

Library Board of Trustee
Meeting Minutes

DATE: June 28, 2016
TIME: 5:15 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Chairperson, Leigh McOmber called the meeting to order at 5:20 P.M. Tuesday, June 28, 2016 at the County Library.

ROLL CALL

Those present were Sandra Robertson, Leigh McOmber, Wilda Garber, Diane Hansen and Lori Romero, Director. Amy Sorensen and Mike Coster, Commission Liaison were absent.

PUBLIC COMMENT

None

MINUTES of May 17, 2016 were approved with corrections. Sandra Robertson made the motion to approve the minutes with corrections. Wilda Garber seconded the motion. All Approved.

CORRESPONDENCE

None

ADMINISTRATION AND STAFF REPORTS

Monthly Statistics

Mrs. Romero presented May statistics. E-Book circulation had increased. Punch cards are being used as an incentive for the children to get more tickets towards the trampoline drawing and to increase circulation.

FY 2015-2016

Mrs. Romero presented the budget spreadsheet. The fiscal year is 100%. It was noted there are still some bills to come through.

Update on Library Expansion Project

The State Fire Marshall walk through is scheduled for the morning of Thursday, June 30, 2016 and a punch list walk through that afternoon.

Update on Fundraisers & Programs

The next Used Book Sale will be Saturday, August 6, 2016. Indiana Bones, a storyteller has been scheduled for Monday, July 25, 2016 at 1:00 pm. This is paid for with the LSTA Summer Reading Grant.

DISCUSSION/ACTION

1. LSTA 2016 Annual Reading Program

Mrs. Romero explained this grant is for the programming, some story hour books and supplies. The grant is \$2,800 with no match and cycle is July 1, 2016 through April 28, 2017. Diane Hansen made the motion to accept the LSTA 2016 Annual Reading Grant for \$2,800 and there is no match. Sandra Robertson seconded the motion. All Approved.

2. Put a Name to Study Rooms & Possibly the Conference Room

Mrs. Romero presented the history regarding investors in the library expansion project and some served the library as trustees (Dale Miller, F.O. and Jon Ricketts) and were educators (Nancy Eldridge and Susan Wetmore). She suggested the two study rooms are named for booking purposes and to give credit to those who served the library and families who invested in the project. It was further explained a plaque with a list of contributors who donated a \$1,000 or more will be placed in the new construction area. It was requested a saying be located at the bottom of the plaque recognizing the other contributors. After much discussion it was the consensus to have this on the July 26th agenda further discussion.

3. Discussion Only: Study Room Furnishings

Mrs. Romero passed around some furnishing ideas for the two study rooms. Wilson Bates and Sharps furniture stores were contacted to see what they could offer. It was the consensus to move forward with the contemporary/modern look.

4. Date for Sealed Envelope Auction of Surplus Items

Mrs. Romero informed the Trustees the Board of County Commissioners gave approval for the Library and Cooperative Extension to hold a sealed envelope auction for the surplus items in storage and for the proceeds to go back to the two departments. Mrs. Romero suggested Saturday, August 6th 8:00 am to noon. Wilda Garber made the motion to have the sealed envelope auction of surplus items on Saturday, August 6th 8:00 am to noon. Sandra Robertson seconded the motion. All Approved.

5. Date for Open House

Mrs. Romero suggested Saturday, August 13th for the open house. It was suggested to have Chairperson Leigh McOmber give a short introduction speech and to hold the open house 1:00 pm to 4:00 pm with some small refreshments. Wilda Garber made the motion to hold the open house on Saturday, August 13th from 1:00 pm to 4:00 pm. Diane Hansen seconded the motion. All Approved.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$10,356.30 for June 2016. Sandra Robertson made the

motion. Wilda Garber seconded the motion. All approved.

PUBLIC COMMENT:

ADJOURNMENT: Meeting was adjourned at 6:10 PM. Diane Hansen made the motion. Sandra Robertson seconded the motion. All approved.

Approved:

Respectfully Submitted:

Board of Trustee Chairperson

Lori Romero