

**IN A SPECIAL MEETING OF THE WHITE PINE COUNTY COMMISSION BUDGET WORKSHOP  
HELD ON MARCH 29, 2016 AT THE WHITE PINE COUNTY AQUATICS CENTER, 1111 VETERANS  
BLVD., ELY, NEVADA**

The Following Were Present:

County Commission

Gary Perea, Chairman  
Carol McKenzie, Vice-Chairman  
\*Laurie Carson, Commissioner  
Mike Coster, Commissioner  
Richard Howe, Commissioner  
Nichole Baldwin, Clerk of the Board  
Susan Lujan, Deputy Clerk

County Officials

Elizabeth Frances, Finance Director  
Jennifer Rivera, Public Health  
Charissa Johnson, Juvenile Probation  
Lynette Gust, Juvenile Probation Officer  
Jennifer Drew, Building & Planning Dept.  
Megan Brown, Aquatics Facilities Director  
Bill Calderwood, Facility Maint. Superd't.  
Bill Miller, Road Maint. Superintendent  
Stephen Bishop, Justice of the Peace  
Randy Long, Golf Course Professional

Also Present

There were none.

\* Commissioner Laurie Carson arrived at the meeting at 9:06 a.m.

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Chairman Gary Perea called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance.

**PUBLIC COMMENT**

There was none.

**PUBLIC HEALTH, SOCIAL SERVICES, JUDICIAL, PUBLIC WORKS AND PARKS & RECREATION**

Finance Director Elizabeth Frances provided a handout indicating NACO's 2016 dues for White Pine County; she noted those are based on our PILT payment, and the share for White Pine County is \$14,022. She recommended putting a bit more in that line item as those dues seem to be increasing on a yearly basis. She noted that \$1.6 million were projected from Net Proceeds of Minerals, but an overpayment had been made of \$550,000 as she explained. She advised Net Proceeds may be split as needed; she will also research to see how much of that was received from Robinson Nevada Mine and how much from the Bald Mtn. Mine, in reply to a query from the Board. She will provide revenue projections for tomorrow's meeting, along with a fund balance analysis and new additions summary. The IT analysis will also be ready for tomorrow's discussion as well, it was noted. Director Frances noted the Airport Capital Improvement Projects are important, as is the Jail Expansion; we need to get those projects moving forward. Chairman Gary Perea felt we should revisit the Judicial Center again, and get the Judges and Legislators involved with that; Commissioner Richard Howe added we should also invite the Tribe to get involved as well, to perhaps help share some of those costs. Director Frances advised that Justice of the Peace Stephen Bishop has discussed this briefly with her, with the idea of dedicating some of the Justice Court funds to the new Judicial Center as well.

## 8:30 – 9:30 AM – PUBLIC HEALTH

### PUBLIC HEALTH NURSE

Sr. Management Assistant Jennifer Rivera is here today instead of Public Health Nurse Karen Collis. Nurse Collis has asked to carry her budget forward this year as is; she isn't requesting anything new. Director Frances advised she and Nurse Collis have worked diligently on the renewal of the Public Health contract, and some extra funds have been included to account for the expected inflation. There are a few items in the budget that are "unknowns," such as mental health and disability services that the County provides; those services depend on the number of eligible citizens we have. In reply to a query from Commissioner Richard Howe, Assistant Rivera explained that they've tried to bill down on phones, for example; and since Nurse Collis is thinking of retiring soon, they're requesting less Travel expenses, among other items. Director Frances explained how they have achieved better tracking ability for supplies, etc. as the Public Health Nurse travels to the various counties to provide services. Having the higher level of accountability makes it much easier to explain why we are paying for something, for example.

### SOCIAL SERVICES

Juvenile Probation Officer Lynette Gust explained that she is here for Social Services Director Bunny Hill today, who is sick and unable to attend. Director Frances advised that this budget is increased by 4.5% annually, which is an NRS requirement, even though it doesn't have to be spent. She added that no grants are included; this is just the Operating Fund. We will need to add \$20,000 into the Equipment Over \$5,000, as that pertains to the Ely Bus; if Director Hill receives that award, the \$20,000 will provide the required grant match. If the grant isn't awarded, she continued, the money will revert back to the General Fund. Director Frances continued that we need to ensure everything is up to date regarding the grants, as they must balance; the smaller budgets that depend on ad valorem taxes, such as this one, must be revised and adjusted based on the revenues she will be providing during tomorrow's meeting. Chairman Gary Perea asked about the salaries/benefits; those are paid for through the State, although we're mandated to provide Social Services. It impacts the General Fund when the ad valorem tax is included, though; while we can't take the monies out of the fund balance, you can reduce the amount of taxes going in, as she explained. For Welfare Set-Aside funds, for example, which provide community support and emergency assistance; when the actual monies are received, the amount is adjusted so that the revenues and expenditures balance, it was noted.

## 9:00 – 10:15 AM – JUDICIAL

### JUVENILE PROBATION

Juvenile Probation Officer Lynette Gust advised she isn't requesting anything new, but due to circumstances that arise she is moving monies around within the parameters of her budget. She was supposed to be buying a printer, but after some discussion it was removed from the list. Officer Gust must attend certain meetings, but she will do as many as possible by telephone; both she and Officer Megan Pekuri must attend P.O.S.T. training this year, however, and while sometimes Eureka County helps out with those costs those figures were included in the budget in case they can't help us this year. Officer Gust also explained that if a juvenile must be taken to a new, out-of-state facility, it is required by law that she must visit it and check it out prior to transporting the juvenile to that location. She cited an issue where that could possibly come up this year. As to Equipment Under \$5,000, Officer Gust has been requesting a computer for some time now and it's been passed over; however, now they are having issues with their current computer to the point where another one should definitely be considered. Also, she keeps putting in for a newer vehicle as it, too, is having issues. She will provide Director Frances with the

mileage when she goes back to her office today; Director Frances felt this is another vehicle that we need to see if we can rotate out, and get something safe and dependable to transport juveniles. Officer Gust also brought up that while Elko Detention Center is our normal facility for juveniles, there is a residential treatment center for alcoholic and other problems that is located in Provo, Utah. She explained the complicated process of what must be done in order to transport a juvenile—or more than one—to that facility. In conjunction with such a process, is the fact that a juvenile can't be within 5 miles of a facility housing adult inmates, which is a real problem when it comes to transport. During inclement weather especially, special arrangements must be made on a temporary basis—for example a couple of days—but in the long-term, the laws must be followed. She did cite that the counties help each other out, for example if she needs to go to China Springs she will transport for Elko County if it's feasible.

#### JUSTICE OF THE PEACE – ELY

Judge Stephen Bishop provided handouts to the Board showing comparisons of the number of cases filed in 2014 and 2015 compared to this year so far. He reported that 250+ cases were filed during 2015; there have been 93 filed this year already, and it's only the end of the first quarter. He reviewed the increases briefly for the Board, as reported in the statistics. He did note that he had initially requested an increase under Education, but he didn't realize at the time that he could use his Admin Fees to cover those. Regarding the Phone Line Item for \$1,000, Judge Bishop explained that he gets calls on his personal cell phone, which he does pay for, and those are often regarding search warrants, bail determinations, etc. It was pointed out that while Commissioners and Department Heads also use their personal phones on their jobs, he has an issue with this since someone could subpoena his personal phone records. Finance Director Elizabeth Frances suggested that these costs might come out of his Technology Fund; however, there would need to be a clear segregation between usage of the phone for personal/business use. Judge Bishop is also asking for a 10% increase, which would be 3% plus the longevity, as was discussed briefly during a recent Commission meeting. He also explained that every criminal case from the D.A.'s Office comes to his court; he explained the process including preliminary hearings that must be held, etc. Felony cases go up to District Court; those are different from misdemeanors. He commented that it's difficult to get money out of people who are already in Jail. If it's a felony case, they go up to District Court, and fines aren't imposed when they go to prison. The District Attorney is also trying to clear up old cases that are reaching the statute of limitations. The result is that Justice Court, and subsequently District Court, are seeing many more criminal/civil cases than they have in past years. Judge Bishop added that now capital murder cases are requiring preliminary hearings, which was never done before. Commissioner Laurie Carson asked about the Pre-Bail Hearing Study, for which Judge Bishop sits on that committee. On May 16<sup>th</sup> there will be a recap and statistics available pertaining to that study, it was advised. It is also unknown what impact that study will have, such as how the cost of the Jail would be affected if the Justice of the Peace releases their inmates with an ankle bracelet, for example. Would more staff be needed to help carry through those requirements? Judge Bishop felt it would reduce the Jail population; he added that he didn't feel it would have an impact on his staff, although it would depend on how things would be set up. Director Frances had a concern with the comp time and overtime increases; she felt that from a budget standpoint it's a concern, and perhaps staff hours could be staggered to avoid those costs. Judge Bishop will look into that possibility; he added that he is paying less for 3 staff members than he was for 2, after former Clerk Donna Simon retired. During the discussion, it was noted a specific Judicial Center Facility Fund was in his budget; Director Frances confirmed that fund may be used for court improvements. While it could be used for infrastructure upgrades, she continued, it would require Judge Bishop's permission to apply those funds to a new Judicial facility. Judge Bishop advised that fund is only \$10,000 though, and "once it's spent it's gone." Director Frances clarified that SB74 funds may be used to plan the facility, and then these special funds could be used in its construction. There followed detailed discussion regarding line items; it was noted

Judge Bishop is requesting a copier for his office. Their old one is making dark copies although it's still usable; however, his staff makes many copies for the District Attorney's Office as well as their own. It was felt perhaps a lease renewal would be cheaper than purchasing a new unit. Judge Bishop doesn't really wish to commit their Court fees to a long-term copier because he reiterated that if the Judicial Center is built, that fund would be wiped out.

At 10:02 a.m., Chairman Gary Perea recessed the meeting for a break. The Commission meeting was reconvened at 10:13 a.m.

#### DISTRICT ATTORNEY

Finance Director Elizabeth Frances advised that the District Attorney is requesting the same as for last year, with two exceptions: Travel is listed as a new expense, and Contract Services pertains to the "New Dawn" contract to take care of case management in the D.A.'s Office. She explained the \$10,000 transfer to Victim & Witness Services.

#### LAW LIBRARY

This encompasses District Court references and resources; this fund will remain status quo.

#### JUDICIAL COSTS

Director Frances advised of a few increases in this budget, such as psychiatric exams, witness fees, and transcription fees (especially for big cases). Ms. Alicia Hankins is the transcriptionist for Justice Court, and Ms. Linda Davies does District Court, it was noted. During the discussion, it was also brought up that the City is no longer paying for some services; the Public Defender will be billing directly for their services to the City of Ely as a result. Chairman Gary Perea would like to see an update in the future regarding how the Public Defender arrangement is working out, and if any adjustments may be needed.

#### DISTRICT COURT #1

Director Frances advised that this budget remains mostly status quo. In order to save some costs, the District Court worked out a pay rate schedule for the Law Clerks, and as a result for FY2017 they will be holding at the same rate as for FY2016. She cited a memo from District Court Judge Steve Dobrescu regarding increases to transcription fees and also witness fees that he's asking for. At this point in the meeting Commissioner Carol McKenzie disclosed that she is related to Law Clerk Justin Barainca.

#### DISTRICT COURT #2

Based on estimates from the State Assessments, adjustments will be made; there are no final figures available on those at this time. Also for this Court, the Law Clerk will be paid at this year's same rates for next year. Director Frances also reviewed the smaller budgets, such as for House Arrest, Admin Fees, Legal Aid, etc. There were no significant changes.

#### JUVENILE DETENTION

This discussion was included with Juvenile Probation.

#### BAILIFFS

Director Frances advised there were not many changes to this budget; the same amount was requested as for last year, with the exception of Travel/Training which is now listed as a new line item. It was explained that the Courthouse as 2 full-time Bailiffs and 2 retirees as needed; this is working out very well.

### COURT JUDICIAL SUPPORT

WPC Clerk Nichole Baldwin reported on this fund, which provides for different things pertaining to Court responsibilities. She noted a decrease in enhancements from ADS, but an increase in Postage due to the way we are polling jurors. While it's unknown at this time how much the Postage will be impacted she feels the amount indicated in the line item would cover the costs. In reply to a query from the Board, Clerk Baldwin explained the jury polling process, for which there are 4,000 polled yearly by request of the Judges. In previous years, Jury Questionnaires were sent to roughly 2,000 people. Names are taken from Mt. Wheeler Power and Voter Records; she added that about 1/3 of the Questionnaires sent out came back undeliverable. This year, we received records from the DMV and sent questionnaires to 4,000 prospective jurors in an effort to increase the Jury Pool. Under long-term needs, the AS400 IBM Server would need to be replaced; Director Frances felt we're still in good shape, since the current server is still operational and should last if it isn't overtaxed. Clerk Baldwin agreed that was the recommendation from ADS as well.

