

IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON JUNE 13, 2018 IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Richard Howe, Chairman
Shane Bybee, Vice-Chairman
Carol McKenzie, Commissioner
Gary Perea, Commissioner
Steve Stork, Commissioner
Nichole Baldwin, Clerk of the Board
Susan Lujan, Deputy Clerk

County Officials

Megan Brown, Aquatic Center Director
Tony Gilbert, Acting Fire District Chief
Kathy Ricci, Human Resources Director
Lori Romero, Library/Sr. Center Director
Scott Henriod, WPC Sheriff
Timothy Bunch, Human Resources Director
Desiree Barnson, Social Services Director
Bryan Pyle, Deputy District Attorney
Brad Christiansen, Building Inspector
Elizabeth Frances, Finance Director

Also Present

George Chachas, KGTV-10
Rose Kama, Ely United Methodist Church
Shane Cooper, Titan Constructors, Inc.
Wells Radford, WPC Fire District
Chris Christensen, Ely United Methodist Church
Ross Rivera, Ely Fire Chief
Kent Montgomery
Art Meecham, Ely Disposal Services
Dr. Antonia Capurro, Mobile Health Svs (By Phone)
Melody VanCamp, Mayor of Ely

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Chairman Richard Howe called the meeting to order at 10:07 a.m. Commissioner Shane Bybee led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Kent Montgomery advised that he lives in the County, not the City, and yet he received a bill from the City regarding the landfill (on his taxes). He also got a letter from Ely Disposal informing him that the City is raising their rates, and he will have to also pay more to Ely Disposal. He was confused that the City is in charge of this, but it's a County landfill. He also noted that the City has been chastised by the State for mismanagement of some of their funds. He wants to know how come he's paying money to the City, and why the County can't negotiate with them or else get their own landfill where he can pay the County for where he lives, and have a vote in it, without without having to pay the City. During the discussion, Commissioner Carol McKenzie noted that if he uses the landfill, they don't have to pay Ely Disposal, but they still pay the City for using the landfill; she clarified that he can take his own garbage to the landfill. She added that the bill he gets gives him the right to approach the City about the matter; Commissioner Shane Bybee noted that the Ely Municipal Utility Board would be a better organization to go to with his questions. It was noted that per the contract currently in place, the landfill is both a City/County dump.

Mr. George Chachas cited the agenda item pertaining to an update on a rate increase; he noted that a 9% or higher increase requires a study to be done, per NRS. He added that a franchise can't raise their rates until this Commission approves it. He continued that part of the problem is, that the City fails to hire a Treasurer without proper qualifications. He's unhappy with the City's water charges, and despite his discussions with them the charges keep going up. He brought up Commissioner McKenzie's concrete work in Lund and insisted the issue needs to be addressed. The new Courthouse should be built on the site of the old Annex. He also wants all the empty buildings downtown to be filled with businesses, and stated "you won't do it with a 2-lane highway," as he maintained there needs to be 4 lanes in downtown Ely. A downtown plaza would be good, though, at the Ely City Park.

At 10:25 a.m., Chairman Richard Howe recessed the regular Commission meeting and opened the Fire Commission meeting. At 10:34 a.m., Chairman Richard Howe adjourned the Fire Commission meeting and reconvened the regular Commission meeting.

#### PUBLIC HEARING

PUBLIC HEARING: The White Pine County Board of Commissioners will take public comment on the consideration of a proposed Application for Reclassification of Zoning on Property, and a Variance for the existing building. Applicant is requesting the property be changed from O-5 zone (Open Range District) to C-2 zone (General Commercial District). The property address and/or general location is 1100 South Pioche Highway, Section 27, T16N, R63E, Ely, NV – The APN is 010-690-07 – Applicant is Ely United Methodist Church.

Chairman Richard Howe opened the Public Hearing and asked for comments; there were none. Commissioner Steve Stork asked if this conforms to Master Plan. It was noted Building Inspector Brad Christiansen has a Master Plan for the City, but not for the County. Inspector Christiansen noted this is located just outside the City, between Cedar Park West and the KOA. He added the abutting properties are already zoned C-2; this is an island between those areas. Mr. George Chachas commented as a point of information, that all the properties along the State Highway the Master Plan considers as being commercial properties.

DISCUSSION/ACTION/APPROVAL of a proposed Application for Reclassification of Zoning on Property, and a Variance for the existing building. Applicant is requesting the property be changed from O-5 zone (Open Range District) to C-2 zone (General Commercial District). The property address and/or general location is 1100 South Pioche Highway, Section 27, T16N, R63E, Ely, NV – The APN is 010-690-07 – Applicant is Ely United Methodist Church.

Building Inspector Brad Christiansen advised the original zoning was O-5, and they want to move it to C-2 as a commercial zone instead. He continued that the building doesn't comply with either zone, so that's the variance being requested. Fees were paid for the variance, but they want to have the application fee for the rezoning waived, as he explained, the cost for that being \$500. He advised that he has nothing upon which to base the cost of the fee for the waiver. Commissioner Gary Perea is concerned that we don't have anything pertaining to waiving fees on the agenda, this is just on today to approve or not. The Board agreed with this assessment; Commissioner Carol McKenzie felt this could be put back on and more information on it could be brought in. She added we can approve what's here, but put the consideration to waive the fee on another agenda. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the application for the variance and to change the zoning from O-5 to C-2 as requested. Commissioner Steve Stork seconded. Motion carried.

