

White Pine County Board of County Commissioners

SPECIAL JOINT COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA & BUDGET WORKSHOP

DATE: Wednesday, March 11, 2020
TIME: 8:30 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the Special Joint County Commission & Fire Commission Meeting/Budget Workshop on March 11, 2020, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

8:30 A.M. PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/SILENT INVOCATION

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 8:30 A.M. NATURAL RESOURCES

- 1) **Presentation/Discussion Only:** Jeremy Drew from Resource Concepts, Inc. (RCI) to present on services RCI can offer as a contracted entity for Natural Resource Management. Travis Godon, Vice Chairman

- *2) **Discussion/For Possible Action:** Approval to utilize an amount not to exceed \$25,000 out of contingency to contract with RCI (subject to the approval of an acceptable contract) for services rendered in the remainder of FY 2019-2020. Travis Godon, Vice Chairman

- *3) **Discussion/For Possible Action:** Approval to include an amount not to exceed \$50,000 for services rendered by RCI in the preliminary FY 2020-2021 budget. Travis Godon, Vice Chairman

B. 9:00 A.M. BUDGET WORKSHOP

- *1) **[FY2021 Budget Workshop/Discussion/For Possible Action](#):** Direction on Fiscal Year Budget for Ancillary Services, Communities, Revenue, Payroll and Preliminary Discussion Involving all Departments Covered During the Budget Workshops to Balance the Budget

Ancillary Services

Library
Airport
Agricultural Extension
Senior Center
Economic Development
Natural Resources

Communities

Ruth Town
Lund Town
McGill Town

Revenues, Payroll and Balancing

General Fund Revenue
Payroll
New Additions Summary
Financial Strategic Planning Committee
Recommendations
Preliminary Discussions to Balance the Budget

C. 9:30 A.M. PROPOSED ORDINANCES 508 & 509

- *1) **Discussion/Fourth Reading/For Possible Action**: The White Pine County Board of Commissioners will consider approval of Ordinance 508, Bill No. 01.22.2020, an ordinance amending Chapter 8.04 of the White Pine County Code, repealing the existing regulation that a dog owner must license the animal

- *2) **PUBLIC HEARING/Discussion/Second Reading/For Possible Action**: The White Pine County Board of Commissioners will take public comment and consider approval of proposed Ordinance 509, Bill No. 02.12.2020, amending Chapter 2.32 of the White Pine County Code clarifying the Regional Planning Commission’s lack of authority to dispose of government property; defining “appropriate governing body”; specifying appeal procedure

The Chairman will recess the Regular County Commission Meeting for a Meeting with the White Pine County Fire Commission.

D. 10:30 A.M. FIRE COMMISSION MEETING **PUBLIC COMMENT**

- 1) **Discussion/Update** on Fire District Progress. Brett North, Fire Chief & Ross Rivera, Ely City Fire Chief

- *2) **Discussion/For Possible Action**: Approval to consider appointing Brett North, as an interim Emergency Manager for 6 months in order to allow Chief North and the BOCC to evaluate the overall performance and effectiveness while filling a dual leadership role and then consideration upon the 6 month completion to continue as such by both parties. Tim Bunch, HR Director

- *3) **Discussion/For Possible Action**: Approval to consider compensation determination for interim position as the Emergency Manager (6 months). Tim Bunch, HR Director

- *4) **Discussion/For Possible Action**: Approval for the DA’s Office to send a request to the State Fire Marshall to see what the requirements would be to put an interlocal agreement in place for the inspections to be handled locally for large commercial/industrial buildings’ fire suppression systems which would tremendously expedite permitting processes. Travis Godon, Vice Chairman

- 5) **Discussion Only**: Update on purchase of advance EMT medical supplies to outfit Engine 211 in McGill to allow for quicker response of McGill EMTs and to free up the older McGill ambulance Med 22 for a higher appropriation elsewhere. The purchase of these additional medical supplies to come out of EMS medical supply budget. Mike Wheable, District Attorney

- *6) **Discussion/For Possible Action** to approve entering into an interlocal agreement with Nye County to lease Med 22 Ambulance on a year to year basis with currently stocked and inventoried medical supplies, to be placed adjacent to the Duckwater Reservation, for use by Nye County EMTs to cover medical incidents in northern Nye County to mitigate against the use of WPC/City of Ely volunteers being dispatched to that location. All medical supplies used by Nye County EMTs to be replaced and provided by Nye County, and Nye County to carry insurance on the Ambulance and its volunteers/employees. Upon return of the ambulance at the end of the lease term, medical supplies to be re-filled at Nye County's expense. Mike Wheable, District Attorney
- *7) **Discussion/For Possible Action**: Ratification of the Notice of Intent regarding ARFF Response Certification
- *8) **Discussion/For Possible Action**: Approval of monthly financial reports for February 2020. Elizabeth Frances, Finance Director
- *9) **Discussion/For Possible Action**: Approval of minutes from the February 12, 2020 Fire Commission Meeting

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

**E. 11:00 A.M. RURAL DESERT SOUTHWEST
BROWNFIELDS COALITION**

- 1) **Discussion/Presentation** of the status, accomplishments, and potential of the Rural Desert Southwest Brownfields Coalition (RDSBC) throughout White Pine County. Discussion and encouragement of community participation in the identification of potential brownfields projects. Arnold Knightly, Nye County Public Information Officer & Rachel Schlick, BEC Environmental, Inc.
- *2) **Discussion/For Possible Action**: Approval of the Request for grant funding assistance for the development of the next open solicitation of a Brownfields Coalition Assessment Grant application. Arnold Knightly, Nye County Public Information Officer & Rachel Schlick, BEC Environmental, Inc.

F. 11:30 A.M. LIQUOR BOARD MEETING

- *1) **Discussion/For Possible Action**: Approval of the application for a liquor license made by Marietta Henry for the 2020 White Pine Horse Races from August 21 through August 23, 2020 at the White Pine County Fairgrounds

- *2) **Discussion/For Possible Action:** Approval of the application for a liquor license made by Rudy Herndon for an event called Schellraiser 2020 from September 17 through September 20, 2020 at the McGill Pool and Park
- *3) **Discussion/For Possible Action:** Approval of the minutes from the January 8, 2020 Liquor Board Meeting

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION

1. Richard Howe, Chairman

- *a) **Discussion/For Possible Action:** Approval of a letter of support for JOIN, Inc. in support of their application to Nevadaworks to receive funding for adult, dislocated worker, and out-of-school youth programs

2. Laurie L. Carson, Commissioner

- *a) **Discussion/For Possible Action:** Ratification of the presentation given at the March 3rd Public Lands meeting in Caliente

B. ELECTED OFFICIALS

1. Mike Wheable, District Attorney

- *a) **Discussion/For Possible Action** to mutually terminate the 3rd and final year of the County's water right agreement with KGHM Robinson Mine with receipt of consideration in the amount of \$10,000 from KGHM Robinson for its early termination
- *b) **Discussion/For Possible Action:** Approval to modify and/or amend the Lease Agreement with Med-X for the leased portion of Fire Station #1 so Med-X can make a tenant improvement to the Fire admin Building at their own cost, to add a divider wall in the large upstairs bedroom for the purpose of creating a separate sleeping berth. Upon return of the leased space at termination of the contract, Med-X to remove the divider wall at their own costs, and make repairs to the room as in original condition or to leave wall in place with County's consent

2. Nichole Baldwin, County Clerk

- *a) **Discussion/For Possible Action:** Approval to hold a Special County Commission Meeting on June 19, 2020 to approve the canvass of the votes from the June 9, 2020 Primary Election

- *b) **Discussion/For Possible Action**: Approval of Annual Evaluation from Town Councils and Advisory Boards in White Pine County:
 - Ag 13/Fair & Rodeo Board
 - Airport Advisory Board
 - Golf Advisory Board
 - Local Emergency Planning Committee
 - Library Board of Trustees
 - McGill Town Council
 - Public Lands Users Advisory Committee
 - Ruth Town Council
 - Water Advisory Committee
- *c) **Discussion/For Possible Action**: Approval of the requests for resignation from Desiree Barnson and Mattie Jensen from LEPC
- *d) **Discussion/For Possible Action**: Approval of the requests for resignation from Shannin Pierce and Bernadette Sena from LEPC

C. DEPARTMENT HEADS

1. Kristy Rozich, Aquatic Center Director

- *a) **Discussion/For Possible Action**: Approval to post for the position of McGill Pool Manager for the Summer of 2020
- *b) **Discussion/For Possible Action**: Approval to keep McGill Pool open on the 18th, 19th, and 20th of September, 2020 for a musical event fundraiser put on by Rudy Herndon to raise money for McGill Township
- c) **Discussion Only** about pricing and memberships at the Aquatic Center

2. Lori Romero, Library Director/Senior Program Administrator

- *a) **Discussion/For Possible Action**: Approval to Accept the Great Basin Heritage Area Partnership Grant in the amount of \$1,500 to be used towards the Newspaper Preservation Online Project. There is a dollar for dollar match being covered by the Director's Salary
- *b) **Discussion/For Possible Action**: Approval to give direction to explore a sales tax increase for the White Pine Nutrition Program per NRS 377A.030 or a ballot question to designate a portion of the current property tax rate collected towards the program

3. Desiree Barnson, Social Services Director

- *a) **Discussion/For Possible Action**: Ratification of the ADSD Grant application in the amount of \$25,000 with a required match of \$3,750 to come out of Director's wages

- *b) **Discussion/For Possible Action:** Ratification of the 50/50 Match Program Contract with the State of Nevada
- *c) **Discussion/For Possible Action:** Approval of the Authorizing Resolution, Resolution No. 2020-13, authorizing the submittal of the proposal with NDOT for grants through USDOT FTA for Ely Bus

4. Elizabeth Frances, Finance Director

- *a) **Discussion/For Possible Action:** Approval of Resolution 2020-11 to utilize \$34,000 from general fund contingency to cover the purchase of White Pine County Fire Protection District’s 2019 Jeep Wrangler Unlimited (VIN 7291) as approved at the February 12, 2020 County Commission meeting
- *b) **Discussion/For Possible Action:** Approval of Resolution 2020-12 to utilize \$20,000 from general fund contingency to cover the estimated fiscal year 2020 portion of the JNA Consulting Group, LLC engagement for assistance with debt service requirements on the Justice Center Project as approved at the February 12, 2020 County Commission meeting
- *c) **Discussion/For Possible Action:** Approval of monthly financial reports for February 2020
- *d) **Discussion/For Possible Action:** Discussion of items related to the Community Economic Development Strategy (CEDS) for White Pine County including the drafted document received from Louise Torres of the USDA and goals (requiring prioritization) and other ideas from the County Commission to ensure the document is reflective of the County’s overall anticipated strategies for the next five years
- *e) **Discussion/For Possible Action:** Approval to Award a Contract To Civil Science For Engineering Services For The Nevada Department Of Transportation-Transportation Alternatives Program- Baker Multi-Use Trail Project In An Amount Not To Exceed \$149,600.00

3. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) **Discussion/For Possible Action:** to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- *b) **Discussion/For Possible Action:** Approval of Payroll for County Elected Officials.
- *c) **Discussion/For Possible Action:** Approval of HR Transmittal for Payroll Changes.

- *d) **Discussion/For Possible Action:** Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) **Discussion/For Possible Action:** Approval Request approval for grant application to the Office of the Attorney General Services-Training-Officers-Prosecutors (STOP) funds for the continuation of the Victim/Witness Services program administered by the District Attorney's Office in the amount of \$40,000 with a required match of 25%. Maxine Lantz, Victim Witness Services
- *b) **Discussion/For Possible Action:** Approval of minutes from the following County Commission Meetings:
- February 12, 2020
 - February 26, 2020

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission

*** Adjournment**

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

I, Nichole Baldwin, did on the 5th day of March, 2020 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Special Joint County Commission/Fire Commission Meeting/Budget Workshop Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301

Nichole Baldwin