

Nichole Baldwin, Ex-Officio Clerk of the Board

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION, FIRE COMMISSION, & BUDGET WORKSHOP MEETING AGENDA



DATE: Wednesday, March 14, 2018
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Fire Commission Meeting on March 14, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Meeting of the White Pine County Fire Commission.

A. 9:05 A.M. FIRE COMMISSION

PUBLIC COMMENT

- 1) **Discussion/Update on Fire District Progress by WPC District Fire Chief, Tim Woolever**

- 2) **Discussion Only on the public policy, best practices, purposes, application and effectiveness of WPC Fire Protection District and White Pine County job descriptions and the White Pine County Fire Protection District's Personnel Policy and the White Pine County Personnel Policy generally, to also include discussion on the purpose of the Human Resources Director position and duties, County Manager position and duties, appointed department head/Chiefs position and duties, and the role of the Fire District Commissioners/County Commissioners in oversight, accountability and implementation of said duties as fiduciaries to the public. Commissioner Steve Stork**

- *3) **Discussion/Action/Possible Direction- FY2019 Fire District Budget. Elizabeth Frances, Finance Director**

- *4) **Discussion/Action/Possible Approval of Monthly Financial Reports for February 2018. Elizabeth Frances, Finance Director & Catherine Bakaric, Treasurer**

- *5) **Discussion/Action/Possible Approval of minutes from the Fire Commission Meeting on February 14, 2018**

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. PUBLIC HEARINGS, ORDINANCES, FIRST READINGS, BID OPENINGS, DECISIONS

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) a) **PUBLIC HEARING: The White Pine County Commissioners will take public comment on Ordinance 484, Bill No. 02.14.2018a, an ordinance amending Chapter 11, section 16 to regulate parking in certain areas at the McGill Pool**
 - *b) **Discussion/Action/Possible Approval of Ordinance 484, Bill No. 02.14.2018a, an ordinance amending Chapter 11, section 16 to regulate parking in certain areas at the McGill Pool**

- 2) a) **PUBLIC HEARING: The White Pine County Commissioners will take public comment on Ordinance 485, Bill No. 02.14.2018b, an ordinance amending Chapter 2, section 54 to vest authority to provide emergency medical services in the White Pine County Fire District contingent upon the**

existence of an Interlocal agreement between White Pine County and the White Pine County Fire District

- *b) Discussion/Action/Possible Approval of Ordinance 485, Bill No. 02.14.2018b, an ordinance amending Chapter 2, section 54 to vest authority to provide emergency medical services in the White Pine County Fire District contingent upon the existence of an Interlocal agreement between White Pine County and the White Pine County Fire District
- 3) a) **PUBLIC HEARING:** The White Pine County Commissioners will take public comment on Ordinance 486, Bill No. 02.14.2018c, an Ordinance Repealing and Replacing Ordinance No. 438 Regulating Ambulance Service Franchises In White Pine County
- *b) Discussion/Action/Possible Approval of Ordinance 486, Bill No. 02.14.2018c, an Ordinance Repealing and Replacing Ordinance No. 438 Regulating Ambulance Service Franchises In White Pine County
- 4) **Discussion/First Reading** of Ordinance 489, Bill No. 03.14.2018, an ordinance amending Title 4 providing that fictitious business name certificates expire five (5) years after filing with the White Pine County Clerk. Bryan Pyle, Deputy District Attorney
- 5) **Discussion/Second Reading** of Ordinance 488, Bill No. 02.28.2018b, an ordinance amending Title 10 to regulate marijuana in White Pine County. Bryan Pyle, Deputy District Attorney

C. 10:00 A.M. FY2019 BUDGET WORKSHOP

- *1) **FY2019 Budget Workshop/Discussion/Possible Direction-** Public Works and Parks and Recreation. Elizabeth Frances, Finance Director

Public Works

- Maintenance
- Capital Improvements Including Courthouse/Jail Expansion Project
- Building and Planning
- Road Department
- Public Transit
- RTC

Parks and Recreation

- Parks
- Ag District #13
- Camp Success
- WPC Aquatics Center
- McGill Swimming Pool
- Golf Course

D. 10:30 A.M. BCT UPDATE

- 1) [Discussion/Update](#) on Information Technology from Business Continuity Technology (BCT). Lester Keizer and/or Earle Keizer and/or Rory Jackson

E. 11:00 A.M. SNPLMA BID AWARD

- *1) [Discussion/Action/Possible Approval](#) to Award a Contract for SNPLMA WP09-Fairgrounds Renovation Project. Catherine Bakaric, Treasurer

F. 11:30 A.M. ENERGY CHOICE

- 1) [Discussion Only](#) about The Energy Choice Initiative. Kevin Robison, Mt. Wheeler Power
- *2) Discussion/Action/Possible Approval to send a letter to the Nevada Legislators asking to exempt White Pine County, Mt. Wheeler Power, and other County Commissions who are served by Electric Cooperatives from the Energy Choice Initiative. Steve Stork, Commissioner

2. ITEMS FROM ELECTED OFFICIALS AND

DEPARTMENT HEADS:

A. COUNTY COMMISSION:

1. Steven M. Stork, Commissioner

- *a) [Discussion/Action/Possible Approval](#) of an Amendment of Interlocal Agreement for Police Protection with the City of Ely to delete provision 1(c).(4) on “Exhibit A Payment Schedule/Calculations”, resulting in a FY18 total payment due of \$450,000.00. Melody Van Camp, City of Ely Mayor; Robert Switzer, City of Ely Administrator; and Janette Trask, City of Ely Treasurer
- *b) [Discussion/Action/Possible Approval](#) of Re-Negotiation of Interlocal Agreement for Police Protection with the City of Ely, to be effective FY19, resulting in set dollar amount payments and eliminating payments based upon a percentage of the City of Ely’s general fund revenue. Melody Van Camp, City of Ely Mayor; Robert Switzer, City of Ely Administrator; and Janette Trask, City of Ely Treasurer
- c) Discussion Only on the public policy, best practices, purposes, application and effectiveness of WPC Fire Protection District and White Pine County job descriptions and the White Pine County Fire Protection District’s Personnel Policy and the White Pine County Personnel Policy generally, to also include discussion on the purpose of the Human Resources Director position and duties, County Manager position and duties, appointed department head/Chiefs position and duties, and the role of the Fire District

Commissioners/County Commissioners in oversight, accountability and implementation of said duties as fiduciaries to the public

2. **Carol McKenzie, Commissioner**
 - a) Discussion Only about White Pine County's concerns or comments regarding Yucca Mountain
3. **Gary Perea, Commissioner**
 - a) Discussion Only regarding having an armed resource person at local schools

B. ELECTED OFFICIALS:

1. **Scott Henriod, Sheriff**
 - *a) [Discussion/Action/Possible Ratification](#) of a lease with the State of Nevada Department of Administration Enterprise Information Technology Services effective July 1, 2018 to June 30, 2022
2. **Martha Sindelar, Recorder**
 - *a) [Discussion/Action/Approval](#) of a Contract to make the software conversion from ADS to Helion in the Recorder's Office
3. **Catherine Bakaric, Treasurer**
 - *a) [Discussion/Action/Possible Approval](#) For White Pine County Treasurer to Proceed with Tax Sale. NRS 361.595 Conveyances of property held in trust by County Treasurer: Procedure; order of County Commissioners; deeds to purchasers. 2. If the property is to be sold, the Board of County Commissioners may make an order, to be entered on the record of its proceedings, directing the County Treasurer to sell the property particularly described therein, after giving notice of sale, for a total amount not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property as stated in the order
4. **Nichole Baldwin, County Clerk**
 - *a) [Discussion/Action/Possible Approval](#) of the request for appointment to the Ruth Town Council from Katelin Mason as an at large resident of the town of Ruth

C. DEPARTMENT HEADS:

1. **Megan Brown, Aquatic Center Director**
 - *a) [Discussion/Action/Possible Ratification](#) of reallocating \$10,000 from Aquatics Department's equipment over \$5,000 FY 2018 budget to Aquatics Department's facility repair and maintenance

- b) **Discussion Only/Update** on grant application being made by Megan Brown to National Swimming Pool Foundation for funding to engage more swimmers in a healthy spectrum of aquatic activity
- *c) **Discussion/Action/Possible Approval** of summer 2018 Aquatic Center and McGill Pool Program Schedules

2. Juan Carlos Cervantes, UNR Cooperative Extension Coordinator

- a) Discussion/Update on list of prioritized budget requests for the Cooperative Extension Department
- b) Discussion/Update of Cooperative Extension activities

3. Elizabeth Frances, Finance Director

- a) **Discussion/Update** on Revenue Estimates for the FY2019 Budget
- *b) **Discussion/Action/Direction/Possible Approval** of changes related to the Public Defender Contract Reopener
- *c) **Discussion/Action/Possible Approval** related to various items and Departments in the FY2019 budget including: Commission, Clerk, Recorder including special revenue budgets, Assessor including special revenue budget, Treasurer, Elections, Information Technology, Finance, Human Resources, District Attorney, Justice of the Peace-Ely including special revenue budgets, District Court I including special revenue budgets, District Court II including special revenue budgets, Judicial related costs, Juvenile Probation, Juvenile Detention, Bailiffs, Judicial Court Support, Sheriff including Administration, Detective, Patrol, Jail, Coroner, Dispatch and Task Force, Fire, Emergency Management, Economic Development, Buildings and Maintenance, Parks Maintenance, Public Health, Cooperative Agreements-Animal Control, Countywide Expenses, Library, Airport Operating, Natural Resources, Transfers, Contingency, Agricultural District, Emergency Medical Services, Agricultural Extension, Social Services including donations fund, Road Department, Airport Capital Improvement, Capital Improvements, SB74 tax fund, Towns of Lund, McGill & Ruth, Senior Center, Industrial Park, Building & Planning, Golf Course, Aquatic Center including special revenue fund, China Springs, and Camp Success

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) **Discussion/Action/Possible Approval** of the application to the Office of the Attorney General for the Violence Against Women Act (VAWA) for Federal Fiscal Year 2018 for Prosecutors (STOP) through the Victim/Witness Services program. Maxine Lantz
- *b) **Discussion/Action/Possible Approval** for Additional Compensation for Emily Willard and Kathryn Griffith To Work On Updates For The White Pine Water Resource Plan as Approved By The Water Advisory Committee At \$25.00 Per Hour Not To Exceed 200 hours
- *c) **Discussion/Action/Possible Approval** of a proclamation to declare the week of April 8th thru the 14th, 2018 as National Crime Victims’ Rights Week
- *d) **Discussion/Action/Possible Approval** of minutes from the County Commission meeting on February 14, 2018
- e) County Commission Recommendations for Items for Future Agendas

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County Commission

*** Adjournment**

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 8th day of March, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin