

**White Pine County  
Board of County Commissioners**

**WHITE PINE COUNTY COMMISSION &  
SPECIAL FIRE COMMISSION MEETING AGENDA**



**DATE:** Wednesday, February 28, 2018  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission and Special Fire Commission Meeting on February 28, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION:** *Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.*

**9:00 A.M. PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

**1. NOTICE OF TIMED AGENDA ITEMS:**

## **A. 9:05 A.M. ROAD COMMISSION**

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- \*2) **Discussion/Action/Possible Approval** to authorize the Road Department to place traffic control devices in the Cross Timbers area

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Commission.

## **B. 9:15 A.M. SPECIAL FIRE COMMISSION MEETING**

### **PUBLIC COMMENT**

- \*1) **Discussion/Action/Possible Approval** of Resolution 2018-12, A Resolution Of The White Pine County Fire Commission Declaring That Provision Of Emergency Medical Services By The White Pine County Fire District Is In The Best Interests Of The District
- \*2) **Discussion/Action/Possible Approval** of an Interlocal agreement between White Pine County and the White Pine County Fire District for provision of emergency medical services
- \*3) **Discussion/Action/Possible Approval** of Mutual Modification of Interlocal Agreement for Temporary Fire and EMS Services
- \*4) **Discussion/Action/Possible Approval** to close the Fire Commission meeting to have a Closed Personnel Session for Firefighter II/AEMT David B. Carlson to consider character, alleged misconduct, professional competence, physical or mental health in relation to job performance. Commissioner Steve Stork
- \*5) **Discussion/Action/Possible Approval** of a plan of action to correct issues which came to light during the closed personnel session of Firefighter II/AEMT, David B. Carlson, previously held which may also include issuing to David B. Carlson; a verbal warning and/or written reprimand, and/or administrative leave with pay, and/or administrative leave without pay, and/or termination of employment with the WPCFPD, and/or no disciplinary action, and/or commendation or recognition for positive action taken and satisfactory execution of job duties. Commissioner Steve Stork
- \*6) **Discussion/Action/Ratification** of a Written Plan Of Action to correct issues which came to light during the closed personnel session for Fire Chief/Director of Emergency Services Tim Woolever on January 24, 2018. Elizabeth Frances, Finance Director and Kathy Ricci, Human Resources Director

**PUBLIC COMMENT**

The Chairman will adjourn the Special Meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

**C. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS**

*Ex parte Communications and Conflict of Interest Disclosure Statements*

- 1) **Discussion/First Reading** of Ordinance 487, Bill No. 02.28.2018a, an ordinance amending Chapter 17, section 65 to regulate zoning of marijuana establishments. Bryan Pyle, Deputy District Attorney
- 2) **Discussion/First Reading** of Ordinance 488, Bill No. 02.28.2018b, an ordinance amending Title 10 to regulate marijuana in White Pine County. Bryan Pyle, Deputy District Attorney

**2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

**A. COUNTY COMMISSION:**

**1. Shane Bybee, Commission Vice Chairman**

- \*a) **Discussion/Action/Possible Approval** to send a letter to our Congressional Delegation regarding SNPLMA funding
- \*b) **Discussion/Action/Possible Direction** to amend prior ordinances to redirect room tax funding to the Golf Course to purchase golf carts

**2. Gary Perea, Commissioner**

- a) Discussion Only regarding regulating the use of OHVs on County Roads

**3. Carol McKenzie, Commissioner**

- \*a) Discussion/Action/Possible Direction regarding parking at or near the County Courthouse

**B. ELECTED OFFICIALS:**

**1. Nichole Baldwin, County Clerk**

- \*a) **Discussion/Action/Possible Approval** of the annual evaluation submitted by White Pine County Advisory Boards and Town Councils
- \*b) **Discussion/Action/Possible Approval** for staff from the Clerk's Office to travel to Lincoln County on March 28<sup>th</sup> through the 30<sup>th</sup> for the purpose of election machine training in an amount not to exceed \$300

**2. Mike Wheable, District Attorney**

- \*a) **Discussion/Action/Possible Approval** of Resolution 2018-12, A Resolution Of The White Pine County Fire Commission Declaring That Provision Of Emergency Medical Services By The White Pine County Fire District Is In The Best Interests Of The District
- \*b) **Discussion/Action/Possible Approval** of an Interlocal agreement between White Pine County and the White Pine County Fire District for provision of emergency medical services
- \*c) **Discussion/Action/Possible Approval** of Mutual Modification of Interlocal Agreement for Temporary Fire and EMS Services
- \*d) **Discussion/Action/Possible Direction** regarding a request from the McGill Town Council to move forward with abatement of dangerous buildings at #23 and #25 Avenue C in McGill
- \*e) **Discussion/Action/Possible Direction** about a letter from the McGill Town Council concerning billboards

**3. Catherine Bakaric, Treasurer**

- \*a) **Discussion/Action/Ratification** of the Snake Valley Trails Partnership application for a TAP Grant to Construct a Multi-Use Path South of Baker, Nevada
- \*b) **Discussion/Action/Possible Approval** of Permission to advertise for suggestions for SNPLMA nominations for Round 18

**C. DEPARTMENT HEADS:**

**1. Bill Calderwood, Public Works Director**

- a) **Discussion/Update** on the Parks Shop
- \*b) **Discussion/Action/Possible Approval** to enter into a lease with the White Pine County School District for its use of the Little League Field #3 and Marich Field for baseball/softball seasons for 2018, 2019, and 2020

