

IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON MAY 23, 2018 IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Richard Howe, Chairman
Shane Bybee, Vice-Chairman
Carol McKenzie, Commissioner
Steve Stork, Commissioner
Nichole Baldwin, Clerk of the Board
Susan Lujan, Deputy Clerk

The Following Was Absent:

Gary Perea, Commissioner

County Officials

Kathy Ricci, Human Resources Director
Elizabeth Frances, Finance Director
Lance Gale, Airport Manager
Scott Henriod, WPC Sheriff
Lori Romero, Library/Sr. Center Director
Jennifer Farnworth, IT Specialist
Bill Calderwood, Public Works Director
Mike Wheable, District Attorney
Catherine Bakaric, WPC Treasurer
Megan Brown, Aquatic Center Director
Brad Christiansen, Building Inspector

Also Present

Chris Hanefeld, BLM
Bob Terhune, American Legion/VFW
Brianna Hedges
Mark Crouter, KGHM
Michael Beaudoin, NDF-Nv. Network FAC
Brandon Whipple, CORE Construction
Travis Godon
Tony Gilbert, WPCFD
Alan Reed, Warren Reed Insurance
William Ward, WPCFD

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Chairman Richard Howe called the meeting to order at 9:02 a.m. WPC Clerk Nichole Baldwin led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Michael Beaudoin, with NDF, advised the Board of a new program, the Nevada Network of Fire Adapted Communities, for which he is the Coordinator. He explained they link communities to wildland fire and mitigation projects. They also pursue grant funding for installing fuel breaks, etc., with respect to the fires. He will be touring all the counties in Nevada, and is beginning with White Pine. He would like to give a more formal presentation later, and he left his card with WPC Clerk Nichole Baldwin.

At 9:05 a.m., Chairman Richard Howe recessed the regular Commission meeting and opened the Road Commission meeting. At 9:15 a.m., Chairman Richard Howe recessed the regular Commission meeting and opened the Liquor Board meeting. At 9:20 a.m., Chairman Scott Henriod adjourned the Liquor Board meeting. County Commission Chairman Richard Howe reconvened the regular Commission meeting.

ELECTED OFFICIALS

NICHOLE BALDWIN, COUNTY CLERK

DISCUSSION/ACTION/APPROVAL TO APPOINT BRIANNA HEDGES AS AN ALTERNATE TO THE LEPC AND THE WAC REPRESENTING THE ELY SHOSHONE TRIBE

WPC Clerk Nichole Baldwin advised that Ms. Brianna Hedges is requesting to be appointed as an alternate to the LEPC and the Water Advisory Committee, representing the Ely Shoshone Tribe. She explained that they've had a recent turnover and this is to fill that position. Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to appoint Brianna Hedges as an alternate to the LEPC and the Water Advisory Committee representing the Ely Shoshone Tribe as requested. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL TO SET A SPECIAL COUNTY COMMISSION MEETING ON FRIDAY, JUNE 15, 2018 TO APPROVE THE CANVASS OF THE VOTE FROM THE 2018 PRIMARY ELECTION

Clerk Baldwin is asking the Board to discuss and perhaps approve this; she explained that June 12<sup>th</sup> is the election, June 13<sup>th</sup> is the regular Commission meeting, and she needs to have the Canvass of the Vote approved within 7 days following the election. During the discussion, it was noted that Chairman Richard Howe won't be here, but Vice-Chairman Shane Bybee could chair that meeting. Commissioner Bybee requested that unless there's a real emergency, that agenda be kept minimal. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to set a special County Commission meeting on Friday, June 15, 2018 to approve the Canvass of the Vote from the 2018 Primary Election. Commissioner Shane Bybee seconded. Motion carried.

At this time, Chairman Richard Howe recessed the regular Commission meeting and opened the Special Fire Commission meeting. At 12:10 p.m., Chairman Richard Howe adjourned the Special Meeting of the White Pine County Fire Protection District to reconvene the regular Meeting of the White Pine County Commission.

PUBLIC HEARINGS

PUBLIC HEARING on the County's intent to abate through demolition two dangerous structures in McGill pursuant to section 302 of the Uniform Code for the Abatement of Dangerous Buildings, as adopted by incorporation under White Pine County Code 14.05.010, identified as and located at 23 Avenue C, McGill, NV, APN 004-153-01, and Storage Units located behind McGill-Ruth Sewer and Water District, 31 Fourth Street, McGill NV, APN 004-054-06 to be paid out of budgeted Abatement fund. All notices of service pursuant to 401.3 of the Uniform Abatement Code and return receipt from homeowner are attached herein. Opportunity for homeowner to appeal decision of demolition and discussion of abatement in lieu of demolition being presented. Pursuant to NRS 244.3605(5), the County reserves the right to make the costs of demolition incurred by the County a special lien assessment against the property.

Chairman Richard Howe asked for Public Comment; there was none.

APPEAL HEARING on the County's intent to abate through demolition two dangerous structures in McGill pursuant to section 302 of the Uniform Code for the Abatement of Dangerous Buildings, as adopted by incorporation under White Pine County Code 14.05.010, identified as and located at 23 Avenue C, McGill, NV, APN 004-153-01, and Storage Units located behind McGill-Ruth Sewer and Water District, 31 Fourth Street, McGill NV, APN 004-054-06 to be paid out of budgeted Abatement fund. All notices of service pursuant to 401.3 of the Uniform Abatement Code and return receipt from homeowner are attached herein. The opportunity for the homeowner to appeal the decision of demolition and discussion of abatement in lieu of demolition was previously allowed. Pursuant to NRS 244.3605(5), the County reserves the right to make the costs of demolition incurred by the County a special lien assessment against the property.

District Attorney Mike Wheable advised that there is a requirement that this Board is a quasi-judicial Board in this particular type of case, which allows appeals to be made. This gives the public the right to hear the appeals. He asked Building Inspector Brad Christiansen if any appeals had been received on these properties; Inspector Christiansen replied none were received.

DISCUSSION/ACTION/APPROVAL to authorize the building department to move forward with demolition of two dangerous structures in McGill pursuant to section 302 of the Uniform Code for the Abatement of Dangerous Buildings, as adopted by incorporation under White Pine County Code 14.05.010, identified as and located at 23 Avenue C, McGill, NV, APN 004-153-01, and Storage Units located behind McGill-Ruth Sewer and Water District, 31 Fourth Street, McGill, NV, APN 004-054-06 and to authorize the Building Dept. to immediately put out for bid the demolition services. Said abatement to be paid out of budgeted Abatement fund in the appropriate fiscal year. All notices of service pursuant to 401.3 of the Uniform Abatement Code and return receipt from homeowner are attached herein. The opportunity for the homeowner to appeal the decision of demolition and discussion of abatement in lieu of demolition was previously allowed.

Pursuant to NRS 244.3605(5), the County reserves the right to make the costs of demolition incurred by the County a special lien assessment against the property.

Chairman Richard Howe asked if there were any comments or questions on this. District Attorney Mike Wheable advised that as to the 23 Avenue C address, this Board already authorized the Building Dept. to move forward; this is just to note there were no appeals and requesting the Board to approve. He noted that the homeowner of 23 Avenue C, McGill, has contracted with a local contractor to demolish it himself; however, it must be completed by June 30<sup>th</sup>. If the demolition isn't done by that time, then the District Attorney can have it put out to bid to have it done during July. Continuing on with the storage sheds behind the McGill-Ruth Sewer/Water District Office, D.A. Wheable noted that one person thought he had ownership of those and then sent a letter indicating he didn't own them after all, they've just been using them for a long time. He advised a motion is needed from the Board to authorize the Building Inspector to move forward. Commissioner Carol McKenzie made a motion to agree with the owner of the 23 Avenue C property to go forward with the demolition, and if that isn't completed by June 30<sup>th</sup> then the County would demolish it and advertise to have that done; and for the storage sheds behind the McGill-Ruth Sewer/Water District on 4<sup>th</sup> Street, the County will advertise to have them demolished. Commissioner Shane Bybee seconded. Motion carried.

### INSURANCE RENEWAL PROPOSALS

#### DISCUSSION/ACTION/APPROVAL OF RENEWAL PROPOSALS FOR WHITE PINE COUNTY EMPLOYEES HEALTH/DENTAL/VISION AND LIFE INSURANCE PLANS BY THE LEAVITT GROUP, BROKER OF RECORD

This was discussed in conjunction with the agenda item under the Special Fire Commission. The discussion is repeated below: Mr. Jeff Hyde, Account Executive for the Leavitt Group, the County's broker of record, advised of lower rates this year for the County. He explained that our employees didn't have many claims; also, they met with many retirees in the plan, who as individuals they received better coverage and less out-of-pocket expenses. He added that also changed our demographics, which were reduced. Mr. Hyde presented the spreadsheet showing the 3 plans, which he briefly reviewed for the Board; he noted that 30% of the County employees are on the base plan, over 50% are on the middle plan buy-up, and the remaining employees are on the first plan buy-up. He covered the dental insurance; it was a rough year, the renewal rate was 19% but that was negotiated down to 11% with Ameritus. He noted there is one plan offered outside the County for the dental. For the vision insurance, there was just a very minimal increase; he noted we're starting our 3<sup>rd</sup> year with Metlife vision. The increase amounted to just 28 cents, it was noted. The Board thanked Mr. Hyde for his informative review. Chairman Richard Howe entertained a motion for approval. Commissioner Carol McKenzie made a motion to renew the proposal for White Pine County Employees' health/dental/vision and life insurance plans by the Leavitt Group. Commissioner Steve Stork seconded. Motion carried.

### ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS

#### COUNTY COMMISSION

##### RICHARD HOWE, COMMISSION CHAIRMAN

#### DISCUSSION/UPDATE ON THE SPECIAL MAY 30<sup>TH</sup> COUNTY COMMISSION MEETING FOR THE PURPOSE OF INTERVIEWING HUMAN RESOURCE DIRECTOR CANDIDATES

Chairman Richard Howe advised there will be a special meeting for the interviews and selection of a Human Resources Director. There will be 6 applicants for the position; the process will commence at 9:00 a.m. on Wednesday, May 30<sup>th</sup>.

#### ELECTED OFFICIALS

##### CATHERINE BAKARIC, TREASURER

#### DISCUSSION/ACTION/RATIFICATION OF THE AMENDED TAX BILL

WPC Treasurer Catherine Bakaric shared some good news with the Board: The old Central Ely School has been sold! However, she miscalculated and we will have to write off some taxes on that, so she is bringing this forward; the amount in error was \$125.10. The school sold for \$13,200. An out-of-town investor, Mr.

Jeremy Lilly, apparently has some plans for that property. She is requesting this amended tax bill be ratified. Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to ratify the amended tax bill as requested. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE RETURN OF SALE OF REAL ESTATE**

WPC Treasurer Catherine Bakaric advised this is an annual occurrence, following the tax sale; she noted 7 parcels weren't sold. Some of those are located in McGill and Ruth, and are "raw land;" there is also one in Ely. The good news, she advised, was that the old Central Ely School had sold, as well as the property on 4<sup>th</sup> Street in McGill. The McGill property—a mobile home—was on the list for over 5 years, and it sold for \$9,900. She cited the spreadsheet in the backup materials listing the properties, and she's requesting the Board to approve the return of sale of the real estate. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the return of sale of real estate, as requested. Commissioner Carol McKenzie seconded. Motion carried.

**DEPARTMENT HEADS**

**LORI ROMERO, SENIOR PROGRAM ADMINISTRATOR**

**DISCUSSION/ACTION/APPROVAL OF THE NEVADA AGING & DISABILITY SERVICES DIVISION GRANT APPLICATION IN THE AMOUNT OF \$19,220 WITH A \$3,392 MATCH FOR CONGREGATE MEALS**

Library/Sr. Center Director Lori Romero advised that each year this Division does a non-competitive grant application; this is the 2<sup>nd</sup> year of our existing 2-year grant. She noted the match comes out of their tax override. Following brief discussion, Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve the Nevada Aging & Disability Services Division grant application for \$19,220 with a \$3,392 match for Congregate meals. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE NEVADA AGING & DISABILITY SERVICES DIVISION GRANT APPLICATION IN THE AMOUNT OF \$42,400 WITH A \$7,483 MATCH FOR HOMEBOUND MEALS**

Director Romero advised this grant is the same, but it's for the Homebound meals. She added the match for this also comes out of their tax override. Also, the Nv. Division for Aging will be doing their financial audit of the Nutrition Center on June 6<sup>th</sup>, for the Board's information. Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve the Nv. Aging & Disability Services Division grant application for \$42,400 with a \$7,483 match for Homebound meals as requested. Commissioner Carol McKenzie seconded. Motion carried.

**MEGAN BROWN, AQUATIC CENTER DIRECTOR**

**DISCUSSION/ACTION/APPROVAL ON THE WHITE PINE AQUATIC CENTER'S INVOLVEMENT IN AND ASSISTANCE TO THE LOCAL AYSO SOCCER PROGRAM RUN BY STEPTOE VALLEY SOCCER CLUB VOLUNTEERS**

Aquatic Center Director Megan Brown explained that their software controls all the funds that come in and are to be disbursed. Currently the program is \$17.50/person; however, this year the cost will go up to \$20.00/person. The Aquatic Center is proposing the County to be the sponsor of the soccer team instead; she cited the backup materials on this. She continued that the County's insurance will cover the soccer club program; training can be done through webinars. She explained the referee training procedure, etc. Background checks will be done by the County, etc., and she noted the differences between what is currently done and how it would change if the County was to sponsor this group. Basically, then, the Steptoe Valley Soccer Club volunteers would have control of the program and the funds could be kept here locally, rather than sending it out to the AYSO organization. A contract would be needed between the Steptoe Valley Soccer Club and White Pine County to use the equipment and then decide on the services and how they would be split, as she explained. She pointed out this would enhance our local businesses and become part of our revenue base; this would also make the Aquatic Center a "one-stop-shop" for recreation, to register kids for both swimming and soccer activities.



She noted the pros and cons for this are included in the backup. Commissioner Steve Stork asked District Attorney Mike Wheable if the Board could act on this, as agendaed; D.A. Wheable noted that taking the monies in is the same as for funds coming in at the pool, and liability-wise there are no concerns. Chairman Richard Howe doesn't want the County taking over any sport; AYSO has funds, they run their own program, like the White Pine Little League he noted for comparison. He felt that putting us out there as a "go to" place for any time puts the County in a position whereby everyone else could do the same thing. By accepting this, he felt avenues would open up for bad things to happen; he doesn't want the County to be the organizer/front person for any athletic or any other group, in his opinion. Commissioner Shane Bybee also has a concern with this; we had AYSO and we first we were going to assist, and now we're talking about taking it over? Director Brown noted that many counties do this, "it's typical of what larger counties are doing for their residents." She offered to contact those counties and bring information on how they are doing this, back to the Board. Commissioner Bybee noted for the record, though, that he does like the "one-stop-shop" for the convenience of the parents and the kids; he just wants more information on this. Finance Director Elizabeth Frances wished clarified for the record that students enrolling pay \$20.00; is this the County revenue, or the Steptoe Valley Soccer Club revenue, collected by the County on behalf of the Club? Director Brown noted that the \$20.00 would come to the County, a portion of which would be used to lease the equipment. The remainder would go to the Club for uniforms, new equipment, etc. She noted there would be roughly 250-300 participants in the Soccer Club; she felt the majority of funds coming in could be set aside to be used for our County parks. She added this is a better time to take this on rather than during the Summer, as this could be more easily set up prior to the Summer Swim Season. The Board thanked Director Brown for her information.

BRAD CHRISTIANSEN, BUILDING OFFICIAL

DISCUSSION/UPDATE ON THE RESOLUTION OF THE ISSUE WITH NORRIS HENDRIX'S ADDRESS IN LUND AND HOW SIMILAR ISSUES WILL BE ADDRESSED IN THE FUTURE

Building Official Brad Christiansen advised that Mr. Hendrix' address was done correctly; however, his neighbors' weren't. Those have since been readdressed and the houses on that street have been corrected; notices also were sent out to those people with their correct addresses. He added those were given to the WPC Assessor's office, and they will ensure the correct addresses get to the Lund Fire Dept. and also the Lund Town Council. Commissioner Carol McKenzie advised she will meet with Official Christiansen and clarify some related questions that she had as well. It was noted no action is needed on this.

LANCE GALE, AIRPORT MANAGER

DISCUSSION/ACTION/APPROVAL TO PUT HANGAR #2 OUT FOR A SECOND ROUND OF BIDS

Airport Manager Lance Gale advised there was no bid awarded for Hangar #2, other than one oral bid, and that person ended up not bidding after all. He has been working with the District Attorney on this, and is asking for some direction. He suggested that if 2-3 people could share the hangar, perhaps the bid could be reworded and sent out again, with a better response. He noted there were a few people who said they wished it had been that way, then they would have bid on it. Commissioner Carol McKenzie asked if there was room in that hangar for more planes; Manager Gale noted there's room for 3-4 planes. The minimum bid of \$300 per month was set from prior figures, as he related. He added the lease would be for 5 years; also, renting it out on a nightly basis, the fee would be \$300.00 as well. Manager Gale noted the American MedFlight and Ely Jet Center have already requested to rent out that hangar. D.A. Wheable advised we're trying to get this going, and having the space available over the next few years, especially with the advent of the Air Races, would be paramount to us. While it may not appear to be in the County's best interests, he added, it would be pretty much guaranteed revenues coming in. During the discussion, D.A. Wheable noted that a new resolution could be crafted showing this would be in the best interest of the County, and also readdressing the fees. Perhaps some information could be obtained on what other counties are doing to address the overnight airplane lodging, he noted. In reply to a query from the Board, if other planes went into this hangar, it would open the space up for someone else, which would be valuable during this year's Air Races event. Commissioner Steve Stork proposed that we just try this for a few months, to see if we can make any money on this. D.A. Wheable advised he would work with Manager

Gale on this, and agreed that perhaps having this as an experiment for a year might be beneficial. Commissioner Steve Stork felt the Airport Advisory Board could be requested to do a canvass of the rates around the State. Following further discussion, Chairman Richard Howe entertained a motion to approve a second round of bids, per advice from D.A. Wheable. This died for lack of a motion.

DISCUSSION/ACTION/APPROVAL OF A QUOTE(S) FOR SERVICES FROM COMMEMORATIVE AIR FORCE TO PROVIDE AN N3M AND AN L-19 AIRCRAFT WITH PERSONNEL FOR \$4,000 AND/OR CAF/NEVADA WING AIRCRAFT WITH PERSONNEL AND PHOTOGRAPHY SERVICES FOR \$2,250 FOR A TOTAL OF \$6,250

Airport Manager Lance Gale advised this was presented last Thursday during the Air Race Committee meeting; he noted these displays are provided at less cost to the County than is usual. These are old military planes; they will be on display, and will offer rides once the Air Races are over. He added they go to all of the Air Shows in the United States. For the Board's information, for the photographs, they put out competitive bids and all of them stated that could NOT take a picture of an aircraft going 200 mph, except for this company. He cited a picture of a pair of aircraft going 400 mph that this firm had taken successfully. He noted they will be taking photos of the races, "anything in the air;" and also recalled the Board had already passed a resolution pertaining to the taking of photographs during County events. Manager Gale also addressed the "Air Boss," explaining that the Air Boss controls all the air traffic during the event, it's part of the FAA requirements. Whereas in the budget an estimate for Air Boss services was for over \$6,000, we received bids from \$4,000-11,000 for that service. However, as he continued to explain, the Air Boss is part of the package; so for the \$6,000 we get the Air Boss, photographs, and display of the old military planes. Also, he noted the Air Boss we will have, does the Reno Air Races as well. D.A. Wheable added that future advertising for this event is also included; Commissioner Shane Bybee felt we would be getting a \$30,000 value in services, for the \$6,000. Finance Director Elizabeth Frances confirmed for the Board that the \$6,000 has already been budgeted for this. She asked Mr. Alan Reed if they would need an additional Certificate of Insurance naming the County as the additional insured; he confirmed this, and also they have to provide their evidence of liability. Chairman Richard Howe was pleased; he advised that he wasn't convinced earlier, but he is now. It was further clarified that the photographs that will be taken will belong to White Pine County. D.A. Wheable suggested the motion should also provide consent to the use of taking the pictures. Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to approve the quotes for services from the Commemorative Air Force to provide an N3M and an L-19 aircraft with personnel for \$4,000 and the CAF/Nevada Wing Aircraft with personnel and photography services for \$2,250 for a total of \$6,250. Commissioner Steve Stork seconded. Motion carried.

DISCUSSION/UPDATE ON THE 2018 AIR RACES

Airport Manager Lance Gale noted this is the last Commission meeting prior to the Air Races; he asked the Board if there were any questions. The insurance was the big question, for \$5 million liability; he confirmed that the check is in the WPC Treasurer's office, on hold. He explained that on June 5<sup>th</sup> he has to get three different weather forecasts to cover the next 12 days, in Elko, Las Vegas, and Reno. If everything looks good weatherwise for the event, those forecasts are attached to the policy; it will be bound, and then we're insured. He added that we also have 48 hours to call off the event if the weather is bad. He continued that Tuesday everyone would arrive and there will be a mass briefing with the EMS, security, etc. at 8:00 p.m. Every morning at 7:00 a.m. all the volunteers will be briefed; he noted we currently have 325 volunteers, but we need 25 more! He added that the pilots will be briefed by the Air Boss. The FAA has looked at everything, they're pleased, everything looks good; there was one minor adjustment, in that the race course had to be moved slightly away from the crowd. Manager Gale also noted this will be a right-handed course; every other air race around the world has been left-handed. For the races, he noted there will be from 6-8 aircraft at a time going 250 feet up in the air; they will race from 9:30 a.m. until 3:30 p.m. He explained other details on the schedule; in future events, more classes of planes will be included. He reported that on May 9<sup>th</sup> a table discussion was held with key personnel, with all the notes forwarded to the FAA; he noted the FAA was "amazed" with the level of details that are being discussed for this event! Manager Gale advised that the "mock disaster" went off very well with the plane "accident" and the grandstand "accident," so there were actually 2 "mock disasters" that were held. He

noted that Pit Passes are available; the Pit will be located at the south end of the hangar, and there will be a bus running every 15 minutes for the Pit attendees; he noted that while the races themselves are being held, the Pit will be emptied out, for safety reasons! Air Balloon rides will be held and the White Pine Rodders will be on display; the gliders that will be here will also be flying. There will be a showing of the "1949 Haylift" movie, a historical event that took place here in Ely. Air Races will occur 4 times daily, he noted. There will be a Ghost Train ride, and the Renaissance Village will host a banquet on that Thursday evening. He continued to report that three T-6's are coming from Fallon AFB, plus two '51 Mustangs from Oregon. He noted that every day after the races, the Airport will open for general aviation, and the general public can fly for 25 minutes. All the vendors will collect their proper fees, with the assistance of the RSVP; the monies will be collected daily. Tickets are available through eTix or at the gate; currently, as of last week, over 500 tickets were sold. Tickets are \$45.00 for one day's admission, including \$35.00 for the gate plus \$10.00 to park; those prices are through eTix, he clarified. Finance Director Elizabeth Frances had a concern for overall safety due both to the size of the event and the number of people who will be coming in; Mr. Reed noted that he's been learning about air races, the leadership behind the organization and how they are run. He felt one big issue is the venue layout; the biggest complaints in the past have been parking issues and restroom facilities. The biggest, of course, is the air event itself; he noted "it falls on the local leadership as to how well it's put together." Security and fencing are the important factors, he felt; he indicated that Manager Gale is going in the right direction and feels that things are beginning to fall into place. Manager Gale noted the Sheriff's Dept. has contracted with us with respect to safety issues in this event; also NDOT has provided 485 orange cones to be set up so no one traveling on the highway could pull off to the side of the road. There will be reader boards, "No Pedestrian" signage, etc. for security; there will be 27 Security personnel working 24/7. The FAA will also have representatives present during the event, it was noted. He continued that there is 2,000 feet of fencing—donated!—to keep people away from the race area, and also around the parking area with their cones. For the Board's information, those were issues that had to be addressed with NDOT prior to their approval. Wheeler Machinery donated their equipment for 7 days for this event, and while there was a fee for which our volunteers worked 24/7 to get all the prep work done at the RV Park, Parking Area, etc. it only amounted to \$3,000 instead of \$18,000. The Board thanked Manager Gale for this update.

DISCUSSION/ACTION/APPROVAL TO START THE JUNE 13<sup>TH</sup> REGULAR COMMISSION MEETING LATER IN THE DAY TO ALLOW COMMISSIONERS TO BE PRESENT FOR OPENING CEREMONIES AT THE AIR RACES

Manager Gale requested that as this is a County event, he would like the Commissioners to come to the Opening Ceremonies. He noted there will be many dignitaries present, and it's only fitting the Commissioners should be there, too! The Opening Ceremonies will include the National Anthem; that day is slated to be the Air Force Recognition Day (Wednesday); two military Generals will be in attendance; and then there will be planes practicing in order to qualify. Following brief discussion, Commissioner Carol McKenzie made a motion to start the June 13<sup>th</sup> regular Commission meeting at 10:00 a.m. Commissioner Shane Bybee seconded. Motion carried.

KATHY RICCI, HUMAN RESOURCES DIRECTOR

DISCUSSION/ACTION/APPROVAL TO EXTEND THE RETIREMENT DATE FOR HUMAN RESOURCES DIRECTOR KATHY RICCI UNTIL A REPLACEMENT IS HIRED AND TRAINED FOR THE HR DIRECTOR POSITION

Human Resources Director Kathy Ricci advised her initial retirement letter had a tentative date of June 8<sup>th</sup>; if the Board wishes her to stay longer, she had that approved by PERS and that could be done. She did note that her initial request stipulated no later than July 13<sup>th</sup>. Also, if her time exceeds June 30<sup>th</sup>, it will skew the budget for the payout and wages; she had discussed this with Finance Director Elizabeth Frances, and this is for the Board's information. Director Frances confirmed there could be some overlap of wages/salary if two people are working, but there is adequate fund balance to cover that. She added a resolution could be done to appropriate funds if necessary. Commissioner Shane Bybee advised he appreciated all her hard work very much. Chairman Richard Howe entertained a motion to approve. Commissioner Steve Stork made a motion to extend

the retirement date for Human Resources Director Kathy Ricci until such time as we get someone hired and trained. Commissioner Shane Bybee seconded. Motion carried.

#### DISCUSSION/UPDATE ON THE HIRING OF A HUMAN RESOURCES DIRECTOR

Director Ricci advised that the earlier agenda item provided for interviews of the candidates to be on May 30<sup>th</sup>; that agenda will be going out today. She noted there are 6 applicants for the position of Human Resources Director. District Attorney Mike Wheable recommended that the applicants who submit their materials do not go out to the public/Commission as it isn't properly agendaed to allow for that. However, it was noted that if those materials are all provided today, they may be included; the important thing is that they would need to be both in the backup for the Board and included for the public at the same time. Chairman Richard Howe felt that just drawing names for the order of the interviews would be sufficient at that time.

#### DISCUSSION/UPDATE ON THE HIRING OF A NEW FIRE CHIEF AND AN EMERGENCY MANAGEMENT DIRECTOR

Chairman Richard Howe advised this had been addressed during the Special Fire Commission meeting, as well as the agenda item below. Director Ricci noted that we are advertising inhouse and locally. Chairman Howe commented that we have an Interim District Fire Chief right now, and we need someone on staff as soon as possible. He advised of the short timeframe, noting that the fire season is coming up fast and we need someone in place, in his opinion. Following discussion, the direction is for Director Ricci to readvertise for the Emergency Management Director position and also for the Fire Chief, to have the interviews during the meeting of June 13<sup>th</sup> and possible selection on June 27<sup>th</sup>, per advice of D.A. Wheable.

#### DISCUSSION/ACTION/APPROVAL TO COMBINE THE EMERGENCY MANAGEMENT POSITION WITH THE FIRE CHIEF POSITION TO PROCESS THOSE CANDIDATES WHO HAVE THE POTENTIAL BACKGROUND IN EMERGENCY MANAGEMENT AND GRANT WRITING ALONG WITH ADVERTISING THE POSITION FOR FIRE CHIEF AND EMERGENCY MANAGEMENT DIRECTOR

This was also opened during the Special Fire Commission. Per advice of District Attorney Mike Wheable, Chairman Richard Howe entertained a motion for approval. Died for lack of motion.

#### ELIZABETH FRANCES, FINANCE DIRECTOR

#### DISCUSSION/ACTION/APPROVAL OF THE FY2019 RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY INSURANCE POOL AND APPROVAL FOR PAYMENT FROM FY2019 FUNDS IN THE AMOUNT OF \$318,315.50

Mr. Alan Reed, reported there's lots of stability in the POOL; he listed the underwriters are the same as have been in the past. There's no cost to the entities for \$10 million in coverage at a \$2 million premium, he noted. The same thing is here for the County as was for the Fire Commission, pertaining to the disasters which drove the increases in insurance rates for all public entities. He noted the property portion of their policies only had a 10% rate increase, due to our excellent history; other entities had a 25% increase across the board. Mr. Reed noted the big issues being addressed are loss control and grant programs, along with cyber liability. The POOL now funds cyber assessments in the different entities, at no charge. Also paramount are vulnerability assessments in the schools. There is a Resources for Living Program, which helps public entity employees and dependents with life stress concerns, such as some emotional or addiction issues; they help those people get into programs to assist them with those issues. He continued to cite a list of services that POOL provides, such as thermographic imaging; in Loss Control Depts., they are able to take an inside look at buildings with respect to wiring and potential fire hazards, etc. Building insurance and contents insurance are up 2% from last year; vehicles and payroll are down, and that worked out well for the County. He commenced to review the Summary section, noting the important ones such as Cyber Security. He noted that the County's average insurance claims have dropped greatly over the past 10 years, confirming our good stability in terms of claims count. Following his brief review, Chairman Richard Howe commended him on his informative report. Chairman Howe entertained a motion to approve. Commissioner Steve Stork made a motion to approve the FY2019 renewal



proposal from the Nevada Public Agency Insurance Pool and approval for payment from FY2019 funds in the amount of \$318,315.50. Commissioner Shane Bybee seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF THE FY2019 RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY COMPENSATION TRUST AND APPROVAL FOR PAYMENT FROM FY2019 FUNDS AT THE RATES OUTLINED IN THE BACKUP MATERIALS**

Mr. Alan Reed cited the assessment worksheet for Worker's Compensation and noted that all the base rates have gone down 6.47%, due to overall good loss records for PACT. He reiterated the HeartLung decrease of 26%, which he reported during the Fire Commission meeting earlier. Based on the same number of employees and payroll, he noted the 26% decrease affected both the regular Workers' Compensation and the Sheriff's Dept. Following his brief report, the Board thanked him for his information. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve the FY2019 renewal proposal from Nevada Public Agency Compensation Trust and approval for payment from FY2019 funds at the rates as outlined in the backup materials. Commissioner Shane Bybee seconded. Motion carried. Commissioner Shane Bybee also commented that he's compared these rates to his own business, and the County is getting a great deal.

**DISCUSSION/ACTION/APPROVAL OF MONTHLY FINANCIAL REPORTS FOR APRIL 2018**

Finance Director Elizabeth Frances cited the reports are in the usual format; she provided the Cash Flow reports to the Board. She advised the CTX is running a bit behind, and explained the difference between the budget and cash is the timing; there's no real concern there. Also, the negative amount showing for investments are due to unrealized losses. Nothing has been received to date from PILT/State, either. Following brief discussion, Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the monthly financial reports for April 2018. Commissioner Carol McKenzie seconded. Motion carried.

**DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2018-25 TO AUGMENT THE GOLF COURSE SPECIAL REVENUE FUND IN THE AMOUNT OF \$65,000 TO ALLOW FOR THE PURCHASE OF 25 GOLF CARTS AT A COST OF \$2,600 EACH FOR A TOTAL OF \$65,000**

Finance Director Elizabeth Frances advised this is the resolution authorizing taking the monies out of the Contingency Fund and transferring it over to the Golf Course Special Revenue Fund, which the Board had previously approved. Commissioner Shane Bybee made a motion to approve Resolution 2018-25 to augment the Golf Course Special Revenue Fund for \$65,000 to allow for the purchase of 25 golf carts at a cost of \$2,600 each, for a total of \$65,000. Commissioner Carol McKenzie seconded. Motion carried.

**CONSENT AGENDA: DISCUSSION/ACTION/RATIFICATION OF CORRESPONDENCE SENT ON BEHALF OF THE WHITE PINE COUNTY COMMISSION; APPROVAL OF PAYROLL FOR COUNTY ELECTED OFFICIALS; APPROVAL OF HR TRANSMITTAL FOR PAYROLL CHANGES; APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND**

Chairman Richard Howe entertained a motion for approval. Commissioner Shane Bybee made a motion to approve the Consent Agenda as presented. Commissioner Steve Stork seconded. Motion carried.

**NOTICE OF UNTIMED ITEMS**

**DISCUSSION/ACTION/APPROVAL OF THE INTRASTATE INTERLOCAL CONTRACT BETWEEN THE DEPT. OF HEALTH AND HUMAN SERVICES AGING & DISABILITY SERVICES DIVISION AND WHITE PINE COUNTY FOR SUPPORT SERVICES AND SERVICE COORDINATION FOR RESIDENTS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PURSUANT TO NRS 433 AND 435**

WPC Clerk Nichole Baldwin noted this contract has been coming to her directly through the email, and this has remained a constant annual contract for the past few years. She is requesting approval by the Board.

Finance Director Elizabeth Frances noted this is budgeted under Public Health, and is a relatively small amount, running from \$2,000-3,000. Chairman Richard Howe entertained a motion to approve. Commissioner Carol McKenzie made a motion to approve the intrastate interlocal contract between the Dept. of Health and Human Services Aging & Disability Services Division and White Pine County for support services and service coordination for residents with developmental and intellectual disabilities per NRS. Commissioner Steve Stork seconded. Motion carried.

Richard Howe, Chairman  
 Shane Bybee, Vice Chairman  
 Commissioner Gary Perez  
 Commissioner Carol McKenzie  
 Commissioner Steven M. Stork  
 Nichole Baldwin, Ex-officio Clerk of the Board

**White Pine County**  
**Board of County Commissioners**

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**Resolution Number 2018-25**

**Resolution to Augment the Golf Course Special Revenue Fund  
 in the Amount of \$65,000 to Allow for the Purchase of 25 Golf Carts  
 at a Cost of \$2,600 Each for a Total of \$65,000**

Whereas, at their May 9, 2018 meeting the White Pine County Commissioners approved Resolution 2018-24 decreasing the budget for General Fund Contingency and increasing the budget for General Fund Transfers Out to the Golf Course Special Revenue Fund in the amount of \$65,000 for the purchase of 25 golf carts at a cost of \$2,600 each; and

Whereas, it is necessary to properly adjust the budget in the Golf Course Special Revenue Fund to reflect the new and previously unbudgeted revenue of a Transfer In from the General Fund in the amount of \$65,000 and the increased expenditures for the new golf carts in the same amount; and

Now Therefore Be It Resolved that White Pine County shall adjust the budgets in the Golf Course Special Revenue Fund accounts as follows:

| Account           | Description                       | Increase |
|-------------------|-----------------------------------|----------|
| 380-000-38510-000 | Transfer In from the General Fund | \$65,000 |
| 380-504-53901-000 | Equipment Over \$5,000            | \$65,000 |

It is Further Resolved that the Finance Director shall forward the necessary documents to the Department of Taxation, State of Nevada.

Passed, adopted and approved the 23rd day of May, 2018.

Ayes: 4  
 Nays: —  
 Absent: 1

  
 Richard Howe, Chairman of the Board

ATTEST  
  
 Nichole Baldwin, Clerk of the Board

**DISCUSSION/ACTION/APPROVAL OF THE MINUTES FROM THE APRIL 25, 2018 COUNTY COMMISSION MEETING AND THE SPECIAL COUNTY COMMISSION MEETING HELD APRIL 27, 2018**

Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to approve the April 25, 2018 and the April 27, 2018 Commission minutes as presented. Commissioner Steve Stork seconded. Motion carried.

**PUBLIC COMMENT**

Commissioner Carol McKenzie advised that a veteran needs a ride to the doctor in Salt Lake City; there are many vets here in White Pine County who need to go for doctor's appointments. She stated that the former driver is now legally blind and can't drive; it would cost \$400 for someone to take care of this particular veteran's wife while he's gone. She noted we really need to look into getting this situation fixed. District Attorney Mike Wheable advised this should be placed on an upcoming agenda for discussion.

ADJOURNMENT

Chairman Richard Howe entertained a motion to adjourn the meeting at 12:39 p.m. Commissioner Shane Bybee made the motion; Commissioner Steve Stork seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
WHITE PINE COUNTY  
STATE OF NEVADA

BY:



CHAIRMAN

ATTEST:



WPC CLERK OF THE BOARD