#### 10:45 A.M. – ELY DISPOSAL SERVICE

##### DISCUSSION/UPDATE FROM ELY DISPOSAL SERVICE REGARDING THE RECENTLY APPROVED RATE INCREASE

Mr. Art Meecham advised that after working with the figures, Ely Disposal made a 12.7% increase across the board for both residents and commercial customers. This translates into roughly \$22.16/month for residents with a cart; he hopes that would be a sufficient increase to cover the expenses they're having to pay at the landfill. He noted their bill for May was just over \$9,000 for the month. Commissioner Gary Perea made a disclosure that he had sent a check to the City for what he personally was charged, less an amount for which he felt was not acceptable, along with his explanation, for the Board's information. Mr. Meecham noted he's lost some commercial accounts due to these increases; he cited Country Construction, for example. He has talked with many businesses in town with respect to this issue; they simply show their receipts and go through the gate without paying the extra fee. Commissioner Shane Bybee saw the adjustment that was made on his own bill and commended Mr. Meecham for thinking of his customers; he appreciated that. The Board thanked him for his update.

11:00 A.M. – MOBILE SERVICES VAN

DISCUSSION/ACTION/APPROVAL TO RESERVE THE VETERANS MEMORIAL PARK ON JUNE 18, 2018 FROM 9AM TO 4PM FOR THE MOBILE SERVICES VAN AND A REQUEST TO WAIVE ASSOCIATED FEES

Dr. Antonia Capurro was present for this discussion by telephone. She advised that she's in Beatty right now with the mobile services van. Chairman Richard Howe read the item on the agenda today with respect to waiving the fees. Dr. Capurro advised that this mobile van is a collaboration to bring medical and dental services to White Pine County; they were located here in Ely at the Fire Station the end of May. They weren't very visible there, however, so she is requesting another site, such as County Park. She continued that they are funded through a grant, and there are no fees being charged for their preventative dental services for our insured/adult population. They are bringing vaccines for them and also our uninsured; fees for those vaccines are \$20 and \$8 as she explained, "but they won't turn anyone away for inability to pay." There is some State funding available if they can't cover their deductibles, she added. Chairman Richard Howe felt this mobile van unit is very worthwhile; although he doesn't like to waive fees, if the Board would have an appetite to waive these then it would be for a very good cause. Commissioner Shane Bybee noted that we have a partnership by supplying them a venue, and there shouldn't even be a fee to waive "since we are the Board of Public Health." Chairman Richard agreed there shouldn't be a fee and welcomed Dr. Capurro and the mobile health van for coming here. He added the exposure would be much better here in town, as well. Chairman Howe entertained a motion for approval. Commissioner Gary Perea made a motion to approve waiving the fees for the Mobile Services Van at the Veterans Memorial Park, and request that they work with Public Works Director Bill Calderwood with respect to the exact location. Commissioner Steve Stork seconded. Motion carried.

ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS

COUNTY COMMISSIONERS:

STEVEN M. STORK, COMMISSIONER

DISCUSSION/ACTION/APPROVAL OF CITY OF ELY REQUEST TO ADD A CLARIFYING ADDENDUM TO THE INTERLOCAL CONTRACT FOR POLICE SERVICES RE: DETERMINATION OF ANNUAL REVENUES TO BE UTILIZED TO CALCULATE THE CITY'S REQUIRED CONTRIBUTION TO THE COUNTY

Commissioner Steve Stork advised he had put this on by request of the City of Ely; both he and Finance Director Elizabeth Frances received emails requesting this. He deferred to Director Frances, who provided a handout of the computations provided by City Treasurer Jeanette Trask. Director Frances explained this is an addendum to the Police Services contract in order to address some issues that needed clarification. However, she felt these would need to be revised since grants are included in those figures, and the City and the County each handle those differently. Director Frances added that the County had negotiated that contract in good faith; if we remove that, then no true costs of services on either side would be reflected. If this is done for next year, she pointed out, we would lose \$31,000. Chairman Richard Howe thought the budget amount was \$494,000; Director Frances explained that was for the current fiscal year, which we deferred. Ely Mayor Melody VanCamp stated they don't want to defer that, they would be paying that amount. Deputy District Attorney Bryan Pyle advised that there's no proposed language in there for this, so the motion needs to be very specific. He would request the City Attorney to draft the Addendum. Director Frances advised that we would concur and to please request the City Attorney to craft some language and bring it back for the Board's approval. The Board agreed. Commissioner Gary Perea felt okay with moving forward with this; however, Deputy D.A. Pyle felt it would be better to table at this point, since both entities need to amend their agreements. Commissioner Perea maintained moving forward at this time would be better, therefore he made a motion to direct the District Attorney's Office to move forward with crafting language as discussed and for any addendum/agreement to come forward to this Board for approval. Commissioner Steve Stork seconded. Motion carried.

