Richard Howe, Chairman Shane Bybee, Vice Chairman Gary Perea, Commissioner Carol McKenzie, Commissioner Steven M. Stork, Commissioner 801 Clark Street, Suite 4 Ely, Nevada 89301 (775) 293-6509 Fax (775) 289-2544

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Nichole Baldwin, Ex-Officio Clerk of the Board

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA

DATE: Wednesday, August 8, 2018

TIME: 9:00 a.m.

PLACE: White Pine County Library Conference Room

950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Fire Commission Meeting on August 8, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Meeting of the White Pine County Fire Commission.

A. 9:05 A.M. FIRE COMMISSION

PUBLIC COMMENT

- 1) Discussion/Update on Fire District Progress. Interim Fire Chief, Bill Ward
- *2) <u>Discussion/For Possible Action</u>: Approval to accept a donation from Nye County Commission of a 2005 Kenworth Model T30 Fire Water Tender via the Lund Volunteer Fire Department. Interim Fire Chief, Bill Ward
- 3) Discussion Only from the new Fire Chief/Director of Emergency Services, Keith Westengard
- *4) <u>Discussion/For Possible Action</u>: Approval to modify the compensation package for Fire Chief/Director of Emergency Services Keith Westengard
- *5) <u>Discussion/For Possible Action</u>: Approval to replace a fire fighter that has resigned. Timothy Bunch, HR Director
- *6) <u>Discussion/For Possible Action</u>: Approval to modify the compensation previously approved for Interim Fire Chief Bill Ward to account for his estimated weekly hours retroactive to his recent start date and possibly extending his appointment to when Keith Westengard starts on September 8, 2018. Timothy Bunch, HR Director
- *7) <u>Discussion/For Possible Action</u>: Approval of Monthly Financial Reports for July 2018. Elizabeth Frances, Finance Director & Catherine Bakaric, Treasurer
- *8) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-55 authorizing the White Pine County Fire Protection District to enter into an Interlocal Agreement with White Pine County whereby the District Fire Chief takes on the duties of the White Pine County Emergency Management Director in exchange for the District Fire Chief receiving monetary compensation and benefits in an amount which is reasonably foreseeable to exceed \$25,000. Mike Wheable, District Attorney
- *9) <u>Discussion/For Possible Action</u>: Approval of an Interlocal Agreement between White Pine County and the White Pine County Fire District whereby the County delegates the duties of the White Pine County Emergency Management Director to the District Fire Chief in exchange for the District Fire Chief receiving monetary compensation and benefits in an amount which is reasonably foreseeable to exceed \$25,000, for a period of six months and/or until the end of the District Fire Chief's probationary employment period. Mike Wheable, District Attorney

- *10) <u>Discussion/For Possible Action</u>: Approval of minutes from the following Fire Commission Meetings:
 - Special June 27, 2018

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:15 A.M. AG DISTRICT 13/FAIR & RODEO BOARD

*1) <u>Discussion/For Possible Action:</u> Approval to work with investors to construct a multi-use facility at the Fairgrounds for public use. Bill Panagopoulos and Gayle Bartlett, Ag District 13, Fair & Rodeo Board

C. 9:30 A.M. ROAD COMMISSION

*1) <u>Discussion/For Possible Action</u>: Approval to authorize the Road Department to hold a silent equipment auction with a target date of September to October 2018

D. 10:00 A.M. PUBLIC HEARINGS

- PUBLIC HEARING: White Pine County is considering projects for the 2019 Community Development Block Grant Priorities. The public is invited to participate by providing ideas, comments, and suggestions concerning potential projects. The Commission has already committed to sponsorship of the RNDC Housing application up to \$200,000. The Commission can select up to two (2) county projects and two (2) sponsored projects. Catherine Bakaric, Treasurer
- 2) <u>PUBLIC HEARING</u>: Discussions with local ranchers and farmers on the new business license requirement

E. 10:30 A.M. HANGAR 1 AT YELLAND FIELD

1) <u>Discussion Only</u> about the situation with hangar 1, AKA the Navy hangar. Richard Barber

