

**White Pine County Tourism & Recreation Board**  
**AGENDA**  
**Special Meeting**

**DATE:** February 8, 2018  
**TIME:** 9:00 am  
**LOCATION:** Bristlecone Convention Center – White Pine Room

Possible discussion and/or action on any of the following items. Times for the agenda are approximate. The Board has the right to take items in a different order to accomplish business in the most efficient manner.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

**I. PUBLIC COMMENT:**

Public comment will be limited to no more than three (3) minutes per person. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Only those persons who have an item on the agenda will be recognized during the regular scheduled meeting.

**II. NEW BUSINESS:**

1. Discussion and/or For Possible Action: Approval of Agenda, Including Removal of Agenda Items – Chairman Stork
2. Discussion and/or For Possible Action: Appoint Board Member to Parking Lot Subcommittee
3. [Discussion and/or For Possible Action:](#) Approval to Purchase Replacement Copier and/or Multi-document Scanner
4. Discussion and/or For Possible Action: Approval to Change Regular Meeting Time to 10:00am – Board Member Bryane Goeringer
5. [Discussion and/or For Possible Action:](#) To approve the following procedure concerning requests for back-up materials: All citizens and interested parties can request agendas and back-up documents for all WPCTR Board Meetings for six-month periods by submitting a Request Form anytime during the months of December and June of each year. Packet requests are due by June 30 and December 31 of the respective year. Failure to pick up two consecutive months of packets at the

Bristlecone Convention Center will result in cancellation of request for that six-month period. – Vice Chairman Henry

6. Discussion and/or For Possible Action: To create a requirement that White Pine County Tourism and Recreation Board Agendas and complete backup documentation must be available to the Board members and all interested parties a minimum of three business days prior to a respective meeting. If complete backup materials are not available three days prior to the meetings, the agenda item will not be included on the agenda, unless approved by the Board Chairman. – Vice Chairman Henry
7. Discussion and/or For Possible Action: To create a requirement that all agendas and backup materials must be posted on the White Pine County website and WPCTR website to increase transparency. – Vice Chairman Henry
8. [Discussion and/or For Possible Action:](#) Adoption of White Pine County Tourism and Recreation Board 2018 Strategic Plan to replace the 2017 Strategic Plan – Chairman Steve Stork and Member Caroline McIntosh
9. Discussion and/or For Possible Action: Director and staff members will offer input during White Pine County Tourism and Recreation Board meetings only at the request of the chairman – Chairman Steve Stork
10. Discussion and/or For Possible Action: Contact with the White Pine County Tourism and Recreation board attorney by the director will only occur upon approval of the WPCTR Chairman – Chairman Steve Stork
11. Discussion and/or For Possible Action: All staff travel, including trade shows, conventions and meetings, must be approved by the WPCTR Board prior to travel – Chairman Steve Stork
12. Discussion and/or For Possible Action: All board meeting agendas to be approved by the chairman prior to posting. The chairman and director will meet on the Thursday before a regular meeting to formulate the agenda. Once the agenda is approved by the chairman, the agenda will be immediately posted. If a board meeting is held on a day other than Thursday, the chairman and director will meet one week prior to the board meeting. – Chairman Steve Stork
13. Discussion and/or For Possible Action: All White Pine County Tourism and Recreation and Bristlecone Convention Center files to be backed up on the White Pine County server – Chairman Steve Stork

14. Discussion and/or For Possible Action: Director to provide a weekly written report of activities and progress on Strategic Plan to all board members every Monday – Member Caroline McIntosh
15. [Discussion and/or For Possible Action:](#) Cancel 2018 Volunteer Appreciation Event and 2018 Bathtub Races to allow time to refresh and/or restructure the events – Member Caroline McIntosh

### III. OLD BUSINESS:

1. [Discussion and/or For Possible Action:](#) Approval to Attend Travel Alliance Partners June 4-8, 2018 in Atlantic City, NJ
2. Discussion and/or For Possible Action: Update from CORE Construction
3. Discussion and/or For Possible Action: Parking Lot Subcommittee Report
4. Discussion and/or For Possible Action: White Pine Golf Course Update
5. Discussion and/or For Possible Action: White Pine Trails Update
6. [Discussion and/or For Possible Action:](#) Approval of December 21, 2017 Minutes
7. [Discussion and/or For Possible Action:](#) Review of the Financial Report
8. Correspondence:
9. [Nevada Northern RR Director's Report:](#)
10. Executive Director's Report:
11. [Staff Report:](#)
12. Board Member Reports:

### IV. PUBLIC COMMENT:

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### V. ADJOURNMENT:

\*\* Signifies Closed Session- Discussion - Personnel

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under N.R.S. 241.303: (1) To consider character, alleged misconduct, professional competence or physical or mental health of a person/employee.

At the discretion of the Board, a portion of this meeting may be conducted via an electronic communications device.

NOTICE TO PERSONS WITH DISABILITIES - Members of the public who are disabled and require special assistance or accommodation at the White Pine Tourism and Recreation Board meeting are requested to notify the Recording Secretary of the White Pine County Tourism and Recreation Board in writing at 150 Sixth St., Ely, Nevada 89301; or by calling 775-289-3720 at least one day in advance of the meeting.

I, Lori S. Drew, did on this 31<sup>st</sup> day of January, 2018 post four (4) notices of the White Pine County Tourism and Recreation Board Agenda at the following locations:

Bristlecone Convention Center  
White Pine County Courthouse

Ely City Hall  
White Pine County Library

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Lori S. Drew, Board Secretary