard positions for this age group.

*What would be your first act as Director and why?* She would be out there promoting it; the difficult thing is getting it out there. Advertising is getting it all out to different places; many people don't know about things unless they come to the pool, specifically about the swim team. She's done some promoting on social

media but she's trying to find different ways to get it out to the public, and getting the public to come. Having annual events, etc., finding ways to make the public aware of what great exercise it is, how healthy it is, and what programs are at the Center.

*Why is consistency important in leadership; what are you consistent with in leadership? How does that impact your subordinates?* Consistency is something that everybody needs to know is there; there are consequences for actions taken, accountability, etc. When that's in place, everyone knows their role; knowing what everyone's role is and how they affect everyone else's work is important, such as the effects from someone not coming to work.

*Give an example of using logic to solve a problem.* That would be to relate the situation to the person and relate it in such a way that everyone understands the impact. If the problem isn't solved, then the result is the problem persists.

*Describe a stressful situation at work and how you handled it.* The scheduling situation is stressful right now. We're short-staffed; one person is out with an injury, another has given their notice. Those things impact everyone else; we're trying to keep a balance so we don't get burned out.

*Give an example of a goal you achieved, a challenge you faced, and how did you overcome it.* When she was the Education Director, she would help kids study for their GEDs, and they passed their tests. Her goals involve always helping others; she feels better about who she is when she can help others become better people and can further their education, improve their life choices, etc. She takes pride in being the person that someone can come to for help.

*What is the key to success when communicating with the public?* Making sure there are no misunderstandings, to ensure that what's coming across is what you want to come across.

*How would you monitor the recreational areas?* Logging attendance, asking the public what they like or don't like, always trying to communicate to see what's effective or not. Always asking how to find out about things, and getting the news out there.

*What would be the long-term impact on aquatics/recreation?* Ideally, having everybody being at the swimming pool at some point in time to enjoy swimming, and not to have a fear of water. To have a great swim team, to put stuff up on the wall that our swim team has accomplished, such as breaking State records, etc. Just to have more people attend our facility, so we'd have to make it bigger!

*Supervising of different employees; who would you involve, if anyone, and how does feedback fit into your approach?* Take the individual aside and find out the issue, the problem. Try to come up with an answer between us. If that doesn't work, come up to the next person in line and bring it to their attention. Ask for suggestions as to how to solve the problem and what to do, the steps to do it.

*Explain for this Board, how would you define your role in the Aquatic Center?* She loves what she does, she wants the Aquatic Center to thrive and to be a place where it's pure happiness, the kids would be having a great time. She wants everybody to come out and get as much as we have to offer for each individual.

*Do you have any questions about the position/responsibilities?* She asked what the Board's views for the Aquatic Center are; are there programs we could make stronger, or introduce. She wants their input, how she could make those things happen and what she could do to get the facility to what everybody wants it to be. She thanked the Board for the opportunity to be interviewed.

#### DISCUSSION/ACTION/APPROVAL TO APPOINT A NEW AQUATIC CENTER DIRECTOR

Chairman Richard Howe advised that the Board has heard from both candidates; he believes they are both qualified, and pretty close in scores. Commissioner Shane Bybee agreed, noting that it's a tough decision. He advised that his decision is more based on their vision of the future, more than anything; he liked Ms. Rozich's answers on those, he likes big dreams. Commissioner Gary Perea noted that both candidates are more than qualified, and it was a tough decision for him as well; who would fit best in the community, who knows some of the priorities of the communities; he felt Ms. Ashby might be a good fit. Commissioner Carol McKenzie was very impressed with Ms. Rozich, and agreed it's a hard decision. She agreed with Commissioner Bybee, with Ms. Rozich's ideas of what possibilities could be out there. Chairman Richard Howe noted that his scores were extremely close; he cited some letters of endorsement, phone calls, listening to people who actually go out to the pool, etc. He agreed we're losing a really good Director, and filling her shoes will be a difficult task. He did feel

that Ms. Rozich was the better communicator, and he visualized her as the upcoming Director. Chairman Howe entertained a motion to appoint as requested. Commissioner Shane Bybee made a motion to appoint Ms. Kristi Rozich as our Aquatic Center Director. Commissioner Carol McKenzie seconded. Commissioner Gary Perea commented that he hoped Ms. Lisa Ashby will still remain; everyone echoed his sentiment. Commissioner Bybee also commented that both ladies are the "Dream Team." Motion carried 4:0, with Commissioner Steve Stork abstaining from the vote as he had noted earlier. The Board commended Ms. Ashby for her stepping forward in her interest for the position as well.

**DISCUSSION/ACTION/APPROVAL OF THE RATE OF COMPENSATION AND START DATE FOR THE NEWLY APPOINTED AQUATIC CENTER DIRECTOR**

Human Resources Timothy Bunch noted Step 1 for this position begins at \$49,920 annually. Aquatic Center Director Megan Brown advised she's currently at Step 5; she noted she had come in with no experience and began at Step 1. The Board discussed this, noting that both candidates know the operation and have the background; Commissioner Shane Bybee would like to see them start at Step 3. Commissioner Gary Perea made a motion to offer the compensation for the newly appointed Aquatic Center Director to begin at Step 3, which will be \$52,191. Commissioner Shane Bybee seconded. Motion carried 4:0, with Commissioner Steve Stork abstaining from the vote.

**ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS**

**COUNTY COMMISSION**

**GARY PEREA, COUNTY COMMISSIONER**

**DISCUSSION/ACTION/APPROVAL TO SEND A LETTER OF SUPPORT TO THE ROBINSON MINE CONCERNING ITS EXPANSION**

Commissioner Gary Perea noted this was presented at the last Commission meeting; he requested Deputy District Attorney Bryan Pyle to help write the letter. Commissioner Perea made a motion to send a letter of support to the Robinson Mine concerning its expansion as requested. Commissioner Shane Bybee seconded. Motion carried.

**ELECTED OFFICIALS**

**SHERIFF SCOTT HENRIOD**

**DISCUSSION/ACTION/APPROVAL TO HOLD A PUBLIC AUCTION TO SELL THREE VEHICLES OWNED BY THE WHITE PINE COUNTY SHERIFF'S OFFICE:**

1. 1997 MERCURY MOUNTAINEER
2. 1994 CHEVROLET TRUCK
3. 2003 INFINITY G35

PROCEEDS OF THE MERCURY AND INFINITY ARE TO BE PLACED INTO THE SHERIFF'S OFFICE DRUG SEIZURE ACCOUNT DUE TO THE VEHICLES BEING SEIZED FOR DRUG CONVICTIONS. THE CHEVROLET TRUCK PROCEEDS ARE TO BE RETURNED TO THE GENERAL FUND. MINIMUM BIDS WILL BE SET AT \$500. TOW BILLS WILL BE DEDUCTED FROM THE PROCEEDS OF THE SALES. OTHER MISCELLANEOUS ITEMS TO BE SOLD ARE ABANDONED ITEMS; TIRES, JEWELRY, WELDER, AND MISC

WPC Sheriff Scott Henriod advised there's a conference going on with 80 Nevada Sheriffs and Fire Chiefs today and tomorrow, and he appreciated being able to present this today. He noted that prior drug seizures results in acquisition of these vehicles; the monies generated went towards paying for the Deputies' body cameras, to avoid having to go to the General Fund to pay for those. He continued to note the miscellaneous property that needs to be cleaned out; he's requesting Board approval to sell these items. Commissioner Gary Perea made a motion to hold a Public Auction for the items listed. Commissioner Shane Bybee seconded. Motion carried.



**BURTON HILTON, ASSESSOR**

**DISCUSSION ONLY ON PROPERTY LINES IN THE OGDEN AVENUE/LACKAWANNA ROAD/RAILROAD RIGHT-OF-WAY AREA**

WPC Assessor Burton Hilton cited the map for this in the backup materials. He noted that both he and Commissioner Gary Perea discussed the next agenda item as well, the Pole Line Road in Crosstimbers. Assessor Hilton showed the large parcel on the map to the Board, adding by reference that the City Corrals are on the east side. For the County ownership he has two concerns: First, our acreage doesn't match the map, there's approximately 7 acres' difference. The County ownership is for the parcel which encompasses most of the City Corrals. The only part that isn't, is one corner owned by the City of Ely. He advised that he has no other records other than that White Pine County owns it, there's no documentation available. He is bringing this up to the Board for possible future action. There followed a brief discussion of the map.

**DISCUSSION ONLY ON PROPERTY LINES ALONG POLE LINE ROAD IN THE CROSTIMBERS AREA**

Assessor Hilton advised that he has a parcel out there that follows the road and the boundaries; it's the County Fire Station out there (Lackawanna). He indicated the route starts at the Pole Line Road which zigzags through there; it even encompasses a house, as he showed. Commissioner Gary Perea had been contacted by a citizen about this, and he had discussed it with Assessor Hilton. Commissioner Perea added there are other places in the County like this, and wondered how this might be legally addressed. There have been mistakes made in the past regarding the parcel alignment, and how best to resolve and then go forward is the problem. Assessor Hilton felt this is a civil matter which needs to be resolved. Commissioner Carol McKenzie asked if he could contact the property owners and suggest they meet themselves and come to an agreement; he deferred to the D.A. for comment. Deputy District Attorney Bryan Pyle explained that if it's private, we can't legally do that. Also, in reply to a query from the Board, Assessor Hilton advised that to his knowledge the Pole Line is a County road. Commissioner Shane Bybee explained that all of those easements and rights-of-way that belonged to Kennecott, perhaps Mr. Mike Lemich could be contacted to help clarify which ones those are. Deputy D.A. Pyle added that if there's a portion of those that are County property after all, we can take some action to help clear things up. Commissioner Gary Perea asked Assessor Hilton to do some right-of-way research, and he will try to find something besides contacting Mr. Lemich if needed.

**DISCUSSION/ACTION/APPROVAL TO REFUND THE TAXPAYER OF PARCEL 001-282-01 A TOTAL OF \$121.19 FOR AN OVER-ASSESSMENT PER NRS 361.768**

Assessor Hilton advised this is where Dr. Robertson's office used to be. In the 1950's a small area was carved out and Wilson Bates owns that, it's a few hundred square feet. He noted that by law we can only refund for the prior 3 years, at roughly \$41.00/year for this parcel. Commissioner Gary Perea made a motion to approve refunding the taxpayer of Parcel 001-282-01 a total of \$121.19 for an over-assessment fee. Commissioner Carol McKenzie seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE ASSESSOR'S LOG ROLL OF CHANGES MADE TO THE SECURE TAX ROLL PER NRS 361.310(4)**

Assessor Hilton advised these are just changes that occurred after the Log Roll had closed. For such items as a Veteran's Exemption, or you add something onto your house, these types of things sometimes occur after closing the Log Roll. Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve the changes to the Log Roll as requested. Commissioner Carol McKenzie seconded. Motion carried.

**CATHERINE BAKARIC, TREASURER**

DISCUSSION/ACTION/APPROVAL TO CLOSE CLARK STREET AND 8<sup>TH</sup> STREET FROM FRIDAY, AUGUST 3, 2018 AT 7AM TO SUNDAY, AUGUST 5, 2018 AT 4PM FOR THE ANNUAL ARTS-IN-THE-PARK

WPC Treasurer Catherine Bakaric advised this is the annual request for Arts-in-the-Park. Commissioner Shane Bybee made a motion to approve closing Clark Street for Arts-in-the-Park as requested. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/RATIFICATION OF TRAVEL NEVADA GRANT FOR AG DISTRICT #13 TO BE USED FOR MARKETING AND PUBLIC RELATIONS FOR WHITE PINE COUNTY FAIR/HORSE RACE WEEKEND

Treasurer Bakaric advised that Ms. Caroline McIntosh applied for grants and received them, pertaining to County properties; this is a request to ratify those grants. While there's no matching monies, there is some in-kind volunteer work required; Finance Director Elizabeth Frances is aware of that. Treasurer Bakaric added that Ms. Gayle Bartlett signed the grant application on behalf of the Ag. Dist. 13/Fair & Rodeo Advisory Board. During the discussion, Director Frances confirmed the only required match will be the in-kind work, and she will meet with Ms. McIntosh on that. Commissioner Shane Bybee recommended meeting with Ms. Marietta Henry, as she has information on all the hours worked by their volunteers. Chairman Richard Howe entertained a motion to approve. Commissioner Gary Perea made a motion to ratify the Travel Nevada grant for Ag. Dist. 13 to be used for marketing and public relations for White Pine County Fair/Horse Race Weekend. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/ACTION/RATIFICATION OF THE TRAVEL NEVADA GRANT FOR WHITE PINE GOLF COURSE TO BE USED FOR SIGNAGE AND BEAUTIFICATION

Treasurer Bakaric advised this is exactly the same type of grant; the only difference is this hasn't been done yet, but the Golf Course will have plenty of volunteers to match up, and they will be tracked. The grant is for \$5,000, it was noted. Commissioner Shane Bybee noted there was a Golf Advisory Board meeting held Monday, and they are in the process of getting the volunteers' documentation in order. They also have preliminary signage which will be brought before this Board shortly. Chairman Richard Howe entertained a motion to ratify as requested. Commissioner Shane Bybee made a motion to ratify the Travel Nevada grant for the White Pine Golf Course to be used for signage and beautification. Commissioner Steve Stork seconded. Motion carried. Commissioner Shane Bybee wished to publicly thank Ms. McIntosh on this, she took it on and ran with it; he really appreciated all the work she put into this. Treasurer Bakaric agreed.

**DEPARTMENT HEADS**

**JUAN CARLOS CERVANTES, UNR EXTENSION COORDINATOR**

DISCUSSION/UPDATE ON COOPERATIVE EXTENSION ACTIVITY

Mr. Juan Carlos Cervantes, UNR Extension Coordinator, advised of an update in 3 broad programmatic areas; Youth/Community Health, Agriculture, and Natural Resources. For the Youth/-Community Health area, a week-long range camp was held during June for Nevada youth to attend and learn about range science. The Conservation District sponsors a student for that; this is the second year that student has represented us at the camp. For the 4-H, their camp was recently held during which such activities as shooting sports, dog and horsemanship took place. ENLC and the Forest Service both came to present to the 4-H during that time as well. Coordinator Cervantes noted there are more market animals being shown at this year's County Fair than there were last year. In reply to a query from the

Board, he advised there are 131 members participating in 4-H. He continued to report that this is the second year in the STEM program, which is a big success; he is expanding it into 2 courses where participants can work with circuit boards, etc. The School District has also agreed to fund the program \$30,000 for the year and also to provide a shop for the kids to build things. A grant for the Senior Citizens, "Stay Healthy/Stay Strong," was resubmitted for another year, and he feels that program is here to stay. For entrepreneurs, an Amazon workshop will be coming up in late September, showing how to use Amazon to promote their products. He's still working on a local food system, Aeroponics, which is water + air resulting in growth of greens and flowers. He's getting kids learning to grow and market the produce. For the Agriculture component, he is putting together all the ranch management; the school curriculum is in the works. Under Natural Resources, a digital inventory of weeds was completed this week; he's working with the Tri-County Weed District and this is leading to good management of containing noxious weeds. He is also working on communication between entities with the Conservation District; one of several focuses with that group is promotion of perennial bunch grasses. Coordinator Cervantes continued that he's been here for 2 years now, it's a very complex job, and as he goes forward he will be centering more on Agricultural and Natural Resources. For Agricultural, he will be developing a ranch-specific energy-efficient index for a herd, such as finding the most efficient cow in a herd, etc.; and under Natural Resources, water is a big issue, so he will be working on using satellites to identify water efficiency improvements. The Board thanked him for his updates.

**MEGAN BROWN, AQUATIC CENTER DIRECTOR**

**DISCUSSION/UPDATE ON HAPPENINGS IN THE WHITE PINE COUNTY AQUATICS DEPT.**

Aquatic Center Director Megan Brown advised that the facility's room rentals and pool utilization are doing very well. The Swim Team had several pool meets, and they're doing very well. Besides a Swim Camp, the schools and tribe utilization has also been very well attended. She noted the Swim Camp ran for 5 days, there were 15 participants, and they swam for 4 hours daily. The students learned various techniques, they played games, had a snack, more techniques, and a "mock" swim meet was staged that she felt went very successfully. The Senior Discount from AARP resulted in 12 people being assisted with that, for which the Facility was reimbursed. The new lighting system is in, and it's expected to be a great cost savings in the near future. 8 Seasonal Lifeguards were hired; then they lost 1 Cashier and now they're losing 4 Lifeguards. The Director's position was posted, and interviews were held today; other positions will be filled as she noted. She worked on the Operations Procedures Manual prior to her maternity leave, but there are a few other items needing some updating as she noted. She will forward a report on to WPC Clerk Nichole Baldwin to give to the Commission in turn, the things that she didn't include in the Commission packet. She continued her update, and noted that some safety items such as special surfacing to reduce slips are being instituted. She added that the "Sky High" competition got its name from being the highest elevation pool west of Colorado. Removal of the diving board in McGill was discussed with their Town Council; it's their decision to make. There's been very good attendance at the McGill Pool in spite of our recent rainy days where they had to be closed. There was a slight drop in revenue from last year; it went from \$27,948 to \$26,801, most likely from a shortage of staff and fewer swimming lessons. However, all told at the end of the year revenues were up over \$5,000 from the prior year.

**DISCUSSION/ACTION/APPROVAL TO CREATE A NEW SHALLOW WATER LIFEGUARD POSITION IN THE AQUATICS DEPARTMENT**

Director Brown advised that one recommendation from POOL/PACT was to hire shallow water Lifeguards, only for the wading pool or the very shallow end of the competition pool, and also the very shallow portion of McGill Pool. This will be a position between the Cashier and the Lifeguard, and that

person will need to be certified. The job will fall in the midrange for the payscale and ranking; this will be a limited Lifeguard position. Her other Lifeguards can do all water depths, but some of those can't get to the bottom of the pool so those 3 could also be shallow water Lifeguards besides doing some Cashier work, as she explained. Finance Director Elizabeth Frances asked if an amendment would be needed in the Emergency Plan; Director Brown replied in the negative, explaining that only 2 rescues would require deep water Lifeguards, and she didn't feel that would be a problem. Human Resources Director Timothy Bunch asked if the other Lifeguards would be supervising the shallow water Lifeguards; they would. She continued that she would require 2 shallow water Lifeguards at all times, and explained why. Moving on to the new water feature, she noted that kids of all ages, including the teens, are enjoying it. Following further discussion, HR Director Timothy Bunch suggested perhaps recertification of Lifeguards might be in order; the shallow water level could be a "grooming aid" to full Lifeguards. Director Brown noted she is struggling to find people to fill those positions. Commissioner Gary Perea made a motion to approve creating a new shallow water Lifeguard position as requested. Commissioner Steve Stork seconded. Motion carried 4:1, with Chairman Richard Howe voting in opposition.

**DISCUSSION/ACTION/APPROVAL OF THE PAY SCALE OF THE SHALLOW WATER LIFEGUARD POSITION IN THE AQUATICS DEPARTMENT**

Director Brown noted this position would be placed between the two Lifeguard positions, which is why the payscale is shown the way it is in the backup material. Commissioner Steve Stork made a motion to approve the payscale as presented, so that \$8.95/hour is the entry level for this position. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL TO ALLOW WHITE PINE COUNTY AQUATICS STAFF TO SEEK DONATIONS FOR THE ANNUAL MCGILL POOL BIG SPLASH TO BE HELD ON SATURDAY, SEPTEMBER 1<sup>ST</sup>, 2018, 11:30 AM-6:00 PM**

Director Brown advised that each year she comes to this Board seeking donations for prizes, games, and monetary donations in order to be able to offer free swimming for the public on that specific day. Commissioner Carol McKenzie made a motion to approve the Aquatics staff to seek donations for the Big Splash as requested. Commissioner Steve Stork seconded. Motion carried.

**DESIREE BARNSON, SOCIAL SERVICES DIRECTOR**

**DISCUSSION/ACTION/RATIFICATION OF THE ADSD GRANT AWARD IN THE AMOUNT OF \$25,000 WITH A REQUIRED MATCH OF \$3,750 WHICH WILL BE IN-KIND BY DIRECTOR'S WAGES**

Social Services Director Desiree Barnson advised the in-kind will be for a part of her wages; this is for the Ely Bus operation. Commissioner Carol McKenzie made a motion to ratify the ADSD grant award as requested. Commissioner Steve Stork seconded. Motion carried.

**DISCUSSION/ACTION/RATIFICATION OF THE CSBG GRANT AWARD IN THE AMOUNT OF \$74,234 WITH NO COUNTY MATCH REQUIRED - \$8,000 IS FOR EUREKA AS A PASS-THROUGH**

Director Barnson advised this CSBG grant is the main one used to operate their office for all emergency services. Commissioner Shane Bybee made a motion to ratify the CSBG grant award of \$74,234 with no match required, as requested. Commissioner Carol McKenzie seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL TO ACCEPT THE EFSP GRANT IN THE AMOUNT OF \$5,168 WITH NO COUNTY MATCH REQUIRED**

Director Barnson advised this EFSP grant is for the Emergency Shelter Food Bank. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to accept the EFSP grant for \$5,168 with no County match required, as requested. Commissioner Steve Stork seconded. Motion carried.

**TIMOTHY BUNCH, HUMAN RESOURCES DIRECTOR**

It was noted these 3 agenda items were taken in conjunction with the agenda items under the Special Fire Commission meeting. Commissioner Steve Stork provided his disclosures prior to discussion and actions taken for these agenda items.