ELECTED OFFICIALS:

NICHOLE BALDWIN, COUNTY CLERK

DISCUSSION/ACTION/APPROVAL TO APPOINT RODNEY GAMBLE TO THE LOCAL EMERGENCY PLANNING COMMITTEE REPRESENTING WILLIAM BEE RIRIE HOSPITAL

WPC Clerk Nichole Baldwin advised she had received this request for Rodney Gamble to replace Bob Winder on LEPC, as Mr. Winder no longer holds that seat. Finance Director Elizabeth Frances asked if the Hospital concurred with this; Clerk Baldwin advised the Hospital had asked Mr. Gamble to apply for this position on the Board. Commissioner Carol McKenzie made a motion to appoint Rodney Gamble to LEPC representing WBR Hospital as requested. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL FOR COMMISSIONER(S), AND/OR DEPARTMENT HEAD(S) AND/OR ELECTED OFFICIAL(S) TO ATTEND THE JUNE 29<sup>TH</sup> LEGISLATIVE COMMITTEE ON PUBLIC LANDS IN PIOCHE, NEVADA AND PROVIDE A 20-MINUTE PRESENTATION ON THE OVERVIEW OF IMPACTS OF PUBLIC LANDS ACTIVITIES AND ECONOMIC IMPACTS ON COMMUNITIES IN WHITE PINE COUNTY

WPC Clerk Nichole Baldwin cited the email in the backup materials and advised she was approached by the person putting this meeting together. They are requesting the Board or anyone with knowledge regarding public lands to attend and provide a presentation for the Legislative Committee. Commissioner Gary Perea advised he's done that 3 or 4 times in the past and didn't think he'd have the time to devote to this; Commissioner Carol McKenzie felt she might be able to do this, if she could discuss the details with Commissioner Perea. Clerk Baldwin added that while this isn't mandatory, they do want White Pine to be represented at that meeting; she clarified that this would be an opportunity to show how SNPLMA funds have impacted our community, as well as other public lands-related information. Commissioner Perea added that this had covered a wide range of areas in the past, such as the sage grouse, land sales, water issues, etc., basically anything regarding public lands. Chairman Richard Howe felt this Board could approve sending someone at this point and then specifically select someone later. Director Frances added that a pair of people could go, such as a Commissioner and Treasurer Bakaric, who would also be a good representative. Chairman Richard Howe entertained a motion as requested. Commissioner Gary Perea made a motion to appoint Commissioner Carol McKenzie as the lead Commissioner to attend the June 29<sup>th</sup> Legislative Committee Meeting on Public Lands, authorizing her to put together a group to represent White Pine County at the meeting. Commissioner Steve Stork seconded. Motion carried. Clerk Baldwin will send the pertinent correspondence.

DEPARTMENT HEADS:

MEGAN BROWN, AQUATIC CENTER DIRECTOR

DISCUSSION/ACTION/APPROVAL FOR WHITE PINE COUNTY TO PURCHASE SOCCER GEAR FROM STEPTOE VALLEY SOCCER CLUB AND BEGIN OFFERING A COUNTY-RUN SOCCER PROGRAM

Aquatic Center Director Megan Brown advised she has gathered as much information as she could regarding this, and noted that while there's no actual agreement in place, she does have some pertinent figures. She put together a budget, which she reviewed for the Board. She also included in the backup material how Henderson, Nevada has been running a soccer team for the past 25 years; she explained the organizational chart of theirs and how this "blueprint" could be tailored for other recreational sports in White Pine County. She added that Henderson utilizes volunteers heavily in their program, as well as keeping the parents active in doing the work. The \$20 fee per player also insures each of the participants a \$1 million insurance coverage. Chairman Richard Howe advised that he had talked with Mr. Bruce Eldridge with respect to this, they would pay the fee and WPC wouldn't be responsible to pay for any of the associated fees. He wants to hear the Board's comments on this plan for the County-run soccer program. Commissioner Gary Perea felt it's great that Director Brown is doing this, and that it's a good program; however, we would need to keep in mind the long-term. He wondered how this would keep going after Director Brown leaves. Director Brown advised she would train that person to continue with the program, and that the last thing she would want to do is see any of her programs fail. Commissioner Shane Bybee felt it should be required that continuity of existing programs be made part of the Job Description. He noted this will help our community, our youth, our Aquatic Center, and our recreation, and



he supports it. Commissioner Steve Stork agreed, adding that spending money on these kinds of things are more worthwhile than some other programs might be. Chairman Howe noted that the All-Class Reunion Committee had agreed to pay the \$2,000 even if it's less, and then we would give the equipment to the soccer club. Regarding the budget, Director Frances indicated we would have to augment the budget for this, and she recommended starting a new special revenue fund to account for other recreational activities. She noted there's a sales tax dedicated to the swimming pool, which is why the special fund would be good. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to approve White Pine County to give Aquatic Center Director Megan Brown authorization to begin offering the County-run soccer program, and also this would be reviewed with Human Resources to include this in the Job Description as discussed. Commissioner Shane Bybee seconded. Motion carried.

