

Library Board of Trustee
Meeting Minutes

DATE: September 27, 2016
TIME: 5:15 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Chairperson, Leigh McOmber called the meeting to order at 5:20 P.M. Tuesday, September 27, 2016 at the County Library.

ROLL CALL

Those present were Leigh McOmber, Sandra Robertson, Amy Sorensen, Wilda Garber and Lori Romero, Director. Diane Hansen, and Mike Coster, Commission Liaison were absent.

PUBLIC COMMENT

None

MINUTES of August 23, 2016 were approved. Sandra Robertson made the motion to approve the minutes. Leigh McOmber seconded the motion. All Approved. Amy Sorensen and Wilda Garber abstained.

CORRESPONDENCE

None

ADMINISTRATION AND STAFF REPORTS

Monthly Statistics

Mrs. Romero presented August statistics. Library Trustees were happy to see the study rooms and videoconferencing were added to the statistical sheet.

FY 2016-2017

Mrs. Romero presented the budget spreadsheet. It was inquired what the POS Outstanding meant. Mrs. Romero explained these are funds that are committed.

Suggestions from Retired Public Employees of Nevada

Mrs. Romero explained RPEN made two suggestions. One a coat rack for the conference room and they would pay for it. Two a community calendar on the community board showing the different meetings scheduled at the library. After some discussion it was the consensus of the Trustees to not place a coat rack in the conference room for various reasons. It was the feelings of the Trustees it would be time consuming for a community calendar of meeting to be kept up by staff that is already stretched. A digital bill board would be a goal for the future for meeting and event advertising.

DISCUSSION/ACTION

1. Naming of the Study Rooms and Possibly the Conference Room

Chairperson Leigh McOmber stated she had wanted a full board present for this discussion. She felt she knew Mrs. Hansen's desires so if the Trustees wanted to move forward with this agenda item she was okay with it. The suggestion to use inspirational names for the study rooms such as Inspiration and Dedication was liked by all the Trustees. Wilda Garber made the motion to name the study rooms Inspiration and Dedication. Sandra Robertson seconded the motion. All Approved.

2. Ratify 2017 Collection Development Application

Mrs. Romero explained this application comes available with a short window for submitting. This funding is state money set aside by the State Legislature and the amount each public library receives is determined by a formula based on several things. White Pine is eligible for \$1330 and there is no match. Mrs. Romero stated the application is written for the funds to be used towards the 3M Platform and e-books for the year. Amy Sorensen made the motion to ratify the 2017 Collection Development application in the amount of \$1330 and there is no match. Wilda Garber seconded the motion. All Approved.

3. Accept 2017 Collection Development Funding in the Amount of \$1330

No discussion was necessary due to the previous discussion. Sandra Robertson made the motion to accept the 2017 Collection Development funding in the amount of \$1330 and there is no match. Amy Sorensen seconded the motion. All Approved.

4. Changing Library Open Hours for the Winter Months

Mrs. Romero stated she has brought this forward for discussion due to the shorter working hours of two library staff. One idea was to close earlier on Fridays through the winter months and to use those employee hours in the afternoons Monday through Thursday for better coverage. She stated on Fridays through the winter months the main traffic is the kids, not saying they aren't important because they are, but additional help after school earlier in the week could be of better use of staff time. She suggested Fridays may be 9 am to 1 pm. After some discussion it was requested a study be kept on Fridays for the next month to be brought back to the Trustees at the October meeting.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$2,975.45 for September 2016. Amy Sorensen made the

motion. Wilda Garber seconded the motion. All approved.

PUBLIC COMMENT:

ADJOURNMENT: Meeting was adjourned at 5:50 PM. Wilda Garber made the motion. Saundra Robertson seconded the motion. All approved.

Approved:

Respectfully Submitted:

Board of Trustee Chairperson

Lori Romero