

IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON JANUARY 13, 2016 IN THE LIBRARY CONFERENCE ROOM IN ELY, NEVADA

The Following Were Present:

County Commission

Gary Perea, Chairman
Laurie Carson, Vice-Chairman
Mike Coster, Commissioner
Richard Howe, Commissioner
Carol McKenzie, Commissioner
Nichole Baldwin, Clerk of the Board
Susan Lujan, Deputy Clerk

County Officials

Bunny Hill, Social Services Director
Elaine Blackham, Sr. Management Assist't.
Jennifer Farnworth, IT Specialist
Lori Romero, Library/Sr. Ctr. Director
Kathy Ricci, Human Resources Director
Mike Wheable, District Attorney
Dan Watts, WPC Sheriff
Dahn Puckett, Administrative Assistant
Brett Waters, WPC Fire District Chief
Bill Calderwood, Facility Maint. Superintd't.
Elizabeth Frances, Finance Director
Megan Brown, Aquatic Facilities Director
Bill Miller, Road Maint. Superintendent
Chris Ricci, Sr. Program Supervisor
Catherine Bakaric, WPC Treasurer
Jennifer Rivera, Public Health

Also Present

Geri Wopschall
George Chachas
Bruce Setterstrom, Ely City Councilman
Melody VanCamp, Ely Mayor
Julie Krch, Learning Bridge Charter School
David Pound
Alex Morelli
B.J. Almberg, Basin Engineering
Bob Switzer, Ely City Clerk
Ross Rivera, Ely Fire Chief
Linda Davies
Ann Carson
Mike Peterson
Anselmo Garcia, WPC Fire District
Ricky Garcia, Jr., WPC Fire District
Cozette Eldridge, R.S.V.P.

Chairman Gary Perea called the meeting to order at 9:03 a.m. Commissioner Mike Coster led the Pledge of Allegiance.

PUBLIC COMMENT

Ms. Julie Krch, Learning Bridge Charter School, invited the Board members to attend their Open House on January 26th, from 8:30-10:00 a.m. Students will give public tours, and there will be refreshments. This will be to celebrate School Choice Week, which runs from January 23rd-30th. Ms. Krch added that they are a "paying customer" of the WPC Aquatic Center; students from 5th-8th grade visit the pool 6 times/month, and their After School Program also utilizes the facility.

Mr. Alex Morelli introduced himself to the Board, and advised he is currently working on a documentary about Ely and White Pine County. He plans to view the first hour of today's Commission meeting, and hopes to continue to observe life in Ely, Nevada.

Mr. George Chachas had a concern regarding appointment of new members to serve on the Tourism & Recreation Board. Their members don't meet the minimum requirements, and at one meeting they had a quorum only by having enough elected officials present. He cited problems with the packet for their December 17, 2015 meeting; basically they aren't consistent, he was charged money for their packet

because he came in late in one instance, and then was told he could have it for free the next time. Chairman Gary Perea advised that we need to start the New Year off right, and noted the Tourism & Recreation Board is a totally different entity over which the County Commission has no jurisdiction. He added that this Commission has repeatedly provided answers to many of Mr. Chachas' questions. Mr. Chachas replied that he will continue to relate these issues until they are corrected, and cited that while their employees have had training on a new sound system, there aren't enough microphones available to be utilized during town hall meetings. Commissioner Mike Coster advised that at a recent Tourism & Recreation Board meeting, it has been brought up that additional microphones had been approved. Mr. Chachas continued that snow removal around town isn't satisfactory. He concluded by stating that the Board should close the EDC Office completely, since we've already lost the Director, and the work there can be assimilated by other County Departments.

Commissioner Richard Howe advised that metal prices are currently very low, and we will have to begin to see where we will go budget-wise. He added that he had received an email regarding a major critical shortage in a mandatory County office; it is very important that particular office be kept open, and right now there is only 1 employee in that office. He continued that this Board needs to listen to the Strategic Planning Committee's recommendations and take them up, making proper decisions regarding what we will be doing with respect to the budget. He wants us to start the New Year out right and work together. Commissioner Mike Coster advised that he had approval from the District Attorney to discuss this matter, and if it was proper to see if the Board could propose something that would assist the D.A. in his office in the interim, before the next Commission meeting.

At 9:10 a.m., Chairman Gary Perea recessed the regular Commission meeting and opened the Liquor Board meeting. At 9:15 a.m., Liquor Board Chairman Gary Perea adjourned the Liquor Board meeting and opened the Fire Commission meeting. At 10:12 a.m., Fire Commission Chairman Gary Perea adjourned the Fire Commission meeting and reconvened the regular Commission meeting.

ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS

DISCUSSION ONLY: FIRST READING OF ORDINANCE #459, BILL 01-28-2015 – AN ORDINANCE ESTABLISHING AN ADVISORY COMMITTEE TO DEVELOP A 5-YEAR MASTER PLAN TO ENHANCE OR IMPROVE THE TELEPHONE SYSTEM FOR REPORTING AN EMERGENCY AND TO OVERSEE ANY MONEY ALLOCATED FOR THAT PURPOSE, AND AUTHORIZING A TELEPHONE SURCHARGE TO BE IMPOSED FOR THE ENHANCEMENT OR IMPROVEMENT OF EXISTING TELEPHONE SYSTEMS USED FOR REPORTING EMERGENCIES PURSUANT TO NRS244A.7641 THROUGH NRS244A.7647 INCLUSIVE, AND OTHER PROPERLY RELATED MATTERS – COPY OF PROPOSED ORDINANCE WILL BE ON FILE WITH THE COUNTY CLERK'S OFFICE AND AVAILABLE IMMEDIATELY AFTER THE FIRST READING FOR PUBLIC INSPECTION, PURSUANT TO NRS244.100

District Attorney Mike Wheable noted this is technically the first reading, although this was done originally during the first part of 2015. This pertains to a new fee on cell phone lines, which hadn't been collected in the past, it was clarified during the discussion. D.A. Wheable noted the other counties already have this in place; it's mandated by Federal guidelines, by the State per NRS, and now by having our local Ordinance, this will enhance our 911 capabilities. Chairman Gary Perea asked if there was any public comment. Commissioner Mike Coster asked if the amount of the fee was fixed by the Federal government; the reply was affirmative, amounting to 25 cents per month per line. There being no further comment, the Public Hearing was closed.

At 10:15 a.m., Chairman Gary Perea recessed the Commission meeting for a break. The meeting was reconvened at 10:29 a.m. Chairman Perea took the R.S.V.P. office space agenda item next.

DISCUSSION/ACTION/APPROVAL OF OFFICE SPACE FOR R.S.V.P. (RETIRED SENIOR VOLUNTEERS PROGRAM)

Ms. Cozette Eldridge, RSVP Field Representative, introduced herself to the Board and advised that RSVP will need a new space for their office. Their current location had been donated to them, for which they are grateful, but now they are needing the space back and they've been asked to vacate. In reply to a query from the Board, Ms. Eldridge advised that LifeLine is also located in their office, so space is needed for their people and supplies as well; it was noted the two programs work well together. Commissioner Richard Howe advised that since we may be moving the Commission area to the Clerk's office, the Commission office would be good as it would be identical in size to what RSVP has now, there's ADA access, it's County space, and it would be available; the Conference Room would be included. Chairman Gary Perea advised that Juvenile Probation uses that Conference Room as well as the Commissioners. Social Services Director Bunny Hill advised that she had contacted Airport Manager Steve Stork to see if the Airport was still available; he told her that it is, and if RSVP wants it there wouldn't be a problem. There followed some discussion about the Airport's location and accessibility to seniors in the community. Ms. Geri Wopschall advised it had worked very well in the past, and McGill people could also stop there on their way to Ely; also, there's lots of room there. Commissioner Carol McKenzie asked about using the Ely Bus to transport the seniors, and Director Hill noted perhaps it could be worked into their schedule. Director Frances suggested that the City might have something available; City Clerk Bob Switzer noted that the old City Hall could be a temporary home for the RSVP; however, Ely Mayor Melody VanCamp advised there's no room. Chairman Perea felt we could approve RSVP to use the Airport, but if something else becomes available we could also look into that option. Chairman Gary Perea entertained a motion to move RSVP into the Airport. Commissioner Richard Howe made a motion to move RSVP to the Airport, free of charge. Commissioner Laurie Carson seconded. During the discussion, Commissioner Mike Coster wished to clarify that we wouldn't be using our resources to move them, we are just making the space available. Commissioner Howe amended his motion to state we will allow RSVP to use the Airport facility free of charge. Commissioner Carson amended her second. Motion carried.

By request of Commissioner Mike Coster, the selection of Vice-Chairman was taken out of order.

ITEMS FROM ELECTED OFFICIALS, DEPARTMENT HEADS

COMMISSION:

DISCUSSION/ACTION/APPROVAL/SELECTION OF COUNTY COMMISSION VICE-CHAIRMAN FOR 2016

Commissioner Mike Coster noted that Commissioner Laurie Carson had been in a position of leadership on the Board the entire time he has served. Commissioner Mike Coster made a motion to nominate Commissioner Carol McKenzie as Vice-Chairman. Commissioner Richard Howe seconded. During the ensuing discussion, Chairman Gary Perea advised that one benefit of having Commissioner Carson serving on the Board, is that there would be someone here in town. Commissioner Coster had a concern, though, with Commissioner Carson being the new President of NACO. Commissioner Carson replied that she is the best judge of her qualifications, and in spite of her injury last year she thought she did a pretty good job. When asked if she would run again this year or not, she replied that she's receiving lots of encouragement and she's leaning towards that. Chairman Perea advised that if the Board wished him to serve as Chairman one more year, that would be the last; Commissioner Carson added that she would also serve in leadership capacity just one more year. Commissioner Richard Howe doesn't want to

“recycle” Commissioner Carson, and he felt things were just too “cozy.” He continued that the rest of the Board aren’t involved in anything, the agenda is taken care of by two very good friends, and in his opinion new leadership is a new way to go. Commissioner Howe rescinded his second on the nomination of Commissioner Carol McKenzie for Vice-Chairman, as he felt that would be recycling another Commissioner into the chain of command. Commissioner Laurie Carson noted for the record, that the notion she and the Chairman are “cozy” is just Commissioner Howe’s perception. She continued that she and Chairman Gary Perea don’t socialize, but they have worked together as Commissioners in the past. She was offended by the term “cozy,” although sometimes they do think alike on some issues. Commissioner Howe apologized for his terminology. Commissioner Mike Coster noted that everyone on this Commission puts a lot of work in; he’s okay with not making any changes. Chairman Perea noted a motion is on the floor; motion died for lack of a second. Commissioner Carson noted that if she is selected as Vice-Chairman this would be her last year; she will probably run for re-election, and would like to spend most of that time mentoring the new NACO representative, pointing out that she will be a “past-President” of NACO next year. Commissioner Richard Howe nominated himself to be Vice-Chairman. Commissioner Mike Coster seconded. Motion failed 3:2, with Commissioners Perea, Carson, and McKenzie voting in opposition. Chairman Gary Perea entertained another motion to select a Vice-Chairman. Commissioner Mike Coster was requested to make another motion to nominate Commissioner Carol McKenzie for Vice-Chairman. Commissioner McKenzie, although reluctant, seconded the motion. Motion carried.

DISCUSSION/ACTION/APPROVAL/SELECTION OF COUNTY COMMISSION CHAIRMAN FOR 2016

Commissioner Laurie Carson nominated Chairman Gary Perea to be Commission Chairman in 2016. Chairman Perea felt that he does a fair and equitable job running the meetings, but added it isn’t a “fun” job by any means. He advised he would be willing to do this for one more year. Commissioner Mike Coster noted he would second the motion, but he has some reservations regarding the distance Chairman Perea has to travel; he emphasized it wasn’t for personal reasons. Vice-Chairman Carol McKenzie seconded, “just to stop the conversation” and move things along. Commissioner Richard Howe was asked if he wished to serve; his reply was affirmative, and he felt he would be good as Chairman. A table vote was taken; motion carried 4:1, with Commissioner Richard Howe voting in opposition. Chairman Gary Perea advised he will keep all comments provided during this discussion in mind.

DISCUSSION/ACTION/APPROVAL/SELECTION OF COUNTY COMMISSION LIAISON APPOINTMENTS FOR 2016

Chairman Gary Perea felt it would be easiest to keep the liaison appointment list in place, and just note the exceptions. Following lengthy discussion, the following changes were suggested: Department Heads – Carol McKenzie. District Attorney/Court System – Gary Perea (Alt.). Tour & Rec Board – Richard Howe. Ruth Town Council – Laurie Carson, Mike Coster (Alt.). Regional Transportation Commission – Richard Howe. There was also some discussion regarding Fire/EMS; it was generally felt these would be left as is for now, with Gary Perea and Laurie Carson (Alt.). Also, Commissioner Laurie Carson will continue to be temporary liaison to the Aquatic Center; although the pool wasn’t included on the list provided, this was confirmed. The remainder of liaisons will remain the same as in 2015. Commissioner Mike Coster made a motion to adopt the following modifications to liaisonship for 2016, as read into the record: Department Heads – Carol McKenzie. District Attorney/Court System – Gary Perea (Alt.). Tour & Rec Board – Richard Howe. Ruth Town Council – Laurie Carson, Mike Coster (Alt.). Regional Transportation Commission – Richard Howe. Aquatic Center – Commissioner Laurie Carson as temporary liaison. Commissioner Carol McKenzie seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL/SELECTION/REAPPOINTMENT TO THE LAND USE PLANNING ADVISORY COUNCIL AS REQUESTED BY THE GOVERNOR OF THE STATE OF NEVADA

Commissioner Laurie Carson explained this is typically brought forward. Commissioner Mike Coster made a motion for Commissioner Laurie Carson to be reappointed to the State Land Use Planning Advisory Council as requested by the Governor of the State of Nevada. Commissioner Richard Howe seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF FORMATION OF A COMMITTEE TO FORM BALLOT QUESTION PROS AND CONS RE: AB191 ENACTED IN 2015 LEGISLATIVE SESSION, WHICH AUTHORIZES A COUNTY TO PLACE ON THE BALLOT AT THE GENERAL ELECTION ON NOVEMBER 8, 2016 A QUESTION WHICH ASKS THE VOTERS IN THE COUNTY WHETHER TO AUTHORIZE THE BOARD OF COUNTY COMMISSIONERS TO IMPOSE, FOR THE PERIOD BEGINNING JANUARY 1, 2017, ANNUAL INCREASES TO TAXES ON CERTAIN MOTOR VEHICLE FUELS

Commissioner Laurie Carson cited materials in the Commission packet regarding this, noting it was very difficult to understand. However, it's been mandated, she continued, and it must be placed on the ballot. Washoe County has already done this; they were the leader on this matter. She advised this is to recoup the monies left on the table because the prices haven't been kept up with inflation. Road Maintenance Superintendent Bill Miller advised while the Road Fund is in good shape, "our taxes haven't increased in the last 40 years." The funds will go to the Road Department, it was clarified. Chairman Gary Perea noted that there is another agenda item later on regarding a ballot question for the Senior Center; he felt one committee could serve to do both, as there is much work involved in developing ballot questions. Commissioner Mike Coster wished to clarify that this wouldn't be to decide whether or not to do this, but rather just to form a committee for this particular question. Chairman Perea recalled all the meetings pertaining to ballot questions have to be made public; he felt as the County Clerk would be very involved with the ballot questions, it would be advisable to ask WPC Clerk Nichole Baldwin to serve on that committee. When asked, Clerk Baldwin stated she would be willing to accept that. There followed some discussion, during which it was noted if the question passes it would be good for 10 years and then it would return to the voters. The monies would go into the RTC Fund and the General Fund; it was noted a diesel fuel tax will also be collected. Chairman Perea felt we could keep in contact with the other counties to ensure we don't have any duplication of effort. Chairman Gary Perea entertained a motion to form the committee as discussed. Commissioner Carol McKenzie made a motion to form a committee to form ballot question pros and cons re: AB191 enacted in 2015 Legislative Session which authorizes a County to place on the ballot at the General Election on November 8, 2016 a question which asks the voters in the County whether to authorize the Board of County Commissioners to impose, for the period beginning on January 1, 2017, annual increases to taxes on certain motor vehicle fuels. Commissioner Laurie Carson seconded. Motion carried.