#### DISCUSSION/UPDATE ON THE AQUATIC CENTER SUMMER 2018 SCHEDULE, HOURS AND STAFFING

Director Brown advised that this year they've had a hard time with Lifeguards; only 7 passed the Lifeguard tests. She normally has 30 staff, but this year there's only 23. The result is having to shorten the hours the Aquatic Center is open; she requires a minimum of 2 staff members on site all of the time, especially in the evenings where there's a shortage of people to help there.

#### BILL CALDERWOOD, PUBLIC WORKS DIRECTOR

#### DISCUSSION/ACTION/APPROVAL OF A REQUEST TO WRITE OFF APPROXIMATELY \$255 THAT BRIAN THOMAS OWES WHITE PINE COUNTY FOR UNPAID CORRAL RENTAL FEES

Deputy District Attorney Bryan Pyle noted that Public Works Director Bill Calderwood had requested this be put on the agenda. Mr. Brian Thomas rented a corral, didn't pay the required rent, and when we sent him a letter he paid most of it but there's still a balance left owing, and Director Calderwood wants it off his books. He added it would be too costly to go through the courts. Commissioner Steve Stork felt that if this person ever wanted to utilize the County facilities again, he should pay what's owed first. Commissioner Carol McKenzie advised that the Ag. District 13 Advisory Board felt they weren't going to get the rest of the money owed by Mr. Thomas. During the discussion Deputy D.A. Pyle felt that Director Calderwood was looking to not have to use his staff to pursue this problem. Following some discussion, Chairman Richard Howe entertained a motion to approve. There was no motion made—after three requests by the Chairman—so this died.

#### DESIREE BARNSON, SOCIAL SERVICES DIRECTOR

#### DISCUSSION/ACTION/APPROVAL/RATIFICATION OF THE GRANT APPLICATION FROM COMMUNITY SERVICES BLOCK GRANT IN THE AMOUNT OF \$74,234 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 WITH NO COUNTY MATCH REQUIRED - \$8,000 OF THIS IS A PASS-THROUGH FOR EUREKA COUNTY

Social Services Director Desiree Barnson advised that although there was a typo in this agenda item, per legal advice from Deputy D.A. Bryan Pyle it's a ratification anyhow. The agenda item was read as corrected, changing the date from 2029 to 2019. Director Barnson advised this grant is used to operate all of their emergency services program. Chairman Richard Howe entertained a motion for approval. Commissioner Carol McKenzie made a motion to ratify the grant application for CSBG in the amount of \$74,234 for July 1, 2018 through June 30, 2019 with no County match required. Commissioner Steve Stork seconded. Motion carried.

#### DISCUSSION/ACTION/APPROVAL OF THE INTERLOCAL CONTRACT BETWEEN DHHS AND SOCIAL SERVICES FOR ENERGY ASSISTANCE

Director Barnson advised this is an annual contract; we are an intake site for energy assistance for the County, as she explained. She added that it helps to expedite the process for the people, plus the County gets paid \$10 from the State for each application. Chairman Richard Howe entertained a motion for approval. Commissioner Gary Perea made a motion to approve the interlocal contract between DHHS and Social Services for Energy Assistance as requested. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL/RATIFICATION OF THE GRANT APPLICATION FROM EMERGENCY FOOD AND SHELTER PROGRAM IN THE AMOUNT OF \$13,500 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 WITH NO COUNTY MATCH REQUIRED

Director Barnson advised this also has the same year typo; it goes through January 31, 2019. It's a 16-month grant which was written last year, and she had asked for more funding to go to the Senior Center to help them offset the cost of the means, as she explained. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to ratify the grant application from the Emergency Food & Shelter Program in the amount of \$13,500 for the period of July 1, 2018 through June 30, 2019 with no County match required. Commissioner Steve Stork seconded. Motion carried.

LANCE GALE, AIRPORT MANAGER

DISCUSSION/ACTION/APPROVAL OF A CONTRACT CHANGE ORDER NO. 02 FOR AIP NO. 3-32-0006-020-2016 FOR AN INCREASE OF \$9,673.13 FOR PREVIOUSLY OMITTED SHOULDER PAVING

Commissioner Steve Stork spoke to these items, due to Airport Manager Lance Gale's needed attendance at the Air Races event. He advised this is a change order with respect to AIP 20, the last threshold reconstruction last year. The Scope of Work changed and the Road & Highway Builders already did the work, but it wasn't included in the final Scope of Work. He noted the FAA recommended payment on this; also, this grant will be closed out, as it should have been some time ago. The funding details were briefly noted by Director Frances. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve Contract Change Order No. 02 for an increase of \$9,673.13 for previously omitted shoulder paving work. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF A CONTRACT CHANGE ORDER NO. 03 FOR AIP NO. 3-32-0006-016-2015 FOR AN INCREASE OF \$4,764.37 FOR PREVIOUSLY OMITTED SHOULDER PAVING

