

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & SPECIAL FIRE COMMISSION MEETING AGENDA



DATE: Wednesday, July 25, 2018
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Special Fire Commission Meeting on July 25, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Commission.

A. 9:00 A.M. SPECIAL FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **Discussion/Interview with District Fire Chief candidate: interviewee withdrew application 7/18/18. Tim Bunch, HR Director**
- *2) **Discussion/For Possible Action: Approval to select a candidate for District Fire Chief. Tim Bunch, HR Director**
- *3) **Discussion/For Possible Action: Approval to combine the White Pine County Emergency Management Director and White Pine County Fire Protection District Fire Chief into one job title/position through interlocal agreement and move those Emergency Management Duties to the Fire District through interlocal agreement. Tim Bunch, HR Director**
- *4) **Discussion/For Possible Action: Approval to appoint a District Fire Chief to include duties of Director of Emergency Services, or Approval to appoint just a Fire Chief without Emergency Management Duties Tim Bunch, HR Director**
- *5) **Discussion/For Possible Action: Approval of a rate of pay based on experience and qualifications for the District Fire Chief or an appropriate rate of pay for District Fire Chief with the Director of Emergency Services duties. Tim Bunch, HR Director**
- *6) **Discussion/For Possible Action: Approval of the FY2018 Indebtedness, Five Year Capital Improvement Plan and Debt Management Policy Reports for White Pine County Fire District. Elizabeth Frances, Finance Director**
- *7) **Discussion/For Possible Action: Approval of Preliminary Monthly Financial Reports for June 2018. Elizabeth Frances, Finance Director & Catherine Bakaric, Treasurer**
- *8) **Discussion/For Possible Action: Approval of minutes from the Fire Commission Meeting held June 13, 2018 and the Special Fire Commission Meeting held May 30, 2018**
- *9) **TIMED ITEM AT 10:00 A.M.: Discussion/For Possible Action: Approval of an agreement for EMS and Firefighting equipment through NDF's Equipment Program. Michael C. Xavier, CEM/Fleet Manager, NDF**

PUBLIC COMMENT

The Chairman will adjourn the Special Meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 10:05 A.M. ROAD COMMISSION

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- 2) **Discussion/Update** on the cost allocation report between the Maintenance/Parks Department and the Road Department
- *3) **Discussion/For Possible Action**: Approval of minutes from the June 27, 2018 Road Commission Meeting

C. 10:15 A.M. ROBINSON NEVADA MINING COMPANY

- *1) **PUBLIC HEARING/Discussion/For Possible Action**: Approval of a request by Robinson Nevada Mining Company to alter the alignment of White Pine County Road #1146 (44A), Tonopah Canyon Road. Frederick Partey, Robinson Mine

D. 11:00 A.M. NEVADA RURAL HOUSING AUTHORITY

- *1) **Discussion/For Possible Action**: Approval of Resolution 2018-48 providing for the transfer of the County's 2018 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority. Melanie Evans, Home At Last Programs Manager

E. 11:15 A.M. BCT UPDATE

- 1) **Discussion/Update** on Information Technology from Business Continuity Technology (BCT). Lester Keizer & Rory Jackson

F. 11:30 A.M. USDA HANGAR AT YELLAND FIELD

- *1) **Discussion/For Possible Action**: Approval to reduce the monthly rate to rent the USDA Hangar at Yelland Field. Tim Keogh

G. 1:00 P.M. AQUATIC CENTER DIRECTOR INTERVIEWS

- 1) **Discussion/Interviews** for the Aquatic Center Director position:
 - Kristi Rozich
 - Lisa Ashby
- *2) **Discussion/For Possible Action**: Approval to appoint a new Aquatic Center Director. Tim Bunch, HR Director
- *3) **Discussion/For Possible Action**: Approval of the rate of compensation and start date for the newly appointed Aquatic Center Director. Tim Bunch, HR Director

2. ITEMS FROM ELECTED OFFICIALS AND

DEPARTMENT HEADS:

A. COUNTY COMMISSION:

1. Gary Perea, County Commissioner

- *a) **Discussion/For Possible Action:** Approval to send a letter of support to the Robinson Mine concerning its expansion

B. ELECTED OFFICIALS:

1. Sheriff Scott Henriod

- *a) **Discussion/For Possible Action:** Approval to hold a public auction to sell three vehicles owned by the White Pine County Sheriff's Office:

1. 1997 Mercury Mountaineer
2. 1994 Chevrolet Truck
3. 2003 Infinity G35

Proceeds of the Mercury and Infinity are to be placed into the Sheriff's Office drug seizure account due to the vehicles being seized for drug convictions. The Chevrolet truck proceeds are to be returned to the general fund. Minimum bids will be set at \$500. Tow bills will be deducted from the proceeds of the sales. Other miscellaneous items to be sold are abandoned items: tires, jewelry, welder, and misc

2. Burton Hilton, Assessor

- a) **Discussion Only** on property lines in the Ogden Avenue/Lackawanna Road/Railroad right of way area
- b) **Discussion Only** on property lines along Pole Line Road in the Crosstimbers Area
- *c) **Discussion/For Possible Action:** Approval to refund the taxpayer of parcel 001-282-01 a total of \$121.19 for an over assessment per NRS 361.768
- *d) **Discussion/For Possible Action:** Approval of the Assessor's Log Roll of Changes made to the Secure Tax Roll per NRS 361.310(4)

3. Catherine Bakaric, Treasurer

- *a) **Discussion/For Possible Action:** Approval to close Clark Street and 8th Street from Friday, August 3, 2018 at 7am to Sunday, August 5, 2018 at 4pm for the annual Arts in the Park
- *b) **Discussion/For Possible Action:** Ratification of Travel Nevada Grant for AG District #13 to be used for Marketing and Public Relations for White Pine County Fair/Horse Race Weekend

- *c) Discussion/For Possible Action: Ratification of the Travel Nevada Grant for White Pine Golf Course to be used for signage and beautification

C. DEPARTMENT HEADS:

1. Juan Carlos Cervantes, UNR Extension Coordinator

- a) Discussion/Update on Cooperative Extension activity

2. Megan Brown, Aquatic Center Director

- a) Discussion/Update on happenings in the White Pine County Aquatics Department

- *b) Discussion/For Possible Action: Approval to create a new shallow water lifeguard position in the Aquatics Department

- *c) Discussion/For Possible Action: Approval of the pay scale of the shallow water lifeguard position in the Aquatics Department

- *d) Discussion/For Possible Action: Approval to allow White Pine County Aquatics staff to seek donations for the annual McGill Pool Big Splash to be held on Saturday, September 1st, 2018 11:30am-6pm.

3. Desiree Barnson, Social Services Director

- *a) Discussion/For Possible Action: Ratification of the ADSD Grant Award in the amount of \$25,000 with a required match of \$3,750 which will be in-kind by Director's wages

- *b) Discussion/For Possible Action: Ratification of the CSBG Grant award in the amount of \$74,234 with no County match required. \$8,000 is for Eureka as a pass-through

- *c) Discussion/For Possible Action: approval to accept the EFSP Grant in the amount of \$5,168 with no County match required

4. Timothy Bunch, Human Resources Director

- *a) Discussion/For Possible Action: Approval to combine the White Pine County Emergency Management Director and White Pine County Fire Protection District Fire Chief into one job title/position through interlocal agreement and move those Emergency Management Duties to the Fire District through interlocal agreement

- *b) Discussion/For Possible Action: Approval to appoint a District Fire Chief to include duties of Director of Emergency Services, or Approval to appoint just a Fire Chief without Emergency Management Duties

- *c) **Discussion/For Possible Action:** Approval of a rate of pay based on experience and qualifications for the District Fire Chief or an appropriate rate of pay for District Fire Chief with the Director of Emergency Services duties

5. Elizabeth Frances, Finance Director

- *a) **Discussion/For Possible Action:** Approval of the FY2018 Indebtedness. Five Year Capital Improvement Plan and Debt Management Policy Reports for White Pine County, Lund, McGill, and Ruth
- *b) **Discussion/For Possible Action:** Approval of Sidwell Contract for E911 GIS Addressing Services and Road Department Centerline Creation/Development GIS Services as in the Amount of \$48,420 for the First Year and \$6,900 Annual Support Thereafter to be Paid from the E911 Fund and the Road Department
- *c) **Discussion/For Possible Action:** Approval of Approval of the Preliminary Monthly Financial Reports for June 2018
- *d) **Discussion/For Possible Action:** Approval of Resolution 2018-37 to Augment the White Pine County General Fund for Unanticipated and Unbudgeted BLM Lease Revenues in the Amount of \$50,000 and to Increase Airport Contract Services by the Same Amount
- *e) **Discussion/For Possible Action:** Approval of Contract for Owner's Representative Services for the Justice Center Project with Gustavo Nunez in an Amount not to exceed \$142,000 to be Paid from the Capital Improvement Fund
- f) **Discussion/Update** on the 2020 Census Local Update of Census Addresses Operation (LUCA) Project
- g) **Discussion/Update** on the Passive Network Security Assessment Performed by Gridsmart and Paid for by the Nevada Public Agency Insurance Pool (POOL)
- *h) **Discussion/For Possible Action:** Approval of the Quarterly Grant Reports. Elizabeth Frances, Finance Director
- *i) **Discussion/For Possible Action:** Approval to Utilize an Amount Not to Exceed \$500 to Engage Resources Necessary to Assist in Developing Emergency Management Grant with Upcoming Due Dates

3. CONSENT AGENDA:

The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member

of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS:

- *a) **Discussion/For Possible Action:** Approval to close Main Street in Ruth on August 11, 2018 from 9am to 3pm for the Ruth Picnic and the Dedication to the Fallen Miners Memorial. Mary Sorenson
- *b) **Discussion/For Possible Action:** Approval to select a liaison for the Nevada Site Specific Advisory Board with either Option 1 (full liaison), or Option 2 (limited liaison)
- *c) **Discussion/For Possible Action:** Approval of the minutes from the Regular County Commission Meetings held June 13, 2018, and the Special Commission Meetings held May 30, 2018 and June 15, 2018

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Susan Lujan, did on the 19th day of July, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Special Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Susan Lujan