

## White Pine County Board of County Commissioners

### WHITE PINE COUNTY COMMISSION MEETING AGENDA



**DATE:** Wednesday, September 26, 2018  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission Meeting on September 26, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

### **9:00 A.M. PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

### **1. NOTICE OF TIMED AGENDA ITEMS:**

#### **A. 9:05 A.M. ROAD COMMISSION**

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- \*2) **Discussion/For Possible Action**: Approval of minutes from the following Road Commission meetings:
  - July 25, 2018
  - August 8, 2018
  - August 22, 2018

## **B. 9:30 A.M. FIRST READING OF PROPOSED ORDINANCE**

- 1) **Discussion/First Reading**: of proposed Ordinance 494 allowing natural persons to designate a family cemetery upon land owned by such persons pursuant to NRS 451.067. Commission Chairman Richard Howe

## **C. 10:00 A.M.**

- \*1) **Discussion/For Possible Action**: Approval to accept or reject an offer to purchase the County-owned real property located at 1266 North 53<sup>rd</sup> West in White Pine County, Nevada, APN# 010-270-17, for \$4,000. Paul Holdaway

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. COUNTY COMMISSION:**

#### **1. Richard Howe, Commission Chairman**

- \*a) **Discussion/For Possible Action**: Approval to set the regular Commission Meeting schedule for the months of November & December of 2018 and January of 2019

#### **2. Carol McKenzie, Commissioner**

- a) **Discussion Only** about changing the five (5) County Commissioner seats from at large to by district/precinct and mandating a minimum number of Commissioners coming from unincorporated parts of the County allowing for equal representation on the Board

### **B. ELECTED OFFICIALS:**

#### **1. Nichole Baldwin, County Clerk**

- \*a) **Discussion/For Possible Action**: Approval for the Clerk's Office to close at the regular time of 5pm on October 15-16, 2018 during the end of the period to register to vote for the General Election pursuant to NRS 293.560(3)(a)

- \*b) **Discussion/For Possible Action:** Approval of the request from the Chairman of the White Pine County Board of Public Health to appoint Yun Namkung, M.D. as a Deputy Health Officer pursuant to WPC Ordinance 465 (2.85.030(a)) and to set his compensation (2.85.030(b))
- \*c) **Discussion/For Possible Action:** Approval of the request for the resignation of Gene Ockert from the Ruth Town Council
- \*d) **Discussion/For Possible Action:** Approval for one or more Commissioner(s) to attend the Nevada Mineral Exploration Coalition annual meeting on October 9, 2018 in Reno to discuss the County Lands Bill and upcoming lands bills for our County and to speak on our behalf from 10:30am to 11:15am; room and meals are provided

**2. Mike Wheable, District Attorney**

- \*a) **Discussion/For Possible Action:** Approval to extend the moratorium on marijuana establishments in White Pine County for an additional sixty (60) days to discuss a compact with the Ely Shoshone Tribe on cannabis

**C. DEPARTMENT HEADS:**

**1. Lance Gale, Airport Manager**

- \*a) **Discussion/For Possible Action:** Approval of the Airport Improvement Project Supplemental Funding Grant offer in the amount of \$4,969,969
- \*b) **Discussion/For Possible Action:** Approval to award the bid to Road and Highway Builders to construct taxiway A for AIP# 3-32-0006-022-2018
- \*c) **Discussion/For Possible Action:** Approval to amend the task order for Engineering Services Agreement between Armstrong Consultants and White Pine County for the project to reconstruct runways 18/36 and taxiway A in the amount of \$20,000
- d) **Discussion/Update:** on the Ely Jet Center and the installation of a 24/7 fuel pump facility at the FBO location
- e) **Discussion/Update:** on the Airport runway construction and closure

**2. Brad Christiansen, Building Official**

- \*a) **Discussion/For Possible Action:** Approval of a Parcel Map. The applicant, Frank A. Collins, wishes to divide the Parcel. The subject property is Section SE, Section 3, Township 16N Range 62E, located at approximately Keystone Street and Main Street, Ruth, Nevada (APN 003-121-07)

### **3. Timothy Bunch, Human Resources Director**

- \*a) **Discussion/For Possible Action**: Approval to set the appropriate COLA increase for exempt employees not to exceed 10%
- \*b) **Discussion/For Possible Action**: Ratification of the internal recruitment for the upcoming vacancy in the Clerk's Office for a Deputy Court/Elections Clerk due to the retirement of an employee

### **4. Elizabeth Frances, Finance Director**

- \*a) **Discussion/For Possible Action**: Approval of the Monthly Financial Reports for August 2018
- \*b) **Discussion/For Possible Action**: Approval of Updated Grant Management Policy Pursuant to Federal Uniform Grant Guidance

### **3. CONSENT AGENDA:**

**The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- \*c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- \*d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

### **4. NOTICE OF UNTIMED ITEMS:**

- \*a) **Discussion/For Possible Action**: Approval of the Proclamation declaring the week of October 23-31, 2018 as Red Ribbon Week. Mary Kerner
- \*b) **Discussion/For Possible Action**: Approval of the minutes from the Special Joint Meeting with Ely City Council held August 22, 2018
- \*c) **Discussion/For Possible Action**: Approval to allow the Ely Lions Club to reserve Veteran's Memorial Park on October 20, 2018 from 8am to 5pm for their annual Punkin Chunkin and to waive their reservation fees. Ely Lions Club
- \*d) **Discussion/For Possible Action**: Approval for WPC Maintenance to keep the restrooms open and the electricity on in Veteran's Memorial Park until at least October 21, 2018. Ely Lions Club

- \*e) **Discussion/For Possible Action: Approval to close Clark, 8<sup>th</sup> and 10<sup>th</sup> Streets on October 20, 2018 from 8am to 5pm for the annual Punkin Chunkin. Ely Lions Club**

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**County Commission \* Adjournment**

**NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

**AFFIDAVIT:**

**I, Nichole Baldwin, did on the 20th day of September, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Special Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.**

*Nichole Baldwin*