**DISCUSSION/ACTION/APPROVAL TO COMBINE THE WPC EMERGENCY MANAGEMENT DIRECTOR AND WPC FIRE PROTECTION DISTRICT FIRE CHIEF INTO ONE JOB TITLE/- DESCRIPTION THROUGH INTERLOCAL AGREEMENT AND MOVE THOSE EMERGENCY MANAGEMENT DUTIES TO THE FIRE DISTRICT THROUGH INTERLOCAL AGREEMENT**

Chairman Richard Howe entertained a motion to approve. Commissioner Gary Perea made a motion to approve combining the WPC Emergency Management Director and the WPC Fire Protection District Fire Chief as requested. Commissioner Steve Stork seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL TO APPOINT A DISTRICT FIRE CHIEF TO INCLUDE DUTIES OF DIRECTOR OF EMERGENCY SERVICES, OR APPROVAL TO APPOINT JUST A FIRE CHIEF WITHOUT EMERGENCY MANAGEMENT DUTIES**

Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to appoint a District Fire Chief – Mr. Keith Westengard – to include duties of the Director of Emergency Services for a 6-month duration. Commissioner Carol McKenzie seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF A RATE OF PAY BASED ON EXPERIENCE AND QUALIFICATIONS FOR THE DISTRICT FIRE CHIEF OR AN APPROPRIATE RATE OF PAY FOR DISTRICT FIRE CHIEF WITH THE DIRECTOR OF EMERGENCY SERVICES DUTIES**

Chairman Richard Howe entertained a motion for approval. Commissioner Gary Perea made a motion to hire Mr. Keith Westengard at a Step 3 entry level. Commissioner Steve Stork seconded. Motion carried.

**ELIZABETH FRANCES, FINANCE DIRECTOR**

**DISCUSSION/ACTION/APPROVAL OF THE FY2018 INDEBTEDNESS, FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND DEBT MANAGEMENT POLICY REPORTS FOR WHITE PINE COUNTY, LUND, MCGILL, AND RUTH**

Finance Director Elizabeth Frances asked if there were any questions or comments on these; there were none. Commissioner Gary Perea made a motion to approve the FY 2018 Indebtedness, Five-Year Capital Improvement Plan and Debt Management Policy reports for White Pine County, Lund, McGill, and Ruth as requested. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF SIDWELL CONTRACT FOR E911 GIS ADDRESSING SERVICES AND ROAD DEPT. CENTERLINE CREATION/DEVELOPMENT GIS SERVICES AS IN THE AMOUNT OF \$48,420 FOR THE FIRST YEAR AND \$6,900 ANNUAL SUPPORT THEREAFTER TO BE PAID FROM THE E911 FUND AND THE ROAD DEPARTMENT

Director Frances advised this is being split between the Road Dept. and the E911 Fund. She took the contract to the 911 Telephone Emergency Committee, and they recommended approval. Public Works Director Bill Calderwood noted he's also on board with this. She noted that if there are conflicts, they will be resolved, such as when old addresses may show up as being in outlying areas but would still show up on the maps. Commissioner Gary Perea noted that there are some address approvals being made that aren't making it to the Assessor's Office. Director Frances will coordinate with the Building & Planning Dept. and the Assessor on these. She continued that they are creating different layers for the GIS mapping system; when complete, they will be all integrated and available to the public. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the Sidwell contract for E911 GIS addressing services and Road Dept. centerline creation/development of GIS services in the amount of \$48,420 for the first year and \$6,900 annual support thereafter to be paid from the E911 fund and the Road Dept. Commissioner Gary Perea seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF THE PRELIMINARY MONTHLY FINANCIAL REPORTS FOR JUNE 2018

Finance Director Elizabeth Frances advised there's much information contained in these reports; she is required to submit all of them quarterly, in detail, not just a summary. So there are some outstanding figures remaining with issues, specifically the unrealized gains and losses. She emphasized those are unrealized, and explained how the process naturally flows. She added that WPC Treasurer Catherine Bakaric worked with her to ensure there will be adequate cash flow at all times in the County. There were no questions from the Board. Commissioner Steve Stork made a motion to approve the preliminary monthly financial reports for June 2018 as requested. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-37 TO AUGMENT THE WHITE PINE COUNTY GENERAL FUND FOR UNANTICIPATED AND UNBUDGETED BLM LEASE REVENUES IN THE AMOUNT OF \$50,000 AND TO INCREASE AIRPORT CONTRACT SERVICES BY THE SAME AMOUNT

Director Frances advised that this was entered into about 1-1/2 years ago, but they were unable to complete the work. The BLM wants an office building on the Airport property; we agreed to put the infrastructure in, and they would reimburse us. She still needs to augment this, however. Also, Airport Manager Lance Gale has advised the BLM is ready to proceed. The full amount of \$50,000 may not all be needed, she added. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve Resolution 2018-37 to augment the WPC General Fund for \$50,000 and to increase the Airport Contract Services by the same amount, as requested. Commissioner Gary Perea seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF CONTRACT FOR OWNER'S REPRESENTATIVE SERVICES FOR THE JUSTICE CENTER PROJECT WITH GUSTAVO NUNEZ IN AN AMOUNT NOT TO EXCEED \$142,000 TO BE PAID FROM THE CAPITAL IMPROVEMENT FUND

Director Frances advised they had come forward 3 meetings ago and requested to proceed with the negotiations; this was done. This action will ensure us as owners, that we have proper knowledge and expertise available to ensure this will be a good project. We are now at the point where approval is

being requested. Commissioner Gary Perea asked if this person would be reporting to this Board, or someone who isn't here in the County? He felt it would be good to have someone working as a liason between this person and the Commission, so the Board remains informed. In reply to a query from the Board, Director Frances indicated the \$142,000 would be for the consultant's services for the entire project. The monies will come from the Capital Improvement Fund, not out of the budget we have for the Justice Center, she clarified for the Board. During the discussion Commissioner Perea noted this person will be working for the County, but we also need to monitor them to ensure they're doing their job as well. Following discussion, Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the contract for the owner's representative services for the Justice Center Project with Mr. Gustavo Nunez in an amount not to exceed \$142,000. Commissioner Steve Stork seconded. Motion carried.

Richard Howe, Chairman  
 Shane Bybee, Vice Chairman  
 Commissioner Gary Perea  
 Commissioner Carol McKenzie  
 Commissioner Steven M. Stork  
 Nichole Baldwin, Ex officio Clerk of the Board

White Pine County  
 Board of County Commissioners

307 Clark Street, Suite 4  
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Resolution Number 2018-37

Resolution to Augment the White Pine County General Fund for Unanticipated and Unbudgeted BLM Lease Revenues in the Amount of \$50,000 and to Increase Airport Contract Services by the Same Amount

Whereas, White Pine County entered into lease agreement amendment #1 with the BLM to install infrastructure for placement of a future BLM owned modular office; and

Whereas, both the County and BLM are ready to move forward with the modular office including the infrastructure; and

Whereas, this project and the related revenue sources were unanticipated during FY 2019 budget process and therefore not budgeted;

Now Therefore Be It Resolved that White Pine County shall augment the White Pine County General Fund for unanticipated and unbudgeted lease revenues in the amount of \$50,000 (001-000-36203-000) and increase the Airport Contract Services line item (001-420-52915-000) by the same amount

It is Further Resolved that the Finance Director shall forward the necessary documents to the Department of Taxation, State of Nevada.

Passed, adopted and approved the 25th day of June, 2018

Ayes: 5  
 Nays: 0  
 Absent: 0

*Richard Howe*  
 Richard Howe, Chairman of the Board

ATTEST: *Susan Lujan*  
 Susan Lujan, Deputy County Clerk

DISCUSSION/UPDATE ON THE 2020 CENSUS LOCAL UPDATE OF CENSUS ADDRESSES OPERATION (LUCA) PROJECT

Director Frances advised that last Fall she alerted the Commission that we had signed up to participate in this. The Federal government will identify and ensure they have all of our property and addresses correctly noted; she continued that Ms. Jennifer Drew, Building & Planning, and WPC Assessor Burton Hilton both reviewed and did this. She added this will assist the County with the upcoming

census in getting better representation on the Federal numbers. She publicly thanked Ms. Drew and Assessor Hilton; the Board agreed with the commendation.

**DISCUSSION/UPDATE ON THE PASSIVE NETWORK SECURITY ASSESSMENT PERFORMED BY GRIDSMART AND PAID FOR BY THE NEVADA PUBLIC AGENCY INSURANCE POOL (POOL)**

Director Frances advised that Mr. Rory Jackson had discussed this earlier; this assessment was completed, and while there are some issues nothing stands out as critical. She added she will not discuss this in public for obvious reasons; she will work directly with BCT on a point-by-point basis, and a written analysis will be done to correct everything. She advised there will be a follow-up in a couple of weeks, after which an action plan will be presented for consideration.