### 10:15 – 11:30 AM – PUBLIC WORKS

#### BUILDING & PLANNING

Finance Director Elizabeth Frances noted this is 1 of the 2 funds she is moving from an Enterprise Fund to a Special Use Fund, which removes the depreciation factor from the requirements. Facility Maintenance Superintendent Bill Calderwood reviewed the line items for this budget briefly, noting new requests come to a total of \$2,135. As of February 29<sup>th</sup> there were \$47,133 collected in building permits; however, that figure will decrease as the mine's activities are impacted. Administrative Assistant Jennifer Drew agreed there's not a lot of work going on right now with the mines. Such permits as Electrical aren't helpful either, as those are only \$54.00 each and when they have to travel to the outlying areas to collect that nominal fee, it isn't really feasible. Commissioner Mike Coster felt that all the promises of increased revenues and improved services "have resulted in zero change," and he's disappointed. Commissioner Laurie Carson added that we haven't had updates from that Dept. either, although that was part of the agreement. She would like to see this placed on an upcoming agenda. Assistant Drew noted that they are changing their reporting with ADS which will advise them of which permits need to be renewed; the plan review turnaround is much faster; and furthermore, no inspections are missed. Director Frances would like to see some balancing figures prior to the tentative approval of this budget; Chairman Perea added that the Board will also need some forecasts.

#### ROAD DEPARTMENT

The Board thanked Road Maintenance Superintendent Bill Miller for doing snow removal at the Admin. Building parking lot. Superintendent Miller provided a handout showing RTC estimates and the chipseal contract with SNC. Finance Director Elizabeth Frances provided the revenue/salary portion of this budget: The revenues have roughly been the same as for last year. Regarding salaries, there are requests to promote 2 Equipment Operators; one is to promote to a Senior position, and the other is to promote to a Shop Manager. She advised that there are currently 4 Supervisors over 17 people, and this would be a 5<sup>th</sup>; in her opinion she would not advocate for that promotion (the Shop Manager). However, regarding the Equipment Operator promotion to a Senior position, she felt that the criteria has been met to facilitate that change. She clarified that no new positions are being requested. Superintendent Miller proceeded through his budget: He is increasing the fuel budget by \$5,000 to allow for increased diesel prices. He purchased some tires at a lower price in bulk, than what they would normally cost, as after April 1<sup>st</sup> the tires are going to cost a couple of thousand dollars each. Sewer/Water has been increased; he explained that it is necessary to rinse off equipment as soon as possible when their roadwork is done, to rinse off the salt sand, which is corrosive and detrimental to the life of the equipment. He increased Equipment

Repair/Maintenance as he is anticipating cost increases in parts, so that went up by \$2,000. There was some discussion of the GIS project, specifically for outlying areas to identify addresses for fire/EMS/-emergency services. Superintendent Miller noted this is a requirement at both State and Federal levels, so he has increased the amount from \$50,000 to \$200,000 just in case. Director Frances confirmed that any leftovers can be rolled back into the ending fund balance. Superintendent Miller continued, noting that his current computer is 8 years old and needs an upgrade; this had been recommended by IT. There followed a lengthy discussion of the requested promotions: Superintendent Miller advised that the Equipment Operator being requested to be promoted to a Senior position, is already performing those Senior duties. The second promotion would have oversight to the Mechanics; it would also be above the grade level of the Sr. Mechanics, but no higher than the Lead Mechanic. Director Frances will provide the dollar amounts to the Board, per query of Commissioner Richard Howe; she did note the money would be coming out of the Road Fund. Superintendent Miller explained that having the Lead Mechanic checking everyone takes away from what he needs to be doing, and it would be better to have another supervisor over the Mechanics. It was requested that he bring in the Job Descriptions which would show the justification for what he is asking for. Superintendent Miller added that for the long-term, he would like to have a building to keep their supplies out of the weather, which he figured would cost roughly \$60,000; also, each year there would be another shop bay added as needed. Director Frances noted that his budgets were built to allow for worst case scenarios, and he does have the fund balance to support the requests he has made. She feels his budgets are very frugal and effective.