UPDATE/DISCUSSION ONLY: ASSIGNMENT ON MOVING ADMINISTRATIVE DUTIES SUPPORTING THE COUNTY COMMISSION TO THE OFFICE OF THE COUNTY CLERK

Chairman Gary Perea noted that a few questions have arisen that should be addressed at this time. WPC Clerk Nichole Baldwin advised she had spoken with Chairman Perea, Commissioner Carson, and EDC office staff, and it's her understanding that it's Commission agendas only that are being moved over. A large portion of the Commission office tasks, such as correspondence and posting various other agendas to the website, will remain the same for right now. Sr. Management Assistant Elaine Blackham advised that it takes all of 3 seconds to add the agenda and post it to the website; Deputy Clerk Susan Lujan has been sending the agendas received by email, and they have been posting them. She noted it's up to the

Board as to who they want to do this, however; she noted it isn't a hardship for them to continue doing this. Commissioner Richard Howe stated he wants to move it all now, and that we've discussed this before. Chairman Gary Perea noted that we could put aside the advisory boards for now, but everything else should be going to the Clerk's office. Administrative Assistant Dahn Puckett clarified that when Clerk Baldwin does the Commission agenda, she posts both to the County and the State websites. The other agendas, when they come in, are either going to the EDC office or the Clerk's office. Between our two offices, she assured the Board, we ensure the agendas that are under the Commission's purview are posted both to the County and State websites. The School District, however, is one example for which we don't post because it's not our responsibility to do so. We work together so there is no conflict. Commissioner Mike Coster felt all the Commission duties, correspondence, etc. should go into the Clerk's Office, but the advisory boards would reside in the EDC office, as he recalled from prior discussions. We were supposed to get a 60-day report on this, we are at 30, and we need to know what's in place. Commissioner Laurie Carson advised that correspondence is a glitch right now because of the difference in addresses, as she explained. Commissioner Coster noted that they've done this and worked together as a team, and will continue to do so until we figure out what will happen in the EDC office. The logical thing would be to move all responsibilities of the Commission duties to the Clerk but none of the advisory board duties, and Clerk Baldwin would be answering to it. Commissioner Carol McKenzie asked if everything is moved to the Clerk, then how would the Commissioners get their stuff that they now pick up at a keyed office? There followed some discussion, during which Assistant Blackham explained about receipt of grant awards also being a problem. There was a duplication of addresses, and in one instance she cited neither one of the addresses had reported proper receipt of the grants. Grant awards already have the 11th Street address, and the grant people don't want multiple mailing addresses. Chairman Gary Perea suggested that we are still in transition, and the Vice-Chairman could be responsible for the transition; she will see everything goes forward. Finance Director Elizabeth Frances requested that IT be involved as well, since everything will need to be changed over. Commissioner Coster was assured there will still be a 60-day update.

DISCUSSION/ACTION/APPROVAL TO APPOINT ELAINE BLACKHAM AS INTERIM DIRECTOR OF THE WPC COMMUNITY AND ECONOMIC DEVELOPMENT OFFICE WITH HOURLY SALARY TO REMAIN THE SAME AND WITH A 5% OUT OF CLASS PAY

This was tabled by request of the District Attorney.

COMMUNITY & ECONOMIC DEVELOPMENT OFFICE:

DISCUSSION/ACTION/APPROVAL/RATIFICATION OF THE TWO (2) COMMUNITY DEVELOPMENT BLOCK GRANTS SUBMITTED TO THE GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT BY THE WPC COMMUNITY AND ECONOMIC DEVELOPMENT OFFICE – THE TWO (2) GRANTS ARE: ELY SENIOR CENTER PARKING LOT UPGRADE; AND THE RNDC HOUSING REHABILITATION (SPONSORSHIP)

Sr. Management Assistant Elaine Blackham noted the timeframe within which the grants had been received. She advised the copy of these in the Commission packet was incorrect; the amount of \$115,300 was what was sent in for these, not the \$110,300 as indicated in the packet. Following brief discussion, Chairman Gary Perea entertained a motion to approve the ratification as requested. Commissioner Laurie Carson made a motion to approve ratification of the two CDBG grants submitted to the G.O.E.D. office by the WPC C.E.D. office; the two grants are the Ely Sr. Center Parking Lot Upgrade and the RNDC Housing Rehabilitation (sponsorship). Commissioner Mike Coster seconded. Motion carried.

HUMAN RESOURCES:

DISCUSSION/ACTION/APPROVAL TO ASSIGN A SUPERVISOR RESPONSIBLE TO OVERSEE AND DIRECT THE ADMINISTRATIVE ASSISTANT IN THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPT. AND THE SENIOR MANAGEMENT ASSISTANT IN THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPT.

This item was tabled by request of the District Attorney.

DISCUSSION/DIRECTION ON WHITE PINE COUNTY'S POLICY/PROCEDURE FOR BUDGET MANAGEMENT THROUGH HIRING DELAYS AND ATTRITION

Human Resources Director Kathy Ricci advised this had been recommended by the Strategic Planning Committee, and she is requesting some direction from the Board. During the discussion, it was noted that WPC Sheriff Dan Watts doesn't recoup costs for a position until leaves, for example. Commissioner Laurie Carson commented that going through the current process, for how long it takes to approve someone, it's too long. District Attorney Mike Wheable feels that hiring people in the Sheriff's Dept., the D.A.'s office, etc., takes awhile anyway. Commissioner Mike Coster wants to exempt the Sheriff's Dept. and Fire Dept., anyone falling under those budget codes, from this policy. Chairman Gary Perea wanted to move forward, and he noted he's happy with how Director Ricci is proceeding with this. Director Ricci will bring back a draft for Commission approval; she explained about the posting requirements, for the Board's information.

FINANCE:

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2016-01 TO AUGMENT THE REGIONAL TRANSPORTATION FUND IN THE AMOUNT OF \$153,825 TO COMPLETE THE MURRY STREET REBUILD PROJECT

Finance Director Elizabeth Frances explained this is for monies that were not spent last year, from the Murry Street project. She is asking to reappropriate those funds so they can complete the project this year. She added that the funds are available, they can be prorated, and that the Regional Transportation Commission has approved this. Commissioner Richard Howe made a motion to approve Resolution 2016-01 to augment the Regional Transportation Fund in the amount of \$153,825 to complete the Murry Street Rebuild Project as requested. Commissioner Carol McKenzie seconded. Motion carried.

