

White Pine County Board of County Commissioners

COUNTY COMMISSION MEETING AGENDA

DATE: Wednesday, January 27, 2016
TIME: 9:00 a.m.
PLACE: White Pine County Aquatics Center
1111 Veterans Blvd., Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission Meeting on January 27, 2016, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:10 A.M. ROAD COMMISSION:

- 1) **Discussion/Update:** On Primary and Secondary Roads Within White Pine County and County Facilities, Completed and Future Projects, Communications with Corporations and Governmental Agencies
- *2) **Discussion/Action Possible Approval:** Formation of a Committee to Form Ballot Question Pros and Cons Regarding AB 191 Enacted in 2015 Legislative Session Which Authorizes a County to Place on the Ballot at the General Election on November 8, 2016 a Question Which Asks the Voters in the County Whether to Authorize the Board of County Commissioners to Impose, for the Period Beginning on January 1, 2017, Annual Increases to Taxes on Certain Motor Vehicle Fuels, Laurie L. Carson
- *3) **Discussion/Action/Possible Approval** of Road Commission Minutes from December 16, 2015

B. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS:

Ex parte Communications and Conflict of Interest Disclosure Statements

1. a) *9:30 a.m. PUBLIC HEARING

The White Pine County Board of Commissioners will receive public comment regarding Bill 01-28-2015 (Ordinance #459): An Ordinance Establishing an Advisory Committee to Develop a 5-Year Master Plan to Enhance or Improve the Telephone System for Reporting an Emergency and to Oversee any Money Allocated for that Purpose, and Authorizing a Telephone Surcharge to Be Imposed for the Enhancement or Improvement of Existing Telephone Systems Used for Reporting Emergencies Pursuant to NRS 244A.7641 Through NRS 244A.7647 Inclusive, and Other Properly Related Matters.

- *b) **Discussion/Action/Possible Approval** of Bill 01-28-2015 (Ordinance #459): An Ordinance Establishing an Advisory Committee to Develop a 5-Year Master Plan to Enhance or Improve the Telephone System for Reporting an Emergency and to Oversee any Money Allocated for that Purpose, and Authorizing a Telephone Surcharge to Be Imposed for the Enhancement or Improvement of Existing Telephone Systems Used for Reporting Emergencies Pursuant to NRS 244A.7641 Through NRS 244A.7647 Inclusive, and Other Properly Related Matters.

2. 10:00 A.M. ELIZABETH FRANCES & GRANT MANAGERS

Discussion/Action/Possible Approval of Updates on Quarterly Grant Reports by Department Heads and/or Grant Mangers on the Following:

Bunny Hill – Social Services

- CSBG-Community Services Block Grant
- WSAP-Welfare Set-Aside Program
- Aging & Disability Services Division Grant
- NDOT Grants (Ely Bus)

Lynette Gust - District Court #1

- CCPGB Grant
- JABG Grant

EDC

- Governor’s Office on Economic Development R.F.P.-E.D.C. Program Grant
- CDBG-Community Development Block Grants
- S.N.P.L.M.A. Projects
 - WP-02 White Pine County Parks Renovation
 - WP-07 Camp Success Preservation & Enhancement, Phase I
 - WP-08 Camp Success Preservation & Enhancement, Phase II
 - WP-09 Fairgrounds Renovation Project

Chris Ricci-Senior Center

- Aging and Disability Services Division Grant (A.D.S.D) Grant (x2)
- EJC Foundation Grant (Senior Medical Travel)
- William N. Pennington Foundation

Lori Romero-Library

- Library Science & Technology Act Postage Grant
- Library Science & Technology Act Summer Reading Grant
- Library Science & Technology Act E-Book Grant
- EL Cord-Library Expansion
- Collection Development Grant
- Robert Hawkins Foundation
- E.L. Cord Foundation

Brett Waters-Emergency Management

- HMEP Training Grant (Hazard Mitigation Emergency Preparedness)
- State Emergency Response Commission Planning, Training and Equipment Grant
- Emergency Management Performance Grant – EMPG
- Emergency Preparedness Working Group –EPWG (x5-FFY12, FFY12Sup, FFY13, FFY13Sup, FFY14, FFY15)
- HMEP Mid-Cycle Grant

Sheriff Dan Watts

- Eastern Nevada Narcotics Enforcement Task Force Grant
- Highway Safety Grant
- POOL/PACT Bullet Proof Vest Grant

Mike Wheable - District Attorney

- Victim Witness Services
- GTEAP Grant

Steve Stork - Airport

- Airport Wildlife Assessment
- Airport Layout Plan
- Runway 18/36 Design
- Runway 18/36 Construction

Bill Calderwood – Maintenance

- Pennington Foundation Grant

Finance Department:

- Department of Energy-Renewable Energy Grant

THE CHAIRMAN WILL RECESS THE REGULAR COUNTY COMMISSION MEETING FOR A **SPECIAL WHITE PINE COUNTY FIRE COMMISSION.**

Public Comment:

3. 11:30 a.m. **SPECIAL Fire Commission Meeting:**

- *a. **Discussion/Action/Possible Approval:** To Appoint Human Resource to Form a Committee to Review the Requirements of All Request for Proposals for White Pine County Employee Benefits Insurance Broker Submitted by January 26, 2016 and Return to the Board Those Firms Who Have Met the Requirements During the First Meeting in February For Discussion and Possible Approval, Kathy Ricci, Human Resource Director
- *b. **Discussion/Action/Possible Approval:** To Acknowledge Requests for Proposals for White Pine County/Fire District Employee Benefits Insurance Broker Submitted by 5:00PM on January 26, 2016, Kathy Ricci, Human Resources Director
- c. **Discussion/Presentations** from Companies that Responded to the Request for Qualifications/Proposals for a Broker of Record for Property and Liability Insurance, Elizabeth Frances, Finance Director
- *d. **Discussion/Action/Possible Approval** to Appoint Finance to Form a Committee to Review the Presentations From Companies that Responded to the Request for Qualifications/Proposals for a Broker of Record for Property and Liability Insurance, Elizabeth Frances, Finance Director
- *e. **Discussion/Action/Possible Approval** of Fire Commission Minutes from January 13, 2016

3. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:
NONE

B. ELECTED OFFICIALS:

1. Michael Wheable, White Pine County District Attorney:

- *a. **Discussion/Action/Possible Approval** to Authorize the Creation of the Position of Deputy District Attorney I-Civil, Michael Wheable, District Attorney and Elizabeth Frances, Finance Director
- *b. **Discussion/Action/Possible Approval: Recruitment of the Position, Deputy District Attorney I-Civil; Michael Wheable, District Attorney and Elizabeth Frances, Finance Director**

C. DEPARTMENT HEADS:

1. Bill Calderwood, Maintenance Supervisor:

- *a. **Discussion/Action/Possible Approval**: Extension of Country Construction contract for Annex Demo Completion Date Due to Weather Conditions

2. Megan Brown, White Pine Aquatics Center Director:

- a. **Discussion/Update**: Aquatics Center update September 2015 – December 2015

3. Kathy Ricci, Human Resources Director:

- *a. **Discussion/Action/Possible Approval**: To Appoint Human Resource to Form a Committee to Review the Requirements of All Request for Proposals for White Pine County Employee Benefits Insurance Broker Submitted by January 26, 2016 and Return to the Board Those Firms Who Have Met the Requirements During the First Meeting in February For Discussion and Possible Approval
- *b. **Discussion/Action/Possible Approval**: To Acknowledge Requests for Proposals for White Pine County Employee Benefits Insurance Broker Submitted by 5:00PM on January 26, 2016, Kathy Ricci, Human Resources Director
- *c. **Discussion/Action/Possible Approval** of the Draft for White Pine County's Policy/Procedure on Budget Management through Hiring Delays and Attrition

5. Steven M. Stork, Airport Manager:

- a. **Discussion Only:** Review of NDOT Aviation Safety Inspection on 12/18/2015
- *b. **Discussion/Action/Possible Approval:** of the Updated 2016-2021 Airport Capital Improvement Plan (ACIP) for Ely Airport/Yelland Field
- *c. **Discussion/Action/Possible Approval:** of 2016-2017 ACIP Grant Application in the Amount of \$2,699,476 with a Local Match of \$179,965 for Phase II of Runway 18/36 Pavement Rehabilitation

4. Elizabeth Frances, Finance Director:

- a. **Discussion/Presentations** from Companies that Responded to the Request for Qualifications/Proposals for a Broker of Record for Property and Liability Insurance, Elizabeth Frances, Finance Director
- *b. **Discussion/Action/Possible Approval** to Appoint a Finance to Form a Committee to Review the Presentations From Companies That Responded to the Request for Qualifications/Proposals for a Broker of Record for Property and Liability Insurance, Elizabeth Frances, Finance Director
- *c. **Discussion/Ratification** of the Airport Liability Insurance Renewal with Ace Property and Casualty Company for One Year in an Annual Amount of \$5,953 without Options for War and/or Terrorism Coverage Per the Proposal Provided in the Backup Materials
- *d. **Discussion/Action/Possible Approval** to Start Allocating General Fund Expenditures to Other Special Revenue Funds as Appropriate in FY2017 per the Financial Strategic Planning Committee Proposal
- *e. **Discussion/Action/Possible Approval** to Dedicate 3 Cents Ad Velorem Tax from the Indigent Fund to the General Fund in FY2017 per the Financial Strategic Planning Committee Proposal
- f. **Discussion/Update** on FY2016 Estimated Ending General Fund Balance
- *g. **Discussion/Action/Possible Approval** of Monthly Financial Reports for December 2015, Elizabeth Frances, Finance Director, and Catherine Backaric, County Treasurer

D. ADVISORY BOARDS:

NONE

- *2) **Discussion/Action/Possible Approval: Of Ely Outdoor Enthusiasts' 2016 Events: (1) Bristlecone Birkebeiner, (2) Turkey Vulture Stretch 5K, (3) Glow Run (4) Take It To The Lake Half Marathon, 10K and Kids Run, Nancy Herms**

- *3) **Discussion/Action/Possible Approval of the Following Minutes:**
 - o **County Commission Meeting, January 13, 2016**

- 4) **County Commission Recommendations for Items for Future Agendas**

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County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Elaine Blackham, did on the 21st day of January, 2016 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission Meeting in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine Aquatics Center, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301