Commissioner Steve Stork advised this is similar to the above agenda item; when it was decided by the FAA that the lighting needed to be redone, they pulled the Scope of Work on the shoulder but the Road & Highway Builders had already done the work. Director Frances advised the money is also available for this. Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to approve the contract Change Order No. 03 for an increase of \$4,764.37, for previously omitted shoulder paving. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL TO AWARD THE BID FOR AIRPORT CAPITAL IMPROVEMENT PROJECT NO. 3-32-0006-021-2018

Commissioner Steve Stork noted the bid opening on the 4 Schedules of Work, as he explained. The FAA decided they only wanted bids for 2 out of the 4 initial schedules. Road & Highway Builders was lowest; they came in below the engineer's estimate on Schedule 1 and slightly over on Schedule 2. The FAA is recommending a total bid of \$8,509,823 from them to be accepted by this Board. He explained that our share is \$531,864, which is less than what we had budgeted for. Director Frances confirmed this and explained the details to the Board. Commissioner Stork advised they would bid on Schedules 3 and 4 for next year. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to award the bid for AIP Project 3-32-0006-021-2018. Commissioner Shane Bybee seconded. Motion carried. It was then advised that the company and the amount should be reflected in the motion. Commissioners Steve Stork and Shane Bybee amended their motion and second to include the bid amount of \$8,509,823 from Road & Highway Builders. Amended motion and second carried.

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-40, A RESOLUTION OF THE WHITE PINE COUNTY BOARD OF COUNTY COMMISSIONERS PROHIBITING CERTAIN ITEMS FROM THE 2018 ELY AIR RACES/SHOW

Deputy District Attorney Bryan Pyle advised this resolution addresses the usual prohibited items at events, such as weapons, drugs, explosives, etc. He explained this is just so we have something in place on the books. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a

motion to approve Resolution 2018-40, prohibiting certain items from the 2018 Ely Air Races/Show as requested. Commissioner Steve Stork seconded. Motion carried.

RESOLUTION NO. 2018-40

A RESOLUTION OF THE WHITE PINE COUNTY BOARD OF COUNTY COMMISSIONERS  
PROHIBITING CERTAIN ITEMS FROM THE 2018 ELY AIR RACES/SHOW

WHEREAS, NRS 244 establishes the County's authority to regulate matters of local concern, including the regulation of outdoor assemblies within the County, and

WHEREAS, the County desires to put on a special event known as the Ely Air Races Show, an aviation event taking place at Yelland Field in White Pine County, Nevada, June 13-16, 2018 ("2018 Ely Air Races Show");

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WHITE PINE COUNTY, STATE OF NEVADA, hereby RESOLVES:


The following items shall be prohibited from the 2018 Ely Air Races Show at Yelland Field in White Pine County, Nevada:

1. Weapons, including knives, clubs, chains, and pepper spray or mace.
2. Toys that resemble firearms.
3. Laser pointers.
4. Remote controlled aircraft or drones.
5. Flammable items, including fireworks.
6. Pets, except service animals.
7. Alcohol or drugs, including marijuana.
8. Outside food, including coolers, grills, glass bottles and glass containers.
9. Liquid containers without the factory seal, except baby bottles.
10. Walkie-talkies, radios, or scanners.
11. Bicycles, scooters, rollerblades, or skateboards.
12. ATVs and side-by-sides.
13. Large bags, except diaper bags.


If any provision of this Resolution is held to be invalid, such invalidity shall not affect the remaining provisions of this Resolution and each such provision shall be declared to be severable.

INTRODUCED AND PASSED this 13th day of June, 2018

Approved:

  
Richard Howe, Chairman  
BOARD OF COUNTY COMMISSIONERS  
White Pine County, Nevada

ATTEST:

  
Clerk of the Board

KATHY RICCI, HUMAN RESOURCES DIRECTOR

DISCUSSION/ACTION/APPROVAL OF OPTIONS IN COMPENSATION FOR THE NEWLY APPOINTED HUMAN RESOURCES DIRECTOR, TIMOTHY BUNCH, BASED ON EXPERIENCE AND/OR QUALIFICATIONS

Human Resources Director Kathy Ricci advised that HR Director Timothy Bunch started work on June 11<sup>th</sup>, and the Job Offer letter was signed with the approved amount of Step 1 for HR Director, as approved by this Board. She then brought forward as an option a step increase; the advertisement for the job was depending upon experience. She explained that the Board might wish to look at a step increase following his probationary period. HR Director Timothy Bunch noted that the job posting was dependent upon experience, for which he has 25 years of both HR and managerial experience. Finance Director Elizabeth Frances noted that per the County Personnel Policy, people should be hired at Step 1 unless the candidate isn't willing to accept that amount. She added there's no provision for Department Heads to advance after their probationary period. The Board can decide however it wishes to proceed, although increasing a starting salary level hasn't been past practice with the other Department Heads. If they're unwilling to accept the initial entry salary they can request more, and the Commission can provide that. However, she continued, if the offer was made and accepted, that's where they start, unless the Commission decides otherwise. In reply to a query from the Board, Director Frances indicated that the job offer letter didn't include Step 1 at the probationary period. HR Director Kathy Ricci advised that if we limit ourselves to holding off because of the "depending on experience," our pool will be limited. Commissioner Shane Bybee expressed that we need to be fair with all our applicants, and he would be fine with a review at the end of the probationary period. HR Director Timothy Bunch advised that it's been his experience