#### PUBLIC TRANSIT

Superintendent Miller proceeded to list the line items in this budget for the Board, and noted that it consists of the usual items that are included every year. He cited a letter from Social Services Director Bunny Hill regarding a request for \$25,000 to assist with the Ely Bus operation. He noted that the City of Ely is looking to purchase a snow blower and a street sweeper; perhaps one of the mines would be willing to assist with that again, like Bald Mountain Mine has done in the past. For Equipment Over \$5,000, Superintendent Miller advised that the current snow plows are over 18 years old. The brush mower that's on the list will be deleted at this time, and an enclosed trailer with assorted items to be utilized in field work will be looked at instead. He is also looking at a safety issue with the McGill snow truck, which is 27 years old and rusted out; plus he would like to add 2 belly dumps to his requests. Director Frances advised that this budget has expenditures over revenues, but the requests depend upon the needs and equipment being purchased. She felt there was no problem adopting this as requested, as there is still \$1.7 million in the ending fund balance.

#### RTC (REGIONAL TRANSPORTATION COMMISSION)

In reply to a query from Director Frances, Superintendent Miller advised that the budgets were approved by the RTC for the Ely Bus. Superintendent Miller reviewed the line items such as Postage, POOL/PACT, etc. for the RTC. Engineering was requested to be separated out a couple of years ago; this was done, and had been included in the budget. He cited such issues as drainage, etc. for which due diligence is required by having an Engineer review the problem. There was rejuvenating oil applied in areas of McGill and on Clark Street in Ely; chipseal application on the Duck Creek Highway; microseal placed in the City of Ely on Avenue M to Park Avenue; and he also reviewed work done on the Terrace. Superintendent Miller provided a handout, "RTC Estimates," which showed cost breakdowns for each project besides reviewing different products being considered, such as for chipseal and rejuvenating projects. He also reviewed the SNC (Sierra Nevada Construction) contract to do the chipseal work on Duck Creek Road; he noted the RTC had selected Option #1 of that contract. Director Frances indicated the ending fund balance for this budget is \$1.5 million.

In concluding the Road Department budgets, Director Frances clarified for the record that those positions being requested which are required and for which prerequisite training has been completed, are distinct from those positions which are needed but perhaps not required.

#### MAINTENANCE

Facility Maintenance Superintendent Bill Calderwood cited some of his requests, beginning with the Travel/Training Refresher Course. He was willing to reduce that initial request since the course can be done online. Under Equipment Over \$5,000, he is asking for another utility vehicle; he advised that every year the mileage goes up on their current vehicle, and an accident occurred recently which totalled the old vehicle. An employee will be retiring June 30<sup>th</sup>, and he is requesting to reduce that position to half-time. He felt perhaps that position could work in conjunction with other offices, as he didn't think advertising would entice any applicants since the potential split back to half-time wouldn't be as palatable. He continued that the Contracts line items remains the same. The biggest Long-Term request would be the Backflow Tester Certification; last year they paid \$205.00 for the first test, and \$125.00 for the second. This pertains to the WPC Aquatic Center; that building has more of a backflow prevention system, but the test costs \$305.00, and the EOC (Emergency Operations Center) has three of those. He explained that the General Improvement Districts have to enforce these; all the parks in McGill will need a backflow preventer which will require annual testing. During the discussion, Superintendent Calderwood advised this could become a huge expense all over the County, but if this is something that could be done in-house that would be much better. Regarding different projects, our portion of the FAA building remodel was reportedly basically done, and the BLM had agreed to redo the flooring. Superintendent Calderwood also complemented the ADS system, as it's made the processes much faster and saves a lot of time for Administrative Assistant Anna Cummings.

#### CAPITAL IMPROVEMENTS

Superintendent Calderwood cited the priority list in this budget; the Administrative Building Parking Lot was the top priority. He explained how the project could be done to continue to reduce costs, as well as reviewing briefly the Scope of Work. Director Frances advised that the list he had provided to her and the one given to the Commission are different; however, she noted the figures may be adjusted with respect to the outcome of this fiscal year, since the Annex Demolition had cost a bit more, for example, plus other such factors. She noted that a preliminary budget will be provided to the Board prior to when the tentative budget is due.

At 11:48 a.m., Chairman Gary Perea recessed the Commission meeting for a break. The meeting was reconvened at 11:56 a.m.