**DISCUSSION/ACTION/APPROVAL OF THE QUARTERLY GRANT REPORTS**

Director Frances advised she's missing quite a few of the reports, but that's usual for this time of year. She continued that the end-of-the-year must remain open for 60 days in order to collect outstanding expenditures, so at that time she will submit the completed reports to the Board. Chairman Richard Howe entertained a motion for approval. Commissioner Carol McKenzie made a motion to approve the quarterly grant reports as presented. Commissioner Steve Stork seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL TO UTILIZE AN AMOUNT NOT TO EXCEED \$500 TO ENGAGE RESOURCES NECESSARY TO ASSIST IN DEVELOPING EMERGENCY MANAGEMENT GRANT WITH UPCOMING DUE DATES**

Director Frances put this on as it's unknown what we would be doing with respect to hiring an Emergency Manager. There are some due dates at the end of August, we could lose some revenues, so we need to get grants written and submitted timely. She is requesting help, some overtime, or someone in the community or even at the State level, to get these written so we don't lose the grants. Commissioner Gary Perea made a motion to approve utilizing an amount not to exceed \$500 to engage resources necessary to assist in developing these grants with upcoming due dates. Commissioner Shane Bybee seconded. Motion carried.

**CONSENT AGENDA: DISCUSSION/ACTION/RATIFICATION OF CORRESPONDENCE SENT ON BEHALF OF THE WHITE PINE COUNTY COMMISSION; APPROVAL OF PAYROLL FOR COUNTY ELECTED OFFICIALS; APPROVAL OF HR TRANSMITTAL FOR PAYROLL CHANGES; APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND**

Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the Consent Agenda as presented. Commissioner Steve Stork seconded. Motion carried.

**NOTICE OF UNTIMED ITEMS**

**DISCUSSION/ACTION/APPROVAL TO CLOSE MAIN STREET IN RUTH ON AUGUST 11, 2018 FROM 9 AM TO 3 PM FOR THE RUTH PICNIC AND THE DEDICATION TO THE FALLEN MINERS MEMORIAL**

WPC Assessor Burton Hilton presented this for Ms. Mary Sorenson; she's been working for the past several months on this also with the Robinson Mine. She will be honoring over 400 fallen miners! He noted that Kennecott has also been very generous and donated to help fund some of this. She is requesting to do this road closure for the event. He cited invitations to the dedication and felt this would be a great event, a good thing to honor the fallen miners. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve closure of Main Street in Ruth on August 11, 2018 from 9 AM to 3 PM for



the Ruth picnic and the dedication to the Fallen Miners Memorial. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL TO SELECT A LIAISON FOR THE NEVADA SITE SPECIFIC ADVISORY BOARD WITH EITHER OPTION 1 (FULL LIAISON), OR OPTION 2 (LIMITED LIAISON)**

Chairman Richard Howe noted this group meets on the 4<sup>th</sup> Wednesday of each month; Commissioner Carol McKenzie was their former liaison. It was suggested a limited liaison might be better, which means not going to sit in on that board, which meets in Las Vegas. They meet 2-3 times yearly, it was noted. The limited liaison option means we would receive all the information but wouldn't be sitting at the table. Commissioner McKenzie added this pertains to the low level nuclear waste; these aren't the ones pertaining to Yucca Mountain. The Board felt it would be more imperative to be here to take care of business, especially since sending a representative would also be at some expense. Chairman Howe entertained a motion to go with the limited liaison. Commissioner Steve Stork made a motion to select a limited liaison for the Nevada Site Specific Advisory Board. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE MINUTES FROM THE REGULAR COUNTY COMMISSION MEETING HELD JUNE 13, 2018 AND THE SPECIAL COUNTY COMMISSION MEETINGS HELD MAY 30, 2018 AND JUNE 15, 2018**

Commissioner Carol McKenzie advised of a couple of changes in these sets of minutes. Commissioner McKenzie made a motion to approve the June 13, May 30, and June 15 sets of minutes be approved with those changes. Commissioner Steve Stork seconded. Motion carried.

**PUBLIC COMMENT**

Chairman Richard Howe commented that this Board continues to impress him with the ability to make solid decisions; they made a couple of decisions today along with some good dialogue. The exchange was very open and cordial, we hired a good Fire Chief and a good Aquatic Pool Director and made a lot of other good decisions. He noted he's going to Elko, he's on their Commission agenda on August 1<sup>st</sup> to discuss I-11 with them. He noted he will also be supporting White Pine County and eastern Nevada on a couple of other issues, for the Board's information.

**ADJOURNMENT**


At 2:03 p.m., Chairman Richard Howe entertained a motion to adjourn. Commissioner Shane Bybee made the motion; Commissioner Carol McKenzie seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF WHITE PINE  
STATE OF NEVADA

BY:

  
\_\_\_\_\_  
CHAIRMAN

ATTEST:

  
WPC CLERK OF THE BOARD