that there is some obvious dependence upon the results of background checks, then there are negotiations, and during the process when everything is fine and the person is on board, then the amount is agreed upon and the job offer letter is signed. This is somewhat different, which is why he has presented this question; he's just asking for consideration, and emphasized he isn't opposed to the probationary period. Chairman Richard Howe advised that while he agrees with Commissioner Bybee, we need to stay with what the job was posted for, the \$71,000, until the end of the probationary period. He added that he will discuss this with Director Ricci to ensure other candidates understand the process as well. Deputy D.A. Bryan Pyle advised that any motion made should be on approving the option to consider a pay increase after the 6-month probationary period; he added during the discussion that this is an option the Board already has. Commissioner Steve Stork pointed out we have more positions to hire, and we need to hold the same standard. There will be no action taken until this December. The Board welcomed Human Resources Director Timothy Bunch aboard.

ELIZABETH FRANCES, FINANCE DIRECTOR

DISCUSSION/ACTION/APPROVAL FOR JUSTICE CENTER COMMITTEE TO NEGOTIATE WITH GUS NUNEZ TO PROVIDE CONSULTING SERVICES TO WHITE PINE COUNTY ON THE JUSTICE CENTER PROJECT

Finance Director Elizabeth Frances provided a handout to the Board regarding the professional services to look at the Justice Center Project, and noted we were authorized to proceed with the CMAR (Construction Manager At Risk). The three parts of this consist of the architect, the CMAR, and the owner, as she explained. While the people on the Justice Center Committee are skilled, they have no overall expertise, which is something a consultant could fulfill. She felt the team might not be as effective without having someone to oversee the project's handling and going in the right direction. Also, both the Committee and the architect recommend having a consultant on this project. She continued that Mr. Gus Nunez is a former Public Works Director for the State, and he is the person being considered as a consultant. She added that he has a "collaborative approach," which is needed in a CMAR scenario. Director Frances continued that his proposal is for \$102,000+ plus expenses, or \$125,000 for the total consulting service. A formal contract will be brought back to the Commission, but the Committee wants to go forward with discussions with Mr. Nunez. Chairman Richard Howe asked if this is included in the project's budget; Director Frances advised this is not included, it would be an addition. However, she added that we're scaling back the project to meet the budget, and this would be included in that and we do have those additional funds available. In reply to a query from Commissioner Gary Perea, it was noted Mr. Nunez lives in Reno, and travel would be as needed to work with the vendors, the construction and architectural teams. In her opinion, she would like to see an agreement on the timeframes that would work best for us and the project, a specific amount "not to exceed" for travel, and that we maintain those costs. There was some discussion about the consultant, in that he should be here on site for the project, perhaps his presence here should be mandated during the specific phases of the project, maybe he could be paid per diem, etc. Also, it was generally felt the consultant should attend the Commission meetings where the Justice Center project will be addressed. There was a concern that by being in Reno, the consultant wouldn't be able to watch the different County Departments and how they interact; it was wondered how he could represent the County as the project moved forward. Director Frances advised that this information was given to the Committee, and he was recommended by Building Inspector Brad Christiansen, but Mr. Nunez hadn't been interviewed by the team. Commissioner Shane Bybee commented that if we set a standard that he must be here during the life of this project, "we won't be getting anyone here!" He added that we need to negotiate exactly for what we would expect, working with our architect, etc. Director Frances felt that if the Commission approves this to go forward, a final contract will come back to the Board. It was noted the USDA will also need to be contacted to ensure they're on board with this as well. Following discussion, Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve that we negotiate with Mr. Gus Nunez and return to this Board with a price. Commissioner Shane Bybee seconded. It was recommended the motion should state that the negotiating Committee would negotiate with Mr. Nunez and then return with a price. Commissioners Stork and Bybee amended their motion and second, respectively. Commissioner Perea still had concerns; he would like to see if we have pursued the possibility of anyone being qualified that does live here. Commissioner Carol McKenzie pointed out we aren't signing the agreement at this point, we're just giving



approval to negotiate; Director Frances confirmed this. Amended motion carried 4:1, with Commissioner Gary Perea voting in opposition, and noting his concern.

**DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-41 TO UTILIZE \$2,675 FROM CONTINGENCY TO PROVIDE ADDITIONAL POSTAGE FOR CLERK'S OFFICE DUE TO REQUIREMENTS FROM CHANGES IN COUNTY ORDINANCES AND NRS**

Finance Director Elizabeth Frances apologized there was no copy of this Resolution in the backup materials and provided copies to the Board and the public. She noted that the Board passed Ordinances that required the Clerk to notice all of the people on record having Fictitious Firm Names and to contact everyone related to Business Licenses as well. However, these tasks weren't anticipated and resulted in additional postage. She is requesting approval of this Resolution, which will authorize transfer of funds to provide for this. Director Frances read the Resolution into the record. Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve Resolution 2018-41 as read into the record and to utilize \$2,675 from Contingency to provide additional postage for the Clerk's Office as needed due to requirements from changes in the County Ordinances and NRS. Commissioner Carol McKenzie seconded. Motion carried.

