

The Regular meeting of the McGill Town Council was held on July 21, 2020 at the Kinnear Library/Town Hall Building located at #4 North Fourth (Main) Street at 7:00 P.M.

The following McGill Town Council Members were in attendance:

- Roxane Ballandby, Chairperson
- Cynthia Angelopoulos, Member
- Danielle Jensen, Member
- Chris Maestes, Member

Absent Council Member: Joshua Miller, Vice-Chairman

Also in attendance:

- Delores Manchester, Secretary/Town Clerk
- Richard Howe, WPC Commissioner
- Madeline Kalleres
- Jesse Ciscar, McGill Parks Assistant/Acting Fire Chief
- Raymond Maestes, Sr.
- David Miller, Basin Engineering
- Brenda McConaha
- Stacy Laird, McGill Business Rep/MRA
- Hal Hollingsworth
- Michael Couch, Fireworks Co.

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Council Chairperson Ballandby called the meeting to order at 7:00 P.M.

Council Member Jensen led the assemblage in the Pledge of Allegiance.

PUBLIC COMMENT:

Council Chairperson Ballandby called for comments from the audience.

Richard Howe, White Pine County Commissioner, addressed the Council explaining that he grew up in McGill. McGill is the second largest community in White Pine County, and he will always think of McGill as his home. The McGill Swimming Pool is doing very well so far this year. The trampoline might not be used this year. Everyone is complying with the social distancing at the Swimming Pool. Kristi, Manager of the WP Aquatics & McGill Swimming Pool) will be in attendance of the next meeting in August. He is not sure what the Governor is going to do about the rise in Covid-19 numbers; however, he does not feel that all of White Pine County will get slapped with closure of some businesses.

Commissioner Howe reported that White Pine County has been gifted with 1.8 million in funding under the CARES Act. Those funds are to help with Covid-19 expenditures. McGill is in line to receive some of those funds. Those funds will be managed through the Finance Director. If McGill needs anything related to Covid-19, such as masks and gloves, they will need to contact the Finance Director to place the order. Dr. Byen has stepped down as the County Health Director and the BOCC will begin

advertising for that position. The BOCC will prepare a Resolution recognizing Lance Gale and his contribution to this County.

**INTERVIEW OF CUSTODIAN POSITION TO CLEAN KINNEAR LIBRARY/TOWN HALL BUILDING:**

NOTE: There will be no public comment during the interviews. Only one person was interviewed.

**SELECTION OF CUSTODIAN TO CLEAN KINNEAR LIBRARY/TOWN HALL BUILDING:**

Council Member Angelopoulos motioned to hire Kortnie L. Mattinson as the new Custodian to clean the Kinnear Library/Town Hall Building.

Council Member Maestes seconded the motion.

Motion was carried by unanimous vote of the quorum present.

**APPROVAL OF PURCHASE ORDERS FOR FISCAL YEAR 2020/2021:**

The secretary explained that the McGill traditionally makes their requests for Purchase Orders for the full year. Purchase Orders for Fiscal Year 2020-2021 were submitted as follows:

|   |             |
|---|-------------|
| Bradley's Bestway Market                    | \$ 2,000.00 |
| (Labor Day Picnic supplies)                 |             |
| Bradley's Bestway Market                    | \$ 300.00   |
| (Christmas Candy)                           |             |
| Fireworks West International                | \$ 6,000.00 |
| (Labor Day Fireworks)                       |             |
| IonoWeb                                     | \$ 540.00   |
| (Annual internet Web Page)                  |             |
| JW Electric                                 | \$25,500.00 |
| (LED Street Light Project)                  |             |
| JW Electric                                 | \$ 7,000.00 |
| (Annual repair of street lights)            |             |
| QUILL                                       | \$ 500.00   |
| (Minute books)                              |             |
| Sanitary Septic Service                     | \$ 540.00   |
| (Porta potties for Labor Day)               |             |
| Unknown Company                             | \$1,000.00  |
| (security cameras for Parks/buildings)      |             |
| White Pine Maintenance                      | \$ 500.00   |
| (back flow device for Kinnear Library Park) |             |

Council Member Jensen motioned to approve the purchase orders for Fiscal Year 2020/2021.

Council Member Maestes seconded the motion.

Motion was carried by unanimous vote of the quorum present.

**PURCHASE A NEW BASKETBALL POLE AND NEW BASKETBALL HOOP FOR MCGILL PARKS:**

Hal Hollingsworth provided the Council with cost estimates for Basketball hoops (both portable and stationary).

The Council suggested carrying this matter on the next agenda to allow the Town Council sufficient time to study the cost estimates.

