

Library Board of Trustee
Meeting Minutes

DATE: March 22, 2016
TIME: 5:15 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Chairperson, Leigh McOmber called the meeting to order at 5:15 P.M. Tuesday, March 22, 2016 at the County Library.

ROLL CALL

Those present were Sandra Robertson, Diane Hansen, Amy Sorensen, Leigh McOmber, Wilda Garber and Lori Romero, Director and Mike Coster, Commission Liaison (5:20).

PUBLIC COMMENT

None

MINUTES of February 23, 2016 were approved with corrections . Diane Hansen made the motion to approve the minutes with corrections. Amy Sorensen seconded the motion. Approved. Wilda Garber abstained.

CORRESPONDENCE

1. Pre-Award Self Assessment paperwork for the LSTA Early Literacy Stations was received by email. Mrs. Romero completed and returned it to the Nevada State Library.
2. Thank you letter was received from the County Clerk regarding the Board's Annual Evaluation.

ADMINISTRATION AND STAFF REPORTS

Monthly Statistics

Mrs. Romero presented February statistics. It was noted the groups using the library is down due to the construction.

FY 2015-2016

Mrs. Romero presented the budget spreadsheet. It was noted the year is 75% over. Mrs. Romero informed the Trustees of the budget hearings on Wednesday, March 29th at 8:30 am. She will be requesting to fill the half time position that recently became vacant at the March 23rd County Commission meeting.

Update on Library Expansion Project

The front entrance and restrooms opened back up to the public on Tuesday, March 15th. Mrs. McOmber and Mrs. Sorensen explained the retaining wall that will be located on the south side of the building to assist with drainage. Mrs. Romero spoke about the outdoor amphitheater that will be located off the east end of the library.

DISCUSSION/ACTION

1. Written Statement from the Secretary of State regarding Annual Financial Disclosure Forms
Mike Wheable, District Attorney requested the Library Board get a written statement from the Secretary of State stating the Library Trustees did not need to file an annual financial disclosure form. Amy Sorensen made contact with the individual in the election department in Carson City. An email was received from Katie Siemon-Martin stating the Trustees are not compensated and do not run for election they didn't need to file the financial disclosure form. A copy of this email was shared with all the Trustees and a copy sent to District Attorney Wheable. Amy volunteered to find out the process to be removed from the Annual Financial Disclosure Filing list and will report back to the other Trustees at the April meeting.

2. 1,000 Books Before Kindergarten Program
Mrs. Romero presented the log sheets she would like to use for the program. The log sheet involved the siblings in reading to the younger child and has a suggestion on each page of additional ways to interact with their child. She showed some stickers available for use for some of the milestones and suggested maybe a book bag for a bigger milestone with a book at completion of the program. It was stated this would be a very inexpensive program offer. Amy suggested a book lists in the form of a bookmark for all ages. Diane suggested a similar list be kept available at the library. Mrs. Romero agreed to continue to work towards bringing the program forward.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$6,132.60 for March 2016. Wilda Garber made the motion. Diane Hansen seconded the motion. All approved.

PUBLIC COMMENT:

None

ADJOURNMENT: Meeting was adjourned at 6:00 PM. Sandra Robertson made the motion. Diane Hansen seconded the motion. All approved.

Approved:

Respectfully Submitted:

Board of Trustee Chairperson

Lori Romero