

Library Board of Trustee
Meeting Minutes

DATE: January 24, 2017
TIME: 5:15 P.M.
PLACE: White Pine County Library
Ely, Nevada

CALL TO ORDER

Library Trustee Chairperson, Leigh McOmber called the meeting to order at 5:15 P.M. Tuesday, January 24, 2017 at the County Library.

ROLL CALL

Those present were Leigh McOmber, Saundra Robertson, Amy Sorensen (arrived at 5:20), Diane Hansen and Lori Romero, Director. Steve Stork, Commission Liaison was absent.

PUBLIC COMMENT

None

MINUTES of November 29, 2016 were approved. Diane Hansen made the motion to approve the minutes. Saundra Robertson seconded the motion. All Approved.

CORRESPONDENCE

1. Correspondence from the County Clerk's Office regarding the board's annual evaluation for the Board of County Commissioners.

ADMINISTRATION AND STAFF REPORTS

Monthly Statistics

Mrs. Romero presented November and December statistics.

FY 2016-2017

Mrs. Romero presented the budget spreadsheet. It was noted we are 58% through the budget year.

Update on Grants

A written grant report was presented. Statistics on the Early Literacy Stations was attached. Mrs. Romero indicated the reports for the stations would be printed monthly from here forward and used in the final grant report.

DISCUSSION/ACTION

1. Approval of Chairperson and Vice-Chairperson
Leigh McOmber opened the agenda item for discussion. Diane Hansen made a motion for Leigh McOmber to continue as Chairperson since she has done such a great job. Saundra Robertson seconded the motion. All approved
Saundra Robertson made the motion for Amy Sorensen to fill the Vice-Chairperson position. Diane Hansen seconded the motion. All approved.

2. Recommendation to the Board of County Commissioners
for the Appointment of Trustee to the Library Board of
Trustees

Genevieve Nelson and Bruce Eldridge submitted applications of interest to serve on the Library Board. Trustees reviewed and discussed of the two applicants. Amy Sorensen made the motion to recommend to the Board of County Commissioners for the appointment of Bruce Eldridge to the Library Board of Trustees. Diane Hansen seconded the motion. All approved. Mrs. Romero will submit a memo to the Board of Commissioners of their recommendation.

3. Library Board of Trustee Evaluation to be Submitted to
the Board of County Commissioners

Mrs. Romero stated she had prepared a draft for the Trustees to use in forming their evaluation. Sandra Robertson made a motion to approve the Library Board of Trustees evaluation to be submitted to the Board of County Commissioners with the changes. Diane Hansen seconded the motion. All approved.

4. Approval of FY 2017-2018 Budget to be Submitted to the
Board of County Commissioners

Mrs. Romero presented the proposed FY 2017-2018 budget for the regular budget and the library gift fund. The library material line item was increased back to the \$17,000 and the contract line item was increased by \$35. Goals and objectives were discussed as well. It was the consensus of the Trustees funding for library materials and new carpet for the main part of the library would be the goals. Amy Sorensen made the motion to approve the FY 2017-2018 budget with the goals discussed to be submitted to the Board of County Commissioners. Sandra Robertson seconded the motion. All approved.

5. Approval to Use \$2132.00 from the Library Gift Fund
towards Carpet for the Fiction Room

Mrs. Romero presented the Trustees with information showing the \$2118.49 left in the building project and \$2000 that has been set aside in the Gift Fund for carpet over the last couple of years. Majestic Carpet and Royal Floors submitted quotes. Majestic Carpet at \$6250.00, which includes the removal of the old carpet and hauling it away and Royal Floors at \$5399.89, which did not include the removal of the old carpet and hauling it away. The Trustees agreed that Majestic Carpet was the way to go since they remove the old carpet. Amy Sorensen made the motion to approve to use an additional \$2132.00 from the Gift Fund, the \$2118.00 from the building project and \$2000.00 already set aside to replace the carpet in the Fiction Room. Diane Hansen seconded the motion. All approved.

6. Approval to Change the Day and Time of Library Board
of Trustee Meetings

It has become difficult for a couple of the Trustees to make the meetings due to the day of Tuesday. After some discussion it was noted that the second Wednesday of the month at 5:30 would work best for the Trustees. Amy Sorensen made the motion to move the Library Board of Trustee's meetings to the second Wednesday of the month at 5:30 pm. Sandra Robertson seconded the motion. All approved. The next Trustee meeting will be February 8, 2017.

APPROVAL OF VOUCHERS

Vouchers were signed and approved in the amount of \$7,335.53 for December 2016 and January 2017. Diane Hansen made the motion. Sandra Robertson seconded the motion. All approved.

PUBLIC COMMENT:

ADJOURNMENT: Meeting was adjourned at 6:15 PM. Diane Hansen made the motion. Sandra Robertson seconded the motion. All approved.

Approved:

Respectfully Submitted:

Board of Trustee Chairperson

Lori Romero