

White Pine County Board of County Commissioners

COUNTY COMMISSION MEETING AND *SPECIAL* FIRE COMMISSION MEETING AGENDAS

DATE: Wednesday, June 22, 2016
TIME: 9:00 a.m.
PLACE: White Pine County Aquatics Center
1111 Veterans Blvd., Ely, Nevada

***ASTERISK (*) DENOTES POSSIBLE ACTION ITEM**

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission Meeting AND Special Fire Commission Meeting on June 22, 2016, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:05 A.M. ROAD COMMISSION:

- 1) **Discussion/Update:** On Primary and Secondary Roads Within White Pine County and County Facilities, Completed and Future Projects, Communications with Corporations and Governmental Agencies
- *2) **Discussion/Action/Possible Approval:** To Close a Section of the George Town Ranch Road on July 4th, 2016 from 5:00 p.m. to 10:00 p.m. for the Nevada Northern Railway Fireworks Train, Bill Miller/Mark Bassett

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Commission.

B. 9:15 A.M. SPECIAL FIRE COMMISSION:

PUBLIC COMMENT

- *1) **Discussion/Action/Possible Approval** of the FY017 Renewal Proposal from Nevada Public Agency Compensation Trust and Approval for Payment from FY2017 Funds at the Rates Outlined in the Backup Materials., Elizabeth Frances, WP Co. Finance Director, Wayne Carlson, Michael Rebaleati, Alan Reed
- *2) **Discussion/Action/Possible Approval** of the FY2017 Renewal Proposal from Nevada Public Agency POOL and Approval for Payment from FY2017 Funds in the Amount of \$30,573.69, Elizabeth Frances, WP Co Finance Director, Wayne Carlson, Michael Rebaleati, Alan Reed
- *3. **Discussion/Action/Possible Approval** of the Following Meeting Minutes:
Special Meeting White Pine County Fire Commission – April 27, 2016
Regular Meeting White Pine County Fire Commission – May 11, 2016
Special Meeting White Pine County Fire Commission – May 16, 2016
- *4. **CONSENT AGENDA:** **The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any Fire/County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

*a. Discussion/Action/Possible Approval of Budget Transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds.

PUBLIC COMMENT

The Chairman will adjourn the Meeting of the White Pine County Special Fire Commission to reconvene the Regular County Commission Meeting.

C. 10:00 ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS:

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) **Public Hearing:** On Intention to Make Interfund Loans From the General Fund to Various Grant Reimbursable/Other Funds in an Amount Not to Exceed \$584,000 from the General Fund, Elizabeth Frances, Finance Director
- *2) **Discussion/Action/Possible Approval** of Resolution 2016-21 to Provide Interfund Loans from the General Fund to Various Special Revenue Funds in an Amount Not to Exceed \$584,000, Elizabeth Frances, Finance Director
- *3) **Discussion/Action/Possible Approval:** To Award the Bid for One (1) New Caterpillar 140M3 Motor Grader or Equal, Bill Miller

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

1. Carol McKenzie, County Commissioner:

- *a) **Discussion/Action/Possible Approval:** To Approve Payment of \$4,897.00 to OPI For Purchase of Reconditioned Konica Minolta Bizhub C654 Digital Copy/Print/Scan/Fax with the amount to be divided equally between the County Commission and/or District Attorney and/or the Community and Economic Development office.

B. ELECTED OFFICIALS:

1. Nichole Baldwin, County Clerk and Registrar of Voters:

- *a) **Discussion/Action/Possible Approval of** the Canvass of the Vote for White Pine County 2016 Primary Election as per NRS 293.387

C. DEPARTMENT HEADS:

1. Bunny Hill, Social Services Director:

- *a) **Discussion/Action/Possible Approval/Ratification:** of the 2017 CSBG-Community Services Block Grant Application in the amount of \$74,330 with \$9,000 going to Eureka. There is NO match

2. **Elaine Blackham, Senior Management Assistant:**
 - *a) **Discussion/Action/Possible Approval:** Acceptance of the Community Development Block Grant, CDBG 15/R-HS-15, White Pine County for Rural Nevada Development Corporation-Housing Rehabilitation in the Amount of \$200,000
 - *b) **Discussion/Action/Possible Approval:** To Proceed with a Phase II Environmental Geophysical Study of County property, (APN) 005-347-17 Through the Nevada Environmental Protection Association, Elaine Blackham/Bill Calderwood

3. **Megan Brown, Director, White Pine Aquatics Center**
 - *a) **Discussion/Action/Possible Approval:** KDSS Broadcasting Contract Trade for Swimming Passes.

4. **Bill Calderwood, Supervisor, White Pine County Maintenance**
 - a) **Discussion/Update:** National Speleological Society's Site Plan for Lower Courthouse Park on Saturday, July 16, 2016
 - b) **Discussion/Update:** on SNPLMA WP07 & WP08-Camp Success
 - c) **Discussion/Update:** SNPLMA WP09-Fairgrounds
 - *d) **Discussion/Update/Ratification:** To Proceed with Grant Application to White Pine Tour and Rec in the Amount of \$2,500 (Tourism/Recreation Facilities Aid) for Repairs to Driving Range Tee Box

5. **Lori Romero, Director, White Pine County Library**
 - *a) **Discussion/Action/Possible Approval** of 2016 Library Services and Technology Act Grant for Annual Reading Program in the Amount of \$2,800 and There is No Match

6. **Chris Ricci, Director, White Pine County Senior Center**
 - *a) **Discussion/Action/Possible Approval:** Accept Grant Award Nutrition Services Incentive Program (NSIP) in the Amount of \$3,374 for White Pine Nutrition Center
 - *b) **Discussion/Action/Possible Approval:** Accept Grant Award in the Amount of \$5,000 from EL Cord to be Used for Purchase of a Convection Oven

7. **Kathy Ricci, Human Resources Director:**
 - a) **Discussion/Action/Possible Approval:** Acceptance of Renewal Proposal From Nevada Public Agency Insurance Pool (POOL) and Approval for Payment from Fiscal Year 2016-2017 Funds, Elizabeth

Frances, Finance Director/Wayne Carlson, Mike Rebaleati/Doug Smith

- *b) [Discussion/Action/Possible Approval](#) The Retirement Of The Public Health Nurse As Of June 14, 2016; Elizabeth Frances/Michael Wheable
- *c) [Discussion/Action/Possible Approval](#) Of The Letter of Understanding with White Pine County and The International Union of Operating Engineers Local NO. 3 AFL-CIO That the Current Collective Bargaining Agreement Dated July 1, 2014 Through June 30, 2016 be Extended For One Year Commencing on July 1, 2016 and Ending June 30, 2017; Elizabeth Frances and/or Michael Wheable
- *d) [Discussion/Action/Possible Approval](#): In the Reduction of Hours From 8 Hours to 7 Hours Per Day For a 35 Hour Work Week For Two Custodial Positions in the Maintenance Department and/or The Administrative Assistant and Management Assistant SR Positions In the Community and Economic Development Department; and/or One Full Time Office Manager to Half Time For a 20 Hour Work Week In the Maintenance Department; and/or Library Assistant From 25 Hours Per Week To 20 Hours, and/or Children's Librarian From 25 Hours Per Week to 20 Hours For the Library; and/or Elimination of the Administrative Assistant For The University of Nevada Cooperative Extension As Approved In The 2016-2017 Final Budget, Elizabeth Frances/Michael Wheable

8. Elizabeth Frances, Finance Director:

- *a) [Discussion/Action/Possible Approval](#) of the FY 2017 Renewal Proposal from Nevada Public Agency Insurance POOL and Approval for Payment from FY 2017 Funds in the Amount of \$303,681.30
- *b) [Discussion/Action/Possible Approval](#) of the FY 2017 Renewal Proposal from Nevada Public Agency Compensation Trust and Approval for Payment from FY 2017 Funds at the Rates Outlined in the Backup Materials
- c) [Discussion/Update](#) on Changes to the Final FY2017 White Pine County Budget Pursuant to the Department of Taxation Review with No Impact to Adopted Budgets
- *d) [Discussion/Action/Possible Approval](#) of Fund Balance Report and Cash Flow Report for May, 2016
- *e) [Discussion/Action/Possible Approval](#) of Resolution 2016-22 to Augment the Forensic Services Fund in the Amount of 2,500 to Cover Phlebotomist Cost for the Balance for FY2016 by Decreasing General

Fund Transfers Out to Other Funds Enabling a Transfer In to the Forensic Services Fund

- *f) **Discussion/Action/Possible Approval** of Transfer of Unspent FY2016 General Fund Budget to the SB74 Fund for the Purpose of Providing Fund for the Jail Expansion/Courthouse Project in an Amount Not to Exceed \$200,000

D. ADVISORY BOARDS:

None.

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a. Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b. Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c. Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d. Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS:

- *1) **Discussion/Action/Possible Approval:** To Use County Streets in McGill for a Color Me Fun Walk/Run on September 3, 2016 in Coordination with McGill Labor Day Activities, Brenda McConaha, McGill Volunteer Fire Department/Women’s Auxillary
- *2) **Discussion/Action/Possible Approval:** To Ask for Permission to Open/Run the Concessions During Co-ed Softball to Raise Money for School Sports Programs, Nick Lopez
- *3) **Discussion/Action/Possible Approval:** to Allow WP Athletic Boosters to Use Their Concession Trailer at Marich Field for High School Athletic Fund Raisers Emily Laity
- *4) **Discussion/Action/Possible Approval:** To Reserve the County Park in Front of the Courthouse on Saturday, July 30, 2016 from 7am to 6pm for a Community Yard Sale to Raise Funds for White Pine Middle School Sports, Nichole Baldwin
- *5) **Discussion/Action/Possible Approval** of the Following Minutes:
 - County Commission Meeting, April 27, 2016
 - County Commission Meeting, May 8, 2016
 - Special County Commission Meeting, May 26, 2016

***6) Discussion/Action/Possible Motion to Close Open Meeting for Discussion with Board related to Collective Bargaining pursuant to NRS 288.220**

***7) County Commission Recommendations for Items for Future Agendas**

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

I, Elaine Blackham, did on the 16th day of June, 2016 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission Meeting and Special Fire Commission Meeting Agendas in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine Aquatics Center, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301