**White Pine County  
Board of County Commissioners**

**Resolution Number 2018-41**

**Resolution to Utilize \$2,675 from Contingency to Provide Additional Postage for Clerk's Office Due to Requirements from Changes in County Ordinances and Nevada Revised Statutes**

Whereas, changes in law required the County Clerk to send out additional jury questionnaires, mailings to county residents with fictitious firm names and correspondence on new business license fees; and

Whereas, these changes resulted in increased postage that was unknown and unbudgeted at the time the FY2018 budget was developed; and

Whereas, the FY2018 Contingency Account had a beginning balance of \$216,688 of which \$4,795 has been utilized for an economic development strategic plan, \$31,214 has been utilized for a half-time Deputy Treasurer, \$682 has been utilized to provide for travel training in the Clerk's Office, \$7,000 has been utilized for juvenile transports, \$2,500 has been utilized for land appraisals, \$343 for Tri-County administrative services, \$1,524 for County Code expenses, \$6,400 for website upgrades, \$2,230 for contract services for a GIS election precinct map layer, \$3,000 for a survey of the shooting range and \$65,000 for golf carts leaving a balance of \$92,000 which may legally be used for this purpose;


Now Therefore Be It Resolved that White Pine County shall appropriate \$2,675 from contingency to provide for County Clerk Postage amending the General Fund accounts as follows:

| Account           | Description                    | Increase | Decrease |
|-------------------|--------------------------------|----------|----------|
| 001-104-52102-000 | County Clerk Postage           | \$1,925  |          |
| 001-215-52102-000 | Court Judicial Support Postage | \$750    |          |
| 001-600-54101-000 | Contingency Account            |          | \$2,675  |

It is Further Resolved that the Finance Director shall forward the necessary documents to the Department of Taxation, State of Nevada

Passed, adopted and approved the 13<sup>th</sup> day of June, 2018.

Ayes: 5  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

  
Richard Howe, Chairman of the Board

TEST:   
Nichole Baldwin, Clerk of the Board

Rev-08/2018

**DISCUSSION/UPDATE ABOUT THE COUNTY WEBSITE**

Director Frances advised that District Attorney Mike Wheable, IT Specialist Jennifer Farnworth, Aquatic Center Director Megan Brown, and herself, have all been working on this. She requested the Board to review the content on the County website and provide feedback. She also noted they're looking for pictures that represent the uniqueness of White Pine County; said pictures must be 1 megabyte or better in quality. Director

Frances also noted the cutoff dates for feedback on the website, and submittal of the pictures. The Board thanked her and the rest of the team for their work on this.

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-39, A RESOLUTION OF THE WHITE PINE COUNTY BOARD OF COUNTY COMMISSIONERS DECLARING ITS INTENT TO ENTER INTO AN INTERLOCAL AGREEMENT WITH WPC FIRE DISTRICT TO PROVIDE CERTAIN SERVICES TO THE FIRE DISTRICT IN EXCHANGE FOR MONETARY COMPENSATION

It was noted this and the next agenda item coincided with the agenda items on the Fire Commission agenda; these are to address the County's portion of the central services. Commissioner Steve Stork provided his disclosure statement. Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to approve Resolution 2018-39 declaring the intent of the Board to enter into an interlocal agreement with the WPC Fire District to provide certain services to the Fire District in exchange for monetary compensation. Commissioner Steve Stork seconded. Motion carried.

White Pine County  
Board of County Commissioners

RESOLUTION NO. 2018-39

A RESOLUTION OF THE WHITE PINE COUNTY BOARD OF COUNTY COMMISSIONERS  
DECLARING ITS INTENT TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE WHITE  
PINE COUNTY FIRE DISTRICT TO PROVIDE CERTAIN SERVICES TO THE FIRE DISTRICT IN  
EXCHANGE FOR MONETARY COMPENSATION

WHEREAS, the Board of County Commissioners of WHITE PINE COUNTY, State of Nevada, desire to enter into an interlocal agreement with the White Pine County Fire District to provide the Fire District with certain services central to its operation in exchange for monetary compensation; and

WHEREAS, NRS 277.045 and NRS 277.180 grant political subdivisions and public agencies of the State the authority to enter into cooperative agreements for the performance of governmental functions and services; and

WHEREAS, the County currently has the necessary departments and staff trained and employed to support and provide specific services needed by the Fire District; and


WHEREAS, the Board of County Commissioners do hereby expressly find that providing services central to the Fire District's operation in exchange for monetary compensation is in the best interests of the County;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WHITE PINE COUNTY, STATE OF NEVADA, hereby resolves that White Pine County shall provide services to the Fire District central to the Fire District's operation in exchange for monetary compensation to the fullest extent provided by interlocal agreement between the County and the Fire District.


FURTHER, a sunset clause shall be enforced declaring that this Resolution is hereby repealed upon dissolution of the Fire District in existence at the time of passage of this Resolution or upon reorganization of the Fire District in existence at the time of passage of this Resolution into an elected fire district

INTRODUCED AND PASSED this 13th day of June, 2018

Approved:

  
Richard Howe, Chairman  
BOARD OF COUNTY COMMISSIONERS  
White Pine County, Nevada

ATTEST

  
Clerk of the Board

DISCUSSION/ACTION/APPROVAL OF INTERLOCAL AGREEMENT WHEREBY WHITE PINE COUNTY PROVIDES CERTAIN SERVICES TO THE WPC FIRE DISTRICT IN EXCHANGE FOR MONETARY COMPENSATION, WHICH WOULD TOTAL APPROXIMATELY \$72,943.00 FOR FY 2019

This and the previous agenda item were addressed as noted during the Fire Commission agenda. Commissioner Steve Stork provided his disclosure statement. Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve the interlocal agreement for the County to

provide services to the Fire District in exchange for monetary compensation in the amount of approximately \$63,699 for RY 2019. Commissioner Shane Bybee seconded. Motion carried.

CONSENT AGENDA: DISCUSSION/ACTION/RATIFICATION OF CORRESPONDENCE SENT ON BEHALF OF THE WHITE PINE COUNTY COMMISSION; APPROVAL OF PAYROLL FOR COUNTY ELECTED OFFICIALS; APPROVAL OF HR TRANSMITTAL FOR PAYROLL CHANGES; APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND

Commissioner Carol McKenzie advised of a check on the report made out to her for the Silver State Classic Challenge road race, as she worked on the ambulance for that event. Deputy District Attorney Bryan Pyle noted she could abstain from the vote on that item. Chairman Richard Howe entertained a motion for approval. Commissioner Gary Perea made a motion to approve the Consent Agenda; Commissioner Shane Bybee seconded. Motion carried 4:1 with Commissioner McKenzie abstaining from the vote.

#### NOTICE OF UNTIMED ITEMS

DISCUSSION/ACTION/APPROVAL TO BRIEFLY/TEMPORARILY CLOSE A SECTION OF THE GEORGETOWN RANCH ROAD ON JULY 4<sup>TH</sup>, 2018 FROM 5PM TO 10PM FOR THE NEVADA NORTHERN RAIL WAY FIREWORKS TRAIN

Following brief discussion, Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to temporarily close a section of the Georgetown Ranch Road on July 4<sup>th</sup>, 2018 from 5 PM to 10 PM for the Nevada Northern Rail Way Fireworks Train as requested. Commissioner Carol McKenzie seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF AN AMENDED INTRASTATE INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA DEPT. OF HEALTH & HUMAN SERVICES AGING & DISABILITY SERVICES DIV. AND WHITE PINE COUNTY TO CONTINUE TO PROVIDE SERVICES TO CHILDREN WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES IN WHITE PINE COUNTY

WPC Clerk Nichole Baldwin advised that this agency contacted her desiring to amend the contract, which the Commission recently approved. She cited the highlighted changes to the contract, which are included in the backup material. Deputy District Attorney Bryan Pyle reviewed the contract and felt there are some financial concerns in there. Finance Director Elizabeth Frances noted she had contacted the agency regarding the financial changes that were made in the amendment; to date she hadn't heard back from them. Commissioner Gary Perea made a motion to table this agenda item. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF MINUTES FROM THE FOLLOWING COUNTY COMMISSION MEETINGS:

May 9, 2018

Special May 21, 2018

Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve the May 9<sup>th</sup> and Special May 21<sup>st</sup> sets of Commission meeting minutes as presented. Commissioner Shane Bybee seconded. Motion carried.

#### PUBLIC COMMENT

Commissioner Gary Perea advised that he will be calling in to the 8:00 AM Special Commission meeting this Friday; WPC Clerk Nichole Baldwin reiterated the meeting time was changed from 10:00 AM to 8:00 AM.

Chairman Richard Howe advised that Vice-Chairman Shane Bybee will chair the special meeting on Friday as he won't be able to attend.

Commissioner Perea requested the District Attorney's Office to look into the Public Comment period, as Mr. George Chachas has repeatedly been told not to be repetitive during that time. Also, he continues to bring up issues that aren't in the purview of the County. He suggested written comments could be taken instead, and that Mr. Chachas is continually abusing his 3 minutes' time.

WPC Clerk Nichole Baldwin noted that June 20<sup>th</sup> is the deadline for agenda items to be submitted for the June 27<sup>th</sup> meeting.

It was noted that Mr. Jeremy Drew will be here from Research Concepts Institute (RCI) to update the Board on the Sage Grouse RMPA and EIS documents via a power point presentation.

**ADJOURNMENT**

At 12:26 p.m., Commissioner Steve Stork made a motion to adjourn. Commissioner Shane Bybee seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
WHITE PINE COUNTY  
STATE OF NEVADA

BY:

  
\_\_\_\_\_  
CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
WPC CLERK OF THE BOARD