**2. Megan Brown, Aquatic Center Director**

- \*a) **Discussion/Action/Possible Approval** of updates and revisions to White Pine County Aquatics Departments' "Conditions of employment" contract and "Shift expectations" attachment which all employees sign and agree to upon hire
- \*b) **Discussion/Action/Possible Approval** for the High School Swim Team to use the pool during their regular scheduled practice to hold a swim-

a-thon fundraiser, with all money going to the High School Athletic account for the teams future use. Megan Brown, Aquatic Center Director & Kristi Rozich, High School Swim Team Coach

- \*c) [Discussion/Action/Possible Approval](#) of Resolution 2018-11, A Resolution Of The White Pine County Board Of County Commissioners Allowing The White Pine County School District To Use The White Pine County Aquatic Center For White Pine High School Swim Team-Related Practice Activities At No Cost

### **3. Lance Gale, Airport Manager**

- \*a) [Discussion/Action/Possible Approval](#) of the Air Race course, camping, parking, and bleacher locations
- \*b) Discussion/Action/Possible Approval to use County bleachers for the Air Races
- \*c) Discussion/Action/Possible Approval to put “Yelland Field” on the south hangar

### **4. Kathy Ricci, Human Resources Director**

- \*a) [Discussion/Action/Possible Direction](#) on the proposed County Manager job description and compensation
- \*b) [Discussion/Action/Possible Approval](#) for longevity pay for employees who have a break in service and return to employment within 12 months of the employee’s voluntary separation, as outlined in the Personnel Policy 5.8 and Collective Bargaining Agreement Article 24 with clarification on Rehire Policy 3.1 provision
- \*c) [Discussion/Action/Possible Approval](#) For Additional Compensation for Emily Willard To Work On Updates For The White Pine County Public Land Policy Plan Update Approved By The Public Land Use Advisory Committee At \$25.00 Per Hour Not To Exceed 75 hours
- \*d) [Discussion/Action/Possible Approval](#) To Reopen Negotiation With The White Pine County Sheriff's Employees Association As Requested By Association President Darren Wallace
- \*e) [Discussion/Action/Possible Approval](#) to close the County Commission meeting to have a Closed Personnel Session for Firefighter II/AEMT David B. Carlson to consider character, alleged misconduct, professional competence, physical or mental health in relation to job performance. Commissioner Steve Stork

- \*f) **Discussion/Action/Possible Approval** of a plan of action to correct issues which came to light during the closed personnel session of Firefighter II/AEMT, David B. Carlson, previously held which may also include issuing to David B. Carlson; a verbal warning and/or written reprimand, and/or administrative leave with pay, and/or administrative leave without pay, and/or termination of employment with the WPCFPD, and/or no disciplinary action, and/or commendation or recognition for positive action taken and satisfactory execution of job duties. Commissioner Steve Stork
- \*g) **Discussion/Action/Ratification** of a Written Plan Of Action to correct issues which came to light during the closed personnel session for Fire Chief/Director of Emergency Services Tim Woolever on January 24, 2018. Elizabeth Frances, Finance Director and Kathy Ricci, Human Resources Director

## **5. Elizabeth Frances, Finance Director**

- \*a) **Discussion/Action/Possible Approval** to pay Advocates for Community and Environment a net amount of \$7,242.28 to cover December 2017 and January 2018 services related to the legal campaign against the SNWA pipeline
- b) **Discussion/Update** on FY2019 Budget
- \*c) **Discussion/Action/Possible Approval** of Approval of Monthly Financial Reports for January 2018
- \*d) **Discussion/Update/Report/Approval** of the Quarterly Grant Report from the Office of Emergency Management
- \*e) **Discussion/Action/Possible Approval** to revise the Budget Workshops scheduled for March 5, 6 and 7 as necessary for the Tax Commission Hearing and Department Head/Elected Official availability
- \*f) **Discussion/Action/Possible Approval** for District Attorney's Office to negotiate contract for architectural services on the Justice Center Project with the top ranked architect, Lombard-Conrad Architects-Nevada, Ltd. (LCA) based on Statement of Qualification process and to negotiate with the number two ranked architect if acceptable terms cannot be reached with LCA

## **3. CONSENT AGENDA:**

**The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an**

**item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- \*c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- \*d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

#### **4. NOTICE OF UNTIMED ITEMS**

- \*a) Discussion/Action/Possible Approval to hold the next quarterly SLUPAC meeting in White Pine County. Laurie Carson, SLUPAC representative from WPC
- \*b) Discussion/Action/Possible Approval of funding for the RSVP Program in the amount of \$13,604 to provide essential programs for seniors. Cozette Eldridge, RSVP Field Representative
- \*c) Discussion/Action/Possible Approval of a proclamation to declare April 3, 2018 as National Service Recognition Day in White Pine County, Nevada
- \*d) Discussion/Action/Possible Approval to renew the Intrastate Interlocal Contract for Services for Children with Intellectual Disabilities in White Pine County with the Aging and Disability Services Division to begin on July 1, 2018
- e) County Commission Recommendations for Items for Future Agendas

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**County Commission                      \* Adjournment**

**NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

**AFFIDAVIT:**

**I, Nichole Baldwin, did on the 22nd day of February, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County**

**Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.**

*Nichole Baldwin*