#### 11:30 AM – 12:30 PM – PARKS AND RECREATION

##### PARKS

Facility Maintenance Superintendent Bill Calderwood advised there are no requests for changes in positions in this budget. However, Finance Director Elizabeth Frances has some concerns regarding replacement of vehicles being used in both the Parks and Maintenance Depts., as they are all very old. Superintendent Calderwood agreed, as there are no vehicles having less than 85,000 mileage in their fleet.

##### AG. DISTRICT #13

Superintendent Calderwood advised that the Ag. District 13 board wants to replace their Fair Storage Building; that's the building that Beta Sigma Phi uses for storage, the old house, listed under their Capital Improvements projects. They are also looking for a second seasonal worker, who would be paid up to

\$14.00/hour up to a maximum of 270 hours, and which would be coming out of their budget. He added that the more help these other County entities have, the less work Maintenance has to do. The Board agreed with this, and commended the Fairgrounds for the way it looks now, compared to years past. Superintendent Calderwood continued that he's working with Basin Engineering and the Ag.District 13 board on their projects, and it was determined that reducing the Scope of Work on such items as landscaping, etc., will be necessary. He added that Road Maintenance Superintendent Bill Miller is doing the road maintenance in that area, since there's a road there included on his road inventory. Director Frances didn't feel there are any issues with this, and there is adequate fund balance to allow for it. Superintendent Calderwood continued that one employee stays under 139 hours annually; that's the Host/Maintenance Worker. The Ag. District 13 board is looking to do one full-time position, to cover both the Host and the Maintenance Worker; this was discussed at a recent meeting of that board, which unfortunately Superintendent Calderwood was unable to attend. One problem he sees with this is that in January, there wouldn't be a heated building for that person to work in. Human Resources Director Kathy Ricci is looking into the possibility of having a salaried position for this work. During the winter perhaps that individual could go into the Road/Maintenance Shops to assist there, but in his opinion those projects are either "feast or famine." Director Frances advised that there needs to be a valid reason to make that position exempt, unless it's a Supervisory position. It was noted that current position does stay under 139 hours annually.

#### CAMP SUCCESS

The only change Director Frances noted was to reduce Contract Services, and there were no increases being requested. She asked if SNPLMA WP-07 and WP-08 would be done and generating revenues next year for Camp Success; Superintendent Calderwood replied in the affirmative, noting that it depends on when they can get in there to finish. He added there's lots of money remaining in the grants, and they will be spending all of that; this could be revisited at a later date with respect to rentals at the Camp.

#### WPC AQUATICS CENTER

WPC Aquatic Center Director Megan Brown advised she had received a memo regarding an error in her budget from Director Frances; this will be corrected. It pertains to the Electricity Line Item; the preliminary amount should have been \$129,532, rather than the \$93,700 shown on the list. She is requesting Legal Advertising, as they already advertise a lot in newspaper, pamphlets, etc. and money to pay for those is currently being taken out of her Operating Supplies. She felt having the Legal Advertising line item would be a better way to track those. Regarding Personnel; right now there is herself as Director, and her Assistant Manager, Emily Willard. There's 1 Lifeguard working  $\frac{3}{4}$  time instead of full-time right now, due to scheduling conflicts; there's another full-time Lifeguard, plus she is working in the others as best she can. She thought that the positions approved last year would automatically roll into this year, but they didn't; that's why the Janitor was included, she advised, as it had been accepted for FY2016. Director Frances apologized, noting that the Janitor is indeed included in the budget, but it wasn't listed on the Summary Pages; she assured that position is in the budget. Director Brown discussed the needs at the McGill Pool; the two swimming pools are completely different, and so is the staff training required for each. She explained the details, such as the styles of Lifeguards, rescues, searches, etc. which are completely different for each environment. While she's been combining the training as needed, staff aren't trained properly for each type of pool, and this could result in a tragedy in the long-term if not corrected. She continued that it would be best to have two completely separate staff, which is why she's asking for a separate Manager for the McGill Pool. Sometimes she has to travel to McGill to take care of things that a Manager on site could have taken care of. In reply to a query from Commissioner Richard Howe, the Manager's contract term would be strictly for the timeframe of when the McGill Pool would be open. Also, she would be supervising this position.

