

**White Pine County  
Board of County Commissioners**

**WHITE PINE COUNTY COMMISSION  
MEETING AGENDA**



**DATE:** Wednesday, February 26, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission Meeting on February 26, 2020, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION:** *Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.*

**9:00 A.M. PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT INVOCATION**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

## **1. NOTICE OF TIMED AGENDA ITEMS:**

### **A. 9:30 A.M. PROPOSED ORDINANCE 508**

- \*1) **PUBLIC HEARING/Discussion/For Possible Action**: The White Pine County Board of Commissioners will take public comment and consider approval of Ordinance 508, Bill No. 01.22.2020, an ordinance amending Chapter 8.04 of the White Pine County Code repealing the requirement to license dogs

### **B. 10:00 A.M. COMMUNITY ECONOMIC DEVELOPMENT STRATEGY**

- 1) **Discussion Only**: The White Pine County Community Economic Development Strategy 5 year document. Elizabeth Frances, Finance Director

### **C. 10:30 A.M.**

- \*1) **Discussion/For Possible Action**: Approval to change or upgrade existing radio equipment in light of recurring issues. Matt Pearson and Anastacia Wilkin on behalf of the White Pine County Sheriff's Employees Association

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. COUNTY COMMISSION**

#### **1. Richard Howe, Chairman**

- \*a) **Discussion/for Possible Action**: Approval to utilize property at the Emergency Operations Center for dry camping to assist with housing shortage during upcoming construction projects
- \*b) **Discussion/for Possible Action**: Approval of transfer deed, with restrictive covenants, deeding County-owned property White Pine County Assessor's parcel number 002-271-13, from White Pine County to JCR Development, LLC

#### **2. Travis Godon, Vice Chairman**

- \*a) **Discussion/For Possible Action**: Approval of a letter regarding Part 139 Certificate at the Yelland Field Airport

#### **3. Laurie Carson, Commissioner**

- a) **Discussion Only**: on properties held in Treasurer's Trust
- \*b) **Discussion/For Possible Action**: Approval to submit a letter pertaining to the EIS on BLM's proposed update of Grazing Rules and Procedures

## **B. DEPARTMENT HEADS**

### **1. Cameron Kirkham, Director of Emergency Management**

- \*a) Discussion/For Possible Action: Ratification Of 2019 Emergency Management Preparedness Grant Award From The Division Of Emergency Management Homeland Security In The Amount Of \$20,000.00 For The Period Of October 1<sup>st</sup>, 2018 Through September 30, 2020. The Required County Match Amount Is \$20,000.00 and It Will Be Provided Through The County's General Fund**

### **2. Lori Romero, Library Director/Senior Program Administrator**

- \*a) Discussion/For Possible Action: Approval to Accept the Great Basin Heritage Area Partnership Grant in the amount of \$1,500 to be used towards the Newspaper Preservation Online Project. There is a dollar for dollar match being covered by the Director's Salary**
- \*b) Discussion/For Possible Action: Approval to give direction to explore a sales tax increase for the White Pine Nutrition Program per NRS 377A.030 or a ballot question to designate a portion of the current property tax rate collected towards the program**

### **3. Tim Bunch, Human Resources Director**

- \*a) Discussion/For Possible Action: Approval to hire an on-call Kitchen Tech/ Driver for the Senior Center**
- \*b) Discussion/For Possible Action: Approval to ratify job description for Administrative Assistant to Regional Planning Committee Advisory Board pursuant to BOCC approval January 21, 2020**
- \*c) Discussion/For Possible Action: Approval to accept the resignation of Cameron Kirkham, Emergency Management Director, effective 2/28/2020**
- \*d) Discussion/For Possible Action: Approval to amend the job description for Emergency Management Director**
- \*e) Discussion/For Possible Action: Approval to consider the option of posting for replacement Emergency Management Director position or to consider allowing State of Nevada Emergency Services to act on behalf of White Pine County and the overall possible financial impact**
- \*f) Discussion/For Possible Action: Approval to post externally for the Emergency Management Director position immediately due to the resignation of Cameron Kirkham effective 2/28/20**

#### **4. Elizabeth Frances, Finance Director**

- \*a) Discussion/For Possible Action: Approval of the remaining Quarterly Grant Reports**
- \*b) Discussion/For Possible Action: Approval to Award a Contract To Civil Science For Engineering Services For The Nevada Department Of Transportation-Transportation Alternatives Program- Baker Multi-Use Trail Project In An Amount Not To Exceed \$133,400.00 Plus Reimbursable**
- \*c) Discussion/For Possible Action: Ratification Of Grant Application Made By Elizabeth Frances To Nevada Governor's Office Of Economic Development 2020 Community Development Block Grant For Relining Of The McGill Sewer Pond In The Amount Of \$1,750,000.00 Total With \$75,150.00 As The Phase1 Amount With A County Match Of \$5,060.00 For The First Phase To Be Provided By In-Kind Staff Participation**
- \*d) Discussion/For Possible Action: Ratification Of Grant Application Made By Elizabeth Frances To Nevada Governor's Office Of Economic Development 2020 Community Development Block Grant For Remediation Of The McGill Slag Ditch In The Amount Of \$418,850.00 Total With \$75,150.00 As The Phase 1 Amount With A County Match Of \$5,060.00 For The First Phase To Be Provided By In- Kind Staff Participation**
- \*e) Discussion/ For Possible Action: Approval To Award Contract To CamAir For Asbestos Abatement Oversight For The Ely Old Shop Building Demolition In An Amount Not To Exceed \$7,360.00**
- \*f) Discussion/for Possible Action: Approval authorizing the Community Health Nurse contracted through the Nevada Department of Health and Human Services to work with White Pine County School District from 3/1/2020 through 6/5/2020 in the absence of their School Health Nurse**
- \*g) Discussion/For Possible Action: Approval of monthly financial reports for January 2020**
- \*h) Discussion/for Possible Action: Evaluation of items received from the American Red Cross including inventory, storage and commitments to other entities for certain items**

### **3. CONSENT AGENDA**

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.**
- \*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.**
- \*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.**
- \*d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.**

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### **County Commission                      \* Adjournment**

**NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

**AFFIDAVIT:**

I, Nichole Baldwin, did on the 20th day of February, 2020 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk’s Office at 801 Clark Street, Suite 4, Ely, NV 89301.

*Nichole Baldwin*