Gary Perea, Chairman
Laurie Carson, Vice Chairman
Carol McKenzie, Commissioner
Richard Howe, Commissioner
Mike Coster, Commissioner
Nichole Baldwin, Ex-Officio Clerk of the Board

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White Pine County
Board of County Commissioners

Resolution Number 2016-01

Resolution to Augment the Regional Transportation Fund in the Amount of \$153,825 to Complete the Murry Street Rebuild Project

Whereas, Regional Transportation funds budgeted to do a rebuild of Murry Street last fiscal year were not utilized due to issues with underground utilities that needed to be replaced prior to the road rebuild; and

Whereas, the White Pine County Regional Transportation Commission voted during their meeting on November 19, 2015 to augment the Regional Transportation budget to include the unspent portion of last year's city budgeted funds; and

Whereas, the unspent funds reverted to fund balance (along with other unutilized FY2015 funds) in the Regional Transportation Fund at June 30, 2015 resulting in a beginning fund balance for FY2016 that is \$338,632 higher than budgeted; and

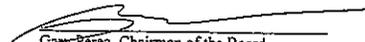
Whereas, the amount of funds requested by the White Pine County Regional Transportation Commission to be augmented is \$153,825 which is legally available for appropriation;

Now Therefore Be It Resolved that White Pine County shall augment the Regional Transportation Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$153,825 and increase account 065-501-57140-000 (Capital Improvements) by the same amount.

It Is Further Resolved that the Clerk of the Board shall forward the necessary documents to the Department of Taxation, State of Nevada.

Passed, adopted and approved the 13th day of January, 2016.

Ayes: 5
Nays: —
Absent: —


Gary Perea, Chairman of the Board

ATTEST:

Nichole Baldwin, Clerk of the Board

Revised 01-2015

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2016-02 TO ENSURE THAT 25% OF PROPOSED GENERAL FUND OPERATING EXPENDITURES FOR BUDGETARY PURPOSES ARE ASSIGNED ANNUALLY DURING THE BUDGET PROCESS AS THE MINIMUM FUND BALANCE

Director Frances advised this will ensure that we will maintain a certain minimum fund balance. It holds the County to a standard that we don't overspend to the point where we're in jeopardy of having the State of Nevada come back in. She continued this isn't intended to include large items, this is just the Operating Fund and she felt this would be a prudent level to maintain. Commissioner Carson asked if she was concerned that we couldn't hold that level, so this was elevated to a resolution? Director Frances noted that part of what doing a resolution would accomplish, is that it provides for a process to be put into place. (At 11:49 a.m. Commissioner Richard Howe temporarily left the meeting.) She recalled that back in 2005 the County went below a substantial amount, and the State came in. This resolution answers how we will address what happened in the past, and sets guidelines to ensure it won't be repeated. D.A. Wheable added that this will act as a "trigger" to alert the Commission. (Commissioner Howe returned to the meeting at 11:51 a.m.) Commissioner Carson felt this is a great idea, and it will look good with our audit as well. Commissioner Mike Coster felt this should "have some teeth." If we break the resolution, he noted there's no sanction in it. Commissioner Carson responded that if we want more teeth, we could elevate it to an Ordinance. Chairman Gary Perea felt this would help address the perception of the public, in that we are being fiscally responsible. Commissioner Carol McKenzie noted that it sets rules in place that we and the next Board of County Commissioners would also need to follow. Commissioner Coster wished to amend a portion of the resolution: Commissioner Coster made a motion to approve Resolution 2016-02 with an amendment providing that if the combined total of the assigned minimum fund balance and unassigned fund balance fall below the minimum requirement, the Commissioners will be sanctioned and won't receive their respective salaries until the minimum requirement is achieved. Motion died for lack of a second. Commissioner Carol McKenzie made a motion to approve Resolution 2016-02, to ensure that 25% of proposed General Fund operating expenditures for budgetary purposes are assigned annually during the budget process as the minimum fund balance. Commissioner Laurie Carson seconded. Motion carried.

Gary Perea, Chairman
Laurie Carson, Vice Chairman
Carol McKenzie, Commissioner
Richard Howe, Commissioner
Mike Coster, Commissioner
Nichole Baldwin, Ex-Officio Clerk of the Board

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White Pine County
Board of County Commissioners
Resolution Number 2016-02

Resolution to Ensure that 25% of Proposed General Fund Operating Expenditures for Budgetary Purposes are Assigned Annually During the Budget Process as the Minimum Fund Balance

Whereas, prudent levels of fund balance allow for sustainability of core services with minimal disruption, demonstrate fiscal responsibility to taxpayers, optimize bond ratings which consider the County's overall financial strength and credit risk and ensure available funding for emergencies and economic uncertainties; and

Whereas, it is necessary to maintain an adequate available fund balance to provide appropriate cash flow for operation of County services and to increase potential for investment income; and

Whereas, the budget process allows for assignment of fund balance annually;

Now Therefore Be It Resolved that White Pine County shall:

1. Annually, during the budget process for the ensuing fiscal year, assign an amount equal to or greater than 25% of budgeted operating expenditures (excludes expenditures for nonrecurring transfers out, capital outlay and contingency) from unassigned fund balance as the assigned minimum fund balance.
2. If the County has a general fund balance that is neither non-spendable, restricted, committed nor assigned for an alternate purpose that exceeds 25% of budgeted general fund operating expenditures those funds shall remain classified as unassigned fund balance and may be utilized for capital improvements, one-time expenditures and/or nonrecurring transfers out.
3. Adopt a formal plan to replenish the assigned minimum fund balance to 25% of budgeted operating expenditures should unforeseen circumstances or emergencies occur that cause the combined total of the assigned minimum fund balance and unassigned fund balance to fall below the minimum requirement.

It Is Further Resolved that the White Pine County Finance Director shall be responsible for providing a report to the Board of County Commissioners during the budget process regarding the commitment of general fund balance necessary to ensure compliance with this resolution.

Passed, adopted and approved the 13th day of January, 2016.

Ayes: 5
Nays:
Absent:

ATTEST:

Gary Perea, Chairman of the Board

Nichole Baldwin, Clerk of the Board

DISCUSSION/ACTION/APPROVAL TO HAVE THE COUNTY COMMISSION FORMALLY APPROACH THE WPC HOSPITAL DISTRICT BOARD RE: UTILIZATION OF THE WPC EMS SERVICE FOR LONG DISTANCE TRANSPORTS OF STABLE PATIENTS AS A COST EFFECTIVE OPTION FOR CITIZENS AS COMPARED TO LIFE FLIGHTS

Commissioner Carol McKenzie thought we were already doing this. Chairman Gary Perea advised this is in the best interest of our citizens, to ensure that they know they have this option. Commissioner Laurie Carson made a motion to approve the County Commission to formally approach the WPC Hospital District Board re: utilization of the WPC EMS service for long-distance transports of stable patients as a cost effective option for citizens as compared to life flights. Commissioner Mike Coster seconded. During the discussion, WPC Fire District Chief Brett Waters advised there are already some criteria in place with the Hospital's emergency room staff; he felt that both he and a County Commissioner should present this request. District Attorney Mike Wheable pointed out that the Fire Commission and the County Commission are separate, and that EMS falls under the County. There was further discussion during which it was noted Commissioner Carson is liaison to the Hospital Board. Motion and second on the floor; motion carried.

DISCUSSION/ACTION/APPROVAL TO APPOINT SOMEONE TO FORM A COMMITTEE TO WORK WITH THE CITY TO COMBINE AND/OR CONSOLIDATE FIRE/EMS SERVICES

It was noted this had been discussed earlier, under the Fire Commission.

DISCUSSION/ACTION/APPROVAL TO SELECT AN INDIVIDUAL TO BE RESPONSIBLE FOR APPOINTING MEMBERS TO AND OVERSIGHT OF A COMMITTEE TO WORK ON A BALLOT QUESTION FOR THE NOVEMBER 2016 ELECTION ASKING THE VOTERS IF THEY WOULD LIKE TO IMPLEMENT A ¼ OR 1/8 CENT SALES TAX TO SUPPORT THE SENIOR CENTER, THE LIBRARY, PARKS AND THE AGRICULTURAL EXTENSION

Director Frances put this on the agenda because the 3-cent voter override for ad valorem for the Senior Center sunsets on June 30th of this year. If we can replace that tax with this option, it would provide more support to the Senior Center, which has a lean budget. They are having problems keeping expenditures down, what with the current revenue levels. If this isn't passed, she continued, the 3 cents dedicated to the Senior Center could remain but they would have to restructure their budget, which would mean reducing services to our seniors. Director Frances felt this 1/8 cent sales tax would generate \$212,000, which is more than what they are receiving at current levels. During the discussion, Chairman Perea felt the ¼ cent would be better; Commissioner Carson felt the 1/8 cent would have a better chance of passing. Commissioner Coster wants to have more than 1 question addressing this; Chairman Perea felt that would just confuse the voters. Chairman Perea also wished to have WPC Clerk Nichole Baldwin on this, as well as on the other ballot committee. Following further discussion, Chairman Gary Perea entertained a motion to select an individual to work on this as requested. Commissioner Richard Howe made a motion to select WPC Clerk Nichole Baldwin to be responsible for appointing members to and oversight of a committee to work on a ballot question for the November 2016 election asking the voters if they would like to implement a ¼ or 1/8 cent sales tax to support the Senior Center, the Library, Parks and the Agricultural Extension. Commissioner Laurie Carson seconded. Motion carried 4:1, with Commissioner Mike Coster voting in opposition.

DISCUSSION/ACTION/APPROVAL TO PURSUE AN INDEPENDENT FEASIBILITY STUDY ON CONSOLIDATION OR COOPERATIVE SERVICES FOR FIRE AND EMS SERVICES BETWEEN WHITE PINE COUNTY AND THE CITY OF ELY AND TO UTILIZE FUNDING SOURCES FROM THE FIRE AND EMS FUNDS TO PAY FOR THE STUDY IN AN AMOUNT NOT TO EXCEED \$50,000

It was noted this same agenda item had been on the Fire Commission agenda. District Attorney Mike Wheable indicated the same individuals need to make their motions, however they should be changed to reflect that not all of the \$50,000 would be coming out of the EMS funds. Following some discussion, Commissioner Laurie Carson made a motion to approve to pursue as a factual, independent feasibility study done on consolidation or cooperative services for Fire and EMS services between White Pine County and the City of Ely and to utilize funding sources from a portion of EMS funds to pay for the study in an amount not to exceed \$50,000. Commissioner Carol McKenzie seconded. Motion carried 3:2, with Commissioners Richard Howe and Mike Coster voting in opposition.

DISCUSSION/ACTION/APPROVAL OF FY2017 BUDGET PREPARATION SCHEDULE

Director Frances cited the information in the Commission packets, noting that she had taken it to the Department Heads to allow for their feedback. To date, she hasn't heard any replies. She will proceed with this; she advised three budget hearing days are required, although if everything could be achieved in two days that would be great. In reply to a query from the Board, Director Frances indicated the worksheets will be disseminated this week. Chairman Gary Perea entertained a motion to approve this as requested. Commissioner Mike Coster made a motion to approve the FY2017 budget preparation schedule as presented. Commissioner Carol McKenzie seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL TO PURSUE STEPS NECESSARY TO IMPLEMENT BUSINESS LICENSES IN THE COUNTY

Finance Director Elizabeth Frances advised that this had been brought up in the past but wasn't pursued. While the licenses wouldn't generate a lot of monies, there are other aspects associated with them that would make them worthwhile, she noted. Commissioner Mike Coster wants both the County and City licenses to be on the same system. During the discussion, Commissioner Richard Howe indicated he doesn't want the EDC office to be involved. Commissioner Laurie Carson felt that the EDC office would be the proper area to take care of that. Commissioner Laurie Carson made a motion to approve pursuing steps necessary to implement business licenses in the County, with the EDC Office pursuing those steps to be taken. Commissioner Mike Coster seconded. Motion carried 4:1, with Commissioner Richard Howe voting in opposition.

DISCUSSION/ACTION/APPROVAL TO EVALUATE THE OPPORTUNITY PROVIDED BY THE CANNIBIS INDUSTRY

Commissioner Laurie Carson cited a similar situation in the past with another industry being established in the community; Chairman Gary Perea noted this instance is more about control, as individuals are growing the cannabis plants in their homes without any controls. WPC Sheriff Dan Watts added people are growing them in their basements, distributing it to their friends, etc. If a dispensary is in place, then individuals could no longer grow it in their homes, as he explained. He continued that the County can dictate where the facilities can be located. The Colony is already looking at this; but even if they decide to do it, it doesn't take it away from the County's ability to also have a dispensary. District Attorney Mike Wheable added that the McDermott Tribe is starting to grow marijuana just for a revenue source. He commented that he would rather have someone have to go to the Sheriff's Dept. to get their cannabis; it would greatly reduce the problem if it was regulated. He continued that most of the marijuana cards are bogus, and he's all for the County to have control. He did note there would be some costs involved to

enforce it, though. Commissioner Mike Coster had a concern that we might be encouraging some commercial growers here, because the language is vague. D.A. Wheable agreed, the zoning would need to be changed. He'd like to see someone take the initiative and explore different options. Both he and Sheriff Watts will look into this. Administrative Assistant Dahn Puckett cautioned that even though there was a dispensary in Arizona with an exemplary and thorough process, a relative worked there and an unfortunate incident led to her termination, due to no fault of her own. Stringent controls could be encouraged to make a dispensary operate well as revenue, she added. Following further discussion, Commissioner Laurie Carson made a motion to evaluate the opportunity provided by the cannabis industry, with the Sheriff's Dept., the District Attorney, and the EDC office to do the work. Commissioner Carol McKenzie seconded. During the discussion, Commissioner Richard Howe reiterated his stance regarding the EDC Office, that he doesn't want them involved with anything. Motion carried 4:1, with Commissioner Richard Howe voting in opposition.

At this point, Commissioner Howe wished to change his vote on the last agenda item pertaining to the business licenses in the County, from "yay" to "nay." It was confirmed that the vote had been 4:1, with Commissioner Howe casting the opposing vote.

ITEMS FROM ADVISORY BOARDS

AIRPORT ADVISORY BOARD:

DISCUSSION/ACTION/APPROVAL OF RESOLUTION 2016-03 – MODIFICATION OF RESOLUTION 2014-34 FOR THE WPC AIRPORT ADVISORY BOARD

Administrative Assistant Dahn Puckett advised that Mr. Dan Netcher was unable to attend today, and as Commissioner Mike Coster is their liaison he will present. She continued that the Airport Advisory Board is just modifying their meeting dates, from monthly to quarterly, with the option to hold special meetings monthly if necessary. Commissioner Mike Coster advised he had attended their meeting on this; the size of their board was reduced, and there's not much activity going on there now. He added that most of their efforts are in seeking and applying for grant monies. Airport Manager Steve Stork confirmed that they just don't need to meet on a monthly basis, and that their board had passed that unanimously. Commissioner Mike Coster made a motion to adopt Resolution 2016-03, modification of Resolution 2014-34 for the WPC Airport Advisory Board as discussed. Commissioner Carol McKenzie seconded. Motion carried.

CONSENT AGENDA: TO RATIFY CORRESPONDENCE; APPROVE PAYROLL FOR ELECTED OFFICIALS; APPROVE HR TRANSMITTAL FOR PAYROLL CHANGES; AND APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND

Commissioner Laurie Carson made a motion to approve the Consent Agenda as presented. Commissioner Richard Howe seconded. Motion carried.

Gary Perez, Chairman
Laurie Carlson, Vice Chairman
Carol McKenzie, Commissioner
Richard Howe, Commissioner
Mike Coster, Commissioner
Nevada Baldwin, Ex-Officio Clerk of the Board

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White Pine County
Board of County Commissioners

RESOLUTION 2016-03

MODIFICATION OF RESOLUTION 2014-34
AIRPORT ADVISORY BOARD

WHEREAS, the White Pine County Commission seeks the assistance of area citizens with interest and expertise in the area of transportation, travel needs, aviation, and airline services to provide oversight, planning, and recommendations for operation of the Ely Airport/Yelland Field,

NOW, THEREFORE, BE IT RESOLVED, that the White Pine County Commission has created the White Pine County Airport Advisory Board to fulfill the needs of the Commission and the County's Citizens for assistance in planning, development, and operation of the Ely Airport/Yelland Field, and

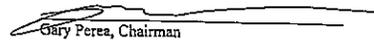
BE IT FURTHER RESOLVED THAT:

- 1) The Purpose of the White Pine County Airport Advisory Board is to assist the Board of County Commissioners regarding operation and administration of Ely Airport/Yelland Field and other aviation matters related thereto.
- 2) The Duties and responsibilities of the White Pine County Airport Advisory Board Are:
1) To serve as an advisory board to assist the Board of County Commissioners regarding the development and operation of the Ely Airport/Yelland Field and regarding other matters related to aviation within White Pine County and 2) To make a report of its findings, determinations, or recommendations to the Board of County Commissioners on all matters considered by the advisory board, for final action or disposition by the Board of County Commissioners.
- 3) The Membership of the White Pine County Airport Advisory Board shall consist of three (3) members and three (3) alternates. One member shall be a representative of the active pilot community at the Ely Airport/Yelland Field, one member shall be an airport tenant at the Ely Airport/Yelland Field and one member shall be a member at large. In addition one (1) alternate with voting capability shall be appointed to serve for each of the permanent seats.
- 4) The Term of Members appointed to the Airport Advisory Board shall be four (4) years and shall expire on December 31st of their respective years.

- 5) The regular meetings of the White Pine County Airport Advisory Board shall be held on a quarterly basis. Quarterly meetings will be held in February, May, August, and November of each year with the first quarterly meeting to be held on February 2, 2016
- 6) The White Pine County Airport Advisory Board shall operate according to the provisions of the White Pine County Airport Advisory Board Standards of Operation.

PASSED AND ADOPTED THIS 13 DAY OF January, 2016 BY A VOTE OF:

5 AYES NOS ABSENT


Gary Perez, Chairman

ATTEST:


Clerk of Board

Date

1/13/16

UNTIMED ITEMS

APPOINTMENTS AND RESIGNATIONS

Resignations – There were none.

Appointments/Re-Appointments

Bunny Hill, LEPC

Karen Collis, LEPC

Jennifer Rivera (Alt.), LEPC

Mike Borovansky, McGill Town Council

Robert Winder, McGill Town Council

Roxanne Ballandby, McGill Town Council

Leigh McOmber, Library Board of Trustees

Gene Ockert, Ruth Town Council

Bill Panagopoulos, Ag. Dist. 13/Fair & Rodeo Advisory Board
James Allred, Lund Town Council
Jesse Murdock, Planning Commission

WPC Clerk Nichole Baldwin noted this is just to clean up appointments/reappointments at the end of the year; she read all of these into the record. Commissioner Carol McKenzie advised that Mr. James Allred is her son-in-law, so she will abstain from that vote. Chairman Gary Perea entertained a motion to approve this list as requested. Commissioner Mike Coster made a motion to appoint/reappoint all positions noted, with the exception of Lund Town Council. Commissioner Richard Howe seconded. Motion carried. Commissioner Mike Coster then made a motion to reappoint Mr. James Allred to the Lund Town Council as requested. Commissioner Laurie Carson seconded. Motion carried, with Commissioner Carol McKenzie abstaining from the vote.

DISCUSSION/ACTION/APPROVAL TO NOMINATE A REPRESENTATIVE FROM WHITE PINE COUNTY TO SERVE AS A MEMBER OF THE NEVADA HOMELAND SECURITY WORKING GROUP FOR 2016

Commissioner Mike Coster nominated District Attorney Mike Wheable to continue as our representative from White Pine County, to serve as a member of the Nevada Homeland Security Working Group for 2016. District Attorney Mike Wheable noted that WPC Fire District Chief Brett Waters is the alternate. Commissioner Laurie Carson seconded. Motion carried.

DISCUSSION/ACTION/APPROVAL OF COMMISSION MINUTES

December 16, 2015

There was some discussion of corrections to be made on pages 7, 8, 12 and 14 of this set of minutes. Following that discussion, Commissioner Mike Coster made a motion to accept the December 16, 2015 set of Commission minutes at the Bristlecone Convention Center, Ely, Nevada, with the enumerated changes as discussed: Page 7 – to commend both Director Frances and Analyst Calderwood for their participation. Page 8 – to change to a “50’ x 250’ area” and “to provide maintenance on the new area as needed.” Page 12 – to remove the word “illegal” from the language. Page 14 – to change “advisory boards” to “town councils (are doing their own agendas/minutes).” Commissioner Laurie Carson seconded. Motion carried.

RECOMMENDATIONS FOR FUTURE AGENDA ITEMS

The Airport’s coverage was omitted from this agenda by direction of the District Attorney; it will be ratified.

Public Hearing on Ordinance 459.

3-cent Voter override on the Senior Center.

PUBLIC COMMENT

Facility Maintenance Superintendent Bill Calderwood advised that with all the snow lately, the Administrative Building Parking Lot water is running towards the NE corner and freezing; some people have slipped and fallen there. He recalled that was a Capital Improvement budget item, and he will be bringing that up during the budget hearings.

WPC Clerk Nichole Baldwin advised that Financial Disclosure reports are due this Friday, January 15th. She added that the Secretary of State will not assess penalty fees if these reports are submitted late, however, as it was their fault there was a problem submitting online.

Commissioner Mike Coster noted there are many public officials who will be in town this weekend for meet-and-greet events, just for the Board's information.

ADJOURNMENT

Chairman Gary Perea entertained a motion to adjourn the meeting at 1:00 p.m. Commissioner Carol McKenzie made the motion; Commissioner Richard Howe seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS
COUNTY OF WHITE PINE
STATE OF NEVADA

BY:



CHAIRMAN

ATTEST:



WPC CLERK OF THE BOARD

WPC CLERK OF THE BOARD