F. 11:00 A.M. NDOW SHOOTING RANGE GRANT

1) <u>Discussion/Update</u> on the NDOW Shooting Range Grant. Scott Laity, Volunteer Project Manager

G. 11:15 A.M.

*1) Discussion/For Possible Action: Approval to allow the District Attorney to discuss a compact with the Ely Shoshone Tribe on cannabis and to bring back a draft for the Commissioners' review. Cassandra Dittus, Joe Dice, and Trent Griffith

*2) Discussion/For Possible Action: Approval of a moratorium on marijuana establishments in White Pine County during the discussions on the compact. Cassandra Dittus, Joe Dice, and Trent Griffith

H. 11:30 A.M. UPDATE ON COUNTY WEBSITE

1) <u>Discussion/Update</u> on Progress on New Website Platform Including Mockup. Website Committee including Elizabeth Frances, Finance Director: Lori Romero, Library Director: Jennifer Farnworth, IT Technician: Megan Brown, Aquatic Facilities Director and Mike Wheable, District Attorney

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

- 1. Richard Howe, Commission Chairman
 - a) Discussion/Update on the trip to Elko with the Elko County Commissioners concerning I-11 and other topics

B. ELECTED OFFICIALS:

- 1. Mike Wheable, District Attorney
 - *a) Discussion/For Possible Action: Approval of the Board of County Commissioners' intention to lease to up to 10,000 square feet of County property south of the USDA Hangar to MedX AirOne, upon such terms and conditions as the Commission deems proper, so that MedX AirOne can build a hangar and other aviation facilities on the property to support its emergency transportation operation, pursuant to NRS 495.040
 - *b) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-56 of the White Pine County Board of County Commissioners authorizing the County to enter into an Interlocal Agreement with the White Pine County Fire District whereby the County delegates the duties of the White Pine County Emergency Management Director to the District Fire Chief in exchange for the District Fire Chief receiving monetary compensation and benefits in an amount which is reasonably foreseeable to exceed \$25,000
 - *c) <u>Discussion/For Possible Action</u> Approval of an Interlocal Agreement between White Pine County and the White Pine County Fire District whereby the County delegates the duties of the White Pine County Emergency Management Director to the District Fire Chief in exchange for the District Fire Chief receiving monetary compensation and benefits in an amount which is reasonably foreseeable to exceed

- \$25,000, for a period of six months and/or until the end of the District Fire Chief's probationary employment period
- *d) Discussion/For Possible Action: Approval to re-visit and re-prioritize SNPLMA Projects approved on May 9, 2018 at the Regular County Commission Meeting and give direction to the White Pine County Treasurer to continue to work on grant applications with today's amendments

C. DEPARTMENT HEADS:

1. Kristi Lynch-Rozich, Aquatic Center Director

- *a) <u>Discussion/For Possible Action</u>: Approval of White Pine County Aquatic Center's fall program schedule
- *b) <u>Discussion/For Possible Action</u>: Approval to allow Aquatics Department to start recruitment and hiring of a full time lifeguard to fill a position left vacant as of 8/3/18

2. <u>Bill Calderwood, Public Works Director</u>

- a) <u>Discussion Only</u>: Annual update/activity summary report for Maintenance and Parks personnel
- *b) <u>Discussion/For Possible Action</u>: Approval to modify the existing practice concerning "first right of refusal" for Camp Success to make available one weekend per month in June, July and August

3. Desiree Barnson, Social Services Director

- *a) <u>Discussion/For Possible Action</u>: Ratification to Accept the ESG grant award in the amount of \$10,000.00 with a required match of \$10,000.00 which will be in-kind as Director's wages
- *b) Discussion/For Possible Action: Approval to accept the NDOT 5311 Grant Award in the amount of \$112,737.00 with a required match of \$65,514.00. The match is made up of \$25,000 from the ADSD Grant, \$27,000.00 from RTC, \$8,000.00 Donation and Ticket Sales, \$2,069.00 from Donations, \$3,445.00 of Directors Wages as in-kind
- *c) <u>Discussion/For Possible Action</u>: Approval to accept the NDOT 5339 Grant Award in the amount of \$40,000.00 with a required match of \$10,000.00. The match will come out of the Indigent Budget
- *d) <u>Discussion/For Possible Action</u>: Approval to accept the NDOT 5339 Grant Award in the amount of \$3,200.00 with a required match of \$800.00. The match will come out of the Indigent Budget

*e) <u>Discussion/For Possible Action</u>: Approval to accept the WSAP Grant Award in the amount of \$9,000.00 with no required match

4. Timothy Bunch, Human Resources Director

- a) Discussion Only from the new Fire Chief/Director of Emergency Services, Keith Westengard
- *b) Discussion/For Possible Action: Approval to modify the compensation package for Fire Chief/Director of Emergency Services Keith Westengard

5. Elizabeth Frances, Finance Director

- *a) <u>Discussion/For Possible Action</u>: Approval of the Quarterly Grant Reports
- *b) <u>Discussion/For Possible Action</u>: Approval to pay Advocates for Community and Environment an additional amount of up to \$13,451.92 to cover June 2018 invoice for services related to the legal campaign against the SNWA pipeline
- *c) <u>Discussion/For Possible Action</u>: Approval to Proceed to Contract with Sidwell for Services Based on Proposal to Create a Well Data GIS Layer for an Initial Amount of \$7,500 and Annual Updates at \$1,200 per a Request from Natural Resources and with Funding for the Initial Amount Coming from Contingency
- *d) Discussion/For Possible Action: Approval of Resolution 2018-52 to Augment the White Pine County Capital Improvement Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$142,000 and to Increase Contract Services by the Same Amount to Provide for the Justice Center Owner's Representative Contract Approved at the July 25, 2018 Commission Meeting
- *e) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-53 to Augment the White Pine County Indigent (Social Services) Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$14,200 and to Increase Equipment Over \$5,000 by the Same Amount to Provide Match Money for a New Bus
- *f) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-54 to Augment the White Pine County 911 Telephone Surcharge Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$18,050 and to Increase Contract Services by the Same Amount to Provide for the Sidwell GIS Addressing Component of the Contract Approved at the July 25, 2018 Commission Meeting

- *g) <u>Discussion/Update</u> on Updates to the Chart of Accounts
- *h) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-26 to establish fund 562 for the Domestic Violence Agency Fund to replace fund 370 used for the Domestic Violence Special Revenue Fund
- *i) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-27 to establish fund 546 for the Genetic Marker Testing Agency Fund to replace fund 135 Used for the Genetic Marker Testing Special Revenue Fund
- *j) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-28 to establish fund 382 for the Camp Success Special Revenue Fund to replace Fund 526 the Camp Success Special Revenue Fund (Number Change Only)
- *k) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-29 to establish fund 735 for the Grants Project Special Revenue Fund to replace 325 the Grants Project Special Revenue Fund (Number Change Only)
- *l) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-30 to establish fund 760 for the VWS Special Revenue Fund to replace 870 the VWS Special Revenue Fund (Number Change Only)
- *m) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-31 to establish fund 319 for the China Springs Special Revenue Fund to replace 561 the China Springs Special Revenue Fund (Number Change Only)
- *n) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-32 to establish fund 049 for the State Indigent Special Revenue Fund to replace 570 the State Indigent Special Revenue Fund (Number Change Only)
- *o) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-36 to Utilize Contingency in the Amount of \$24,514 to Cover the Overage in Human Resources Payroll and Benefits Created by the Overlap of the New and Former HR Director Which was Unanticipated and Unbudgeted During the FY2019 Budget Process

3. CONSENT AGENDA:

The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.
- *c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) <u>Discussion/For Possible Action</u>: Approval of Resolution 2018-48 providing for the transfer of the County's 2018 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority
- *b) <u>Discussion/For Possible Action</u>: Approval of minutes from the following County Commission Meetings:
 - June 27, 2018

<u>PUBLIC COMMENT</u>: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 2nd day of August, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at http://whitepinecounty.net and on the State of Nevada Public Notices website at http://notice.nv.gov. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin