

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & SPECIAL FIRE COMMISSION MEETING AGENDA



DATE: Wednesday, March 28, 2018
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Special Fire Commission Meeting on March 28, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:05 A.M. ROAD COMMISSION

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- *2) **Discussion/Action/Possible Approval** of minutes from the following Road Commission Meetings:
 - February 14, 2018
 - February 28, 2018

B. 9:15 A.M. UPDATE

- 1) Discussion/Update from the Governor's Office of Science, Innovation and Technology on the ongoing effort to secure better broadband services for White Pine County. Jojo Myers Campos

C. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) a) **PUBLIC HEARING**: The White Pine Board of Commissioners will take public comment on Ordinance 487, Bill No. 02.28.2018a, an ordinance amending Chapter 17, section 65 to regulate zoning of marijuana establishments
 - *b) Discussion/Action/Possible Approval of Ordinance 487, Bill No. 02.28.2018a, an ordinance amending Chapter 17, section 65 to regulate zoning of marijuana establishments
- 2) a) **PUBLIC HEARING**: The White Pine Board of Commissioners will take public comment on Ordinance 488, Bill No. 02.28.2018b, an ordinance amending Title 10 to regulate marijuana in White Pine County
 - *b) Discussion/Action/Possible Approval of Ordinance 488, Bill No. 02.28.2018b, an ordinance amending Title 10 to regulate marijuana in White Pine County
- 3) **Discussion/First Reading** of Ordinance 490, Bill No. 03.28.2018a, an ordinance amending Ordinance 482 to bring into compliance with Chapter 364 of the Nevada Revised Statutes
- 4) **Discussion/First Reading** of Ordinance 491, Bill No. 03.28.2018b, an ordinance amending Title 4 regulating commercial photography at special events held at Yelland Field
- 5) **Discussion/First Reading** of Ordinance 492, Bill No. 03.28.2018c, an ordinance amending White Pine County Code section 4.04.020 to reassign 1% of rental business tax currently assigned for the maintenance of the White Pine County Aquatic Center to the White Pine County Golf Course for the purchase of golf carts

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Commission.

D. 10:00 A.M. SPECIAL FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **Discussion Only** regarding the City of Ely's offer to provide Fire/EMS Services to White Pine County for \$174,000.00 annually
- *2) **Discussion/Action/Possible Approval** to allow Maintenance to do repairs to the McGill Legion Hall. Bill Calderwood, Public Works Director
- *3) **Discussion/Action/Possible Direction**- FY2019 Fire District Budget. Elizabeth Frances, Finance Director
- *4) **Discussion/Action/Possible Direction** on the Policy Manual as it Pertains to the Hiring Process. Elizabeth Frances, Finance Director
- *5) **Discussion/Action/Possible Direction** on Wage Scale for Fire Protection District. Elizabeth Frances, Finance Director
- *6) **Discussion/Action/Possible Approval** of an Interlocal agreement with White Pine County and White Pine County Fire Protection District for allocation of central services expenses. Steve Stork, Commissioner
- *7) **Discussion/Action/Possible Approval** of minutes from the February 28, 2018 Special Fire Commission meeting

PUBLIC COMMENT

The Chairman will adjourn the Special Meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

E. 10:30 A.M. LIQUOR BOARD

- *1) **Discussion/Action/Possible Approval** for Bryan Pyle, Deputy District Attorney, to review and revise the White Pine County Liquor License Application. Sheriff Scott Henriod
- *2) **Discussion/Action/Possible Approval** of minutes from the January 10, 2018 Liquor Board meeting

F. 11:00 A.M. PUBLIC DEFENDER CONTRACTS

- *1) **Discussion/Action/Possible Approval** of changes related to the Public Defender Contract Reopener. Shain Manuele

G. 11:30 A.M. SLUPAC

- *1) **Discussion/Action/Possible Approval** to host the next SLUPAC meeting in White Pine County at a location to be determined, to approve an amount not to exceed \$200 to provide lunch for about 15 people, and discussion and approval of a location for a "field trip" for the attendees. Laurie Carson

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

1. Steven M. Stork, Commissioner

- *a) Discussion/Action/Possible Approval of an Interlocal agreement with White Pine County and White Pine County Fire Protection District for allocation of central services expenses. Steve Stork, Commissioner

2. Carol McKenzie, Commissioner

- a) Discussion/Update from the Meeting about Yucca Mountain

3. Gary Perea, Commissioner

- a) Discussion/Update on the issue of an armed resource person at White Pine County Schools

B. ELECTED OFFICIALS:

1. Mike Wheable, District Attorney

- *a) Discussion/Action/Possible Approval of Resolution 2018-15, a resolution of the White Pine County Board of County Commissioners declaring the Board's intention to lease hangar #2 at Yelland Field
- *b) Discussion/Action/Ratification of a Settlement Agreement and Mutual Release for premises liability claim with no further contribution from the County necessary
- *c) Discussion/Action/Possible Approval of contract with Lombard-Conrad Architects (LCA) for professional construction management and design services for the proposed Regional Justice Center Complex contingent on approval from the USDA
- *d) Discussion/Action/Possible Direction regarding County involvement in Greater Sage-Grouse Resource Management Plan Amendment (2018)
- *e) Discussion/Action/Possible Direction of whether the County should engage and contract with RCI for technical assistance related to the pending Greater Sage-Grouse Resource Management Plan Amendment (2018) in an amount not to exceed \$10,000

- *f) Discussion/Action/Possible Approval of a Memorandum of Understanding between White Pine County and the Bureau of Land Management regarding Development of the Resource Management Plan Amendment and Environmental Impact Statement for the Proposed Nevada and Northeastern California Greater Sage-Grouse Resource Management Plan Amendment

2. Nichole Baldwin, County Clerk

- *a) Discussion/Action/Possible Approval to utilize \$2,230 of contingency for Sidwell to develop a GIS layer for voting precincts on the GIS Plat Map

3. Burton Hilton, Assessor

- *a) Discussion/Action/Possible Approval of a 6 year contract between White Pine County and Pictometry International for aerial photography of certain identified areas within the county in the amount of \$159,945.44

C. DEPARTMENT HEADS:

1. Brad Christiansen, Building Official

- *a) Discussion/Action/Possible Approval regarding abatement properties at #23 and #25 Avenue C in McGill, Nevada
- *b) Discussion/Action/Possible Approval of a parcel map. The applicant is Richard A. Bustos. The subject properties are Sections 9 and 16, Township 16N, Range 63E. The general location of the properties are 582 West Bustos Drive, NE ¼ of Section 16, and SE ¼ of Section 9, White Pine County, Nevada (APN 010-770-05, 001-011-03 & 001-011-04). The applicant desires to merge and re-subdivide the parcels for estate planning and to do a boundary line adjustment

2. Desiree Barnson, Social Services Director

- *a) Discussion/Action/Possible Approval of Resolution 2018-16 authorizing the White Pine County Commission to execute grant agreements with the Nevada Department of Transportation for aid in the financing of operating and capital assistance projects

3. Kathy Ricci, Human Resources Director

- *a) Discussion/Action/Possible Approval of the County Manager position with accompanying job description. Kathy Ricci, Human Resources Director & Steven M. Stork, Commissioner

- *b) **Discussion/Action/Possible Approval of the County Manager pay scale. Kathy Ricci, Human Resources Director & Steven M. Stork, Commissioner**
- *c) **Discussion/Action/Possible Approval to post vacancy and actively recruit to fill the County Manager position contingent upon the position being added and approved in the FY2019 budget. Kathy Ricci, Human Resources Director & Steven M. Stork, Commissioner**
- *d) **Discussion/Action/Possible Approval Of A Job Description For Lead Supervisor Road With A Grade and Step Increase As Approved**
- *e) **Discussion/Action/Possible Approval Of A Job Description For Lead Supervisor Maintenance With A Grade and Step Increase As Approved**
- *f) **Discussion/Action/Possible Approval Of A Promotion/Reclassification For the Crew Leader Road Department To Lead Supervisor Roads With A Grade and Step Increase As Approved**
- *g) **Discussion/Action/Possible Approval Of A Promotion/Reclassification For the Crew Leader Maintenance Department To Lead Supervisor Maintenance With A Grade and Step Increase As Approved**
- *h) **Discussion/Action/Direction/Possible Approval To Begin Recruitment For The Human Resources Director Position That Will Be Vacated In June**

4. Elizabeth Frances, Finance Director

- *a) **Discussion/Action/Possible Approval of Xerox Copier Lease for 2 Copiers; One Copier for District Court #1 and One Copier for District Court #2; Each with a Term of 5 Years, Monthly Payment of \$128.26 and a \$0.0071 per print rate**
- *b) **Discussion/Action/Possible Approval related to various items and Departments in the FY2019 budget including: Commission, Clerk, Recorder including special revenue budgets, Assessor including special revenue budget, Treasurer, Elections, Information Technology, Finance, Human Resources, District Attorney, Justice of the Peace-Ely including special revenue budgets, District Court I including special revenue budgets, District Court II including special revenue budgets, Judicial related costs, Juvenile Probation, Juvenile Detention, Bailiffs, Judicial Court Support, Sheriff including Administration, Detective, Patrol, Jail, Coroner, Dispatch and Task Force, Fire, Emergency Management, Economic Development,**

Buildings and Maintenance, Parks Maintenance, Public Health, Cooperative Agreements-Animal Control, Countywide Expenses, Library, Airport Operating, Natural Resources, Transfers, Contingency, Agricultural District, Emergency Medical Services, Agricultural Extension, Social Services including donations fund, Road Department, Airport Capital Improvement, Capital Improvements, SB74 tax fund, Towns of Lund, McGill & Ruth, Senior Center, Industrial Park, Building & Planning, Golf Course, Aquatic Center including special revenue fund, China Springs, and Camp Success

- c) [Discussion/Update](#) on Revenue Estimates for the FY2019 Budget Based on Department of Taxation Final Revenue Estimates
- *d) [Discussion/Action/Possible Approval](#) of Monthly Financial Reports for February 2018
- *e) [Discussion/ Action/Possible Direction](#) on the Personnel Policy as it Pertains to the Hiring Process
- *f) [Discussion/Action/Possible Approval](#) of Resolution 2018-13 to Augment the White Pine County General Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$86,000 to Cover the Estimated Costs of the Air Race Event

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) [Discussion/Action/Possible Approval](#) of the application to the Office of the Attorney General for the Violence Against Women Act (VAWA) for Federal Fiscal Year 2018 for Prosecutors (STOP) for the Victim/Witness Services Program. Maxine Lantz
- *b) [Discussion/Action/Possible Approval](#) of the February 28, 2018 County Commission Meeting Minutes

c) County Commission Recommendations for Items for Future Agendas

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 22nd day of March, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin