

A. 9:05 A.M. FIRE COMMISSION

PUBLIC COMMENT

- 1) **Discussion/Update** on Fire District Progress by WPC District Fire Chief, Tim Woolever
- *2) **Discussion/Action/Possible Approval** to contract with Intermedix for ambulance billing services for 9.5% of net collections. Commissioner Steven M. Stork
- *3) **Discussion/Action/Possible Approval** of Revised Wage Scales for White Pine County Fire Protection District Hourly Personnel. Elizabeth Frances, Finance Director
- *4) **Discussion/Action/Possible Approval** to allow Maintenance to do repairs at the McGill Legion Hall. Fire Chief Tim Woolever
- *5) **Discussion/Action/Possible Approval** of FY2019 White Pine County Fire Protection District Tentative Budget. Elizabeth Frances, Finance Director
- *6) **Discussion/Action/Possible Approval** to recruit for a Firefighter I II/AEMT to fill a vacant position as of April 14, 2018. Kathy Ricci, Human Resources Director
- *7) **Discussion/Action/Possible Direction** on Items to Include/Exclude in an Interlocal Agreement Between White Pine County and the White Pine County Fire Protection District for Various Services Shared by the Entities and Whether to Utilize a Formula Driven Solution or a Flat Fee Basis. Elizabeth Frances, Finance Director & Bryan Pyle, Deputy District Attorney
- *8) **Discussion/Action/Possible Approval** of Monthly Financial Reports for March 2018. Elizabeth Frances, Finance Director
- *9) **Discussion/Action/Possible Approval** of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds. Elizabeth Frances, Finance Director
- *10) **Discussion/Action/Possible Approval** of minutes from the Fire Commission Meeting on March 14, 2018

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. PUBLIC HEARINGS, ORDINANCES, FIRST READINGS, BID OPENINGS, DECISIONS

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) a) **PUBLIC HEARING**: The White Pine County Commissioners will take public comment on Ordinance 489, Bill No. 03.14.2018, an ordinance amending Title 4 providing that fictitious business name certificates expire five (5) years after filing with the White Pine County Clerk
- *b) Discussion/Action/Possible Approval of Ordinance 489, Bill No. 03.14.2018, an ordinance amending Title 4 providing that fictitious business name certificates expire five (5) years after filing with the White Pine County Clerk
- 2) a) **PUBLIC HEARING**: The White Pine County Commissioners will take public comment on its Intention to Make an Interfund Loan from the General Fund to the Wildlife Management Map Fund in the Amount of \$1,830 to Provide for Travel Until Revenues are Received from the State. Elizabeth Frances, Finance Director
- *b) **Discussion/Action/Possible Approval** of Resolution 2018-14 to Make an Interfund Loan from the General Fund to the Wildlife Management Map Fund in the Amount of \$1,830 to Provide for Travel Until Revenues are Received from the State. Elizabeth Frances, Finance Director
- *3) **Discussion/Action/Possible Approval** to award the Marich Field Concession Agreement. Bill Calderwood, Public Works Director
- 4) **Discussion/First Reading** of Ordinance 490, Bill No. 03.28.2018a, an ordinance amending Ordinance 482, an ordinance requiring any person or entity which engages in any business, trade, profession, industry, occupation or calling in White Pine County to obtain and maintain a business license to operate, to bring it into compliance with Chapter 364 of the Nevada Revised Statutes as follows: (1) by providing that the Sheriff delegates his or her duty as ex officio collector of county licenses to the County Clerk and that the Clerk accepts such duties; (2) by stating that the annual license fee in the amount of three percent (3%) imposed on a marijuana establishment's gross revenue is a new fee and; (3) by stating the need for and purpose of an ordinance imposing such a fee and the intended use for the revenue to be obtained pursuant to the ordinance. Bryan Pyle, Deputy District Attorney
- 5) **Discussion/First Reading** of Ordinance 493, Bill No. 04.11.2018, an ordinance amending Title 4 of the White Pine County Code to provide an abbreviated process for obtaining a temporary liquor license for special events. Bryan Pyle, Deputy District Attorney

C. 10:00 A.M. WILDLIFE ADVISORY BOARD

- *1) **Discussion/Action/Possible Approval** of a letter of support for the Comins Lake Project

D. 11:00 A.M. LOMBARD CONRAD ARCHITECTS

- 1) **Discussion/Action/Possible Approval** of Contract with Lombard Conrad Architects – Nevada Limited for the Justice Center Project in the Amount of \$1,650,000 (8.25% of estimated construction costs) for Basic Architectural Services Plus Other Fees as Outlined in the Attached Contract Pursuant to Final Review and Approval of the USDA and the District Attorney’s Office