**PURCHASE OF PLAQUES FOR MEMORIAL TREES:**

The secretary provided the Council with a cost estimate for memorial plaques. A few in the audience suggested to check with the company that used to have a business in McGill. Also, the Parks Assistant informed the Council about his suggestion to use slices of wood from a tree trunk and engrave names of the people to be remembered.

It was the consensus of the Council to carry this matter on the next agenda.

STUDY/REVIEW OF PREVIOUS ATV ROUTE AND RULES THAT WAS ESTABLISHED IN 1993, AND/OR POSSIBLE APPROVAL AND REQUEST FOR AN ORDINANCE ESTABLISHING NEW OFF HIGHWAY VEHICLES (OHV) ROUTE AND RULES FOR THE TOWN OF MCGILL:

Council Member Jensen reported that she obtained copies of the City of Ely's ordinance when they established their OHV Route. Ely's ordinance lists all their rules which are similar to the rules established by McGill Town Council in 1993. Their ordinance also lists the names of the streets on which OHV drivers will be allowed to drive on. Neighborhood Watch has kept most of the streets that were listed on the ATV Route in 1993, and they made a few revisions to the rules. She will prepare a cleaner map and type the new rules that everyone decided on. As soon as that is finished, she will ask the Council to vote on the matter.

The secretary explained that there is a lengthy process in which the County adopts ordinances. First the District Attorney prepares the ordinance, the BOCC will hold a first reading of the ordinance, publish a public hearing, hold a second reading, and then publish the adoption of the ordinance. Once she has the revised map showing the route, and the new list of rules, she will compose a letter to the District Attorney respectfully requesting that he prepare an ordinance for the McGill OHV Route and Rules.

PUBLIC ART IDEAS – POTENTIAL MURALS AND OTHER ITEMS FOR THE TOWN OF MCGILL:

It was reported that they held a meeting with Kyle of the Tourism & Rec Board, 2 Council Members, and a few residents.

It was the consensus of the Council to carry this matter on the next agenda.

REPAIR OF FLAGPOLE LOCATED AT VETERANS/FOUNTAIN PARK:

A cost estimate of \$132.80 for a 5 X 8 outdoor flag was presented via flagco.com. Lighting of the flag estimate is \$200, and installation kits is \$360.

The secretary reported that she had spoken with John Fitzgerald of the Veterans.org. Before the Council makes a decision on the purchase of a flag and installation materials, she would like to coordinate with Mr. Fitzgerald.

It was the consensus of the Council to carry this matter on the agenda.

PLANNING FOR ANNUAL LABOR DAY FESTIVITIES:

Brenda McConaha addressed the Council laying out some of the planning for the annual Labor Day festivities. Friday they are planning a park dance with a band, there will be several games, parade at 6:00 P.M., Bingo at the Kinnear Library. The band will play again at the Swimming Pool Park where they will serve hamburgers and hot dogs, there will also be a horseshoe tournament planned. Because of the Covid-19 there will be a need for extra masks, gloves, and hand sanitizers. It is questionable if the ball game is on schedule because the Ball Park is still under construction. Basin Engineering will check with the contractor about sectioning off where the ball games will be played. Labor Day festivities will end with the usual fireworks display.

The Council directed the secretary to contact the WPC Finance Director about ordering 2,000 masks, 500 gloves, and a few cases of hand sanitizers. Also inquire if the CARES Act will allow for paying for some portable hand washing stations.

Michael Couch, Garden State Fireworks, addressed the Council providing them with a copy of the type of fireworks their company can provide. He will be e-mailing the secretary with their formal cost estimate of \$6,000 for fireworks.

**APPROVAL OF MINUTES:**

Council Member Angelopoulos motioned to approve the McGill Town Council minutes dated June 16, 2020.

Council Member Maestes seconded the motion.

Motion was carried by a unanimous vote of the quorum present.

**PAYMENT OF BILLS/AUTHORIZATION TO PURCHASE:**

The following bills were submitted for payment:

|  |          |
|--|----------|
| Bradley's Bestway Market               | \$ 42.59 |
| (case of copy paper)                   |          |
| CAL Ranch Stores                       | \$163.50 |
| (mixed fuel/battery)                   |          |
| Bath Lumber                            | \$ 41.17 |
| (Park operating/office)                |          |
| OPI                                    | \$ 47.26 |
| (monthly copy machine)                 |          |
| White Pine Aquatics Center             | \$120.00 |
| (NW Swimming passes)                   |          |
| White Pine County Road Dept.           | \$ 66.54 |
| (gasoline)                             |          |
| CB Auto                                | \$ 13.38 |
| (wiper blades)                         |          |
| Bradley's Bestway Market               | \$ 15.96 |
| (water for residents at tree planting) |          |
| White Pine IT Dept.                    | \$141.98 |
| (internet connection)                  |          |

Council Member Jensen motioned to approve the bills as read.

Council Member Angelopoulos seconded the motion.

Council Chairperson Ballandby abstained from voting on the voucher to CAL Ranch.

Motion was carried by majority vote of the quorum present.

**NUISANCE ABATEMENTS:**

Nothing to report.

**CORRESPONDENCE:**

1. E-mail from US Census removing computer.
2. Letter to Editor – US Census
3. Letter for authorization to charge.
4. Deposit of funds.
5. Thank you note from Food 4 Humanity.
6. Memo to JW Electric – lights in need of repair.
7. Sympathy letter.
8. Neighborhood Watch Poster.
9. Letter to WP Aquatics Director – swimming pool passes for NW Rodeo.
10. WP Chamber Calendar of Events.
11. Secretary monthly report.
12. BOCC Resolution re. open burning.
13. Letter with McGill National Bank Paper Money enclosed.
14. Letter to WPC Fire District.
15. E-mail from Tourism & Rec Board re: meeting held on story telling.
16. McGill Volunteer Firemen Roster.

Copies of the \$10 and \$20 money printed under the name of McGill National Bank was shown around the room, with many people requesting copies.

**ANIMALS AT LARGE/VICIOUS DOGS:**

No report given.

### PARK MAINTENANCE:

Jesse Ciscar, McGill Parks Assistant, addressed the Council explaining to the full Board, that when he learned of the illness of the Parks Manager, he stepped forward to maintain the parks. He has been able to catch up on the mowing, reset the sprinkling systems, and cutting rebar away from some of the curbs at the park. He cautioned people to watch their step until he is able to get all the rebar that is sticking up cut away. He reported that he has studied the Park Master Plan that the secretary provided, and he is in agreement that the Master Plan is in need of being updated.

Dave Miller, Basin Engineering, addressed the Council, recalling that he assisted in preparation of the McGill Park Master Plan. He would like to receive another copy of the Plan to study. He would also like to work with SNPLMA future grants. By studying the Park Master Plan, and by updating the list of future SNPLMA grants, he feels McGill will be able to update their Master Plan.

Parks Assistant Jesse explained that he will be cutting down an old tree that is dying. He is hoping to keep several stumps to see if he can engrave plaques in memory of persons who the Town Council planted trees. He has 3 more trees that he would like to plant in memory of residents who have passed, and/or a few trees that need to be replaced.

### FINANCIAL REPORT:

The secretary reported that McGill has received their new budget for Fiscal Year 2020/2021. The budget revenues still show \$113,267.00; however, on the second page the report shows a deficit of \$36,736.00. McGill's budget may end up being reduced down to \$76,531.00 if the WP Finance Director's estimation is correct.

### FIRE/EMT REPORTS:

Jesse Ciscar, Acting McGill Fire Chief, addressed the Council explaining that he had temporarily been placed in charge of the McGill Volunteer Fire Department.

Acting Fire Chief Ciscar read the fire fighters creed that he believes should be adopted to help create some much needed unity in the fire department and install pride in the fire fighters and civilians that are thinking of joining.

"I am proud to be a firefighter. I revere that long line of expert firefighters who by their devotion to duty and sacrifice of self, have made it possible for me to be a member of a service honored and respected, in good times and bad, throughout the world.

I shall endeavor to be a model citizen in the community in which I live.

I shall sell my life dearly to my enemy fire but give it freely to rescue those in peril.

With God's help, I shall endeavor to be one of His noblest works."

Acting Fire Chief Ciscar went on to report that this past month has been one of change in the McGill Fire Department with the removal of our Fire Chief Ricky Garcia Jr. and our assistant Chief Jennifer Hollingsworth by the White Pine County Fire District. He stated that, at this time, he still supports Garcia and Hollingsworth the way they were removed was not ethical in any way shape or form due to the fact that McGill has NRS's for this type of issue and that the Town Council does have the right to assign and remove all officers from the Fire Department. They lost 4 members since, but have gained 7 new members and 3 in waiting upon approval via voting. He does believe we need a proper chain of command and with his qualifications and 17 years tenor with the McGill volunteer Fire Department, that it would be an honor to be the McGill Fire Chief.

The Council directed the secretary to schedule an agenda item for the appointment of Fire Chief for the McGill Volunteer Fire Department.

The secretary explained, for the benefit of new persons in attendance of the meeting, that McGill Town Council paid for all the training of Jennifer Hollingsworth as a paramedic. The Town Council also paid her lodging while she received additional training. She was one of the persons McGill Town Council selected for the McGill Volunteer Fire Department. Pursuant to NRS, that makes her one of the McGill employees.

Acting Fire Chief Ciscar reported that McGill responded to 9 calls this past month. Membership is increasing and all members are here to support and protect the Town of McGill.

#### STREET LIGHTS:

The following lights were reported:

#5 Circle Drive – light is out

#36/#37 Seventh Street – light flashes on and off

#14 Avenue A – light is out

#3 Fifth Street – light is out

Corner of Avenue D and Third Street – light is out

The Council directed the secretary to notify JW Electric, also provide them with a copy of the purchase order request so they may order the next 1/3 of McGill LED street lights.

#### STREETS & STREET SIGNS:

The following is a list of street signs that was reported as having problems:

Street sign at the corner of 3<sup>rd</sup> Street and Avenue A is leaning.

Street sign at the corner of Avenue H and 4<sup>th</sup> Street is leaning.

Street Sign at the corner of Avenue K and 4<sup>th</sup> Street is leaning because it was hit by a passing auto.

One way sign at North 5<sup>th</sup>/6<sup>th</sup> Street has been tagged with graffiti.

Street sign at the corner of Avenue G and 1<sup>st</sup> Street has been tagged with graffiti.

The Council directed the secretary to prepare the memo to the Public Works Dept.

Council Member Maestes inquired if the State Highway Department had any flashing street/speed limit signs. Possibly if the speed limit signs on Main Street (US93) were bright and flashing, maybe the traffic would slow down to less than a hundred miles per hour.

The Council directed the secretary to prepare correspondence to NDOT inquiring if they had any flashing speed limit signs they could hang on the poles along Main Street (US 93).

It was reported that there are a few trailers parked behind the KCC garages. Those trailers have been spray painted with disgusting graffiti.

#### NEIGHBORHOOD WATCH PROGRAM:

Council Member Jensen reported that there were 13 participants at the Neighborhood Watch Bicycle Rodeo. They received several donations from local businesses, and there were sufficient volunteers to operate the 8 booths.

McGill Neighborhood Watch has continued to patrol in town. This past month, it has been mostly quiet.

YOUTH/COMMUNITY ACTIVITIES:

Council member Angelopoulos reported that she will be ordering the Christmas candy from Bradley's Bestway Market in the near future.

BUSINESS PLAN/McGILL MERCHANTS REPORTS:

Stacy Laird, McGill Business Rep, reported that Rudy Herndon, proprietor of IOOF Hall and McGill Theatre gave a tour of his facilities during the Forth of July weekend. He also gave a tour of his property north of McGill where he will be putting cabins and RV parking.

The Council discussed scheduling a "THANK YOU FOR YOUR BUSINESS IN MCGILL" tour during the annual Labor Day festivities. The Town Council would begin walking at one end of McGill's business district, stop at each business, and hold a "RIBBON CUTTING" ceremony to celebrate McGill Grand Re-Opening. It was the decision to schedule the "THANK YOU FOR YOUR BUSINESS IN MCGILL" on Friday, September 4<sup>th</sup> between the hours of 2:00 and 4:00 P.M.

The Council directed the secretary to prepare correspondence to all McGill proprietors letting them know that the McGill Town Council will be stopping by their business on Friday, Sept. 4, 2020 to celebrate their keeping their business in McGill.

CULTURAL CENTER/LIBRARY REPORT:

It was reported that the volunteer Kinnear Library/Cultural Center has been moving their books into the new building, and the computers are now operational. They will soon be opening the Library for patrons again.

MCGILL REVITALIZATION ASSOCIATION:

It was reported that MRA, McGill Volunteer Firemen, and volunteers are working together for the Labor Day festivities.

MCGILL HISTORICAL DRUG STORE MUSEUM:

No report given.

PUBLIC COMMENT:

Council Chairperson Ballandby called for any further comments from the audience.

Dave Miller, Basin Engineering, addressed the Council explaining that the contractor who is working on the McGill Ball Park has experienced delays in obtaining construction supplies, which has delayed his working schedule. The bleachers will be going in soon. Public restrooms will not go in until October. Sidewalks has to be in compliance of ADA. The swing set will only have 2 seats. If there is enough funds, they will obtain a second tire swing. Constructions will still be going on during the Labor Day weekend; however, the ball games will be planned at the other end of the Ball Park, so he believes it can be taped off so nobody will enter the construction area.

MEETING ADJOURNED:

There being no further comments or questions to be brought before the McGill Town Council, the meeting adjourned at 9:05 P.M.