Another item being requested is under Travel; Director Brown explained that her Assistant Manager needs Facility Operator Training so she could take care of the water chemicals in the pool, instead of having the Director being the only person who could perform that task. She noted that one of the meetings could be taken off of the Travel list, to help facilitate that training. Regarding the picnic tables and patio furniture, she would rather purchase a floor scrubber machine, which as it turns out would cost \$9,000 rather than the \$7,500 which was the amount shown on the sheet. During the discussion Director Brown felt she could wait on the Janitorial request, which would be someone coming in weekly to take care of the toilets and the area around the pool, due to some complaints about general cleanliness which had been received. The Board agreed the floor scrubber would be a better choice at this point in time, so that request will be on an upcoming Commission agenda. Director Brown shared some of her ideas with the Board, for activities that will assure the public the pools are doing well and that neither the Aquatic Center nor the McGill Pool will close. Some of these include a plaything for the wading pool here at the Center, and cabanas at the McGill Pool; bleachers, landscaping, and a larger beach area in McGill are also envisioned. Chairman Gary Perea suggested prioritizing her ideas by year, such as what she would like to achieve in one year, a second year, a third year, etc. Director Frances noted this budget has \$3,000 of expenditures over revenues, but her program income is doing much better than initially estimated. She recommended allowing a one-time appropriation for one project next year, which she felt could be done. Director Frances also has discussed with WPC Treasurer Catherine Bakaric about the excess bank credits that we have earned through our investments; it's possible that both the Pools and the Golf Course could utilize some of those funds.

#### MCGILL SWIMMING POOL

This was included in the above discussion.

#### GOLF COURSE

Finance Director Elizabeth Frances advised this budget is being moved from an Enterprise Fund to a Special Revenue Fund; by this change the depreciation process would be avoided. The Nv. Dept. of Taxation advised that this change must be accomplished through the budget process, which we are currently doing. This fund isn't sustainable, it was noted; Director Frances had a concern with the way the transient tax was adopted, as it was just for "outdoor activities." Golf Professional Randy Long noted that per NRS, sales tax monies can't be utilized for the Golf Course. Director Frances will discuss all this with the District Attorney to see what was specifically passed by the City of Ely. She continued that there is enough fund balance to cover this if needed, but on a long-term basis it isn't sustainable. She added that she felt it would be appropriate to add in \$43,000 of transient tax at this time, and if needed it could be taken out later. Facility Maintenance Superintendent Bill Calderwood advised he had added in an additional \$12,000 into Equipment Repairs due to necessary servicing; he also tried to do some in-house work to save on costs. It was noted during the discussion that the Speleological Society (cavers) will be coming to Ely this year, and that will be a real benefit for our community. Golf Professional Randy Long advised he is requesting to purchase a fleet of golf carts and to be able to run/maintain them as well. However, he added, an employee would need to have a contract in order to be granted that responsibility. Long-term requests would include storage for carts, equipment, etc. during the winter months. Also, some projects should be going before the Tourism & Recreation Board for consideration of their funding. Signage for the Golf Course was also discussed, and where the best spots might be to display the signs. During further discussion it was felt Monday could be eliminated as a workday for the Golf Course; Professional Long agreed that their "bread and butter" was on weekends, and Monday is historically their least played day. Superintendent Calderwood discussed the existing schedules of the tasks and workers at the Golf Course, and noted that the Golf Course, the Pools, and the Fire Depts. are the biggest costs to the General Fund, since labor is subsidized for those entities.

**DISCUSSION/ACTION/DIRECTION TO THE FINANCE DIRECTOR REGARDING ITEMS HEARD DURING THE BUDGET WORKSHOP**

Finance Director Elizabeth Frances cited a list she had prepared indicating a recap of the items that were addressed during the budget workshop to date.

**DISCUSSION ONLY: RECOMMENDATION FOR ITEMS FOR FUTURE AGENDAS**

There were none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

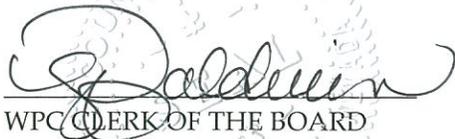
Chairman Gary Perea adjourned the meeting at 1:23 p.m.

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF WHITE PINE  
STATE OF NEVADA

BY: \_\_\_\_\_

CHAIRMAN

ATTEST:

  
WPC CLERK OF THE BOARD

WPC CLERK OF THE BOARD