

IN A SPECIAL MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON MAY 21, 2018 IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Richard Howe, Chairman
Shane Bybee, Vice-Chairman
Carol McKenzie, Commissioner
Steve Stork, Commissioner
Nichole Baldwin, Clerk of the Board
Susan Lujan, Deputy Clerk

The Following Was Absent:

Gary Perea, Commissioner

County Officials

Scott Henriod, WPC Sheriff
Kathy Ricci, Human Resources Director
Elizabeth Frances, Finance Director

Also Present

Travis Godon

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Chairman Richard Howe called the meeting to order at 9:00 a.m. Commissioner Steve Stork led the Pledge of Allegiance.

PUBLIC COMMENT

There was none.

DISCUSSION/UPDATE RELATED TO VARIOUS CHANGES/AMENDMENTS TO THE FY2019 TENTATIVE BUDGET FOR THE FINAL BUDGET INCLUDING ALL DEPARTMENTS AND FUNDS AS FOLLOWS: COMMISSION, CLERK, RECORDER INCLUDING SPECIAL REVENUE BUDGETS, ASSESSOR INCLUDING SPECIAL REVENUE BUDGET, TREASURER, ELECTIONS, INFORMATION TECHNOLOGY, FINANCE, HUMAN RESOURCES, DISTRICT ATTORNEY, JUSTICE OF THE PEACE-ELY INCLUDING SPECIAL REVENUE BUDGETS, DISTRICT COURT I INCLUDING SPECIAL REVENUE BUDGETS, DISTRICT COURT II INCLUDING SPECIAL REVENUE BUDGETS, JUDICIAL RELATED COSTS, JUVENILE PROBATION, JUVENILE DETENTION, BAILIFFS, JUDICIAL COURT SUPPORT, SHERIFF INCLUDING ADMINISTRATION, DETECTIVE, PATROL, JAIL, CORONER, DISPATCH AND TASK FORCE, FIRE, EMERGENCY MANAGEMENT, ECONOMIC DEVELOPMENT, BUILDINGS AND MAINTENANCE, PARKS MAINTENANCE, PUBLIC HEALTH, COOPERATIVE AGREEMENTS-ANIMAL CONTROL, COUNTYWIDE EXPENSES, LIBRARY, AIRPORT OPERATING, NATURAL RESOURCES, TRANSFERS, CONTINGENCY, AGRICULTURAL DISTRICT, EMERGENCY MEDICAL SERVICES, AGRICULTURAL EXTENSION, SOCIAL SERVICES INCLUDING DONATIONS FUND, ROAD DEPARTMENT, AIRPORT CAPITAL IMPROVEMENT, CAPITAL IMPROVEMENTS, SB74 TAX FUND, TOWNS OF LUND, MCGILL & RUTH, SENIOR CENTER, INDUSTRIAL PARK, BUILDING & PLANNING, GOLF COURSE, AQUATIC CENTER INCLUDING SPECIAL REVENUE FUND, CHINA SPRINGS, CAMP SUCCESS AND ALL TRUST AND AGENCY FUNDS

Finance Director Elizabeth Frances provided a handout to the Board comprised of correspondence from the Nv. Dept. of Taxation indicating the tentative budgets for White Pine County, Lund, McGill, and Ruth are in statutory compliance. She next reviewed the 2-page document, "Tentative to Final Changes," which she noted were based on recommendations from the Commission. The General Fund tentative ending fund balance estimate, excluding the Net Proceeds, is \$2,613,672. Director Frances proceeded down the list, indicating deletions/additions/eliminations/reductions, etc. as noted. After these were taken, the revised General Fund ending fund balance for the final budget was \$3,065,765, an increase to the ending fund balance of \$452,092.



STATE OF NEVADA  
DEPARTMENT OF TAXATION

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BRIAN SANDOVAL  
Governor  
JAMES DEVOLLO  
Chair, Nevada Tax Commission  
WILLIAM D. ANDERSON  
Executive Director

May 7, 2018

Elizabeth Frances, Finance Director  
White Pine County  
297 Nevada Northern Rail Way Ste  
Ely, NV 89301

Re: Tentative Budget – FY 2019  
Dear Ms. Frances:

The Department of Taxation has examined NRS 354.596 (5) and we find it to be Code.

If you have any questions regarding 2027, or by e-mail at [sulewis@tax.state.nv.us](mailto:sulewis@tax.state.nv.us)

Sincerely,  
  
Susan M. Lewis, Budget Analyst  
Department of Taxation  
Local Government Finance

April 24, 2018

Elizabeth Frances, Finance Director  
Lund Town  
297 Nevada Northern Rail Way Str  
Ely, NV 89301

Re: Lund Town Tentative Budget  
Dear Ms. Frances:

The Department of Taxation has examined NRS 354.596 (5) and we find it to be Code.

If you have any questions regarding 2027, or by e-mail at [sulewis@tax.state.nv.us](mailto:sulewis@tax.state.nv.us)

Sincerely,  
  
Susan M. Lewis, Budget Analyst  
Department of Taxation  
Local Government Finance

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BRIAN SANDOVAL  
Governor  
JAMES DEVOLLO  
Chair, Nevada Tax Commission  
WILLIAM D. ANDERSON  
Executive Director

May 7, 2018

Elizabeth Frances, Finance Director  
McGill Town  
297 Nevada Northern Rail Way Ste  
Ely, NV 89301

Re: McGill Town Tentative Budget  
Dear Ms. Frances:

The Department of Taxation has examined NRS 354.596 (5) and we find it to be Code.

If you have any questions regarding 2027, or by e-mail at [sulewis@tax.state.nv.us](mailto:sulewis@tax.state.nv.us)

Sincerely,  
  
Susan M. Lewis, Budget Analyst  
Department of Taxation  
Local Government Finance

STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>  
1530 College Parkway, Suite 115  
Carson City, Nevada 89708-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4500 Klatska Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 887-8989  
Fax: (775) 888-1303

LAS VEGAS OFFICE

HERNDON OFFICE

Phone: (775) 684-2000



BRIAN SANDOVAL  
Governor  
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Web Site: <http://tax.nv.gov>  
1550 College Parkway, Suite 115  
Carson City, Nevada 89708-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
565 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

RENO OFFICE  
4500 Klatska Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 887-8989  
Fax: (775) 888-1303

HERNDON OFFICE  
2550 Pease Verde Parkway, Suite 100  
Henderson, Nevada 89074  
Phone: (702) 488-2300  
Fax: (702) 488-2377

April 24, 2018

Elizabeth Frances, Finance Director  
Ruth Town  
297 Nevada Northern Rail Way Ste 1  
Ely, NV 89301

Re: Ruth Town Tentative Budget – FY 2019  
Dear Ms. Frances:

The Department of Taxation has examined your fiscal year 2019 tentative budget pursuant to NRS 354.596 (5) and we find it to be in compliance with law and the Nevada Administrative Code.

If you have any questions regarding the above, please feel free to contact me at 775-684-2027, or by e-mail at [sulewis@tax.state.nv.us](mailto:sulewis@tax.state.nv.us).

Sincerely,  
  
Susan M. Lewis, Budget Analyst  
Department of Taxation  
Local Government Finance

Director Frances indicated that the ending fund balance amounts to only 19.6%, rather than the 25% of where we should be. During the first meeting in September she suggested we could revisit this and find ways to build that back up to the 25%, which we need to maintain. Chairman Richard Howe pointed out we're still way above what the State actually requires, and we're doing a great job with this. Director Frances continued to explain the Special Revenue Funds on the list which were mostly decreased, but a few were increased: EMS, Public Transit, Fire District, Aquatic Center and the Narcotic Task Force Funds. There will also be a few funds opened as indicated at the bottom of Page 2, in preparation for making changes to the Chart of Accounts; some are being reopened, others are being reassigned, as she explained. Those changes will make it easier to read the budget reports, it was noted. Resolutions will be prepared for the Board's approval in order to formally open those funds. WPC Sheriff Scott Henriod voiced appreciation for Director Frances' work on this, "she articulates it all and brings it back so we can understand it."

At 9:23 a.m., Chairman Richard Howe recessed the Special Commission meeting and opened the Special Fire Commission meeting. At 9:34 a.m., Chairman Richard Howe recessed the Special Meeting of the White Pine County Fire Protection District to reconvene the Special Meeting of the White Pine County Commission.

FY 2018/2019 APPROVAL OF TENTATIVE BUDGETS

PUBLIC HEARING – The White Pine County Board of Commissioners will take public comment on the tentative budgets for the Fiscal Year 2018-2019 for White Pine County and the Towns of Lund, McGill, and Ruth.

Finance Director Elizabeth Frances cited the letters from the Nv. Dept. of Taxation showing we are in compliance, and the changes that are being proposed in going from the tentative to the final budget. In reply to a query from Chairman Richard Howe, there was no Public Comment on this Public Hearing.

DISCUSSION/ACTION – Approval of the FY 2019 Budgets for White Pine County and the Towns of Lund, McGill and Ruth as Outlined During the Public Budget Hearing.

Finance Director Elizabeth Frances advised the Commission that the Central Services Allocation for the Fire District will not have an adverse impact on this budget; it will have a net impact of s-o-, as she explained. We won't have to increase our budget for any reason based on that change to the Fire District. Following brief discussion, Chairman Richard Howe entertained a motion for approval. Commissioner Steve Stork made a motion to approve the FY 2019 budgets for White Pine County and the towns of Lund, McGill, and Ruth. Commissioner Carol McKenzie seconded. Director Frances requested the motions be amended to include changes as outlined during the meeting. Commissioner Steve Stork amended his motion as requested; Commissioner Carol McKenzie amended her second. Amended motion carried.

PUBLIC COMMENT

Chairman Richard Howe asked WPC Clerk Nichole Baldwin to request the Ely Times to run something concerning the Sample Ballots that were sent out, explaining why the WPC Sheriff position wasn't included in there; he felt that might alleviate the confusion that people are having. Clerk Baldwin noted that the Sheriff's position is Non-Partisan, and that position will be on the General Election Ballot in November. She added this happened a couple of years ago, as well.

ADJOURNMENT

There being no further business to discuss, Commissioner Steve Stork made a motion to adjourn. Commissioner Carol McKenzie seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF WHITE PINE  
STATE OF NEVADA

BY:

  
\_\_\_\_\_  
CHAIRMAN

ATTEST:

  
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WPC CLERK OF THE BOARD