

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, February 4, 2020

Time: 10:00 a.m.

Location: Ely Jet Center

Present: Tim Parish, Richard Barber, Airport Manager Lance Gale, Mike Coster (10:15), Commission Liaison Travis Godon

Also Present: Lori Romero, Secretary

CALL TO ORDER

Tim Parish called the meeting to order at 10:06 a.m.

COMMENTS FROM THE PUBLIC

1. *DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

January 14, 2020 – Richard Barber made the motion to approve the minutes. Tim Parish seconded the motion. All approved. Mike Coster abstained.

2. INFORMATION ONLY: Airport Usage Report

Tim Parish presented the Airport Usage spreadsheet. It was noted the increase in enplanements.

3. *DISCUSSION/FOR POSSIBLE ACTION: Elect a Chairman and Vice-Chairman for the Airport Advisory Board

Richard Barber indicated he would be interested in being the Chairman if the board could wait until April to make the change. Richard Barber made the motion to table this item until the April meeting. Tim Parish seconded the motion. All approved.

4. *DISCUSSION/FOR POSSIBLE ACTION: Regarding the Gate at the Entrance by Ely Jet Center and Signage

Tim Parish reported the UPS trucks had slowed way down. Lance Gale stated he had spoken with the UPS Supervisor and it must have worked. Tim suggested a stop sign be hung on the gate. Travis Godon stated having signage transfers the liability as well. Richard Barber made a motion to have Lance move forward with having the County install a stop sign on the gate. Tim Parish seconded the motion. All approved.

Mike Coster arrived at the meeting. (10:15)

7. INFORMATION ONLY: Update on ARFF Training and Certification

Richard Barber stated ARFF training is available in Montana. He referred to the military arrivals stating this was the only time ARFF is needed since there is no essential air service. Tim Parish stated most of the commercial companies such as UPS and the med flights using the airport require ARFF also. Lance Gale reported it is unfortunate the Inter-local Agreement with the City didn't include ARFF and the city isn't going to put up the funds for the training. Lance referred to Travis regarding getting someone certified. Travis offered to contact Fire District Chief Brett North to get an agenda item under the Fire Commission to discuss the ARFF certification.

10:20 – 10:30 Recess while Tim Parish left the meeting to fuel a plane.

5*DISCUSSION/FOR POSSIBLE ACTION: To Change Day and/or Time of Airport Advisory Board Meetings

Mike Coster stated the established meeting time doesn't work best for him and inquired if an early afternoon meeting time such as 1 pm would work for everyone. Input was requested from all present. Richard Barber made the motion to change the meeting time to 1 pm. Mike Coster seconded the motion. All approved.

6. *DISCUSSION/FOR POSSIBLE ACTION: Airport Advisory Board Annual Evaluation 2019 for the Board of County Commissioners

Richard Barber made the motion to approve the Airport Advisory Board Annual Evaluation 2019 with the note of "no alternates" & Lloyd Phillip's term expired 12/31/2019 under membership and under goals to list the FAA additional supplement funding of 5 million for the taxiway. Tim Parish seconded the motion. All approved.

8. INFORMATION ONLY: Updates/Reports from Commission Liaison Travis Godon

Nothing new to report.

9. INFORMATION ONLY: Report from the Airport Manager

Lance Gale reported:

1. The 310 aircraft at the south end of the airport is up for bid. It is being advertised in the newspaper, on County website, at the airport counter and Cessena will promote. Bidding process ends on April 7, 2020.
2. The MedX One hangar permit was approved by the FAA but the State Fire Marshall still needs to approve the plans. The local Building Inspector has given permission to move forward with the ground work.
3. Bids from local contractors are being sought to replace the rails on the Navy Hangar. This will take place after MedX One vacates the hangar to move to their hangar.

10. RECOMMENDATIONS: For County Commission Agenda Items

ARFF training and certification for discussion.

11. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Discussion/Review of leases and rental agreements; Discussion/Review Physical Plant of the Airport Grounds

PUBLIC COMMENT

Mike Coster shared a copy of an Airport Director's written report that was used in the past to see if the board would want to consider something like it for future use.

12. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Tim Parish called for a motion to adjourn the meeting. Richard Barber made a motion to adjourn the meeting. Mike Coster seconded the motion and the motion passed unanimously. The meeting was adjourned at 11:16 a.m.

Next Meeting Date: March 3, 2020