E. 11:30 A.M. INSURANCE FOR 2018 AIR SHOW

- *1) **Discussion/Action/Possible Direction** on Insurance Coverage for the Airport Race Event Scheduled for June 2018. Elizabeth Frances, Finance Director; Alan Reed with Warren Reed Insurance; Lance Gale, Airport Manager

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. ELECTED OFFICIALS:

1. Mike Wheable, District Attorney

- *a) **Discussion/Action/Possible Approval** of written addendum and/or modification of Public Defender contract based on Commission’s prior 4-1 decision to award 8% increase in pay
- *b) **Discussion/Action/Possible Ratification** of Final Draft of a Memorandum of Understanding between White Pine County and the Bureau of Land Management regarding Development of the Resource Management Plan Amendment and Environmental Impact Statement for the Proposed Nevada and Northeastern California Greater Sage-Grouse Resource Management Plan Amendment

2. Catherine Bakaric, Treasurer

- *a) **Discussion/Action/Possible Approval** of the affidavit for delinquent tax mailing
- *b) **Discussion/Action/Possible Approval** to Discuss Possible SNPLMA Projects for upcoming nomination round and/or prioritize projects and give direction to the White Pine County Treasurer to begin work on grant applications for a total of three nominations

3. Nichole Baldwin, County Clerk

- *a) **Discussion/Action/Possible Approval** for the County Clerk’s Office to close at 5pm on May 21st and 22nd during the last two days to register to vote in person pursuant to NRS 293.560(2)

B. DEPARTMENT HEADS:

1. **Lori Romero, Senior Program Administrator**
 - *a) **Discussion/Action/Possible Approval** to accept Nutrition Services Incentive Program Supplement Funds in the amount of \$2,470 with no County match

2. **Desiree Barnson, Social Services Director**
 - *a) **Discussion/Action/Possible Approval** of the White Pine County and Ely Bus Title VI Program for NDOT

 - b) Discussion/Update on Indigent Burial at the City-owned cemetery

3. **Megan Brown, Aquatic Center Director**
 - *a) **Discussion/Action/Possible Approval** to set fees for Aquatics Department CPR Class and one week of swim camp

 - *b) **Discussion / Action / Possible Approval** to authorize the Aquatics Department Director to offer minor discounts of up to 15% without seeking approval from the Board of County Commissioners

 - *c) **Discussion / Possible Direction** on White Pine County Aquatics Department creating a swimming team

 - *d) **Discussion / Possible Direction** on White Pine County Aquatics Department expanding services and taking on the AYSO soccer league

 - *e) **Discussion/Action/Possible Approval** to approve new contract with Sportsites for Point of Sale and Recreation management software

4. **Lance Gale, Airport Manager**
 - *a) **Discussion/Action/Possible Approval** of the Airport Capital Improvement Project – Record of negotiation and independent fee estimate and task order for engineering services for Armstrong Consulting

 - *b) **Discussion/Action/Possible Ratification** of the State of Nevada fund for aviation grant in the amount of \$16,861 with no County match

 - c) **Discussion/Update** on the Nevada Airport Meeting held on March 28, 2018 in Minden

 - d) Discussion/Update on the abandoned airplane that was donated to the Airport

 - e) **Discussion/Update** on the BLM South Airport Building Project

- f) Discussion/Update on Hangar #2 for lease
- g) Discussion/Update on the South Hangar cleaning and painting “Yelland Field” signage
- h) Discussion/Update on the Air Show/Race June 13-16 schedule
- i) Discussion/Update of possible AirMed services by MedX AirOne for Yelland Field, rental of a hangar, and the possibility of bringing in an on-site fuel trailer. Joel Hochhalter, President of Jovi Holding

5. Kathy Ricci, Human Resources Director

- *a) Discussion/Action/Possible Direction or Approval of a job description for Lead Supervisor Road with a grade and step increase as approved
- *b) Discussion/Action/Possible Direction or Approval of a job description for Lead Supervisor Maintenance with a grade and step increase as approved
- *c) Discussion/Action/Possible Direction or Approval of a promotion/reclassification for the Crew Leader Road Department to Lead Supervisor Roads with a grade and step increase as approved
- *d) Discussion/Action/Possible Direction or Approval of a promotion/reclassification for the Crew Leader Maintenance Department to Lead Supervisor Maintenance with a grade and step increase as approved
- *e) Discussion/Action/Possible Direction to evaluate alternatives for the current proposals on the recommended Lead Supervisor Road and Lead Supervisor Maintenance positions, job descriptions and pay
- *f) Discussion/Action/Possible Approval to begin recruitment for the Human Resources position that will be vacated in June 2018
- *g) Discussion/Action/Possible Direction or Approval of the draft White Pine County Manager job description
- *h) Discussion/Action/Possible Approval of the compensation plan for the White Pine County Manager
- *i) Discussion/Action/Possible Approval to post vacancy and actively recruit to fill the County Manager position contingent upon the position being added and approved in the FY2019 budget. Kathy Ricci, Human Resources Director & Commissioner Steven M. Stork

6. Elizabeth Frances, Finance Director

- *a) Discussion/Action/Possible Approval of FY2019 Rate Increase for BCT not to Exceed \$30,000**
- *b) Discussion/Action/Possible Approval related to various items and Departments in the FY2019 budget including: Commission, Clerk, Recorder including special revenue budgets, Assessor including special revenue budget, Treasurer, Elections, Information Technology, Finance, Human Resources, District Attorney, Justice of the Peace-Ely including special revenue budgets, District Court I including special revenue budgets, District Court II including special revenue budgets, Judicial related costs, Juvenile Probation, Juvenile Detention, Bailiffs, Judicial Court Support, Sheriff including Administration, Detective, Patrol, Jail, Coroner, Dispatch and Task Force, Fire, Emergency Management, Economic Development, Buildings and Maintenance, Parks Maintenance, Public Health, Cooperative Agreements-Animal Control, Countywide Expenses, Library, Airport Operating, Natural Resources, Transfers, Contingency, Agricultural District, Emergency Medical Services, Agricultural Extension, Social Services including donations fund, Road Department, Airport Capital Improvement, Capital Improvements, SB74 tax fund, Towns of Lund, McGill & Ruth, Senior Center, Industrial Park, Building & Planning, Golf Course, Aquatic Center including special revenue fund, China Springs, and Camp Success.**
- *c) Discussion/Action/Possible Approval of the FY2019 Tentative Budgets for White Pine County and the Towns of Lund, McGill and Ruth**
- *d) Discussion/Action/Possible Approval of Resolution 2018-17 to Augment the White Pine County Senior Center Fund From Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$5,000 to Cover Increased Expenses for Heat, Repairs and Other Various Items in the Budget**
- *e) Discussion/Action/Possible Approval of Resolution 2018-18 to Utilize \$2,230 from Contingency in Order to Pay for Sidwell to Develop a GIS Layer for Voting Precincts on the GIS Plat Map**
- *f) Discussion/Action/Possible Approval of Resolution 2018-19 to Utilize \$3,000 from Contingency in Order to Pay for a Survey of the White Pine County Shooting Range in Conjunction with the NDOW Shooting Range Grant**
- *g) Discussion/Action/Possible Approval of the Option for Purchasing Up to 25 Golf Carts at an Estimated Cost of \$2,600 Each for an Amount Not to Exceed \$65,000. Options to be Considered Include: 1.**

Utilization of Current Year Net Proceeds Revenues Above Budgeted; 2. Providing a Five Year Interfund Loan from the White Pine County General Fund to the Golf Course Special Revenue Fund; 3. Amending White Pine County Code Section 4.04.020 Reassigning 1% of Rental Business Tax Currently Assigned for the Maintenance of the White Pine County Aquatic Center to the White Pine County Golf Course for a Specified Period of Time; 4. Utilization of Current Year General Fund Contingency to Provide a Transfer from the General Fund to the Golf Course Special Revenue Fund; or 5. Commit 75% of Golf Cart Rental Income Annually to Golf Cart Replacement

- *h) [Discussion/Action/Possible Direction](#) on Items to Include/Exclude in an Interlocal Agreement Between White Pine County and the White Pine County Fire Protection District for Various Services Shared by the Entities and Whether to Utilize a Formula Driven Solution or a Flat Fee Basis. Elizabeth Frances, Finance Director & Bryan Pyle, Deputy District Attorney
- *i) [Discussion/Action/Possible Approval](#) of Revised Wage Scales for White Pine County Fire Protection District Hourly Personnel

7. Tim Woolever, Fire Chief

- *a) [Discussion/Action/Possible Approval](#) to allow Maintenance to do repairs at the McGill Legion Hall. Fire Chief Tim Woolever

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) [Discussion/Action/Possible Approval](#) of minutes from the County Commission meeting on:
 - Special Joint County Commission and Fire Commission Meeting & Budget Workshop March 6, 2018
 - Special Joint County Commission and Fire Commission Meeting & Budget Workshop March 7, 2018
 - County Commission Meeting March 14, 2018

- b) **County Commission Recommendations for Items for Future Agendas**
- *c) **Discussion/Action/Possible Motion to close the open meeting for discussion with the Board related to Collective Bargaining pursuant to NRS 288.220**

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 5th day of April, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin